



Memorandum

Date: 8/29/2024
To: Sarah Medary, City Manager
From: Tim Costin, Sr. Financial Analyst
CC: Jacob Burke, Investigations Captain JB
Julie Schafer, Public Safety Finance Manager JS
Tim Schuck, Finance & Admin Division Manager TS
Shawn Adams, Deputy Chief of Police SA
Chris Skinner, Chief of Police CS
Subject: 2023-2025 Oregon CJC Organized Retail Theft Grant Award agreement

Please find attached the 2023-2025 Oregon CJC Organized Retail Theft Grant Award agreement. I am seeking your signature on the grant award agreement.

EPD's Property Crimes Unit (PCU) has been awarded a grant for the purpose of providing funding for license plate reader cameras/software, and retail theft related overtime enforcement. The total award is \$391,263, with \$339,700 allocated for license plate reader cameras/software, \$15,994 allocated for OT enforcement, and \$35,569 allocated for administrative costs. PCU will provide approximately 130 hours of overtime enforcement, no matching expenses are required.

Project Manager Capt. Burke has approved the grant award. In addition, the document has been reviewed by EPD Finance Manager Julie Schafer, Finance & Admin Division Manager Tim Schuck, Deputy Chief of Police Shawn Adams, and Chief of Police Chris Skinner.

Please let me know if you have any questions. Thank you for your time and service.

