



**ACCREDITING AGENCY OF CHARTERED COLLEGES
AND UNIVERSITIES IN THE PHILIPPINES (AACUP), INC.**
4A-B Future Point Plaza 3, 111 Panay Avenue, South Triangle 1103, Quezon City, Philippines
Phones: (632)961-3317; (632)961-1271 * Telefax: (632)961-3316 *E-mail: mail@aacupqa.org.ph

SUMMARY OF FINDINGS AND RECOMMENDATIONS

SUC	PANGASINAN STATE UNIVERSITY
ADDRESS	Lingayen, Pangasinan
CAMPUS	Bayambang Campus
PROGRAM	AB in English
TYPE OF VISIT	3 rd Survey
DATE OF VISIT	August 16-20, 2021

AREA I: VISION, MISSION, GOALS AND OBJECTIVES

STRENGTHS

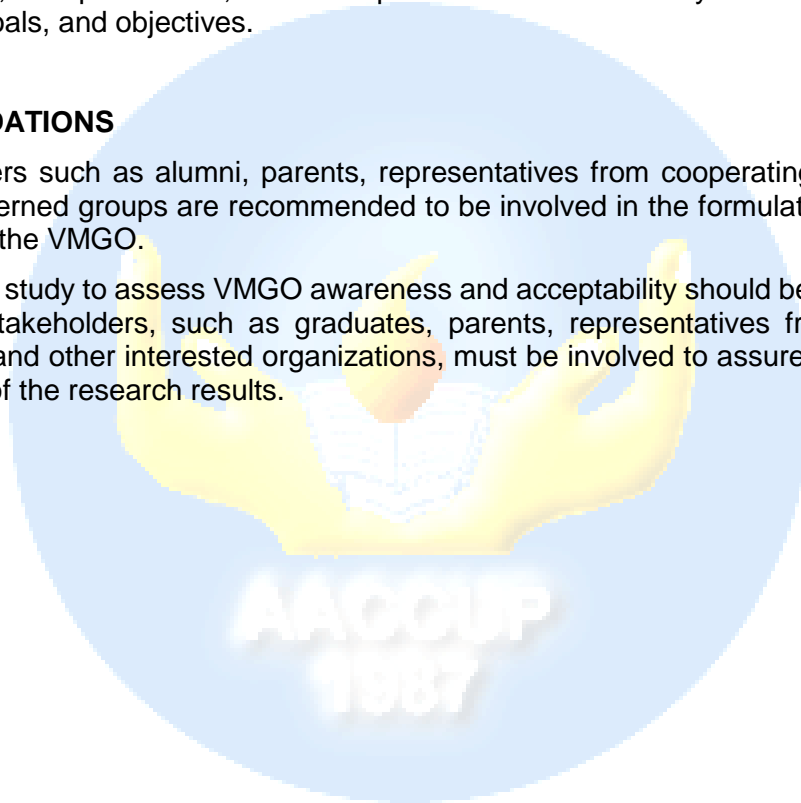
1. The University's VMGO demonstrates its strong belief in high-quality education and long-term growth.
2. The VMGO's statements are printed and posted in strategic locations such as hallways, classrooms, laboratories, libraries, and offices.

AREAS NEEDING IMPROVEMENT

1. There is limited stakeholders' participation in the VMGO review process.
2. There is limited participation in the research undertaken to establish the level of awareness, comprehension, and acceptance of the University and College's vision, mission, goals, and objectives.

RECOMMENDATIONS

1. Stakeholders such as alumni, parents, representatives from cooperating agencies, and other concerned groups are recommended to be involved in the formulation, review, and revision of the VMGO.
2. A research study to assess VMGO awareness and acceptability should be done regularly. Different stakeholders, such as graduates, parents, representatives from cooperating agencies, and other interested organizations, must be involved to assure the validity and credibility of the research results.



AREA II: FACULTY

STRENGTHS

1. The University has established a comprehensive set of policies and guidelines that assures the equal distribution of workloads, well in place, efficient, and effective with sufficient time for instruction, research, extension, and other assigned tasks.
2. The University purchased and subscribed to MS Teams, as a tool for the new normal classroom, providing each faculty member access to the different apps for the learning delivery, thereby utilizes the synchronous learning mode.
3. The faculty member prepares instructional materials as tools to deliver effectively the lessons to learners.
4. Faculty members sustained the student-teacher ratio as stipulated in the required CMO for ABEL.
5. Administration has a fluid flow of incentives to faculty and staff in many forms such as professional growth, psychological and financial, thus, sustained the faculty enthusiasm to work beyond expectations before and during the health crises.

AREAS NEEDING IMPROVEMENT

1. There is a limited publication of hiring faculty members, such as on bulletin boards and internal media.
2. Few faculty members of ABEL presented and published scholarly articles in international fora and journals.
3. Hiring and merit system shall have published and well disseminated in various media such as broadcast, websites, and newspapers.
4. Publish papers in regional, national, and international journals.
5. Institutional merit and promotion.

RECOMMENDATIONS

1. In the hiring of faculty members, it is best to publish to its widest dissemination utilizing broadcast and print (local, regional and national newspaper) media especially for certain areas of specialization where there is dearth of faculty.
2. All faculty members are encouraged to present its scholarly article in international fora in all forms and publish to national and international peer-reviewed and reputable journals.

AREA III: CURRICULUM AND INSTRUCTION

STRENGTHS

1. The AB English Language curriculum is in accordance with the minimum requirements stipulated by CHED Memorandum Order Number 24, Series of 2017. It has exceeded 15 units of the prescribed curriculum and has been marked Contents Noted by CHED Regional Office
2. The administration supports the continuous developments in the field in order to integrate concerns of other stakeholders through the conduct of Curriculum Review and Enhancement of the ABEL program, thereby integrated strategies and mechanisms for flexible-blended learning. Inputs of speakers from CHED and other organizations are essential.
3. There is a continuous updating and refinement of course syllabi and study guides, such as manual/ workbook, lecture notes, and multimedia presentations
4. Utilization of MS Team has provided the effective delivery of instruction; thereby the attendance and assessment of learners and faculty presence are properly documented.
5. The University has purchased several ICT equipment such as the IMAC lab, speech lab, and others which are properly maintained, thereby providing both faculty and learners the skill on the utilization and the experience the state of the art technology.

AREAS NEEDING IMPROVEMENT

1. Study analysis on the performance of graduates in the licensure examinations as an input to enhance curriculum was not presented.
2. The consultation between students and faculty was not well documented
3. There are limited strategies for the conduct of OJT during the health crisis
4. Limited evidence that course requirements, like test questions, journal writing, were returned to students

RECOMMENDATIONS

1. It is best to continuously conduct a study analysis on the performance of graduates in the licensure examination, and incorporate it into the refinement of course curriculum, policies, and requirements.
2. The ABEL program coordinator may consider several activities of On-the-Job training: such as attendance to the webinar, videos, and simulations, and case studies with a corresponding number of hours, thereby completing the required hours. It is important to consider the different areas of learning that they will experience. From social-emotional, to allow them to develop critical thinking skills that prepare them for their future success.
3. Faculty members shall document the return of examinations papers and other student requirements every after given activities and schedule.
4. It is best to document the student and faculty consultation before and during the health crisis, and may conduct a study analysis on the common challenges of students.
5. Consider the four Cs in developing the classroom policies: Communication, Collaboration, Critical Thinking, and Creativity. These are students need to be able to share their thoughts, questions, ideas, and solutions.

AREA IV: SUPPORT TO STUDENTS

STRENGTHS

1. The different functional units of the student affairs and services provide prompt and effective service as evidenced by the Customer Satisfaction Survey results during the previous years and even during the pandemic.
2. The CONVERGE (Connecting PSU students through Virtual Conversation and Engagements) online activity of the University is a clear manifestation that student activities are alive in the new normal setup.
3. Students are exposed to the different virtual activities to wit: Future and Forward: A Virtual Youth Summit 2021, Webinar series, and online competitions.
4. The students are recognized for their exemplary achievements in the form of awards and incentives which are intrinsic motivation to attract more participation from the students.

AREAS NEEDING IMPROVEMENT

1. PSU Bayambang campus does not meet the prescribed requirement of the Commission on Higher Education on the counselor-student ratio which is 1:1,000.
2. Gender and development programs and policy seem not evident in the Student Handbook.
3. There is no Research Program on Student Affairs and Services. There are few studies or researches to identify the problems and needs of the students that affect the smooth academic life conducted and presented.
4. Results of the evaluation of activities implemented by the different service units were not analyzed and interpreted.
5. The utilization of the administered tests as a basis for meeting the students' needs and for designing intervention initiatives is not evident.
6. Participation in international and globally competitive academic and non-academic competitions by the students is not evident from the documents presented.

RECOMMENDATIONS

1. Additional full-time guidance counselors may be hired by the Administration to cater to the more than 3,000 students enrolled on the campus.
2. In the next revision of the Student Handbook, the inclusion of gender and development-related policy and programs is suggested.
3. The formulation of the OSA Research Program for students may be considered. Conduct research studies about student welfare and student services.
4. The analysis and interpretation of all the evaluations made by the students in all the activities implemented by the Student Affairs and Services Unit are suggested. This will serve as a basis for continuous improvement and success of the programs.
5. The utilization of the results of the administered tests as a basis for meeting the needs of the students in designing intervention initiatives is encouraged. This is to ensure the relevance and responsiveness of the programs and activities provided for the students' welfare and development.
6. Encourage students' participation and submission of learning outputs in international and globally competitive academic and non-academic competitions.

AREA V: RESEARCH AND DEVELOPMENT

STRENGTHS

1. The institution recognized the strengths of faculty members in the conduct of research by adding to existing units and providing mentoring and infrastructure to maximize individual success.
2. Bayambang Campus has approved and updated Research Extension and Innovation Manual having incorporated the demand of the present situation.
3. The Bayambang campus has instituted policies and guidelines on student thesis writing, student collaboration, and student-faculty team.
4. The research teams practice a research cluster, a multi-disciplinary team of faculty members from multiple departments focused on a common theme, provides a mechanism for leveraging regional strengths, sharing limited resources, and providing opportunities for both faculty members and students.
5. The University has approved sufficient funds for the conduct of research and publication.
6. ABEL students and faculty members' researches are published in their JEHASt.

AREAS NEEDING IMPROVEMENT

1. Limited ABEL engagement in linkages with local/national and or international agencies for funding and support and assistance.
2. No researches have shown which as of externally funded.
3. Few ABEL researches are utilized for institutional development, transfer of generated technology or knowledge to the community.
4. No evidence shows package technologies and information as disseminated to the target clientele through an appropriate delivery system.
5. The institution provides limited opportunities to ABEL faculty members for the dissemination of research outputs fora and conferences.
6. There are limited library exchanges of published articles to other Universities and organizations.
7. ABEL has no evidence on the income generated from copyrighted Instructional materials, researches, and other research outputs.

RECOMMENDATIONS

1. Best to establish partnerships or collaborations from local to international universities and organizations, in order to promote institutions learning from one another and pooling expertise and resources, as well as funding.
2. There are organizations such as CHED and DOST, as well as industry for the conduct of researchers, particularly researches on the proficiency of International English among our students. Consider researches on the findings of GAIN (Government, Academe, Industry network).
3. Consider to utilize and disseminate the results of researches to the community and other stakeholders.
4. Present the findings researches of both students and faculty in a well package media.

5. The institution may consider the ABEL faculty members to present and publish their scholarly articles to international fora and publications.
6. Establish and share faculty and students' findings through library exchanges.
7. The ABEL program and faculty researchers are encouraged to generate funds from the copyright of Instructional materials.



AREA VI: EXTENSION AND COMMUNITY INVOLVEMENT

STRENGTHS

1. The extension programs and activities complement the curriculum of the ABEL program and are in accordance with the VMGO and the Extension Agenda of the University.
2. There is a harmonious relationship and active collaboration among and between the faculty members doing extension activities, the students, the Administration, and the beneficiaries as well as the local government unit of Bayambang.
3. All the faculty members in the Department are involved in the extension activities. They are committed and results-driven.
4. Extension activities are alive in the new normal setup.
5. The documents presented are well organized in the online platform and based on AACCUP standards.

AREAS NEEDING IMPROVEMENT

1. There is no action plan as to the schedule and specific activities of the program, including the monitoring, evaluation, and feedback.
2. The implementation of the extension projects and activities are not fully documented.
3. There is no established systematic mechanism in the monitoring and evaluation of extension projects. The review and discussion of feedbacks are not documented.
4. Students, alumni, government and non-government agencies, and other stakeholders are not fully involved in the formulation of the College Extension Agenda.
5. There is no impact assessment or study conducted on the completed extension projects.
6. There are no collaborative extension programs within the College and other Colleges on the campus.
7. Faculty members doing extension activities are not members of any professional organization in extension.

RECOMMENDATIONS

1. The Extension Unit Head of the Department may prepare a yearly workable action plan for the implementation, monitoring, evaluation, and feedback of the extension activities. Include the budgetary requirement and specific activities of the program.
2. The Extension Team of the Department may consider fully document and package the extension activities and programs utilizing the potentials of radio broadcasting, video recording, vlogging, and social media. The Facebook page of the College PSU Bayambang ESCOP may also be utilized for dissemination.
3. Establish different ways for the discussion of feedbacks and re-planning of activities in the conduct of the extension projects. Schedule and evolve monitoring tools to evaluate the ongoing extension projects. Include workable strategies to sustain the projects. Document all the proceedings.
4. A participatory planning approach involving all stakeholders may be undertaken in the formulation of the College Extension Agenda and the Department as well. Document all proceedings during the process.

5. Conduct a full-blown impact study. Package, present, and publish to refereed journals if possible.
6. The faculty extension workers may collaborate within the Department and other Colleges of the Campus doing extension activities to strengthen the existence of the University to the community of Bayambang and the whole province of Pangasinan and beyond.
7. The faculty members doing extension activities are encouraged to join membership in a professional organization in Extension and come up with research-based extension studies for presentation to the local, national and international venue. Furthermore, attend seminars and training in extension for professional growth and development.



AREA VII: LIBRARY

STRENGTHS

1. The Pangasinan State University – Bayambang Campus Library has a very functional integrated library system called “Campus +++” to facilitate library transactions and other online activities.
2. The Library Committee is very active and supportive of the developmental needs of the Library.
3. The library serving hours which is beyond the minimum standard requirement of 60 serving hours per week for a university is admirable.
4. A very extensive Filipiniana collection to support general education subjects is notable.
5. A standardized client satisfaction survey with SMART indicators is employed to assess the library’s performance.
6. The library is fully supported by the administration in terms of financial aspects for the improvement and enhancement of its facilities and learning resources.
7. The library has strong linkages with other institutions within and outside the country.
8. The platform used during online accreditation is user-friendly and easy to navigate substantial and well-presented documents.

AREAS NEEDING IMPROVEMENT

1. The conduct of monitoring and assessment on the Library Development Plan is not clearly manifested.
2. The library is in lack of librarian and staff in compliance with CHED and AACCUP standards.
3. Relevant online references and databases are limited.
4. The online library services are not well-established.

RECOMMENDATIONS

1. It is more beneficial that monitoring and assessment may be conducted to evaluate the effectiveness of its Library Development Plan.
2. In compliance with CHED and AACCUP standards and for more effective and efficient library service delivery, the hiring of additional librarian and staff (IT) staff might be considered.
3. To support new learning modalities, the acquisition of relevant online references and databases might be a priority.
4. It is highly encouraged that online library services be enhanced by updating regularly the library webpage and other social media platforms used in the delivery of service as well as considering upgrading the technological skills of personnel.

AREA VIII: PHYSICAL PLANT AND FACILITIES

STRENGTHS

1. The PSU Administration has very strong support in the campus in its quest for quality education as validated by the following:
 - Adequate and functional classrooms, group assembly facilities, extensive outdoor educational activities
 - Functional and furnished offices
 - Insured buildings
2. The Campus has WI-FI with one (1) gigabyte distributed throughout the campus ready for digital and online transactions.
3. The documents presented are well organized in the online platform and based on AACUP standards.

AREAS NEEDING IMPROVEMENT

1. Policies and guidelines in the operations of the PSU facilities and buildings are missing.
2. There is no risk analysis for both man-made and natural disasters and calamities presented.
3. Records and functionality of the Maintenance Program of the Campus resources and holdings are inadequate. There is no action plan for the repair and maintenance of buildings, classrooms, and facilities.
4. Storage facilities for the costumes and other equipment are insufficient.
5. Some areas near the buildings are idle.

RECOMMENDATIONS

1. Board-approved policies, IRR, and other guidelines in the operations of the facilities and buildings may be crafted to ensure the effective use of physical resources in the University
2. The Administration may include in the Risk Registry the risk analysis of both man-made and natural disasters and calamities. A functional Disaster Risk Reduction Management program may be formulated.
3. The General Services Unit of the campus may prepare a yearly maintenance program for all the resources and buildings of the campus that includes the following:
 - Repair schedule of classrooms
 - Electrical and safety hazard check-ups
 - Housing facilities inventory
 - Pest control schedule
 - Periodic testing of water
 - Campus beautification
4. Additional storage facilities may be provided for the costumes and paraphernalia, athletic and sports, and other educational equipment for safety.
5. Edible gardening (E gardening) and Landscaping the idle areas around or near the buildings add aesthetic value to the campus. Consider intercollegiate contests as a strategy for the full participation of everyone on the campus.

AREA IX: LABORATORIES

STRENGTHS

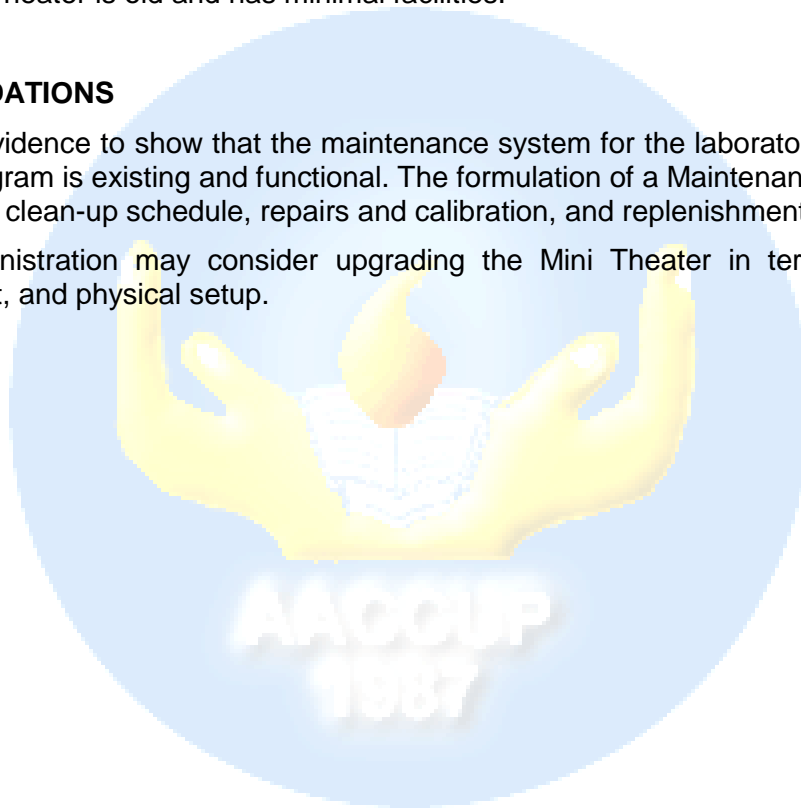
1. Functional laboratory facilities and instructional classrooms are well designed exceeding the minimum requirements stipulated in CMO No.24 S. 2017.
2. The documents presented are well organized in the online platform and based on AACCUP standards.

AREAS NEEDING IMPROVEMENT

1. Documents or evidence to show the maintenance system for the laboratory facilities of the program (Speech Laboratory and the Computer laboratory Room) are inadequate.
2. The Mini Theater is old and has minimal facilities.

RECOMMENDATIONS

1. Provide evidence to show that the maintenance system for the laboratory facilities used in the program is existing and functional. The formulation of a Maintenance Program that includes a clean-up schedule, repairs and calibration, and replenishment is suggested.
2. The Administration may consider upgrading the Mini Theater in terms of facilities, equipment, and physical setup.



AREA X: ADMINISTRATION

STRENGTHS

1. The Organization has an approved well-designed functional organizational structure.
2. The Institution has approved and implemented policies and guidelines on the conduct of student academic life before and after the pandemic. The administration allocated funds for student assistance on learning online gadgets.
3. The University administration is continuously procuring Laboratory equipment such as a speech laboratory, radio station, and broadcasting facility.
4. The University is true to its mission to sustain quality education by providing tablets to faculty members as well as students' internet loads and e-book subscriptions all in support of the online class.
5. The College is efficiently and effectively manage, the dean participate in the recruitment of faculty and support staff, implement, monitor and evaluate plans and program and other related activities.

AREAS NEEDING IMPROVEMENT

1. There is no document presented on the preparing guidelines on the proper use and maintenance of facilities, equipment, supplies, and materials.
2. The dean, faculty, staff, and student has limited participation in collaborative activities in generating resources and income and implement cost-effective measures.
3. The institution has few documents to present the system of proper disposal of non-serviceable and condemned equipment, supplies, and materials.
4. The institution has a limited storeroom for keeping and securing equipment, supplies, and materials purchased.
5. The institution provides little evidence in the performance evaluation to enhance the delivery of services and promotion.

RECOMMENDATIONS

1. The institution may properly document the preparation of guidelines on the proper maintenance of facilities, equipment, and materials.
2. The ABEL team may consider the maximum participation in collaborative efforts to activities in generating resources and income and implement cost-effective measures.
3. The institution may consider enhancing the system of proper disposal of the serviceable and condemned equipment, supplies, and materials.
4. The institution may consider providing a bigger storeroom for keeping and securing equipment, supplies, and materials purchased.
5. The institution may consider the performance evaluation analysis to enhance the delivery of services and promotion.