Application: Springfield Police ORT

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Organized Retail Theft Grant Program 23-25

Summary

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Organized Retail Theft Adjustment Request Form

Completed - Nov 14 2024

A budget adjustment request is required to move funds from one category to another.

A formal amendment will be required if the budget adjustment request exceeds 10% of the total funds awarded or if there is a substantial programmatic change. Formal amendments will be processed administratively by CJC and additional paperwork will be sent via email.

Budget adjustment requests must be submitted 45 days prior to the end of the project period to be considered. Please refer to the Grant Administration Guide for further detail regarding amendments.

Instructions:

1. Please use a new funding movement request for each category you are asking to move funds between.
2. Enter the amount of money you would like to move. Please keep in mind you must have adequate amount of funds in a category to cover the movement of funds.
3. Select which category you are requesting moving funds from and which category you are requesting moving funds to (even if it is within the same category).
4. Provide a short justification for why you'd like to move funds (including why you no longer need the funds for the previously approved purpose).
5. Please select "yes" if you'd like to move funds between other categories for this request.

Organized Retail Theft Adjustment Request

1. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	9450.00
From (select category)	Equipment
To (select category)	Equipment
Describe in detail the reason behind the requested shift in funding.	The Springfield Police Department proposes use of grant funding to support the first year of software access to CrimeTracer to facilitate expanded access to public safety data for investigative efforts, which are especially helpful identifying individuals involved in retail theft crime. The funding would be made available from savings within the current equipment category proposed budget, as follows: GrayKey Cell Extraction Software cost was $3,000 less than the grant budgeted cost & the $6,000.00 Cellebrite UFED Mobile Analyzer is not as beneficial to retail theft deterrence as anticipated and requested to be reallocated to Crimetracer.
Would you like to move other funds?	Yes

2. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	12,000.00
From (select category)	Personnel
To (select category)	Contractual Services
Describe in detail the reason behind the requested shift in funding.	The department proposes shifting funds that were to be used by Springfield PD staff to support funding of planned ORT missions to contracted services to allow for reimbursement of Lane County Sheriff's Office personnel assisting with local ORT missions. The Lane County SO personnel will be reimbursed under an intergovernmental agreement. Movement of these funds will support the department's goal of addressing ORC within Springfield and the intent to mitigate its impact across the county.
Would you like to move other funds?	No

3. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)

4. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)

5. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)