

Washington University in St. Louis – Department of Chemistry
Thesis Advisory Committee (TAC) Request

The Thesis Advisory Committee (TAC), also referred to as the Research Advisory Committee (RAC) by the Office of Graduate Studies (OGS), serves an important advisory and assessment role for graduate students in the Chemistry Department. The TAC should include at least three faculty members, two of which must be tenured or tenure-track faculty from the Chemistry Department. The student in consultation with their advisor will propose five faculty members as potential members of the TAC. A brief justification ('Reason') should be provided for each proposed TAC member. One of the five faculty members should be the primary research advisor. So long as the primary research advisor is in the Chemistry Department, up to two of the five requested faculty can be from outside of the Chemistry Department. Committee members that are not tenured or tenure-track faculty from the Chemistry Department must have a doctoral degree and an active research program, whether at Washington University or at an outside institution including universities, government labs, or private industry. The chair of the TAC cannot be the research advisor and must be a chemistry department faculty member. Please specify the TAC members that you would prefer to serve as chair (you may select more than one).

Please complete this form and submit to Graduate Program Administrator (GPA; barbara22@wustl.edu) no later than **August 1** of first year of study. You should consult with your primary research advisor for guidance on completing this form and for final approval (research advisor signature required). You are welcome to consult with members that you list on this form, but you are not required to do so. Upon receipt of student forms, the GPA will provide the Director of Graduate Studies (DGS) and Chair with a spreadsheet of data. The DGS and Chair will make a slate of TAC assignments considering matched expertise and appropriate service load of members across all TACs. The TAC slate will be sent to the Graduate Work Committee (GWC) for final approval. TAC members will be contacted with assignments for confirmation. Once TAC assignments are finalized, students will be notified and encouraged to submit the official RAC form to the GPA for filing with OGS via the portal system.

1. Research advisor: _____ Dept: _____

Reason: Serves as primary research advisor.

2. Name: _____ Dept: _____ Specify as Chair: ☐ Yes, ☐ No

Reason: _____

3. Name: _____ Dept: _____ Specify as Chair: ☐ Yes, ☐ No

Reason: _____

4. Name: _____ Dept: _____ Specify as Chair: ☐ Yes, ☐ No

Reason: _____

5. Name: _____ Dept: _____ Specify as Chair: ☐ Yes, ☐ No

Reason: _____

Print Name: _____ Signature: _____ Date: _____

Research Advisor Approval Signature: _____ Date: _____