



iOS & macOS

[User Guide & FAQ](#)

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Introduction

Essayist is a writing app that enables users to write APA and MLA style papers with ease. Essayist is available for iOS and macOS. Requires iOS 14.0 or later and macOS 11.0 or later.

Essayist Subscription

All of Essayist's features can be unlocked with a subscription.

Universal App

All of Essayist's features can be unlocked with a subscription.

Essayist Read-Only Mode

Read-only mode allows users who don't have a subscription to still read essays without access to any of the features.

Support

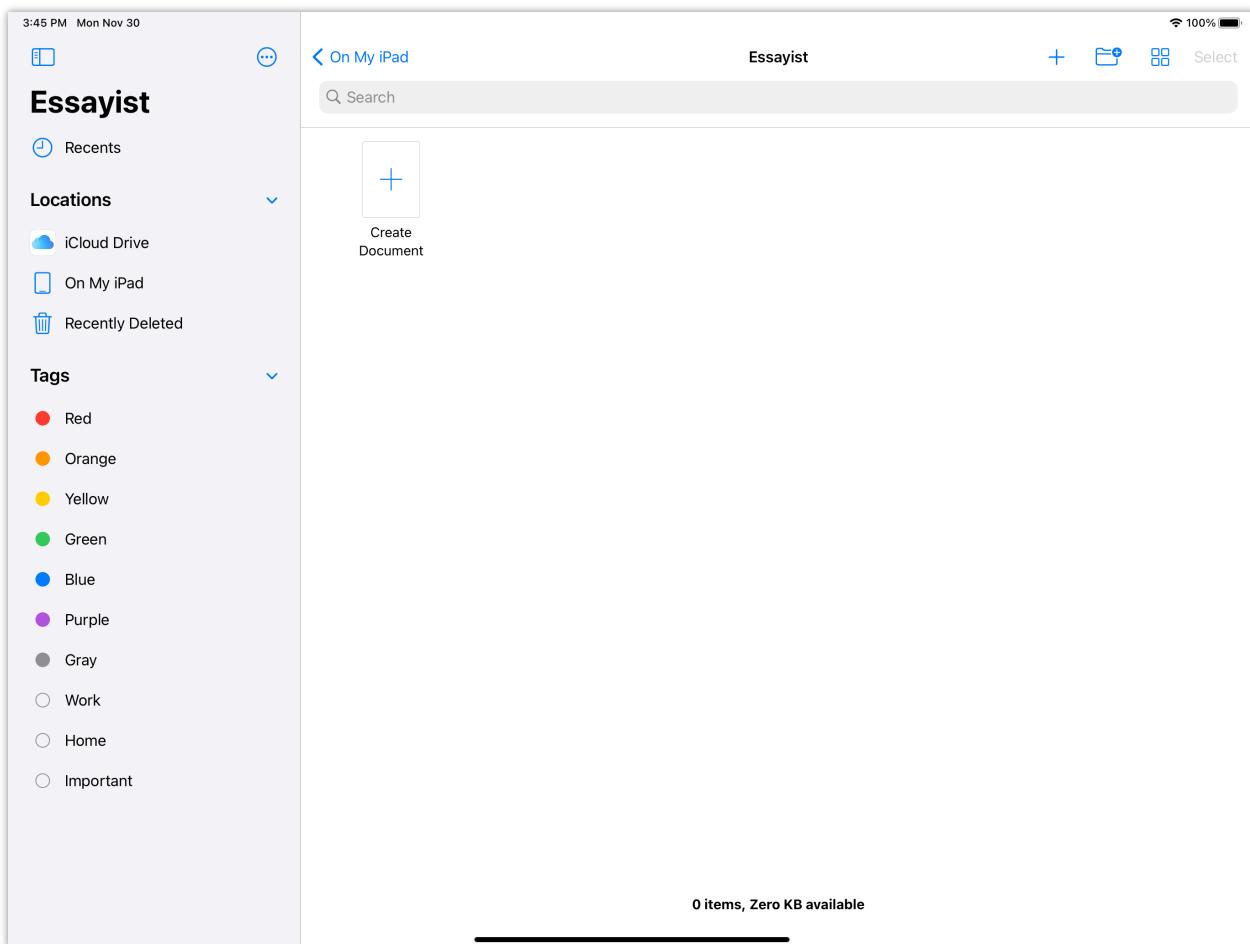
If you have further questions, please don't hesitate to [contact us](#). You can find more information in the [FAQs](#).

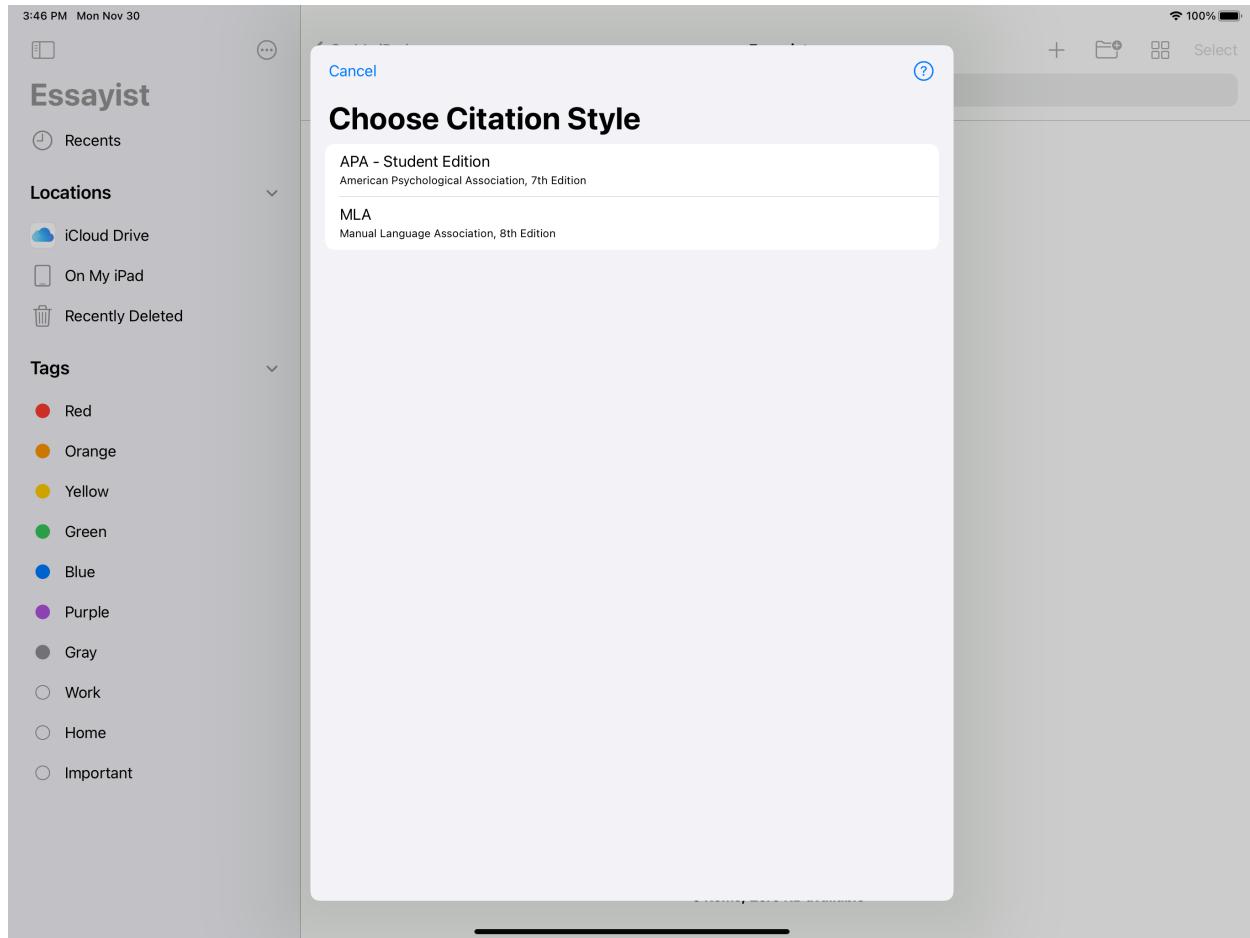
iOS

Getting Started

Creating a Document

1. Open Essayist. The Document Browser opens and here you can create a new document or open an existing document.
2. Choose “Create Document” to start a new document.
3. Choose Citation Style. Essayist currently supports APA (American Psychological Association) Student and MLA (Manual Language Association) citations styles. Tap on the style you wish to use.
4. A document opens ready for you to start your essay.





Start Writing - APA

1. There are six fields to be filled out on the title page of the blank document: Title, Author(s), Affiliation, Course, Instructor Name and Due Date. Once you fill out the Title section on the title page, the title will automatically appear on the first page of the body of the essay.
2. Begin writing your essay in the “Start your essay here...” section. Font is automatically set to Times New Roman size 12, line spacing is double spaced and margins are 1 inch per APA standards.

Start Writing - MLA

1. There are five fields to be filled out at the top of the blank document: Student Name, Instructor Name, Course, Due Date and Title. As you fill out the Student Name section, Essayist automatically adds your last name to the header of each page, along with the page number. All sections are

- formatted according to MLA requirements. You can edit these sections at any time by simply tapping on them.
2. Begin writing your essay in the “Start your essay here...” section. Font is automatically set to Times New Roman size 12, line spacing is double spaced and margins are 1 inch per MLA standards.

References - APA

When you start a new document there will automatically be a References page at the bottom of the essay. You do not edit anything on this page. References are added via the Reference Manager and they will appear perfectly formatted on the References page.

Works Cited - MLA

When you start a new document there will automatically be a Works Cited page at the bottom of the essay. You do not edit anything on this page. References are added via the Reference Manager and they will appear perfectly formatted on the Works Cited page.

Page Numbers

Page numbers are automatically added at the top right of each page.

Saving a Document

Essayist automatically saves your work.

Closing a Document

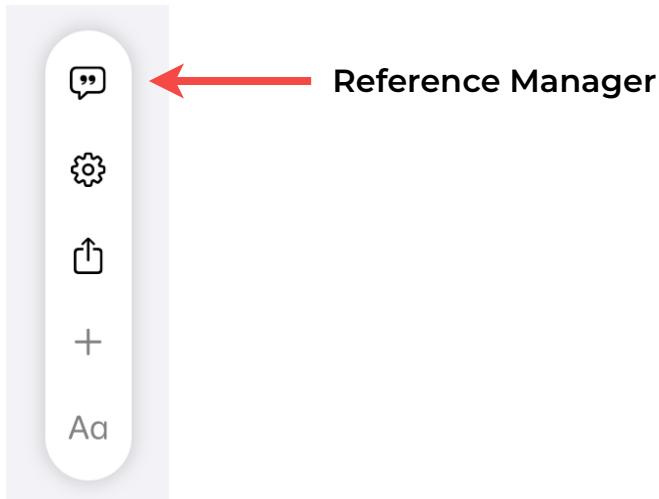
You can close an essay by tapping on the X button in the top left corner. You will be taken to the document browser where you can open a pre-existing essay or start a new essay.

Renaming a Document

In the document browser double tap the name of a document to rename it or tap and hold on a document and tap on “Rename.”

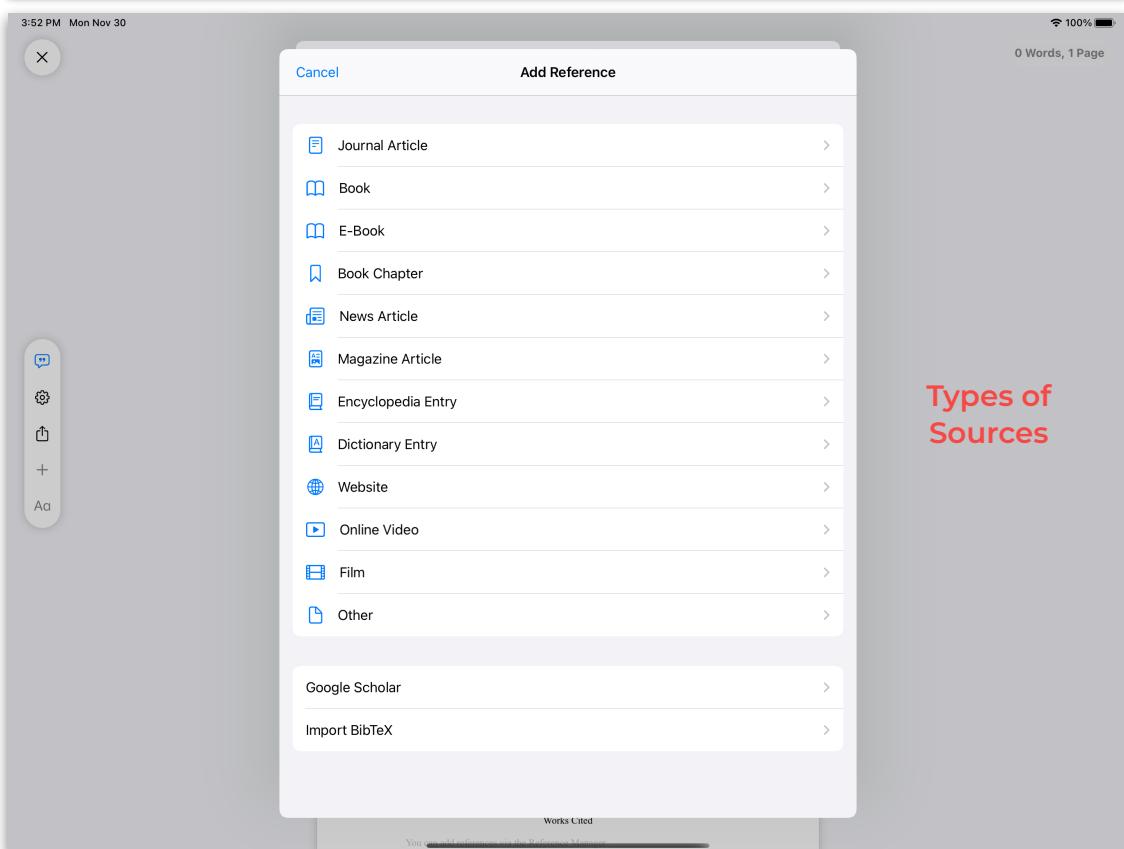
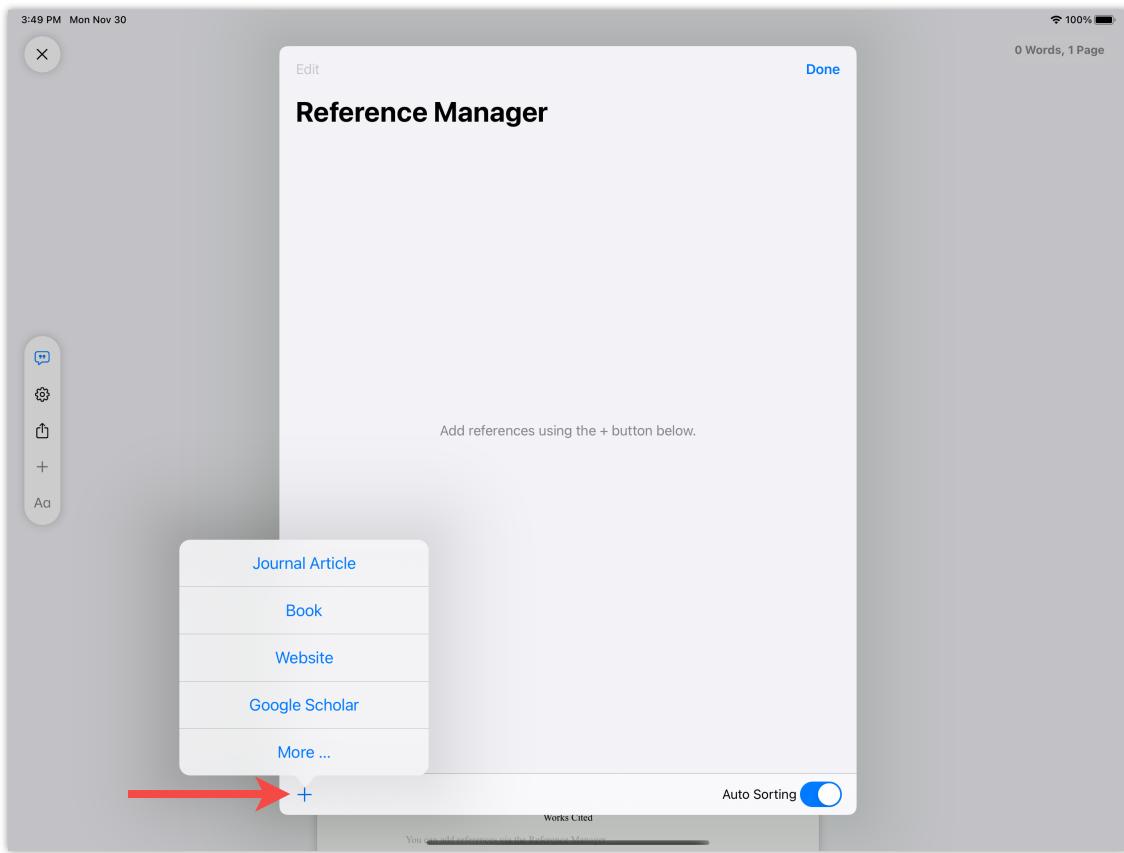
Reference Manager

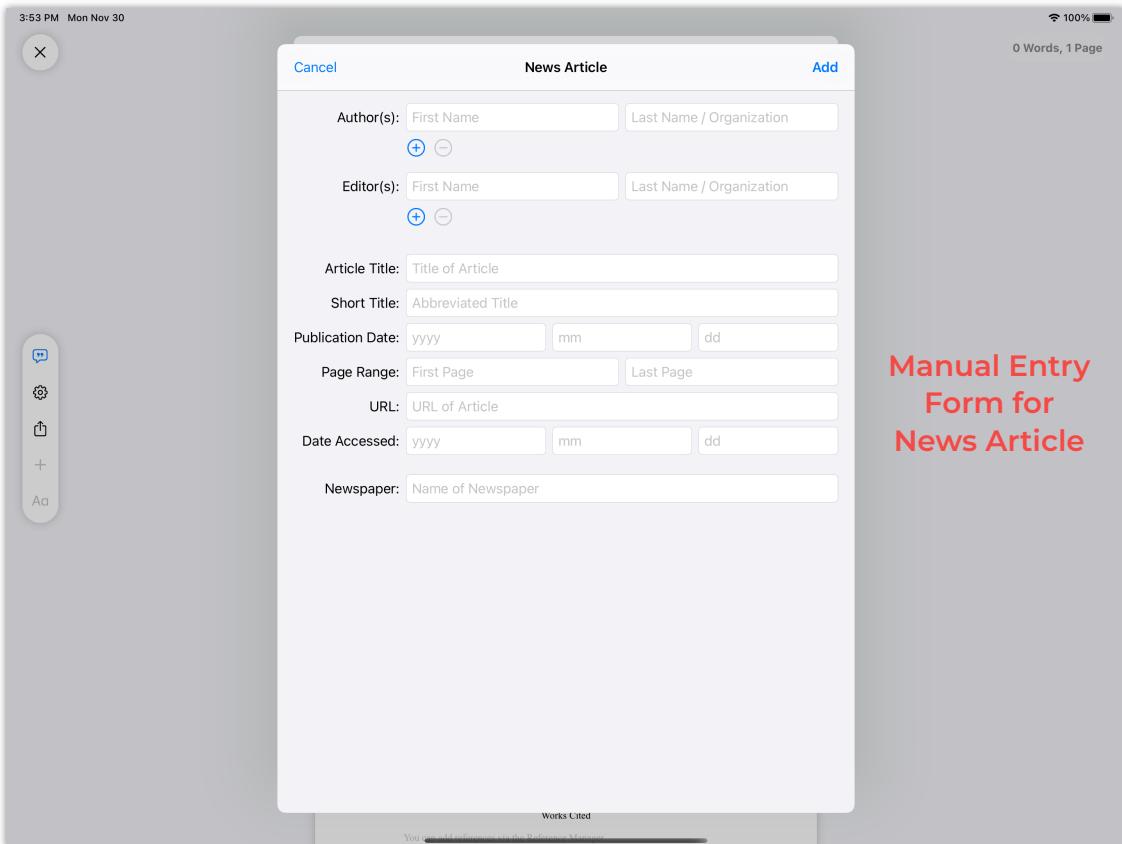
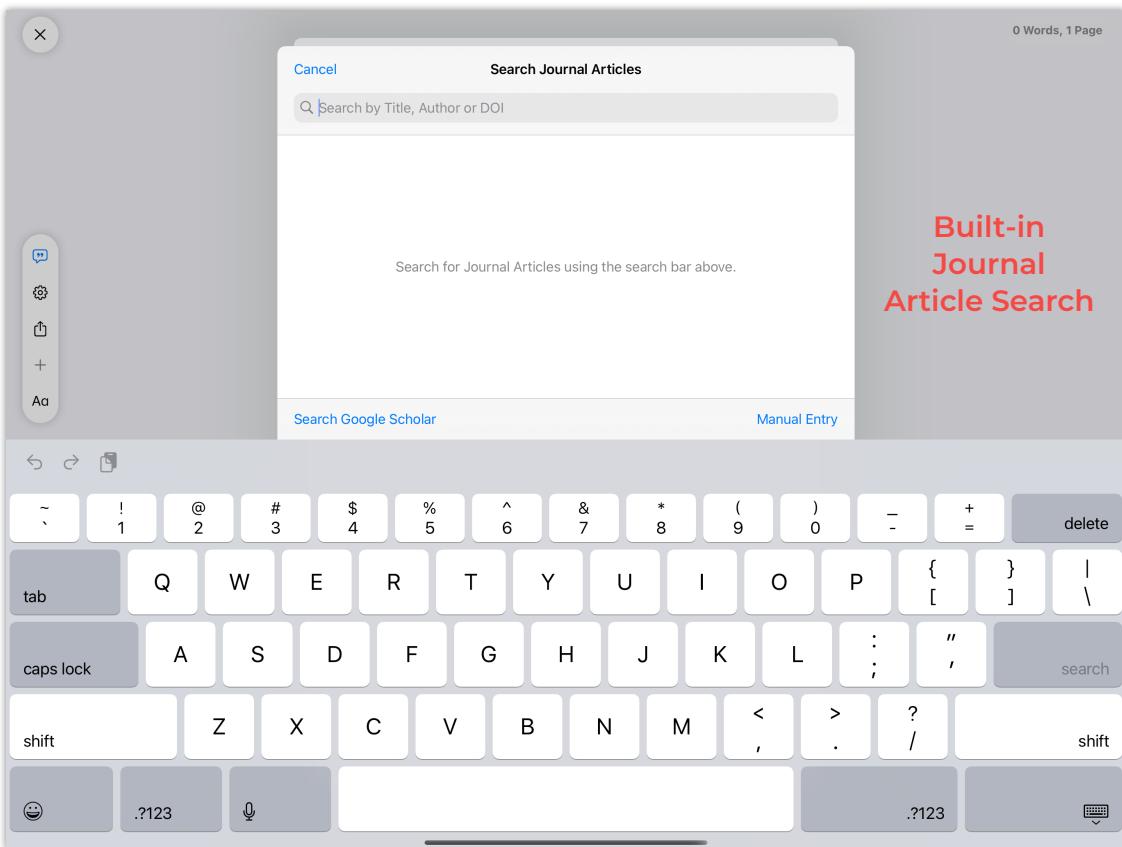
The Reference Manager is where you add, edit and sort sources. The first button at the top of the menu bar opens the Reference Manager.

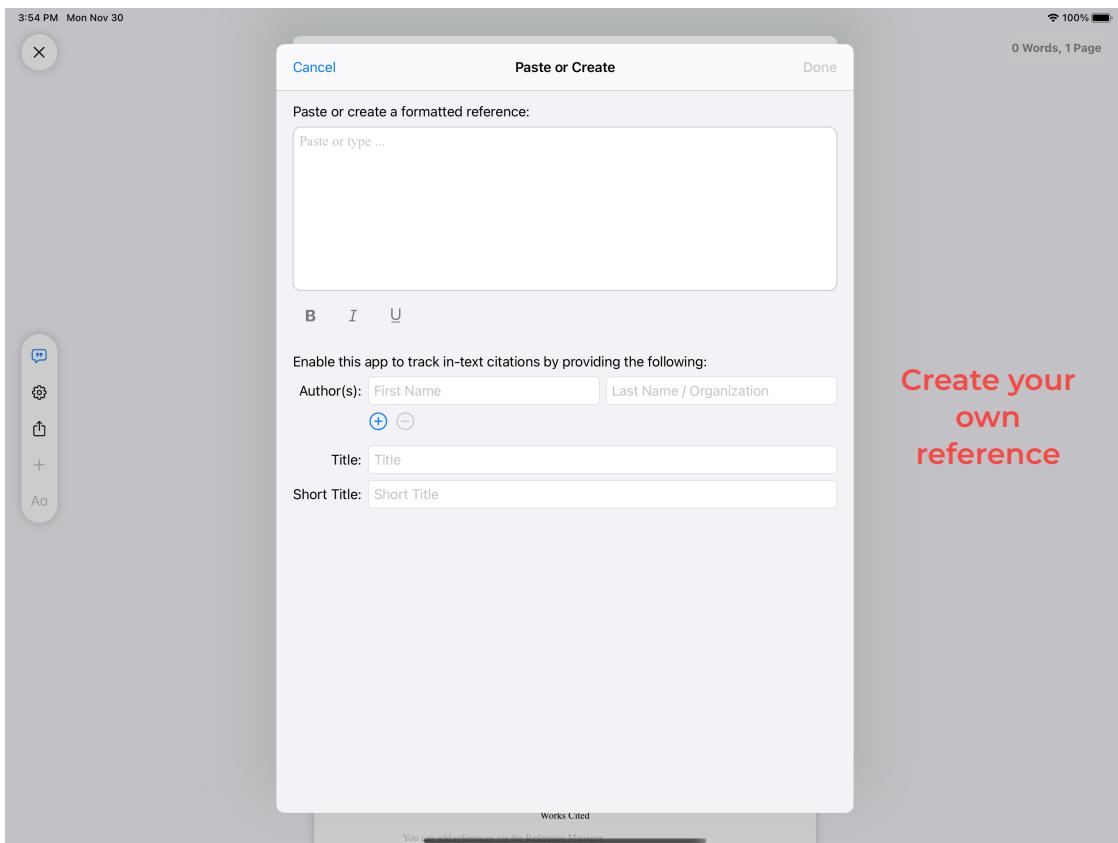


Adding a Reference

1. Open the Reference Manager.
2. Tap the “+” button in the bottom left corner.
3. A few options will appear of different types of sources you can add. Tap on “More” if you don’t see the type of source you are looking for in the list.
4. Journal Article and Book have a built-in search feature. Search for the title of the document and a list will appear. Tap on the document you wish to cite. The reference will automatically appear in the reference list.
5. Sources can be added manually by filling out the form for a specific source type.
6. Journal Articles and Books can also be added manually by tapping on “Journal Article” or “Book” and then tapping on “Manual Entry” in the bottom right corner.
7. You can create and format your own references by tapping on “Other”. You can also paste a formatted reference from another site here. It is important to fill out all the sections on this form to enable in-text citations.



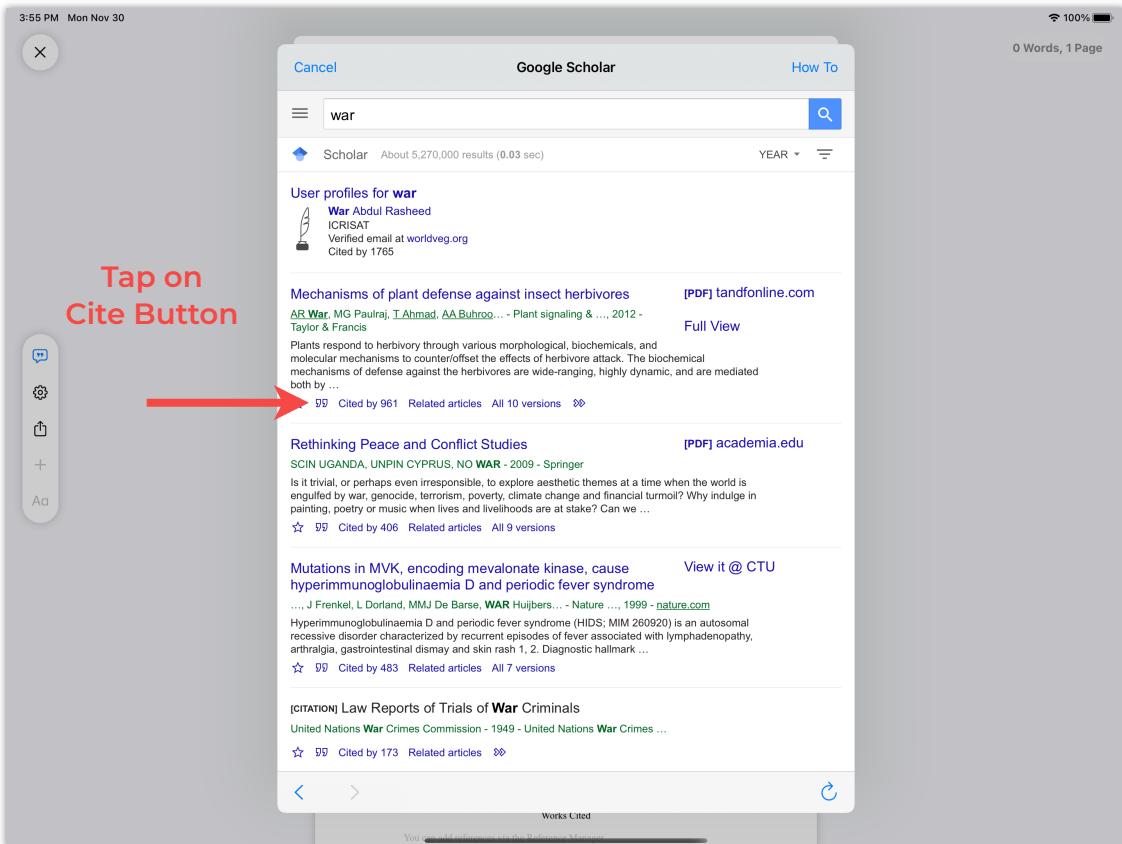
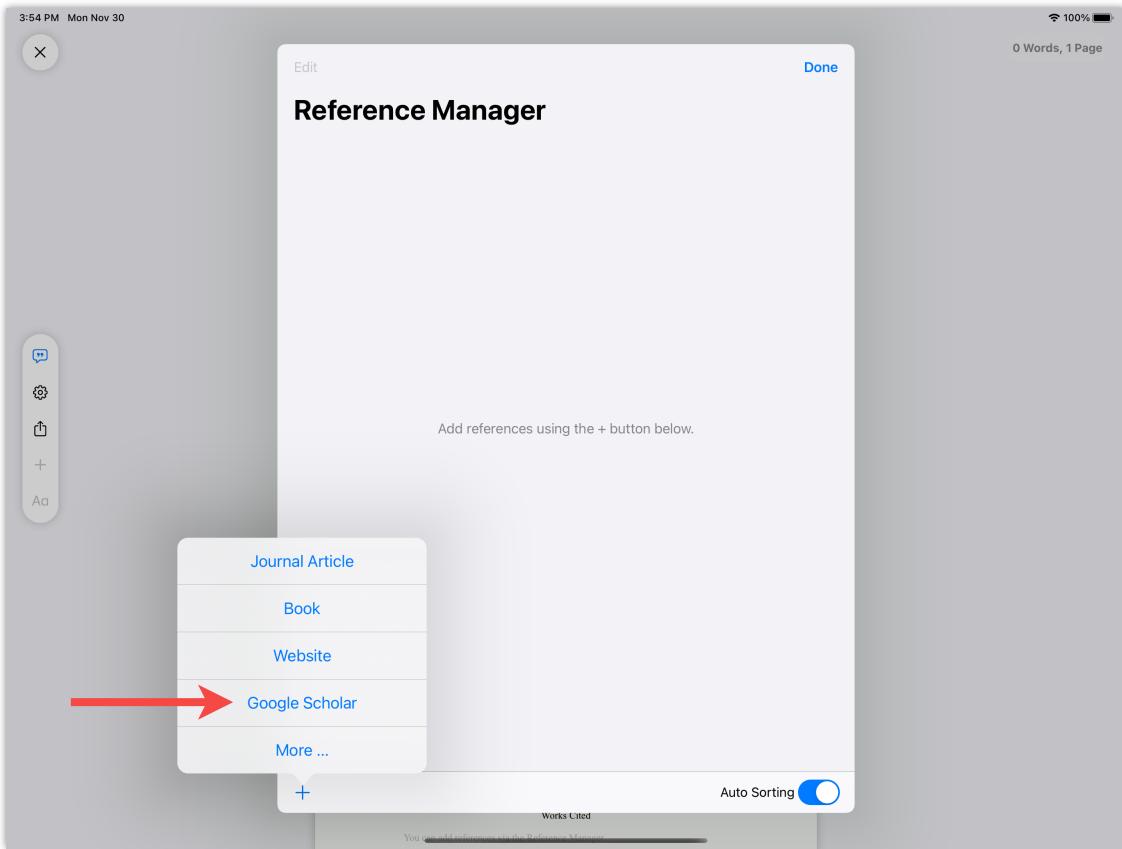


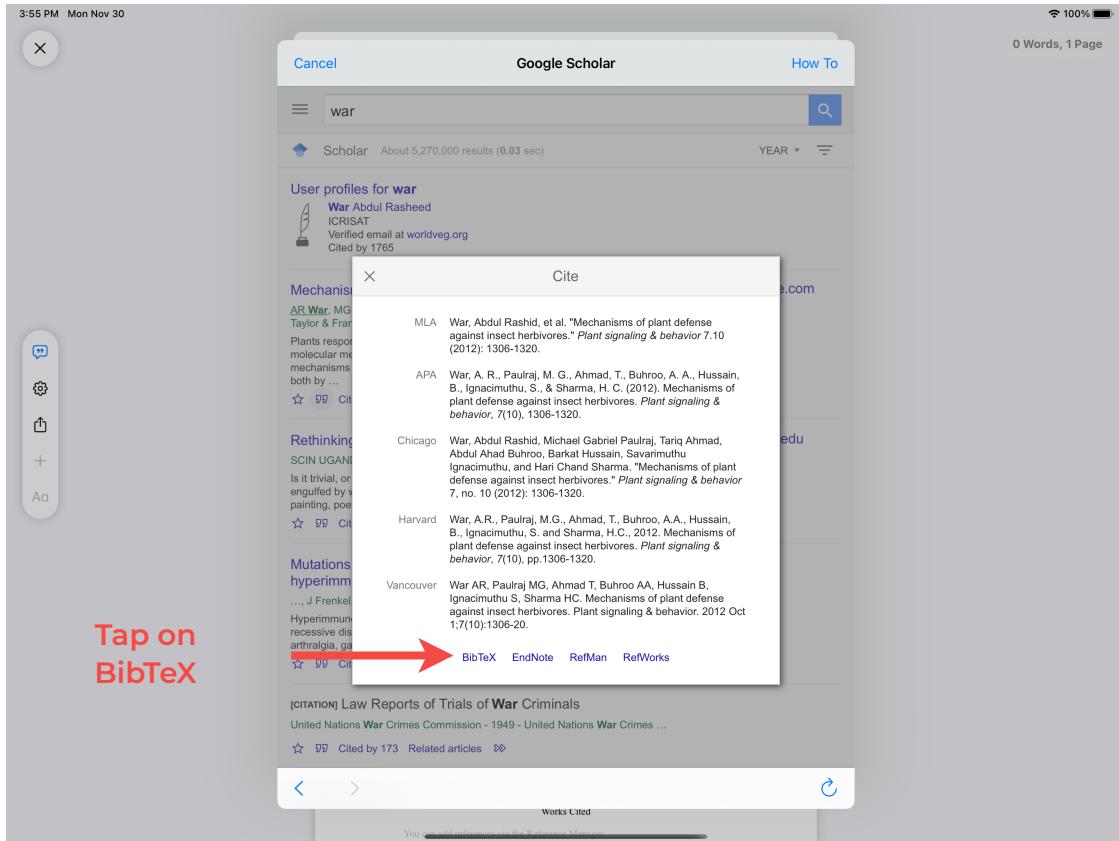


Google Scholar - iPad

Add a reference using Google Scholar from within the Essayist App.

1. Open the Reference Manager and tap on the “+” button in the bottom right corner.
2. Choose “Google Scholar”. A window will open where you can search using Google Scholar.
3. Search for the title or author of the document.
4. Tap on the Cite button of the article you wish to cite.
5. Tap on “BibTeX”.
6. The source will be added to the Reference Manager.

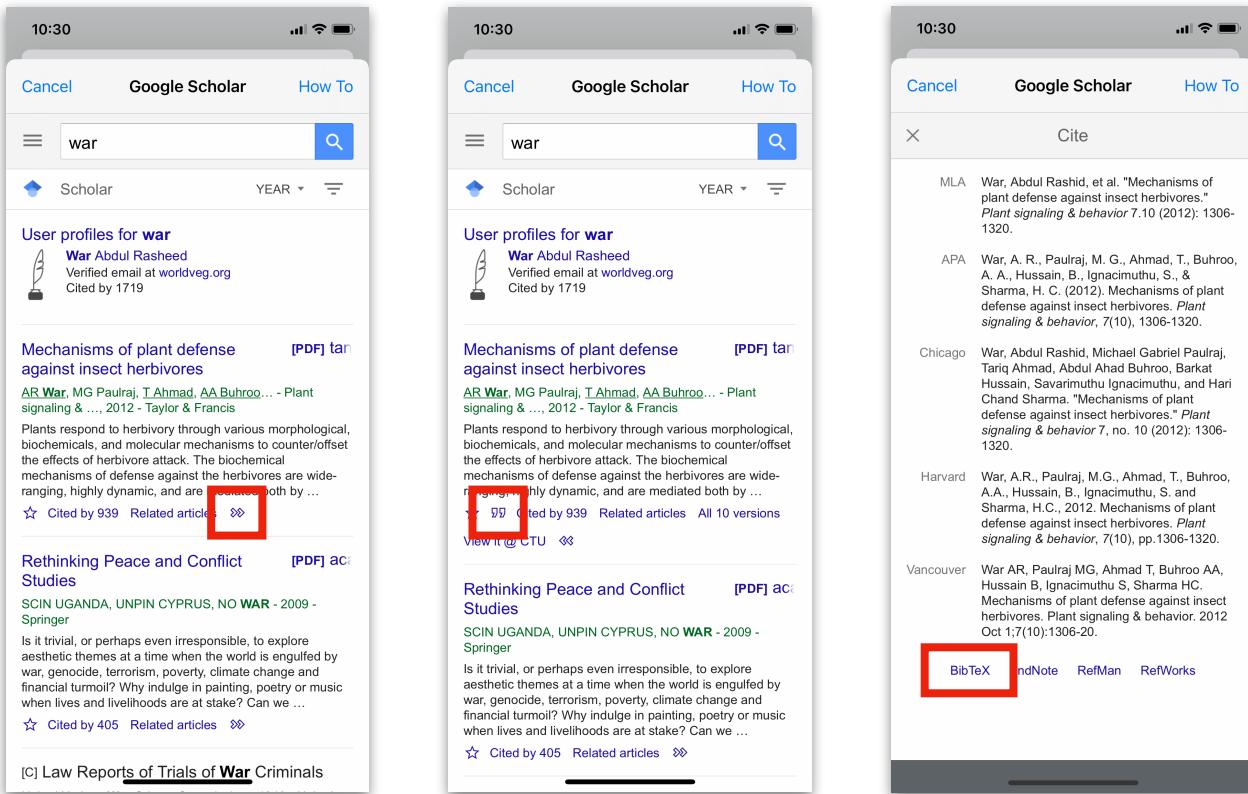




Google Scholar - iPhone

Add a reference using Google Scholar from within the Essayist App.

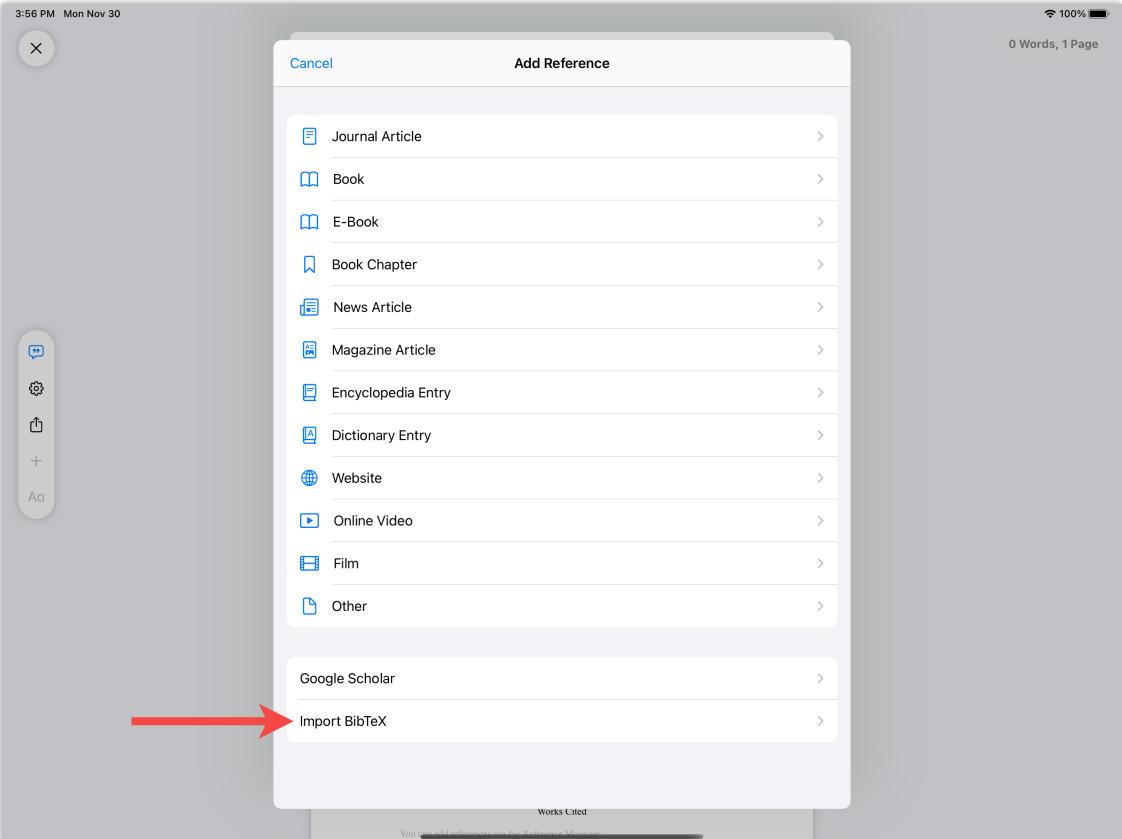
1. Open the Reference Manager and tap on the “+” button in the bottom right corner.
2. Choose “Google Scholar”. A window will open where you can search using Google Scholar.
3. Search for the title or author of the document.
4. Tap on the More button of the article you wish to cite.
5. Tap on the Cite button.
6. Tap on “BibTeX”.
7. The source will be added to the Reference Manager.



Import BibTeX

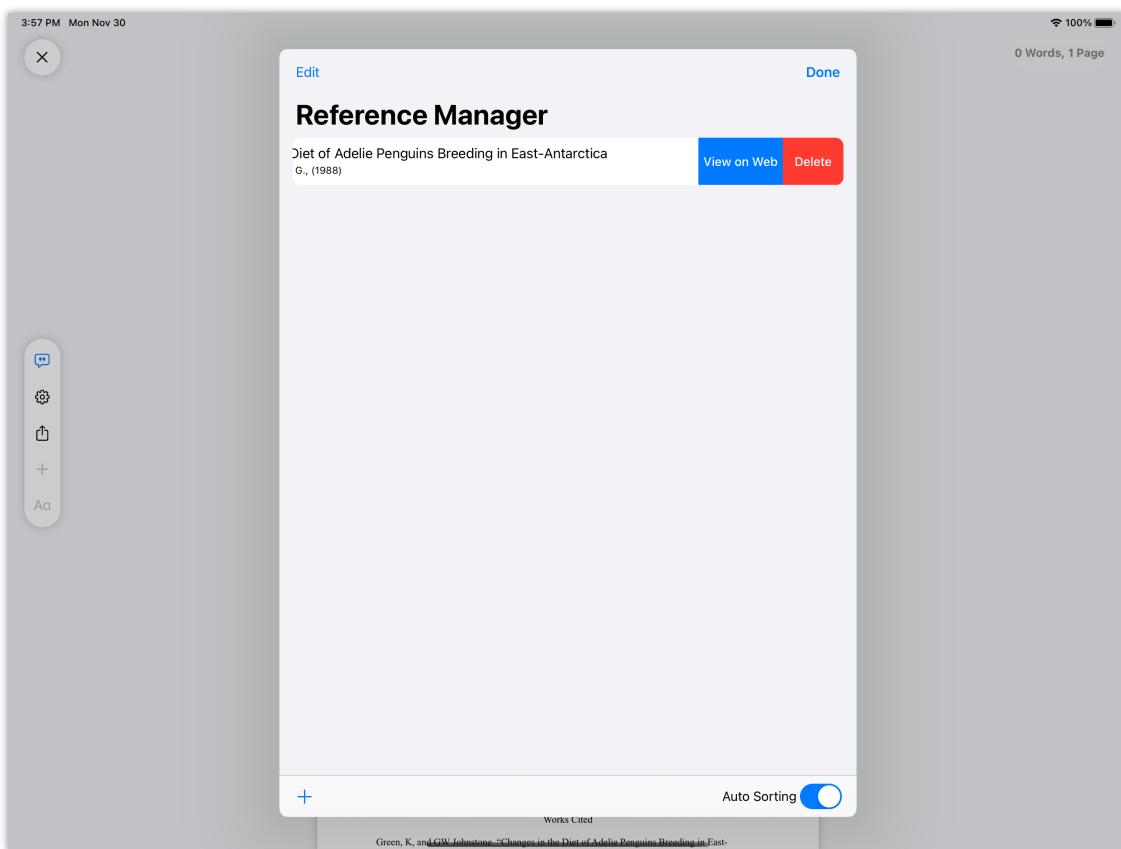
Find out more about BibTeX [here](#).

1. Open the Reference Manager and tap on the "+" button in the bottom left corner. Choose "More..." from the list.
2. Tap on "Import BibTeX" at the bottom of the window.
3. If you already have your BibTeX content available you can copy and paste it into the box and then tap "Import" in the top right corner.
4. Alternatively, if you have a BibTeX file on your device or iCloud, you can tap on "Import BibTeX File..." to import that specific file and then tap "Import" in the top right corner.



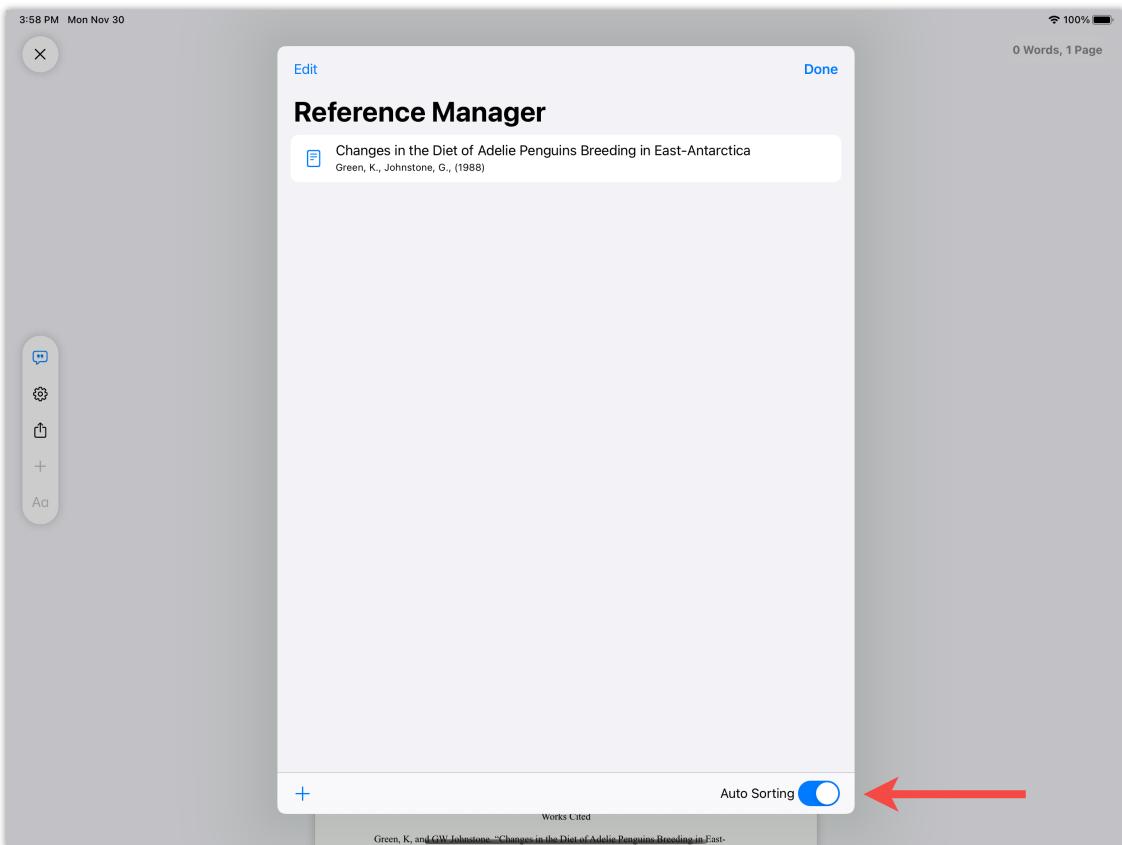
Editing, Deleting & Viewing a Reference

1. To edit a reference in the Reference Manager tap on the reference you wish to edit.
2. To view a reference on the web swipe left on the reference and “View on Web” button will appear if the source can be viewed on the web.
3. To delete a reference swipe left on the reference and “Delete.” You can also use the “Edit” button in the top left corner.



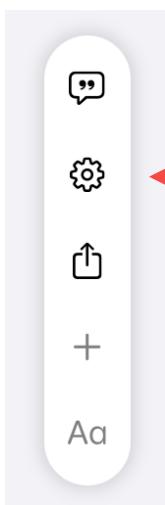
Sorting a Reference List

The reference list is automatically sorted according to the citation style. To manually sort a reference list open the Reference Manager, turn off auto sorting in the bottom right and then drag the references in the order you want them.



Settings

The second button at the top of the menu bar opens the Settings.



Settings

3:59 PM Mon Nov 30

100%

0 Words, 1 Page

Email Us Done

Settings

ABSTRACT, APPENDIX, ...

Manage Extra Sections >

STATISTICS

Show Word Count
Currently 0 Words

Show Page Count
Currently 1 Page

CUSTOMIZATIONS

Paper Size US Letter >

Font Times New Roman >

Backgrounds >

SPELLING

Spell Check

Auto Completion

Auto Capitalization

HELP

Tutorial >

Works Cited

Green, K., and GW Johnston. "Changes in the Diet of Adelie Penguins Breeding in East-

Extra Sections - Abstract, Appendix, etc.

To add an Abstract or Appendix open Settings and tap on “Manage Extra Sections.” Tap on the “+” in the bottom right corner and “Appendix” or “Abstract”. The extra section will appear in your paper and you can edit directly on the page.

Statistics - Word & Page Count

Page count and word count is automatically turned on when Essayist opens and appears in the upper right corner. Page Count or Word Count can be turned off in Settings under Statistics.

Customizations - Paper Size, Font & Backgrounds

When Essayist is open the default document is US Letter size, Times New Roman Font and a basic background. These features can be managed in Settings under Customizations. Paper size options are US Letter (8.5 x 11 inches) or A4 (8-1/4 x 11-3/4 inches). Font choices are Times New Roman (size 12) and Arial (size 11)

Spelling

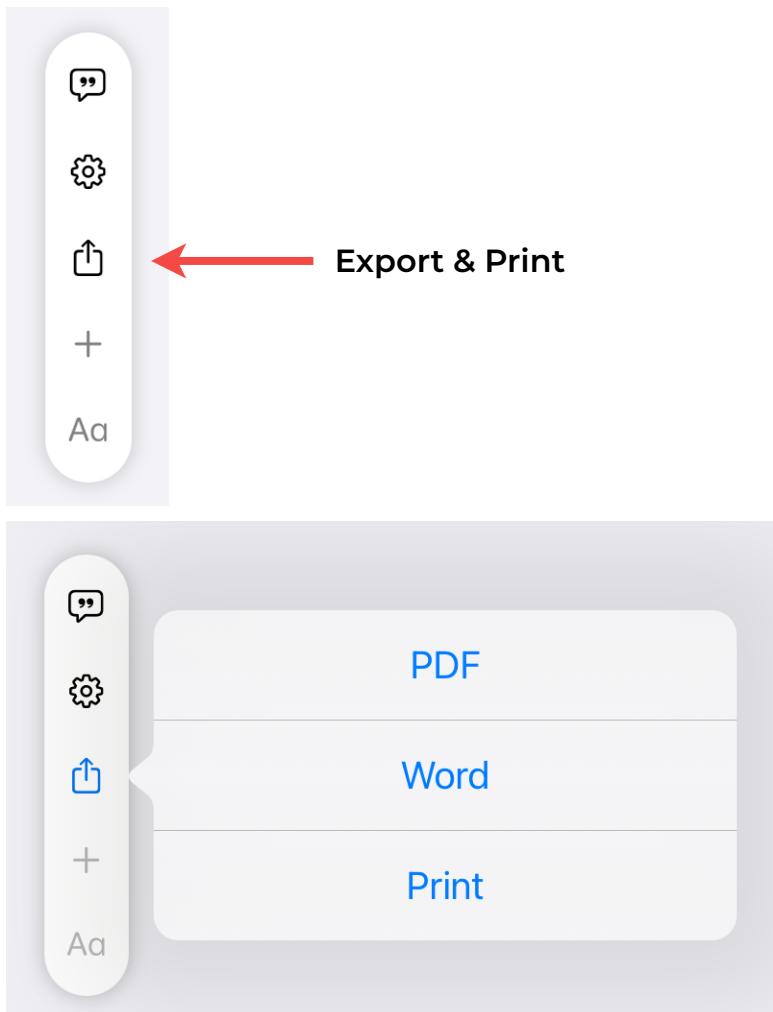
Spell Check, Auto Completion and Auto Capitalization can be turned on and off in Settings under Spelling.

Help

In Settings you can find the Tutorial and FAQ or email us if you have further questions or concerns.

Export & Print

The third button in the Menu is the export button. Tap this button to export an essay to PDF, Word or to Print an essay.



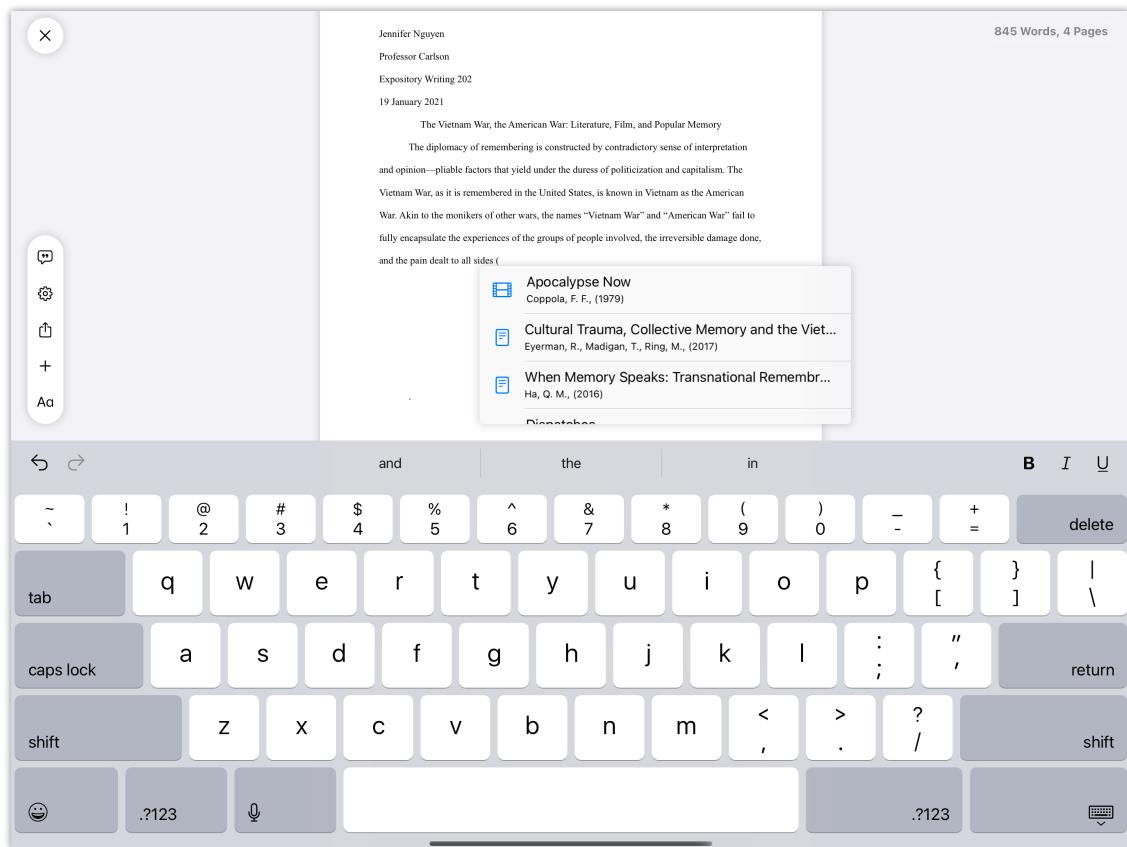
In-Text Citations

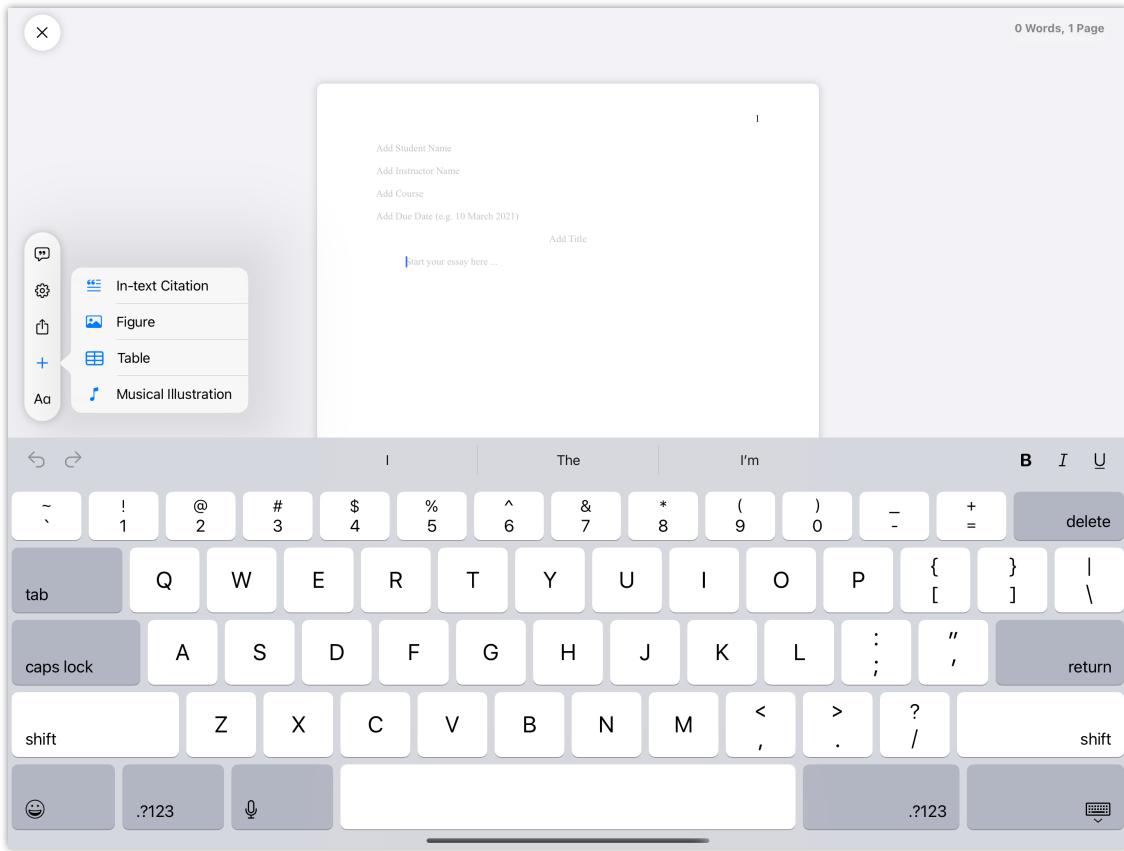
To add a formatted in-text citation you will first need to add Sources to the Works Cited or References list.

Adding In-Text Citations

In-text Citations can be added two ways:

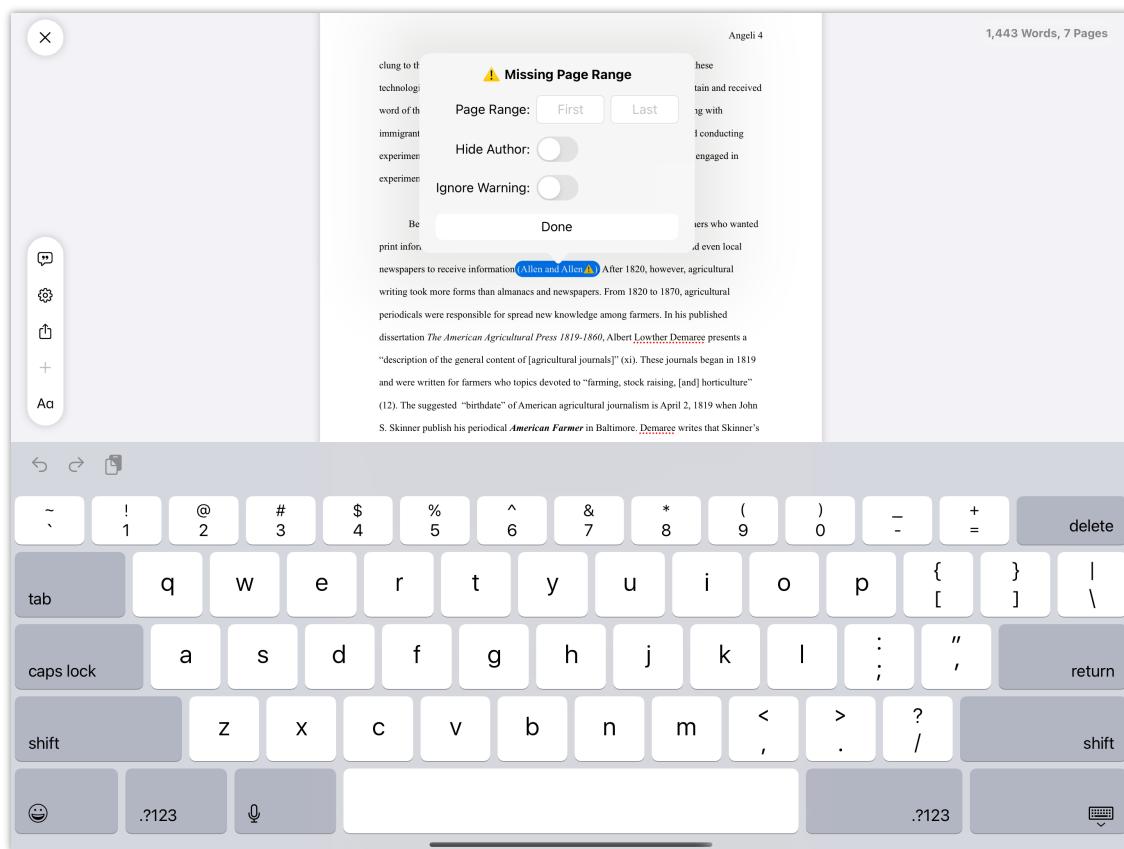
1. When typing in the body section of the essay, add a bracket. A popover will appear with a list of sources. Tap on the source you wish to use. You may need to add extra information such as page numbers. You can also hide the author or ignore the warning in the popover.
2. The fourth button in the Menu, the “+” button, opens a list of options. Tap on “In-text Citation” and follow the same instructions as above.





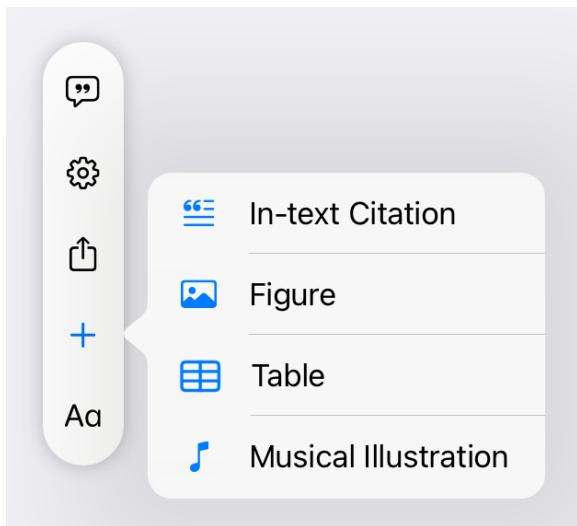
Edit In-Text Citations

The page numbers, ignore the author, and ignore the warning can be edited by tapping on the bracketed in-text citation. To edit the author, delete the in-text citation and add another bracket. In-text citations can also be added manually by adding a bracket and simply typing in the author name and page numbers (if applicable).



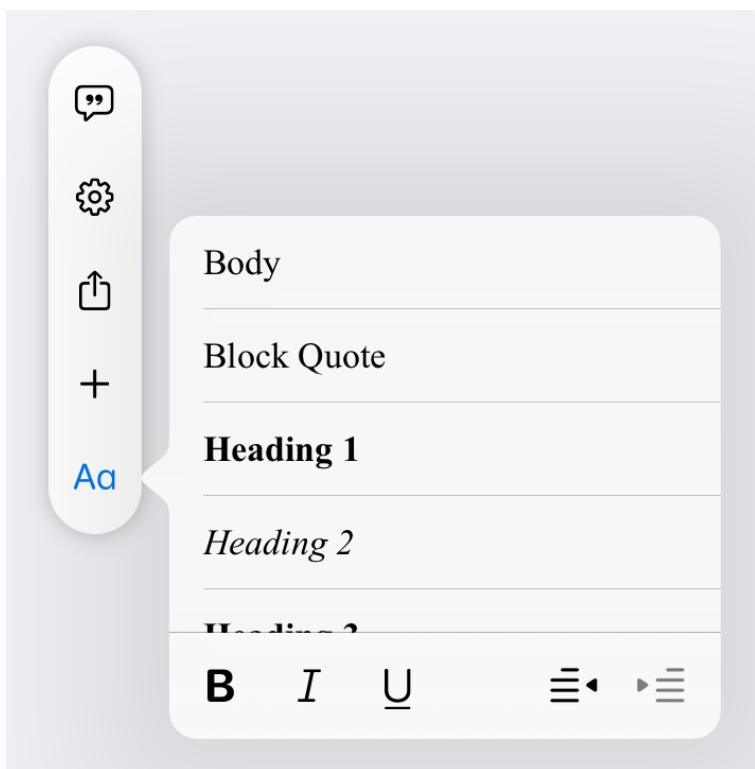
Adding Figures, Tables and Musical Illustrations

Tap on the “+” button in the Menu and choose which medium you would like to add. Tap “Figure” and choose from the Photo Library or take a picture with the camera. Give the Figure a title and add a source from the list of sources. Notes can be added to Tables. A source is not necessary for a Musical Illustration. To edit a Figure/Table/Musical Illustration, tap on the figure in the body of the essay.



Text Formatting

The last button in the Menu is the text formatting button (Aa). Here you can find pre-defined paragraph styles such as 5 different headings and block quote, as well as bold, italicize and underline text or change the indentation of the first line in a paragraph.



iOS FAQ

What is Essayist?

Essayist is a writing app that enables users to write MLA and APA style papers with ease.

How much does Essayist cost?

Essayist has two subscription options: \$4.99 monthly which offers a 3 day free trial and \$19.99 yearly which offers a one-week free trial. *Prices may vary due to tax laws and conversion rates in your region.*

Document Browser

How do I start a new essay?

Open the Essayist app and tap on “Create Document”. Choose between APA and MLA.

Document/Editor

How do I add my name/professor name/class/date?

There are four fields at the top of the first page of the essay ready to fill out in MLA. There are five fields on the first page of the essay ready to fill out in APA.

How do I add my last name in the top right corner of each page in MLA?

Essayist automatically adds your last name to each page once you have filled in the “Add Student Name...” field at the top left of the first page.

How do I add page numbers?

Essayist automatically adds page numbers to the top of each page.

How do I add a title in MLA?

There is an “Add Title...” field at the top centre of the first page. Simply start typing in this field to add a title and Essayist will format it for you.

How do I add a title in APA?

There is an “Add Title...” field in the centre of the first page. Once you add your title on the cover page, Essayist will automatically add it to the first page of the essay.

How do I Undo/Redo?

Tap anywhere in your essay. The keyboard will come up and the undo and redo buttons are above the keyboard on the left. If you are using an external keyboard you will find these buttons in the bottom left corner of the screen.

How do I save an essay?

Essayists automatically saves your essays.

How do I switch to a different essay?

Tap on the “X” in the top left corner. You will be taken to the document browser. Here you can choose to open a pre-existing document or create a new one.

Reference Manager

How do I add a Works Cited/References page?

Essayist automatically adds a Works Cited/References page at the end of the essay.

How do I format the Works Cited/References?

Essayist automatically formats the Work Cited/References for you.

How do I add a source to the Works Cited/References list?

Tap on the Reference Manager button on the Menu. The Reference Manager will open. Tap on the “+” at the bottom left of the Reference Manager window and choose the type of source you wish to add. Search for a book or journal article or fill in the necessary fields on the manual entry form and Essayist will automatically format the source for the Works Cited/References. You can also copy and paste a source from another website by choosing “Other” after tapping on the “+”.

What if I don't see the type of source I'm using in the list in the Reference Manager?

You can add any source by choosing “Other” in the sources list. You can copy and past the reference from another website or simply type it in. You will need to add extra information (Author, Title, Short Title) in order to use this reference for an in-text citation.

How do I import a BibTeX reference?

Open the Reference Manager and tap on the “+” at the bottom left of the window and choose “Import BibTeX”. Tap on “Import BibTeX File...” or paste the BibTeX content in the box.

How do I import a reference using Google Scholar?

Open the References Manager, tap the “+” at the bottom left and choose Google Scholar from the list. Search for the source you wish to cite and tap on the Cite button. Tap on “BibTeX” at the bottom of the popover and Essayist will add the reference.

How do I edit a source in the Works Cited/References list?

You can edit a source by opening the Reference Manager and tapping on the source you wish to edit.

How do I delete a source from the Works Cited?

You can delete a source by opening the Reference Manager and swiping left on the source you wish to delete or use the “Edit” button in the top left to delete multiple sources.

How do I reorder my Works Cited list?

Open the Reference Manager and turn off the Auto Sorting in the bottom right corner. You can then drag the sources into the order you want.

In-text Citations

How do I add an in-text citation?

First you will need to add your source to the Reference Manager. You can then add an in-text citation by either tapping the “+” button on the Menu and then choose “In-text Citation” or you can simply type a bracket directly in the body of the essay and then either “Add Reference” (if you haven’t added any references yet to the Reference Manager) or simply tap on the source you wish to cite and then add the page range (if applicable).

How do I edit an in-text citation?

Tap on the in-text citation you wish to edit and a popover will come up with some options to edit.

Why is there a yellow warning icon in my in-text citation?

The yellow warning icon indicates that you are missing the page range in your in-text citation. Tap on the in-text citation to add the page range or turn on Ignore Warning if page range is not necessary.

What if I don't need the author name in the citation?

Tap on the in-text citation and turn on the Hide Author option.

How do I ignore an in-text citation warning?

Tap on the in-text citation and turn on the Ignore Warning option.

More

How do I add an Abstract/Appendix?

Tap on the Settings button on the Menu and choose “Manage Extra Sections”. Tap the “+” button in the bottom left corner.

How do I see Word Count/Page Count?

Tap on the Settings button on the Menu. Turn on the word count/page count to see it in the top right corner of the screen while you are writing.

How do I add an Image/Table/Musical Illustration?

Tap on the “+” button on the Menu and choose “Image”, “Table”, or “Musical Illustration”.

How do I add a Block Quote?

Tap on the “Aa” button on the Menu and choose “Block Quote” from the list of options.

How do I add a Heading?

Tap on the “Aa” button on the Menu and choose the heading style you wish to use.

How do I bold/underline/italicize text?

Tap on the “Aa” button on the Menu. At the bottom of the popover you will find these settings.

How do I indent a paragraph/remove an indentation?

Tap on the “Aa” button on the Menu. At the bottom of the popover you will find these settings.

Export & Print

How do I export my essay?

Tap on the Export button on the Menu and select PDF or Word. You may then choose to save your essay to your files app or email it, etc.

How do I print my essay?

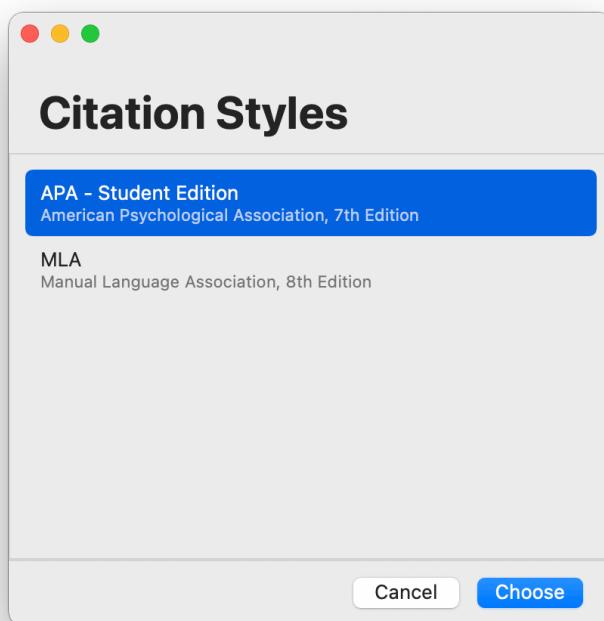
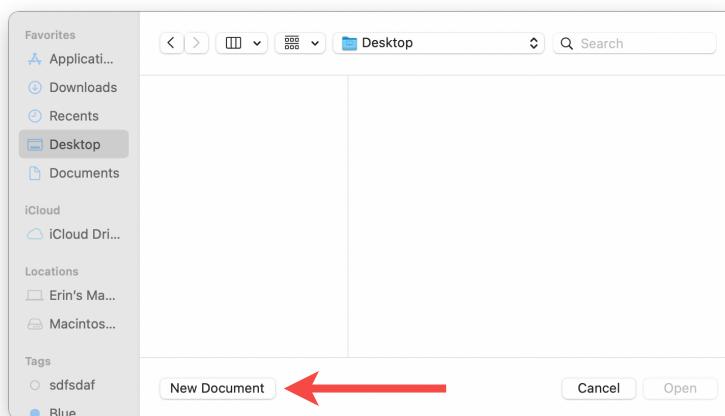
Tap on the Export button on the Menu and “Print”.

macOS

Getting Started

Creating a Document

1. Open Essayist. The Document Browser opens and here you can create a new document or open an existing document.
2. Choose “New Document” to start a new document.
3. Choose Citation Style. Essayist currently supports APA (American Psychological Association) Student and MLA (Manual Language Association) citations styles. Double click the style you wish to use.
4. A document opens ready for you to start your essay.



Start Writing - APA

1. There are six fields to be filled out on the title page of the blank document: Title, Author(s), Affiliation, Course, Instructor Name and Due Date. Once you fill out the Title section on the title page, the title will automatically appear on the first page of the body of the essay. All sections are formatted according to APA requirements.
2. Begin writing your essay in the “Start your essay here...” section. Font is automatically set to Times New Roman size 12, line spacing is double spaced and margins are 1 inch per APA standards.

Start Writing - MLA

1. There are five fields to be filled out at the top of the blank document: Student Name, Instructor Name, Course, Due Date and Title. As you fill out the Student Name section, Essayist automatically adds your last name to the header of each page, along with the page number. All sections are formatted according to MLA requirements.
2. Begin writing your essay in the “Start your essay here...” section. Font is automatically set to Times New Roman size 12, line spacing is double spaced and margins are 1 inch per MLA standards.

References - APA

When you start a new document there will automatically be a References page at the bottom of the essay. You do not edit anything on this page. References are added via the Reference Manager and they will appear perfectly formatted on the References page.

Works Cited - MLA

When you start a new document there will automatically be a Works Cited page at the bottom of the essay. You do not edit anything on this page. References are added via the Reference Manager and they will appear perfectly formatted on the Works Cited page.

Page Numbers

Page numbers are automatically added at the top right of each page.

Saving a Document

Essayist automatically saves your work. You can also save with “command + S” or File, Save.

Closing a Document

You can close an essay by clicking on the red X button in the top left corner.

Renaming a Document

Open the folder where you saved the document, right click and click “Rename.”

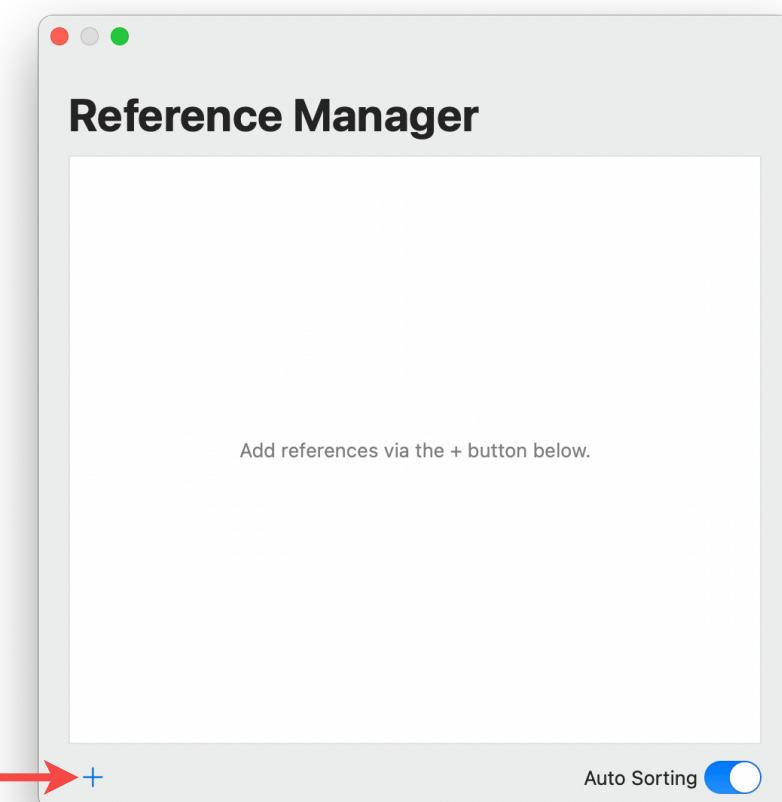
Reference Manager

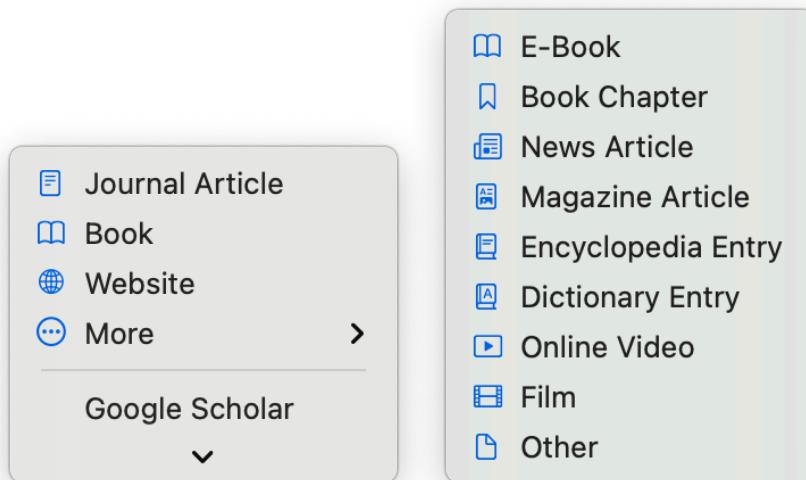
The Reference Manager is where you add, edit and sort sources. The first button at the top of the menu bar opens the Reference Manager.



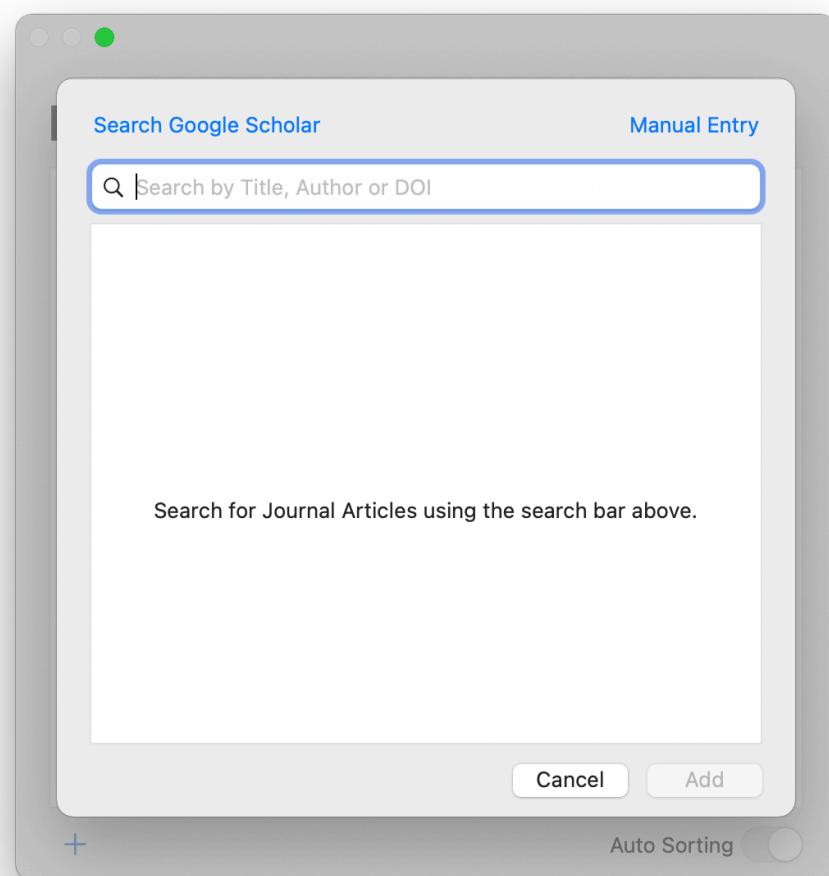
Adding a Reference

1. Open the Reference Manager.
2. Click the “+” button in the bottom left corner.
3. A few options will appear of different types of sources you can add. Hover over “More” if you don’t see the type of source you are looking for in the list.
4. Journal Article and Book have a built-in search feature. Search for the title of the document and a list will appear. Double click on the document you wish to cite or click on the source and click “Add.” The reference will automatically appear in the reference list.
5. Sources can be added manually by filling out the form for a specific source type.
6. Journal Articles and Books can also be added manually by clicking on “Journal Article” or “Book” and then clicking on “Manual Entry” in the top right corner.
7. You can create and format your own references by clicking on “Other”. You can also paste a formatted reference from another site here. It is important to fill out all the sections on this form to enable in-text citations.





Different Types of Sources



Built-in Journal Article Search

News Article

Author(s): First Name Last Name
+ -

Editor(s): First Name Last Name
+ -

Article Title: Title of Article

Short Title: Abbreviated Title

Publication Date: YYYY MM DD

Page Range: First Page Last Page

URL: URL of Article

Date Accessed: YYYY MM DD

Newspaper: Name of Newspaper

Cancel Add

**News Article
Manual Entry
Form**

Paste or Create

Paste or create a formatted reference:

Paste or type ...

B I U

Enable this app to track in-text citations by providing the following:

Author(s): First Name Last Name
+ -

Title: Title

Short Title: Short Title

Year: yyyy

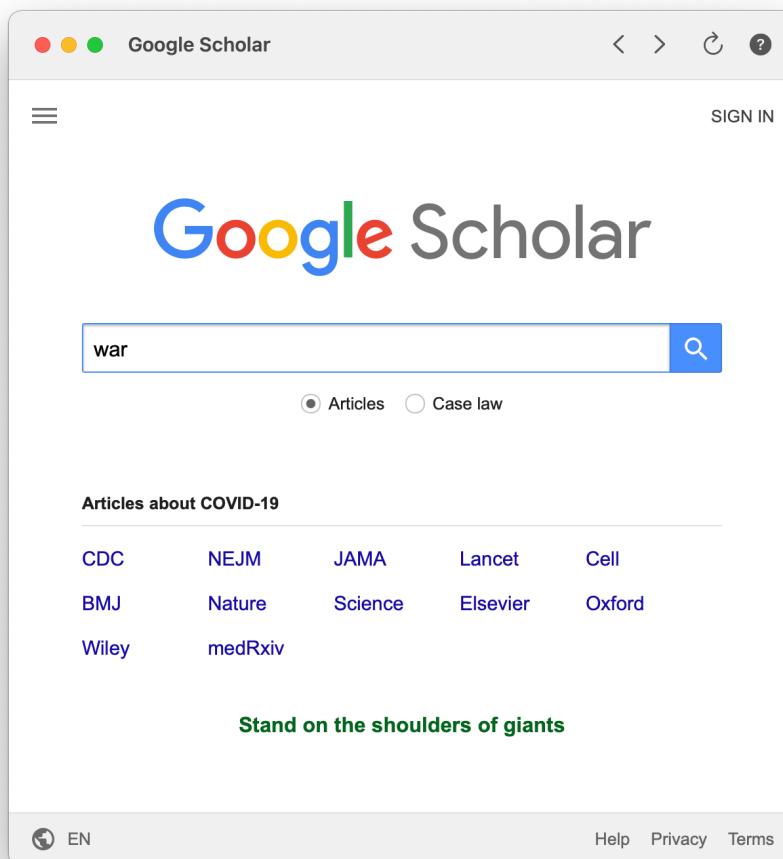
Cancel Add

**Create your
own
reference**

Google Scholar

Add a reference using Google Scholar from within the Essayist App.

1. Open the Reference Manager and click on the “+” button in the bottom right corner.
2. Choose “Google Scholar”. A window will open where you can search using Google Scholar.
3. Search for the title or author of the document.
4. Click on the Cite button of the article you wish to cite.
5. Tap on “BibTeX”.
6. The source will be added to the Reference Manager.



Google Scholar

war

Scholar About 5,080,000 results (0.03 sec)

YEAR

User profiles for war

War Abdul Rasheed
ICRISAT
Verified email at worldveg.org
Cited by 1970

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AR War, MG Paulraj, T Ahmad, AA Buhroo... - Plant signaling & ..., 2012 - Taylor & Francis
Plants respond to herbivory through various morphological, biochemicals, and molecular mechanisms to counter/offset the effects of herbivore attack. The biochemical mechanisms of defense against the herbivores are wide-ranging, highly dynamic, and are mediated both by ...
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[\[PDF\] the Gulf War](#) [PDF] ausa.org
J War, A Sunday, OD Shield - Washington, DC: Ethics and Public Policy ..., 1991 - ausa.org
In 1991, the Association of the United States Army published two special reports on the Gulf War: The US Army in Operation Desert Storm: An Overview (June

Click Cite Button → **Cite**

Google Scholar

war

Cite

MLA War, Abdul Rashid, et al. "Mechanisms of plant defense against insect herbivores." *Plant signaling & behavior* 7.10 (2012): 1306-1320.

APA War, A. R., Paulraj, M. G., Ahmad, T., Buhroo, A. A., Hussain, B., Ignacimuthu, S., & Sharma, H. C. (2012). Mechanisms of plant defense against insect herbivores. *Plant signaling & behavior*, 7(10), 1306-1320.

Chicago War, Abdul Rashid, Michael Gabriel Paulraj, Tariq Ahmad, Abdul Ahad Buhroo, Barkat Hussain, Savarimuthu Ignacimuthu, and Hari Chand Sharma. "Mechanisms of plant defense against insect herbivores." *Plant signaling & behavior* 7, no. 10 (2012): 1306-1320.

Harvard War, A.R., Paulraj, M.G., Ahmad, T., Buhroo, A.A., Hussain, B., Ignacimuthu, S. and Sharma, H.C., 2012. Mechanisms of plant defense against insect herbivores. *Plant signaling & behavior*, 7(10), pp.1306-1320.

Vancouver War AR, Paulraj MG, Ahmad T, Buhroo AA, Hussain B, Ignacimuthu S, Sharma HC. Mechanisms of plant defense against insect herbivores. *Plant signaling & behavior*. 2012 Oct 1;7(10):1306-20.

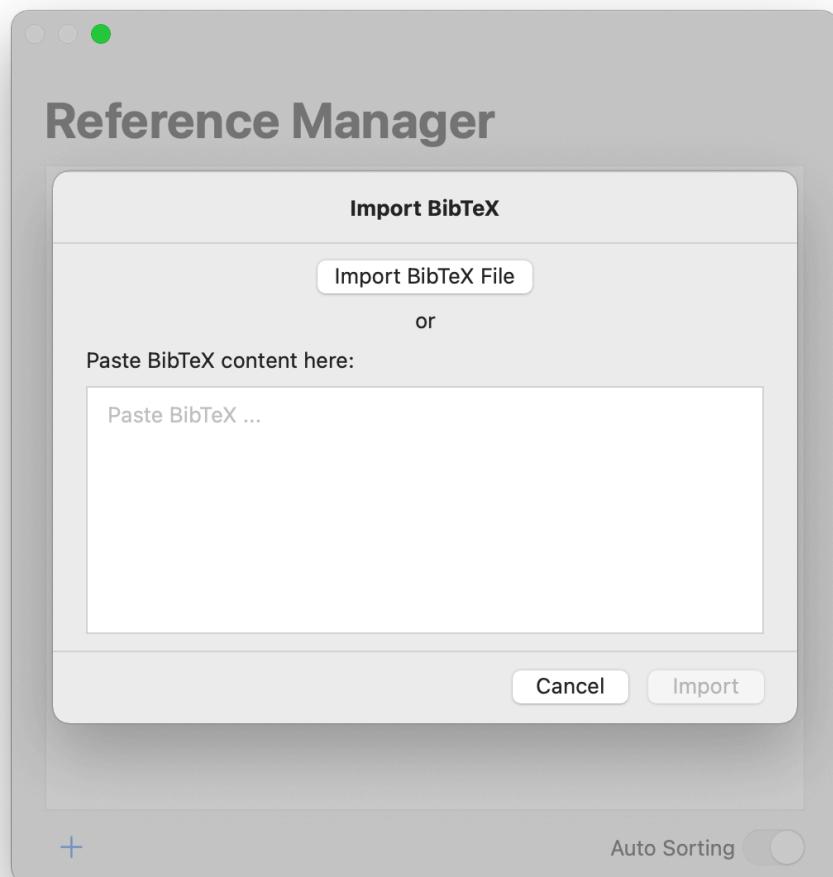
BibTeX EndNote RefMan RefWorks

Click BibTeX → **BibTeX**

Import BibTeX

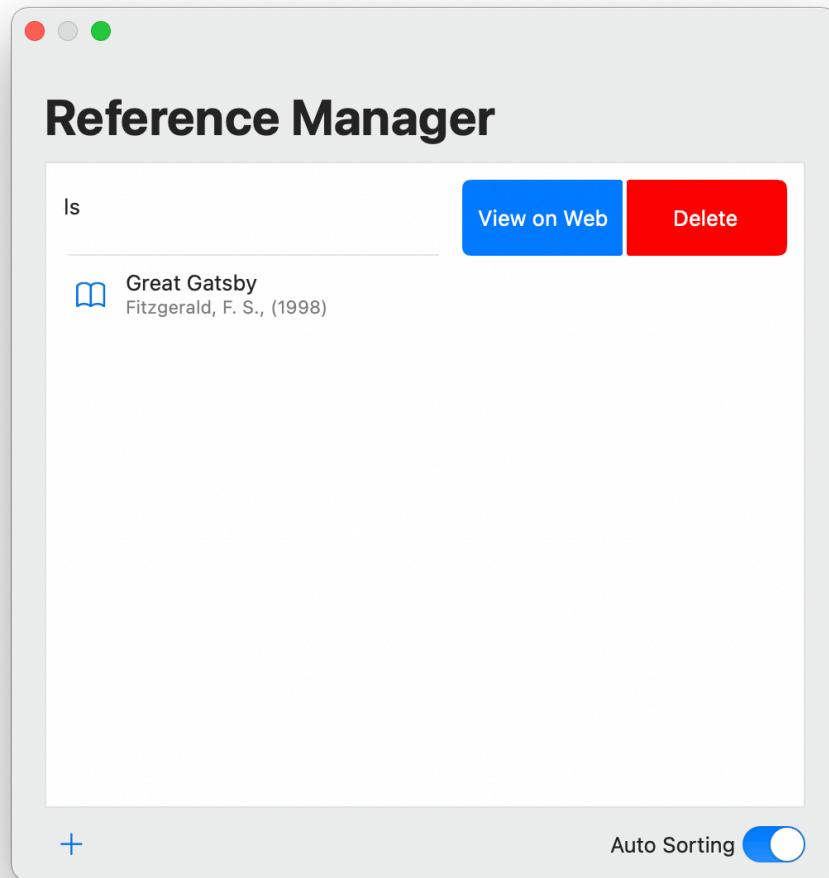
Find out more about BibTeX [here](#).

1. Open the Reference Manager and click on the “+” button in the bottom left corner. Choose “Import BibTeX” from the bottom of the list.
2. If you already have your BibTeX content available you can copy and paste it into the box and then click “Import.”
3. Alternatively, if you have a BibTeX file on your device or iCloud, you can click on “Import BibTeX File...” to import that specific file and then click “Import.”



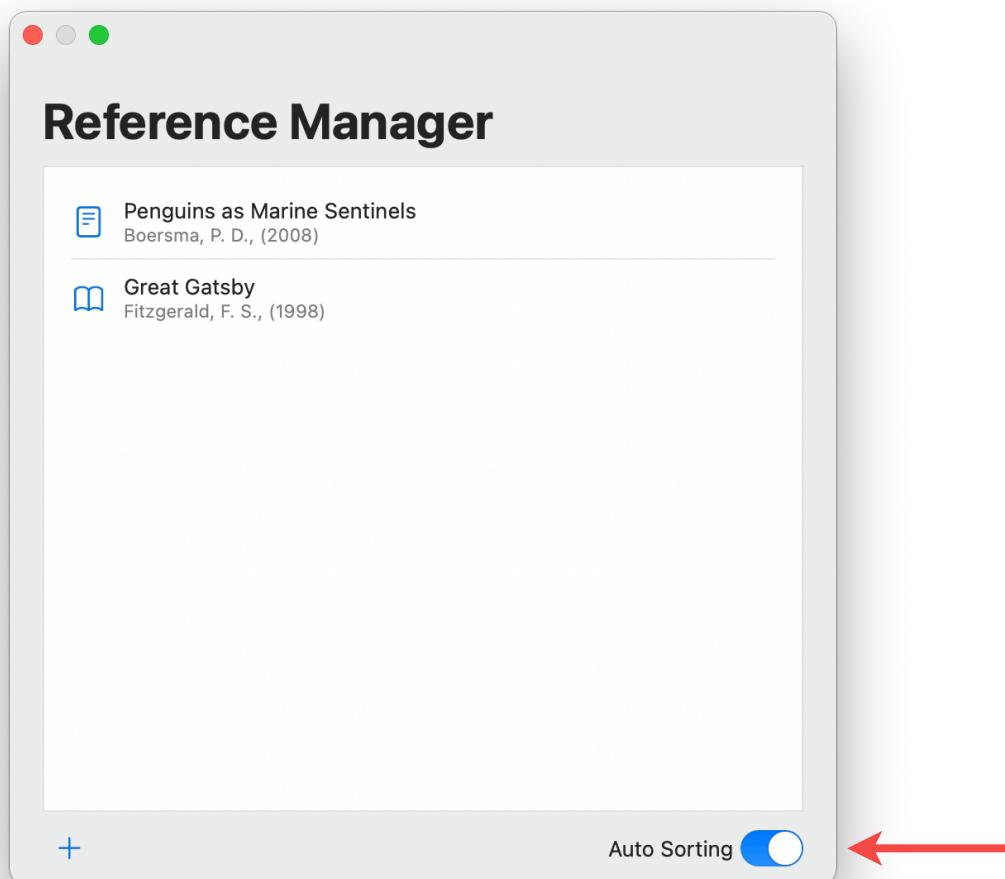
Editing, Deleting & Viewing a Reference

1. To edit a reference in the Reference Manager double click on the reference you wish to edit.
2. To view a reference on the web swipe left on the reference and “View on Web” button will appear if the source can be viewed on the web.
3. To delete a reference swipe left on the reference and “Delete.”



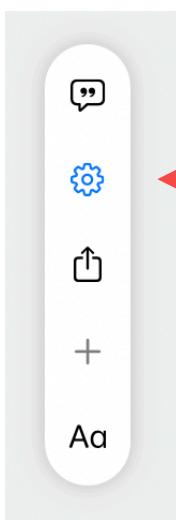
Sorting a Reference List

The reference list is automatically sorted according to the citation style. To manually sort a reference list open the Reference Manager, turn off Auto Sorting in the bottom right and then drag the references in the order you want them.



Settings

The second button at the top of the menu bar opens the Settings.

A screenshot of the Settings window. At the top, there are three tabs: "Extra Sections" (disabled), "Settings" (selected), and "Backgrounds".

- STATISTICS**
 - Show Word Count**: Currently 0 Words
 - Show Page Count**: Currently 1 Page
- CUSTOMIZATIONS**
 - Paper Size**: US Letter
 - Font**: Times New Roman
- SPELLING**
 - Spell Check**
 - Grammar Check**
 - Auto Completion**

Extra Sections - Abstract, Appendix, etc.

To add an Abstract or Appendix open Settings and click on “Extra Sections.” Click on the “+” in the bottom left corner and “Appendix” or “Abstract”. The extra section will appear in your paper and you can edit directly on the page.

Statistics - Word & Page Count

Page count and word count is automatically turned on when Essayist opens and appears in the upper right corner. Page Count or Word Count can be turned off in Settings.

Customizations - Paper Size, Font & Backgrounds

When Essayist is open the default document is US Letter size, Times New Roman Font and a basic background. These features can be managed in Settings. Paper size options are US Letter (8.5 x 11 inches) or A4 (8-1/4 x 11-3/4 inches). Font choices are Times New Roman (size 12) and Arial (size 11)

Spelling

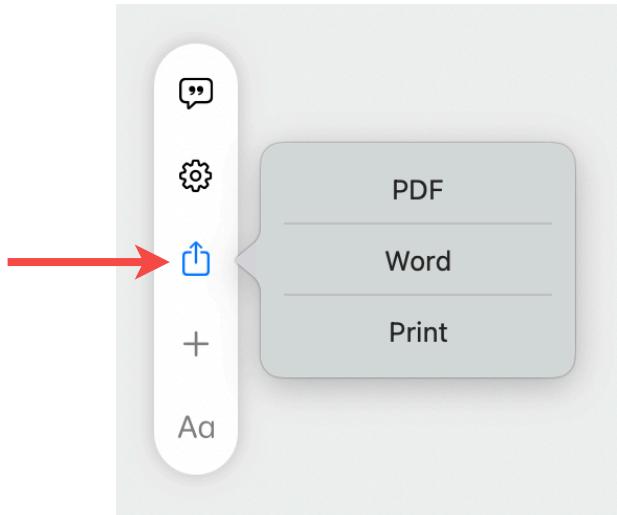
Spell Check, Grammar Check and Auto Completion can be turned on and off in Settings.

Backgrounds

To change the background open Settings and click on “Backgrounds.”

Export & Print

The third button in the Menu is the export button. Click this button to export an essay to PDF, Word or to Print.



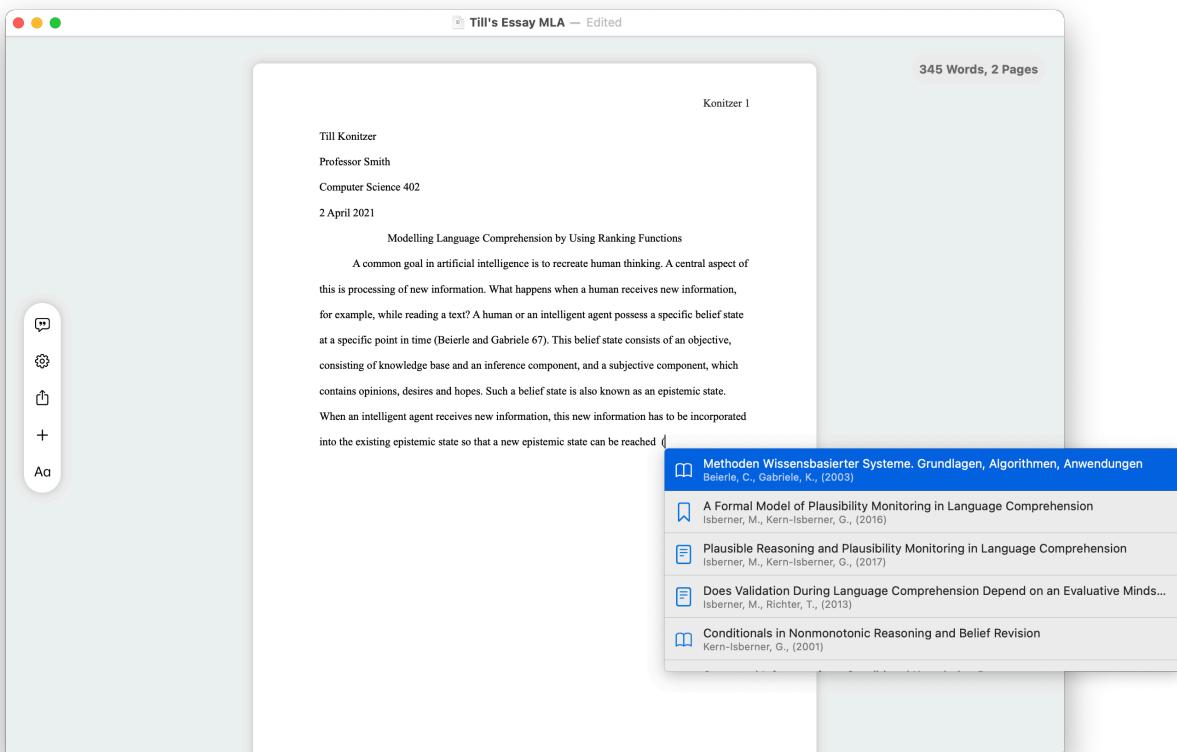
In-Text Citations

To add a formatted in-text citation you will first need to add Sources to the Reference Manager.

Adding In-Text Citations

In-text Citations can be added two ways:

1. When typing in the body section of the essay, add a bracket. A popover will appear with a list of sources. Click on the source you wish to use. You may need to add extra information such as page numbers. You can also hide the author or ignore the warning in the popover.
2. The fourth button in the Menu, the + button, opens a list of options. Click on “In-text Citation” and follow the same instructions as above.



The screenshot shows a Microsoft Word document window titled "Till's Essay MLA — Edited". The ribbon at the top indicates "350 Words, 2 Pages". The document header includes the author's name, Till Konitzer, and the page number, Konitzer 1. The main content discusses the goal of artificial intelligence to recreate human thinking, mentioning belief states and their components. A red arrow points to the "In-text Citation" button in the ribbon's "References" section, which is highlighted with a gray box.

Till Konitzer
Professor Smith
Computer Science 402
2 April 2021

Modelling Language Comprehension by Using Ranking Functions

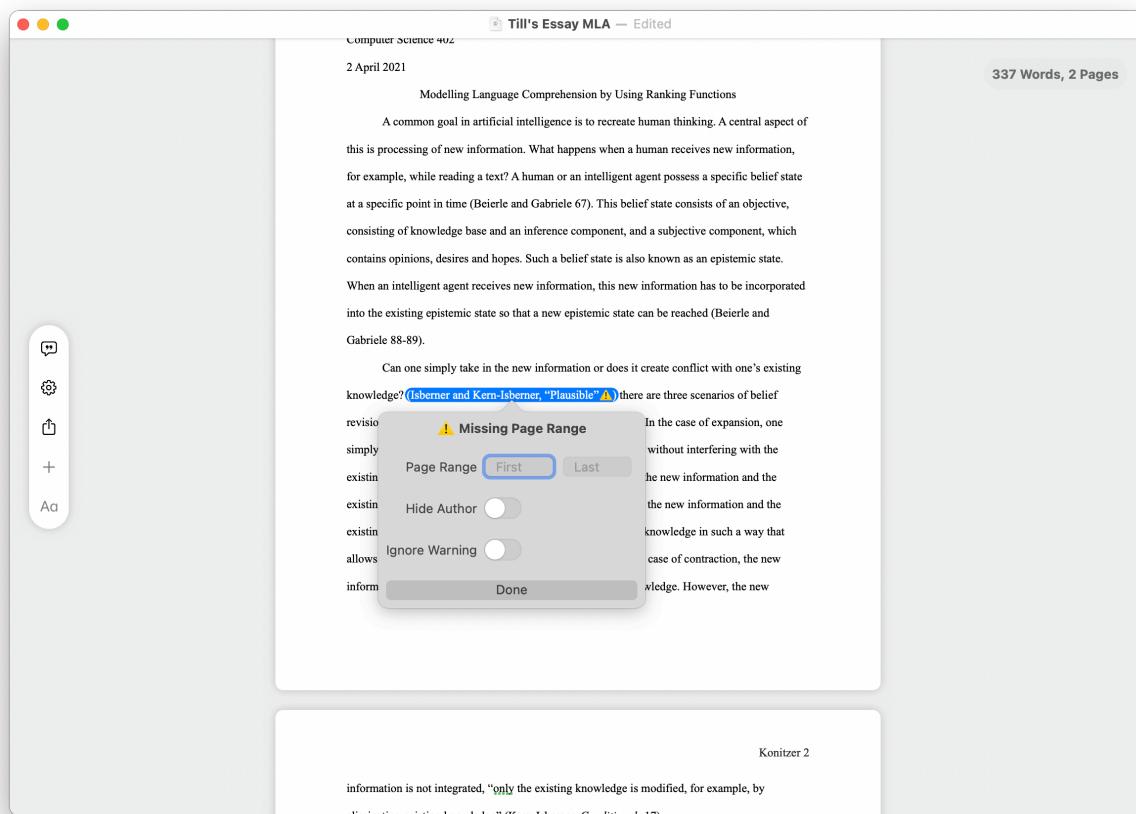
A common goal in artificial intelligence is to recreate human thinking. A central aspect of this is processing of new information. What happens when a human receives new information, for example, while reading a text? A human or an intelligent agent possess a specific belief state at a specific point in time (Beierle and Gabriele 67). This belief state consists of an objective, consisting of knowledge base and an inference component, and a subjective component, which contains opinions, desires and hopes. Such a belief state is also known as an epistemic state.

When an intelligent agent receives new information, this new information has to be incorporated into the existing epistemic state so that a new epistemic state can be reached (Beierle and Gabriele 87-88).

Can one simply take in the new information or does it create conflict with one's existing knowledge? This process is called belief revision (Isbener and Kern-Isbener, "Formal" 663). According to Isbener and Kern-Isbener, there are three scenarios of belief revision: expansion, revision, and contraction ("Formal" 664). In the case of expansion, one simply attaches the new information to the existing knowledge without interfering with the existing knowledge. With revision, there is a conflict between the new information and the existing knowledge, meaning there is incompatibility between the new information and the existing knowledge. Therefore, one has to modify the existing knowledge in such a way that allows the new information to be integrated. And finally, in the case of contraction, the new information once again creates a

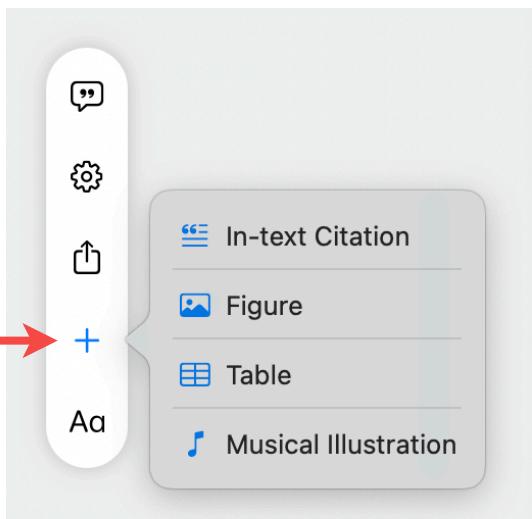
Edit In-Text Citations

The page numbers, ignore the author, and ignore the warning can be edited by clicking on the bracketed in-text citation. To edit the author, delete the in-text citation and add another bracket. In-text citations can also be added manually by adding a bracket and simply typing in the author name and page numbers (if applicable).



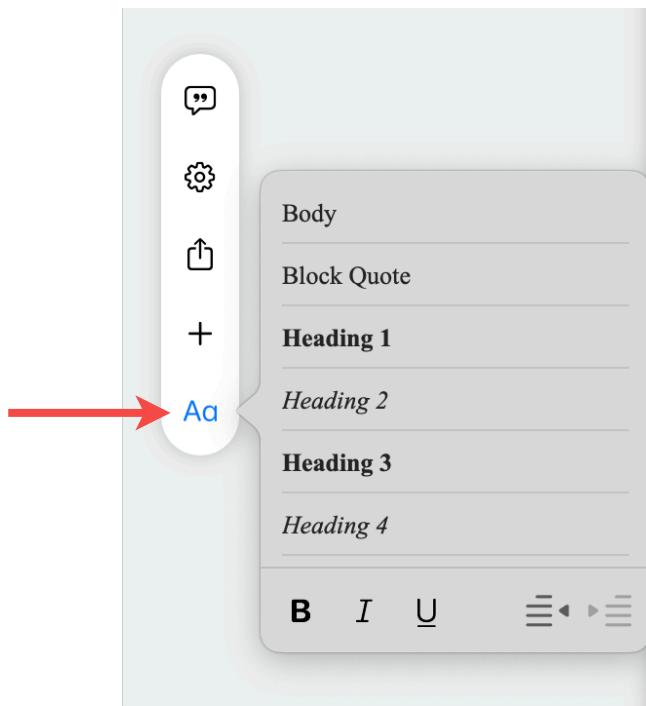
Adding Figures, Tables and Musical Illustrations

Click on the + button in the Menu and choose which medium you would like to add. Click “Add Figure” and choose from your Documents. Give the figure a Title and add a source from the list of Sources. Notes can be added to Tables. A source is not necessary for a Musical Illustration. To edit a figure/table/musical illustration, click on the figure in the body of the essay.



Text Formatting

The last button in the Menu is the text formatting button (Aa). Here you can find pre-defined paragraph styles such as 5 different headings and block quote, as well as bold, italicize and underline text or change the indentation of the first line in a paragraph.



macOS FAQ

What is Essayist?

Essayist is a writing app that enables users to write MLA and APA style papers with ease.

How much does Essayist cost?

Essayist has two subscription options: \$4.99 monthly which offers a 3 day free trial and \$19.99 yearly which offers a one-week free trial. *Prices may vary due to tax laws and conversion rates in your region.*

Can I use Essayist on iOS and macOS?

Essayist is a universal app and can be used across both platforms.

Document Browser

How do I start a new essay?

Open the Essayist app and click on “New Document”. Choose between APA and MLA.

Document/Editor

How do I add my name/professor name/class/date?

There are four fields at the top of the first page of the essay ready to fill out in MLA. There are five fields on the first page of the essay ready to fill out in APA.

How do I add my last name in the top right corner of each page in MLA?

Essayist automatically adds your last name to each page once you have filled in the “Add Student Name...” field at the top left of the first page.

How do I add page numbers?

Essayist automatically adds page numbers to the top of each page.

How do I add a title in MLA?

There is an “Add Title...” field at the top centre of the first page. Simply start typing in this field to add a title and Essayist will format it for you.

How do I add a title in APA?

There is an “Add Title...” field in the centre of the first page. Once you add your title on the cover page, Essayist will automatically add it to the first page of the essay.

How do I Undo/Redo?

Use “command + z” to undo and “shift + command + Z” to redo. Alternatively you can find redo and undo under Edit in the menu bar at the top of the screen.

How do I save an essay?

Essayists automatically saves your essays. You can also use “command + s” or File, Save.

Reference Manager

How do I add a Works Cited/References page?

Essayist automatically adds a Works Cited/References page at the end of the essay.

How do I format the Works Cited/References?

Essayist automatically formats the Work Cited/References for you.

How do I add a source to the Works Cited/References list?

Click on the Reference Manager button on the Menu. The Reference Manager will open. Click on the “+” at the bottom left of the Reference Manager window and choose the type of source you wish to add. Search for a book or journal article or fill in the necessary fields on the manual entry form and Essayist will automatically format the source for the Works Cited/References. You can also copy and paste a source from another website by choosing “Other” after tapping on the “+”.

What if I don't see the type of source I'm using in the list in the Reference Manager?

You can add any source by choosing “Other” in the sources list. You can copy and past the reference from another website or simply type it in. You will need to add extra information (Author, Title, Short Title) in order to use this reference for an in-text citation.

How do I import a BibTeX reference?

Open the Reference Manager and click on the “+” at the bottom left of the window and choose “Import BibTeX”. Click on “Import BibTeX File...” or paste the BibTeX content in the box.

How do I import a reference using Google Scholar?

Open the References Manager, click the “+” at the bottom left and choose Google Scholar from the list. Search for the source you wish to cite and click on the Cite button. Click on “BibTeX” at the bottom of the popover and Essayist will add the reference.

How do I edit a source in the Works Cited/References list?

You can edit a source by opening the Reference Manager and doubling clicking on the source you wish to edit.

How do I delete a source from the Works Cited?

You can delete a source by opening the Reference Manager and swiping left on the source you wish to delete.

How do I reorder my Works Cited list?

Open the Reference Manager and turn off the Auto Sorting in the bottom right corner. You can then drag the sources into the order you want.

In-text Citations

How do I add an in-text citation?

First you will need to add your source to the Reference Manager. You can then add an in-text citation by either clicking the “+” button on the Settings Bar and then choose “In-text Citation” or you can simply type a bracket (“ directly in the body of the essay and then either “Add Reference” (if you

haven't added any references yet to the Reference Manager) or simply click on the source you wish to cite and then add the page range (if applicable).

How do I edit an in-text citation?

Click on the in-text citation you wish to edit and a popover will come up with some options to edit.

Why is there a yellow warning icon in my in-text citation?

The yellow warning icon indicates that you are missing the page range in your in-text citation. Click on the in-text citation to add the page range or Ignore Warning if page range is not necessary.

What if I don't need the author name in the citation?

Click on the in-text citation and turn on the Hide Author option.

How do I ignore an in-text citation warning?

Click on the in-text citation and turn on the Ignore Warning option.

More

How do I add an Abstract/Appendix?

Click on the Settings button on the Menu and choose "Manage Extra Sections". Click the "+" button in the bottom left corner.

How do I see Word Count/Page Count?

Click on the Settings button on the Menu. Turn on the word count/page count to see it in the top right corner of the screen while you are writing.

How do I add an Image/Table/Musical Illustration?

Click on the "+" button on the Menu and choose "Image", "Table", or "Musical Illustration".

How do I add a Block Quote?

Click on the Text "Aa" button on the Menu and choose "Block Quote" from the list of options.

How do I add a Heading?

Click on the Text “Aa” button on the Menu and choose heading style you wish to use.

How do I bold/underline/italicize text?

Click on the Text “Aa” button on the Menu. At the bottom of the popover you will find these settings. Alternatively you can use command +b/i/u.

How do I indent a paragraph/remove an indentation?

Click on the Text “Aa” button on the Menu. At the bottom of the popover you will find these settings.

Export & Print

How do I export my essay?

Click on the Export button on the Menu and select PDF or Word.

How do I print my essay?

Click on the Export button on the Menu and “Print”.