

For immediate assistance call: 206-221-5000, Option 9
For general requests email: help@uw.edu
OR go to: www.washington.edu/uwit/cte

To Turn ON the Data Projector:

1. Tap the Power button on the 8-button Control Panel, located on the Podium.
2. The lights scrolling *up* the left side of the Control Panel indicate that the Projector is *warming up*.
3. The Projector will take 60 seconds to warm up.

To Turn OFF the Data Projector:

1. Tap the Power button on the 8-button Control Panel, located on the Podium.
2. The lights scrolling *down* the left side of the Control Panel indicate that the Data Projector is *cooling down*.
3. The Data Projector will take 60 seconds to cool down.

To Use the Installed PC Computer:

1. Turn on the computer. The computer is located inside the cabinet door of the Podium.* Make sure the computer monitor is turned on.
2. Press the “Select Comp” button on the 8-Button Control Panel.

To Connect a Laptop to the System:

1. Connect the Laptop using the HD-15 cable located on the Podium.
2. For Laptop Audio, plug the Mini-cable (located on the Podium) into your laptop’s headphone jack.
3. Turn on your laptop, if you have not done so.
4. Press the “Select Comp” button on the 8-Button Control Panel.

To Control Volume:

1. Use the Volume Up, Down and Mute buttons located on the right-side Control Panel, labeled “MIC VOL”.



CTE may not support the use of personal audio/video or network devices. CTE does not warrant or guarantee that third-party audio/video or network devices will be compatible with the technology installed in this building. If you would like to test your personal equipment in this room, please contact our office to schedule an equipment tutorial. For more information, please visit: <http://goo.gl/NaTFkY>