

Basic

Copy

Type: Action

Keyboard Shortcut:

Icon: 511-copy-documents

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 7F8A32EB-EC87-4687-873B-B8DA603565C9

Description:

Copy full draft to clipboard.

Share

Type: Action

Keyboard Shortcut:

Icon: action_share

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: F17F7372-C428-47C8-8D74-A15EB824F56F

Description:

Send draft to system share sheet.

Mail

Type: Action

Keyboard Shortcut:

Icon: action_email_filled

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 91B9415B-9E4F-4D99-B530-5922141A5550

Description:

Open mail message with the first line of the draft as the subject and remaining content as the body. Can be duplicated and modified to create pre-addressed messages, or use templates.

Message

Type: Action

Keyboard Shortcut:

Icon: chat

Colour: green

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 0B6C7C6D-2474-4A3A-9F2A-D7E4558976F5

Description:

Send iMessage with content of draft pre-filled. Duplicate and modify to create pre-addressed message actions.

Tweet

Type: Action

Keyboard Shortcut:

Icon: action_twitter_filled

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: A1B4B8A4-EBC8-4B13-9C5C-CED5B48FA890

Description:

Post draft to Twitter.

Google Search

Type: Action

Keyboard Shortcut:

Icon: page-search-alt

Colour: green

Confirm to Run: false

Notifications: Errors

Log Level: All

Number of Steps: 1

Unique ID: 992EBDCE-AA7A-4FFD-B8B0-4F31BEA53626

Description:

Search the current text selection on Google. If no text is selected, use entire content of draft.

Event

Type: Action

Keyboard Shortcut:

Icon: calendar-add

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 24938DFC-4A02-418C-9B4B-761AA18ACB7D

Description:

Create and event using the iOS system event card. First line of the draft is used as the title, remaining text as notes. Additional values can be configured when running the action.

Event actions are not support on Mac.

Send to Reminders

Type: Action

Keyboard Shortcut:

Icon: action_reminders

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 4781C54D-5A88-4B70-9053-53AE05EC212C

Description:

Send draft to Reminders as a task in the default Reminders list, using first line as task name, and remaining text as note.

List in Reminders

Type: Action

Keyboard Shortcut:

Icon: action_reminders

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 99672391-A1B3-4547-8CF0-AE114897402A

Description:

Send to Reminders as a list, with each line as one task. By default, reminders will be added to your default reminders list. To target another list, edit the action and specify a list name in the "List in Reminders" action step configuration, or dynamically assign a list in the text by using a # before the first line. For example the below example would target your "Groceries" list in Reminders:

```
#Groceries  
Bananas  
Tomatoes
```

Print - Plain Text

Type: Action

Keyboard Shortcut:

Icon: action_print

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: C5C9BA10-B25D-4F3E-802A-E0D34D83D771

Description:

Convert Markdown to HTML and print with basic sans-serif style.

Services

Type: Action

Keyboard Shortcut:

Icon:

Colour: none
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 0
Unique ID: EFB261CC-01C6-4438-89D7-F1C429502E90
Description:

Save to Files

Type: Action
Keyboard Shortcut:
Icon: action_export
Colour: orange
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: E93B0099-6618-43ED-97B2-D8F4FD26FF02
Description:
Export to file using file-safe version of draft title as file name.

Save to Files as...

Type: Action
Keyboard Shortcut:
Icon: action_export
Colour: green
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 2
Unique ID: 9166CD6B-E5EA-43D2-B40C-FF34EC06CF24
Description:
Export to files, prompting for file name.

Save to iCloud Drive

Type: Action
Keyboard Shortcut:
Icon: journal
Colour: green

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 351E7FC5-5AEA-491A-A26B-29E15F4BB0C5

Description:

Save draft to iCloud Drive "Drafts" folder with a timestamp file name.

Append to iCloud Journal

Type: Action

Keyboard Shortcut:

Icon: journal

Colour: green

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: C2007DC1-F945-4CA9-86A2-5EF248EEE03C

Description:

Append to rolling monthly "Journal" file in iCloud Drive "Drafts" folder.

Save to Dropbox

Type: Action

Keyboard Shortcut:

Icon: action_dropbox

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: DF93FBC5-9183-47C0-A9EA-A3DCD8AF1FFF

Description:

Save to timestamped file in Dropbox.

Append to Dropbox Journal

Type: Action

Keyboard Shortcut:

Icon: action_dropbox

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 5D7313F0-238C-4533-B22A-14969A76A386

Description:

Append to rolling monthly "Journal" files in Dropbox.

Save to Google Drive

Type: Action

Keyboard Shortcut:

Icon: action_google_drive

Colour: red

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: C35A9571-458B-4BCD-97D0-9A39AE735F56

Description:

Save to timestamped file name in Google Drive

Save as Google Doc

Type: Action

Keyboard Shortcut:

Icon: action_google_drive

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: C2CF4D8A-39AB-4A32-8A36-956C0BF2E83F

Description:

Save to Google Drive, converting resulting file to Google Doc. Will convert Markdown input to HTML, which is converted to Google Doc on upload.

Append to Google Drive Journal

Type: Action

Keyboard Shortcut:

Icon: action_google_drive

Colour: green
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: 5BBD6831-6A73-425A-9983-81A82E65145F
Description:
Append to rolling monthly journal files in Google Drive.

Save to Evernote

Type: Action
Keyboard Shortcut:
Icon: action_evernote
Colour: green
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: 05E3536D-B786-43B2-A7C0-768C32A7E6E4
Description:
Convert draft Markdown to HTML and save to a note in Evernote with a timestamp note name.

Append to Evernote Journal

Type: Action
Keyboard Shortcut:
Icon: action_evernote
Colour: green
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: C56446AF-1A64-403C-BC4F-F7D165438D06
Description:
Append draft to monthly journal note in your default Evernote notebook. New note will be created each month, based on the name "Journal-YYYY-MM".

Evernote as Todos

Type: Action

Keyboard Shortcut:**Icon:** action_evernote**Colour:** green**Confirm to Run:** false**Notifications:** All**Log Level:** All**Number of Steps:** 2**Unique ID:** 93AA8AF1-D4B8-49C1-9835-2E3AA8C3AC67**Description:**

Upload the draft to Evernote, using the first line as the note name, and converting any [] and [x] drafts task marks to Evernote checkboxes.

Save to OneDrive

Type: Action**Keyboard Shortcut:****Icon:** action_onedrive**Colour:** orange**Confirm to Run:** false**Notifications:** All**Log Level:** All**Number of Steps:** 1**Unique ID:** 623A5390-BA82-41FD-87F5-C2FA9726D3A9**Description:**

Save to file named with timestamp at the root of your OneDrive.

Append to OneDrive Journal

Type: Action**Keyboard Shortcut:****Icon:** action_onedrive**Colour:** orange**Confirm to Run:** false**Notifications:** All**Log Level:** All**Number of Steps:** 1**Unique ID:** 1292877F-A35A-4923-BA19-97D14A2A5616**Description:**

Append to monthly journal files in OneDrive.

Save to OneNote

Type: Action

Keyboard Shortcut:

Icon: book

Colour: violet

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: AF7A4EC8-2B96-470E-A1C8-B5979D968366

Description:

Save to timestamped note in the "Drafts" section of your default OneNote notebook.

Append to OneNote Journal

Type: Action

Keyboard Shortcut:

Icon: book

Colour: violet

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 476A34C7-5821-4221-9A74-CBBBEA07E585

Description:

Append to rolling monthly "Journal" notes in a "Journal" section on the default notebook in OneNote. See our [OneNote Integration Guide](#) for more information on using OneNote with Drafts.

Post to WordPress

Type: Action

Keyboard Shortcut:

Icon: inkwell

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: BCD0165D-ADD3-4A8D-B419-AE5BDE2D1267

Description:

Post to a WordPress site. This action example action uses the first line of the draft as a title, and the remainder of the draft as the post content. The post is created in "Draft" status, not published immediately. The action can be modified to assign categories, and

tags, different post status, etc.

Save to Box

Type: Action

Keyboard Shortcut:

Icon: action_box

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: F1B4AC8B-2C11-48C0-9ADF-A7351752F504

Description:

Save draft to a timestamped file in the root of your Box.com account.

Append to Box Journal

Type: Action

Keyboard Shortcut:

Icon: action_box

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: DD03661C-0053-45EA-ACA5-600209FC80F0

Description:

Append to a monthly journal file in the root of you a Box.com account.

Apps

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: A87B185F-FD15-4F9B-BC32-B4703D07D359

Description:

Event in Fantastical

Type: Action

Keyboard Shortcut:

Icon: calendar-15

Colour: red

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 2

Unique ID: 049F82C7-39BD-4578-A138-1DC55D73B7A5

Description:

Send draft to Fantastical to be parsed as an event. Return to Drafts when complete.

Note that the URL used for Fantastical is different for Mac than iOS

Reminder in Fantastical

Type: Action

Keyboard Shortcut:

Icon: check-square

Colour: red

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 1EDF972B-D53A-43BF-82D9-797F207EF077

Description:

Send draft to Fantastical to be parsed as an reminder. Return to Drafts when complete.

Task in Things

Type: Action

Keyboard Shortcut:

Icon: checkbox-active

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 7F78F96E-59D3-42D2-8F8B-CA85C4B2B878

Description:

Send to Things as new task.

Day One

Type: Action

Keyboard Shortcut:

Icon: journal

Colour: indigo

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: EC428DFD-A46A-4B7F-9A75-38B2050C4950

Description:

Send draft as new entry in Day One.

Lookup in Terminology

Type: Action

Keyboard Shortcut:

Icon: books

Colour: orange

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: CBF6054D-890C-41BB-B6C6-1BB5574FB00B

Description:

Lookup selected text in Terminology.

Send to Bear

Type: Action

Keyboard Shortcut:

Icon: notebook

Colour: red

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 2

Unique ID: C0F46BF1-5FDB-47FE-8590-16A254668ECF

Description:

Send draft to Bear Notes as new note.

Append to Bear Journal

Type: Action

Keyboard Shortcut:

Icon: notebook

Colour: red

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: FFC200C6-7442-483B-A1B5-FEBCF2B9F3D4

Description:

Append draft to monthly journal notes in Bear app and return to Drafts.

Send to Editorial

Type: Action

Keyboard Shortcut:

Icon: page-add

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: A22FD880-1BB2-4698-8BE0-AB304B668930

Description:

Create new document in Editorial

Send to Gmail

Type: Action

Keyboard Shortcut:

Icon: action_email_filled

Colour: red

Confirm to Run: false

Notifications: All

Log Level: Errors

Number of Steps: 4

Unique ID: 7A8A248A-0BC2-4C97-9540-D45CBE8F5BFE

Description:

Create new email in Gmail with first line of draft as subject, and remaining text as body.

This version works with the Gmail app on iOS, and reverts to an HTTP web mail URL on the

Gmail site when running on the Mac.

Editing

Undo/Redo

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: A1A3BEA2-5EDE-43D8-8A02-17A65CCDE462

Description:

Undo

Type: Action

Keyboard Shortcut:

Icon: action_undo

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 62460F6F-3641-4D9B-B048-0F06606C1EC1

Description:

Undo last edit.

Redo

Type: Action

Keyboard Shortcut:

Icon: action_redo

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: B4F69FF0-7966-444C-A379-AA0F94480353

Description:

Redo last edit.

Cursor Movement

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: 6E1D8EC6-1F1A-4867-8972-39990C81A6B6

Description:

Move left

Type: Action

Keyboard Shortcut:

Icon: caret-left

Colour: yellow

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: C74BD263-5D51-48E0-A3EC-FD57695F2077

Description:

Move cursor left one character.

Move right

Type: Action

Keyboard Shortcut:

Icon: caret-right

Colour: yellow

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 470830EB-32C6-4188-860C-9E0EAA8DA068

Description:

Move cursor to right one character.

Move cursor back by word

Type: Action

Keyboard Shortcut:

Icon: caret-left-double

Colour: orange

Confirm to Run: false

Notifications: Errors

Log Level: None

Number of Steps: 1

Unique ID: BE21CE7D-73FB-4FDC-8530-030A94B5E4EB

Description:

Move cursor position back one word at a time.

Move cursor forward by word

Type: Action

Keyboard Shortcut:

Icon: caret-right-double

Colour: orange

Confirm to Run: false

Notifications: Errors

Log Level: None

Number of Steps: 1

Unique ID: 1E6F8573-8FCB-49F2-8832-49F3A392957E

Description:

Move cursor position forward one word at a time.

Commands

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: 8E661900-1CED-45E9-895B-1ECD631560EB

Description:

Find

Type: Action

Keyboard Shortcut:

Icon: search

Colour: green

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: F760C205-A460-4A96-957F-45915CA2BF9F

Description:

Open find and replace.

Toggle Tasks

Type: Action

Keyboard Shortcut: ⌘R

Icon: 429-checkmark2

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: F8E8BD92-2F36-4CCD-B77A-E4C221BEDE0D

Description:

Add or remove task marks (- []) from the beginning of the selected lines.

Mark Done

Type: Action

Keyboard Shortcut: ⌘D

Icon: 428-checkmark1

Colour: indigo

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 5A08B3EC-3EFA-47CC-9CD3-E239B90E0F06

Description:

Toggle done status of [] tasks on the selected lines.

Insert date

Type: Action

Keyboard Shortcut:

Icon: calendar-15

Colour: none

Confirm to Run: false

Notifications: None

Log Level: None

Number of Steps: 1

Unique ID: DC4E3B70-B96F-46A0-A052-275B21C6CE79

Description:

Insert current date.

Insert dictation

Type: Action

Keyboard Shortcut:

Icon: btn_dictate

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: B3605DD6-1D47-4454-A8EA-E2E1DA5C5E84

Description:

Open dictation and insert the result at the current cursor position in the editor.

Dictate new draft

Type: Action

Keyboard Shortcut:

Icon: btn_dictate

Colour: green

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: FBCB6166-FE0C-40F0-B93C-2B523B9CF906

Description:

Open dictation and create a new draft with the result of the dictation.

Copy Selection

Type: Action

Keyboard Shortcut:

Icon: 511-copy-documents

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 0C443377-318F-4ECB-996B-5A7580B5EEE8

Description:

Copy selected text to clipboard.

Paste

Type: Action

Keyboard Shortcut:

Icon: 512-paste-clipboard

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 8C24A319-7F00-4E17-BD2C-2AC7B4BB99F7

Description:

Paste contents of clipboard.

Mail

Type: Action

Keyboard Shortcut:

Icon: action_email_filled

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: B7A49C19-8261-4E1C-9682-79AC8D57AC0A

Description:
Send as email.

Message

Type: Action
Keyboard Shortcut:
Icon: chat
Colour: green
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: 6DE8D141-910C-420F-9355-613299538102
Description:
Send as iMessage.

Indent

Type: Action
Keyboard Shortcut: ⌘]
Icon: indent
Colour: indigo
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 527752C7-DE2F-48D4-8E4A-9BB6DC8D2463
Description:
Indent the selected line range.

Outdent

Type: Action
Keyboard Shortcut: ⌘[
Icon: indent-decrease
Colour: indigo
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 4A9DE1A0-BAFA-4880-8123-30ED93E1D5FD

Description:

Outdent the selected line range removing one level of nested white space.

Previous Marker

Type: Action

Keyboard Shortcut:

Icon: upload

Colour: none

Confirm to Run: false

Notifications: None

Log Level: None

Number of Steps: 1

Unique ID: 9895D704-144F-4F18-B462-7DE76C3B34EE

Description:

Navigate to the previous navigation marker in the editor, if available.

Navigation markers are defined by the syntax used in the draft, and are the same as the navigation markers in the [Navigate](#) menu.

Next Marker

Type: Action

Keyboard Shortcut:

Icon: download

Colour: none

Confirm to Run: false

Notifications: None

Log Level: None

Number of Steps: 1

Unique ID: EB7DBCFF-FC01-4FC6-A3A6-E5617639B6DE

Description:

Navigate to the next navigation marker in the editor, if available.

Navigation markers are defined by the syntax used in the draft, and are the same as the navigation markers in the [Navigate](#) menu.

Utility

Type: Action

Keyboard Shortcut:

Icon:

Colour: none
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 0
Unique ID: FD0C178F-B042-41B7-B86A-7D75CBEB674B
Description:

Toggle Theme

Type: Action
Keyboard Shortcut:
Icon: 681-weather-sunny
Colour: gray
Confirm to Run: false
Notifications: None
Log Level: None
Number of Steps: 1
Unique ID: C0310A53-F1F8-47A6-8E88-BEA2C1C77587
Description:
Toggle between light and dark themes.

Stats

Type: Action
Keyboard Shortcut:
Icon: stocks-up
Colour: blue
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 4
Unique ID: A56EEAAA-CBF6-4978-BD9A-111170C8C678
Description:
Calculate and present preview of common readability statistics for the current draft.

Markdown

Markdown Header (#)

Type: Action

Keyboard Shortcut: ^⌘H

Icon: hashtag

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: B3569161-8B51-4B08-B5FA-12E53D491A35

Description:

Increase Markdown header level of current line by adding a "#" at the beginning. If the line is currently at the maximum 6 levels of heading, remove the leading header characters.

Markdown Bold (**)

Type: Action

Keyboard Shortcut: ⌘B

Icon: format-bold

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: A094B74D-A24B-499E-89E8-E4BA258E626B

Description:

Apply Markdown bold (**) around selection, or insert ** if no selection.

Markdown Emphasis (_)

Type: Action

Keyboard Shortcut: ⌘I

Icon: format-italic

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 833C84C6-EA85-45BA-BF0C-551BDA82802F

Description:

Apply Markdown emphasis (_) to selection or insert _ if no selection.

Markdown List

Type: Action
Keyboard Shortcut:
Icon: list
Colour: yellow
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: E278CA69-8995-4ACD-8622-812B4D2D2632
Description:
Toggle Markdown list for selected lines, maintaining indentation.

Markdown Link

Type: Action
Keyboard Shortcut: ⌘K
Icon: link
Colour: blue
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 08F40485-4C6B-44CC-9AA4-396A8E9A0093
Description:
Insert Markdown link "". If there is a text selection, use it as the link text, if a URL is in the clipboard, place it as the link.

Markdown Quotation (>)

Type: Action
Keyboard Shortcut: ⌘'
Icon: caret-right
Colour: none
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: A50BC470-13B3-4770-82AD-84CAE1220F62
Description:
Apply Markdown Quote ("> ") at beginning of selected lines.

Markdown Quotation - Remove

Type: Action

Keyboard Shortcut: ⌘⌥'

Icon: caret-left

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 6B0FB045-0B33-43AD-993C-AF5267C45C85

Description:

Remove one level of Markdown quotations (>) from the selected lines.

Inline Code (`)

Type: Action

Keyboard Shortcut:

Icon: command

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 580D2126-9198-4529-B297-9BBDDDE2CF8E8

Description:

Apply Markdown inline code (`) around selection, or insert ` if no selection.

Code Block (```)

Type: Action

Keyboard Shortcut:

Icon: command

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 2CCBC393-E7F1-4C9D-B238-893D81157A1F

Description:

Apply Markdown fenced code block (```) around selection, or insert empty block if no selection.

Markdown Table

Type: Action

Keyboard Shortcut:

Icon: border-all

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: None

Number of Steps: 1

Unique ID: 50D23FA5-96E6-4019-9F60-9E13CE4AAA80

Description:

Insert empty MultiMarkdown table markup. The action will prompt for the number of rows and columns, and create and insert MultiMarkdown table syntax for the table with header of the requested size, like:

```
| | | |  
|:--|:--|:--|  
| | | |  
| | | |
```

Preview

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: 24192C80-B57A-43E9-A88C-0279FB167F68

Description:

Preview

Type: Action

Keyboard Shortcut: ⌘P

Icon: eye

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 255BA3AA-97E5-43F6-B755-C4E058A261F4

Description:

Markdown preview which builds some css styles based on current dark or light mode.

Swiss Preview

Type: Action

Keyboard Shortcut:

Icon: eye

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 16FB42F8-C4FB-43EA-8D3E-B982F29AEF3D

Description:

Markdown preview using Swiss style.

Foghorn Preview

Type: Action

Keyboard Shortcut:

Icon: eye

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: AC45BF6A-D55D-4E98-B837-AD144DF65250

Description:

Markdown preview using the Foghorn style.

Utility

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: CC846847-0147-4735-A317-0286EA5D3925

Description:

Markdown Mail

Type: Action

Keyboard Shortcut:

Icon: action_email_filled

Colour: blue

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: D22E669C-3036-40D7-9CE6-1BC8C69374F9

Description:

Open mail message with the first line of the draft as the subject and remaining content as the body converted to HTML via Markdown. Can be duplicated and modified to create pre-addressed messages, or use templates.

Copy as HTML

Type: Action

Keyboard Shortcut:

Icon: action_clipboard_filled

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: E290849C-1054-4971-9DA4-3BD7FEFE5ADB

Description:

Run draft through Markdown conversation and copy HTML to clipboard.

Copy as Rich Text

Type: Action

Keyboard Shortcut:

Icon: action_markdown

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 9667118B-4326-499E-8D17-7A85983AF844

Description:

Convert Markdown draft to rich text and place in clipboard.k

Copy as Rich Text w/o Styles

Type: Action

Keyboard Shortcut:

Icon: action_markdown

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 9F2D1F60-8318-414D-8BF6-F1FDBB78715A

Description:

Convert Markdown draft to rich text and place in clipboard.

Edit Markdown Table

Type: Action

Keyboard Shortcut:

Icon: border-all

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 2

Unique ID: B902C3AD-224D-421E-81B2-2686E2F36038

Description:

Demonstration action that uses the [Table Magic](#) Markdown table editing library to modify Markdown tables in an advanced HTML Preview.

This tools allows editing of table in forms, CSV, etc. Select an existing Markdown table in the draft before running the action to pre-populate the editor.

Print - Markdown

Type: Action

Keyboard Shortcut:

Icon: action_print

Colour: none
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 1
Unique ID: 563F2357-F055-4D97-8E2D-191662D58554
Description:
Convert Markdown to HTML and print with basic sans-serif style.

Tools

Change Selection

Type: Action
Keyboard Shortcut:
Icon:
Colour: none
Confirm to Run: false
Notifications: All
Log Level: All
Number of Steps: 0
Unique ID: 91B83D0C-F2D9-4943-9EB2-5C3141127F7B
Description:

UPPER

Type: Action
Keyboard Shortcut:
Icon: arrow-up
Colour: none
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: A3689188-7443-4194-AD19-F4A0FF20F6EF
Description:
Change selection to UPPER case.

lower

Type: Action
Keyboard Shortcut:
Icon: arrow-down
Colour: none
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 3F067ECF-3AE9-4C77-B134-8990CCDA47BE
Description:
Change selection to lower case.

Title

Type: Action
Keyboard Shortcut:
Icon: format-size
Colour: none
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 5F50817A-CDF9-47DA-B61C-76EA17FA9ECC
Description:
Change selection to title case.

Sort

Type: Action
Keyboard Shortcut:
Icon: 423-sort-ascending
Colour: none
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: FCBE7CD3-D5D3-4A84-A955-E335B7A2BC2B
Description:
Sort lines in alpha order.

Straighten Quotes

Type: Action
Keyboard Shortcut:
Icon: format-text
Colour: yellow
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 9AE1AF89-E443-4A09-9DD4-B0C359FD2E9F
Description:
Convert smart (slanted) quotes to straight quotes.

Strip Diacritics

Type: Action
Keyboard Shortcut:
Icon: format-text
Colour: yellow
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 052F298B-19FA-4566-BF54-24EB5267257A
Description:
Remove accented and other diacritic characters from the string, replacing with the non-diacritic version of the letter. Based on one of the suggested functions from [this Stack Overflow thread](#).

Strip Line Feed

Type: Action
Keyboard Shortcut:
Icon: caret-left-circle
Colour: yellow
Confirm to Run: false
Notifications: Errors
Log Level: Errors
Number of Steps: 1
Unique ID: 9728F5C2-9944-4274-BBFE-5622245A3341
Description:
Remove line feed characters in the selection.

Trim Whitespace

Type: Action

Keyboard Shortcut:

Icon: minus-square

Colour: yellow

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 5AA8B59C-DB16-4F38-8034-AAFCE9E2E0F3

Description:

Remove whitespace characters (spaces, tabs, line feeds) at beginning and end of selection.

Smart Parentheses

Type: Action

Keyboard Shortcut:

Icon: format-border-color

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 63A45648-520F-4274-AB31-9339D620E420

Description:

If a selection is present, wrap the text in parentheses. If no selection, scan text for last parenthesis and close it if last one was an open parenthesis, or insert open parenthesis if not.

Smart Brackets

Type: Action

Keyboard Shortcut:

Icon: format-border-color

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 416F18A7-146D-4601-8A20-4F26E63F76BB

Description:

If a selection is present, wrap the text in brackets. If no selection, scan text for last brackets and close it if last one was an open brackets, or insert open brackets if not.

Smart Braces

Type: Action

Keyboard Shortcut:

Icon: format-border-color

Colour: none

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: FDFD39B9-D416-427A-82C2-9E29291FB8D2

Description:

If a selection is present, wrap the text in braces. If no selection, scan text for last braces and close it if last one was an open braces, or insert open braces if not.

With Options

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: A5AF2403-09AE-423D-AB7F-C4377CA1544E

Description:

Change Case...

Type: Action

Keyboard Shortcut:

Icon: format-size

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 2

Unique ID: A19AE9AE-0D85-487A-8987-8F7F0EE7D96F

Description:

Change case of selected text. Options for lower, UPPER and Title Case, as well as destination for output.

Sort Lines...

Type: Action

Keyboard Shortcut:

Icon: 423-sort-ascending

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 2

Unique ID: 05BEC3EF-C918-476B-9C7D-D0CE0701F799

Description:

Sort lines in alpha order, with options for case-sensitivity and destination for sorted text.

Encode...

Type: Action

Keyboard Shortcut:

Icon: caret-right-double

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 2

Unique ID: 1C9142F7-E6B8-43F6-8F42-848951ADC198

Description:

Encode selected text with options. Choose to URL encode, escape HTML entities, Base64 or ROT13 encode the string.

The result can replace the current selection, be placed in the clipboard, or opened as a new draft.

Decode...

Type: Action

Keyboard Shortcut:

Icon: caret-left-double

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 2

Unique ID: ACFA1053-652A-4D45-BDA4-C3242B0DFDE1

Description:

Decode selected text with options. Choose to URL decode, unescape HTML entities, Base64 or ROT13 decoding the string.

The result can replace the current selection, be placed in the clipboard, or opened as a new draft.

Processing

Inbox

Type: Action

Keyboard Shortcut:

Icon: send-down

Colour: indigo

Confirm to Run: false

Notifications: All

Log Level: Errors

Number of Steps: 1

Unique ID: CD491E77-B490-4EFE-BDE9-FFB5477F2D27

Description:

Move draft to inbox.

Archive

Type: Action

Keyboard Shortcut:

Icon: archive

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 0

Unique ID: 382467DA-8971-448E-AD68-2EF24D8C3D78

Description:

Move draft to archive.

Trash

Type: Action

Keyboard Shortcut:

Icon: trash-cancel

Colour: red

Confirm to Run: true

Notifications: All

Log Level: Errors

Number of Steps: 0

Unique ID: 44052908-22D0-4A4C-9E25-19BB5177E83B

Description:

Move draft to trash.

Tags & Flags

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: 9F0CC8B9-C84A-4FE8-9EA1-8C6278B297EA

Description:

Update Tags...

Type: Action

Keyboard Shortcut:

Icon: btn_tags_selected

Colour: orange

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 725DDA45-9776-40F9-9198-DEA42A1C86B7

Description:

Prompt to assign or remove tags.

Rename Tag...

Type: Action

Keyboard Shortcut:

Icon: btn_tags_selected

Colour: red

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: 8190655B-D507-4193-AA88-9340EFD9623B

Description:

Utility action which will find all drafts with a particular tag, remove that tag and add another tag in it's place, effectively renaming the tag. The action can also be used to completely delete a tag, by leaving the new tag option blank.

Flag

Type: Action

Keyboard Shortcut:

Icon: btn-flag-enabled

Colour: orange

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: E5CBA016-DF98-4A5C-AFCA-E57FB82EB25D

Description:

Flag draft.

Unflag

Type: Action

Keyboard Shortcut:

Icon: btn-flag-disabled

Colour: gray

Confirm to Run: false

Notifications: All

Log Level: Errors

Number of Steps: 1

Unique ID: 7A490930-1E51-42D2-B350-2637FC3647D4

Description:

Unflag draft.

Workspaces

Type: Action

Keyboard Shortcut:

Icon:

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 0

Unique ID: 97924FB2-DBC6-49FD-85B0-CEFD8DC41D5B

Description:

Select Workspace

Type: Action

Keyboard Shortcut: ⌘2

Icon: keypad

Colour: gray

Confirm to Run: false

Notifications: Errors

Log Level: None

Number of Steps: 1

Unique ID: CE0F3989-C418-4766-B9FB-C5F05219EC4A

Description:

Prompt to select from a list of available Workspaces, and load the selected workspace.

New Draft in Workspace

Type: Action

Keyboard Shortcut:

Icon: page-add

Colour: green

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: A481924F-D685-4B09-ABCF-834CAE004D9C

Description:

Prompt to select a workspace, and create a new draft already assigned tags that match

the tag filter for the workspace. Load the new draft in the editor.

New Draft with Template

Type: Action

Keyboard Shortcut:

Icon: page-add

Colour: blue

Confirm to Run: false

Notifications: Errors

Log Level: Errors

Number of Steps: 1

Unique ID: E34AD254-2D43-4F12-B619-DDF70248923F

Description:

Prompt to select from a list of existing drafts with the tag "template" assigned, then create a new draft with the content of that template.

To create templates available in this action, simply type your template in a draft, and assigned the tag "template" to that draft. It can be in the archive or inbox. The template can contain [Drafts tags](#) to insert time stamps or other dynamic data in the template. Also, any tags other than "template" assigned to the template draft will be assigned to the new draft automatically.

If the template contains the string `<|>`, the `<|>` will be removed, and the initial cursor position in the new draft placed at that location.

When run, if "Omit First Line in New Draft" selected in the prompt, the first line will be removed from the template. This allows you to use a friendly name for the template as the first line of the template without having it included in the new drafts created.

Note: This action used functionality which requires a Pro subscription.

Save Version

Type: Action

Keyboard Shortcut:

Icon: archive-download

Colour: none

Confirm to Run: false

Notifications: All

Log Level: All

Number of Steps: 1

Unique ID: 5272DC10-15E5-4BE0-BCA8-B694E636121D

Description:

Save a version of the current draft to the version history