

Application: Springfield Police ORT

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Organized Retail Theft Grant Program 23-25

Summary

ID: 0000000006

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Organized Retail Theft Adjustment Request Form

Completed - Jan 26 2025

A budget adjustment request is required to move funds from one category to another.

A formal amendment will be required if the budget adjustment request exceeds 10% of the total funds awarded or if there is a substantial programmatic change. Formal amendments will be processed administratively by CJC and additional paperwork will be sent via email.

Budget adjustment requests must be submitted 45 days prior to the end of the project period to be considered. Please refer to the [Grant Administration Guide](#) for further detail regarding amendments.

Instructions:

1. Please use a new funding movement request for each category you are asking to move funds between.
2. Enter the amount of money you would like to move. Please keep in mind you must have adequate amount of funds in a category to cover the movement of funds.
3. Select which category you are requesting moving funds from and which category you are requesting moving funds to (even if it is within the same category).
4. Provide a short justification for why you'd like to move funds (including why you no longer need the funds for the previously approved purpose).
5. Please select "yes" if you'd like to move funds between other categories for this request.

Organized Retail Theft Adjustment Request

1. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	56000
From (select category)	Personnel
To (select category)	Equipment
Describe in detail the reason behind the requested shift in funding.	<p>Justification for the Modification:</p> <p>Operational Necessity: Due to our department's shared vehicle protocol, upfitted patrol vehicles are prioritized for standard patrol duties, limiting their availability for CRU operations. A dedicated unmarked vehicle will provide CRU personnel with consistent, covert transportation for organized retail theft enforcement.</p> <p>Support for Covert Operations: The unmarked nature of this vehicle is essential for surveillance and discreet enforcement, enhancing CRU's ability to conduct targeted and proactive operations without drawing attention.</p> <p>Cost-Effective Allocation of Resources: The \$56,000 will cover the purchase of the vehicle, a radio, and other essential components, with the remaining upfit completed using salvaged parts from decommissioned patrol vehicles, ensuring cost efficiency.</p> <p>Maximizing Grant Fund Utilization: Due to staffing and personnel challenges, the allotted personnel funds are unlikely to be fully utilized. This reallocation ensures effective use of the grant funds while supporting critical CRU operations.</p> <p>Alignment with Grant Objectives: A dedicated CRU vehicle will enable more efficient response to retail theft incidents, strengthen investigative capabilities, and support ongoing success under the grant, aligning with its objectives to combat organized retail theft.</p>

	This modification ensures that grant resources are utilized effectively while equipping CRU with the necessary tools to combat organized retail theft comprehensively.
Would you like to move other funds?	No

2. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)

3. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)

4. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)

5. Funding Movement Request

Please use a new funding movement request for each category you are asking to move funds between.

Grantee would like to move	(No response)
From (select category)	(No response)
To (select category)	(No response)
Describe in detail the reason behind the requested shift in funding.	(No response)
Would you like to move other funds?	(No response)