

For immediate assistance call: 206-221-5000, Option 9

For general requests email: [help@uw.edu](mailto:help@uw.edu)

OR go to: [www.washington.edu/uwit/cte](http://www.washington.edu/uwit/cte)

### **Turn on the data projector:**

- 1) Press [Power]. The projector will begin to warm up, which will take about 60 seconds.
- 2) Press [Power] twice to turn off.

### **Adjust Volume:**

- 1) The volume knob on the podium will control **ALL** our source materials.

### **Laptop:**

- 1) Connect the VGA cable to your laptop
- 2) Select [Comp]

### **Blu-ray:**

- 1) Select [Video]
- 2) Use the controls to navigate the media as needed



Select your source

### **Document Camera:**

- 1) Turn the document camera on using the grey button on the right side of the unit
- 2) Connect the VGA cable to the back of the document camera in the BLUE VGA input
- 3) Select [Comp]
- 4) Use the zoom in/out and auto focus buttons to focus on your presentation material

CTE may not support the use of personal audio/video or network devices. CTE does not warrant or guarantee that third-party audio/video or network devices will be compatible with the technology installed in this building. If you would like to test your personal equipment in this room, please contact our office to schedule an equipment tutorial. For more information, please visit: <http://goo.gl/NaTFkY>