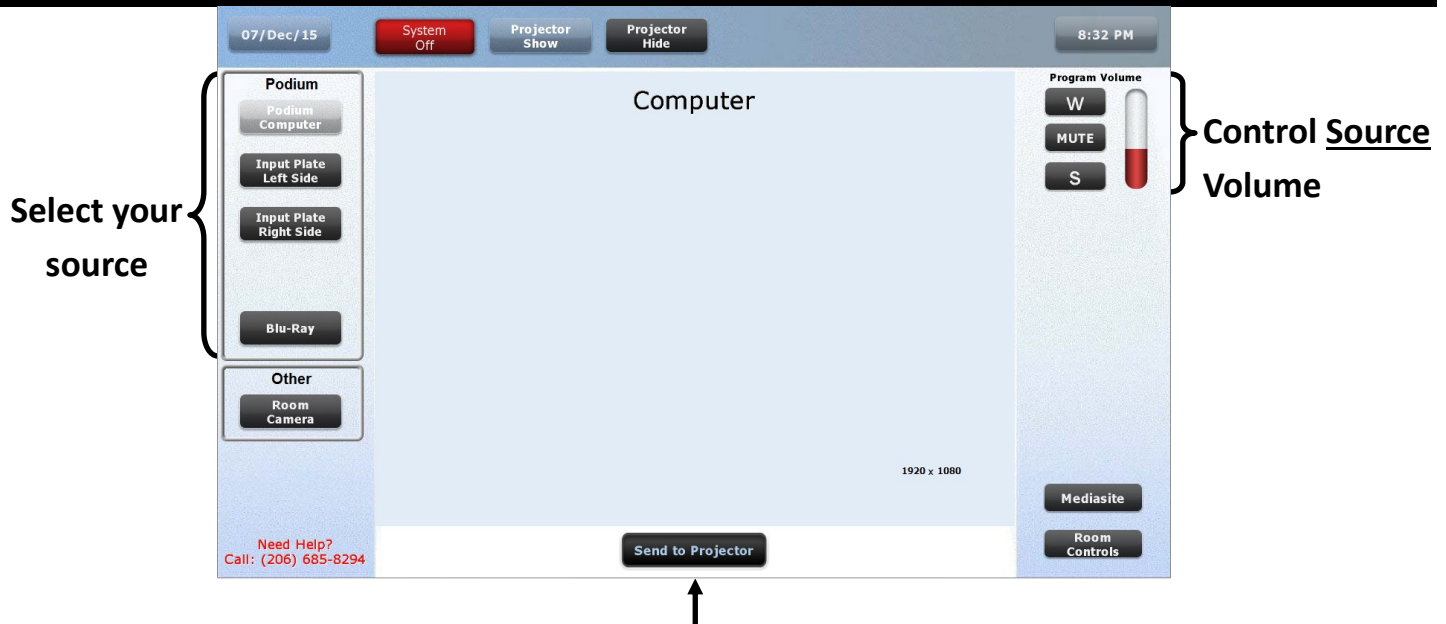


For immediate assistance call: 206-221-5000, Option 9

For general requests email: [help@uw.edu](mailto:help@uw.edu)

OR go to: [www.washington.edu/uwit/cte](http://www.washington.edu/uwit/cte)



Select [Send to Projector] to view your source selection on the projection

### Turn on the data projector:

- 1) When you have selected your media source, press the [Send to Projector] button. The projector will begin to warm up, which will take about 60 seconds.

### Adjust Volume:

- 1) Program volume will control **ALL** our source materials.

### Laptop:

- 1) Connect either the VGA cable or the HDMI cable
- 2) Select the [Input Plate Left Side] if your chosen cable is installed on the left-side and vis versa for the right-side
- 3) Select [Send to Projector]

### Document Camera:

- 1) Connect VGA cable to the Document Camera
- 2) Select the [Input Plate Left Side] if your chosen cable is installed on the left-side and vis versa for the right-side
- 3) Use the controls on the device to zoom in/out and focus on your presentation material
- 4) Select [Send to Projector]

### Blu-Ray:

- 1) Select [Blu-Ray]
- 2) Use the controls to navigate the media as needed
- 3) Select [Send to Projector]

### Lecture Capture:

- 1) This room is equipped to support Panopto Lecture Capture System. For more information please visit <http://www.washington.edu/itconnect/learn/tools/panopto/faqs/> To schedule automated recordings visit <http://www.washington.edu/itconnect/learn/tools/coursecasting/>

This room is equipped with a wireless mic for recording ONLY.

CTE may not support the use of personal audio/video or network devices. CTE does not warrant or guarantee that third-party audio/video or network devices will be compatible with the technology installed in this building. If you would like to test your personal equipment in this room, please contact our office to schedule an equipment tutorial. For more information, please visit: <http://goo.gl/NaTFkY>