

**Check Voucher**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date | : | <<CVDATE>> |  |  | Check No. | : | <<CHECKNO>> |
| Payee | : | <<PAYEE>> |  |  | Check Date |  | <<CHECKDATE>> |
| Charge to | : | <<PROJECTNAME>> | | | |  |  |
| Amount | : | <<AMOUNT>> |  |  |  |  |  |
| Particulars | : | <<ITEM>> | | | |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Prepared by : |  |  | Approved : |  |
|  |  |  |  |  |
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| --- | --- | --- | --- | --- |
| Check No. | : | <<CHECKNO>> |  | Payment Received by : |
| Check Date | : | <<CHECKDATE>> |  |  |
| Payee | : | <<PAYEE>> |  |  |
| Amount | : | <<AMOUNT>> |  |  |