

User Registration Flows

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Intro

The Lender Kit platform enables Fundraisers to create offerings, and allows Investors to invest their funds in businesses while keeping track of investment statuses and transaction history. It's reasonable that user registration is a crucial and primary aspect of the platform's functionality.

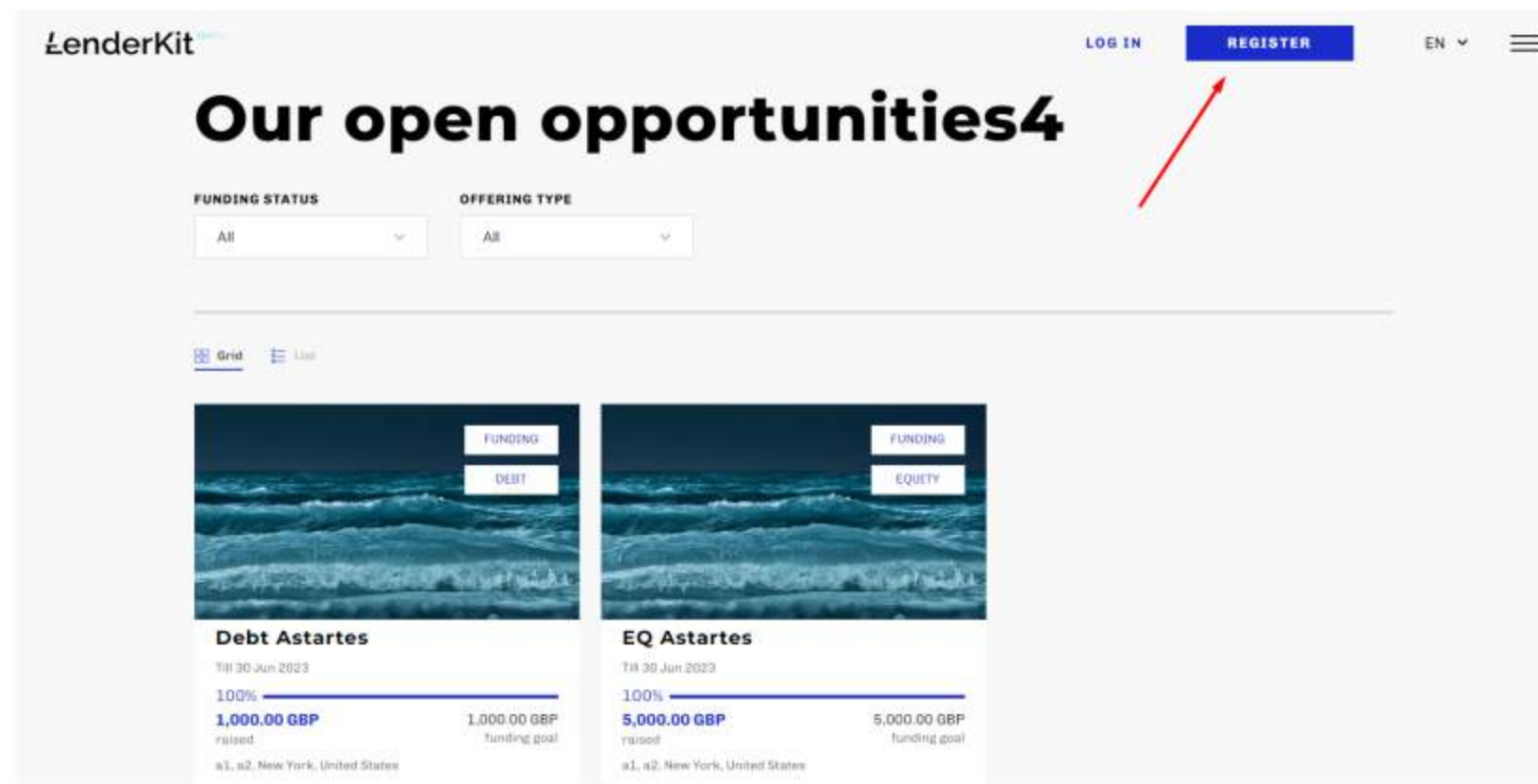
Regarding the portal's users, there are three primary roles:

- Fundraiser
- Individual Investor
- Institutional Investor

Let's now walk through the step-by-step registration process for each role in the default setup of Lender Kit. Please note that Lender Kit offers various beneficial modules that can be used to customize the registration process based on your specific business requirements. However, grasping the default flow is essential, so let's begin.

Initial registration

The initial registration step remains consistent for all roles. When the user clicks the "Register" button, they are directed to the registration process.



User Portal: Open the opportunities page

During the initial registration step, users are required to provide their name, email address, and create password.

Registration

Your account will be verified faster if you fill in your full name as it appears on your ID. All fields are required.

FIRST NAME
First name

LAST NAME
Last name

PASSWORD
Password

CONFIRM PASSWORD
Confirm password

E-MAIL ADDRESS
Email

Already have an account? [Log in](#)

NEXT STEP

User Portal: The first registration step

By clicking the "Next Step" buttons in the first registration phase, a request for email confirmation is initiated. Currently, this step is not obligatory and users have the option to confirm their email at a later time. However, it's important to note that not confirming the email will eventually lead to a roadblock in the further processes.



Hello Nestor Makhno

You have successfully created an account with LenderKit!.

Click the button below to verify your address:

Verify E-Mail

or copy this link to your browser: <https://webapp.gm.azcs2.lenderkit.com/email/verify/eyJpdjI6IiF0Um8xbUxvUHI1RDVqNmVJekRyVUE9PSIsInZhbHVlIjojYytLS2F4V2Z1M2crckVaTXp4dHBSaDZtV0NTTkt6MFUyK0NEeGhYeWZpVT0iLCJtYWMiOiJlYTM2OTJiNzdhODFIYjdkOWFkN2NiNzVmOTU2MzdmNjJiYjczMzQxMWUwZDRjNjJhN2E4MzhhYzkwYzJlM2NiIiwidGFuIjojIn0=>

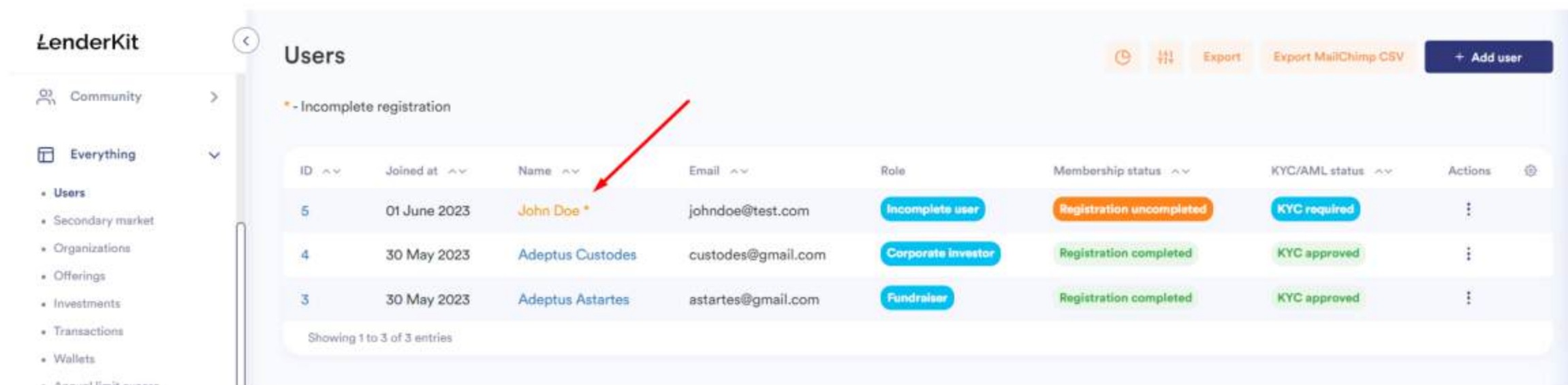
Please ignore this e-mail if you had already done the verification.

Email confirmation

Once the user has entered their information and clicks the "Next Step" button, a new registration entry becomes visible in the Back Office. As an Admin, you

can locate this user by navigating to the "Everything" menu and selecting "Users."

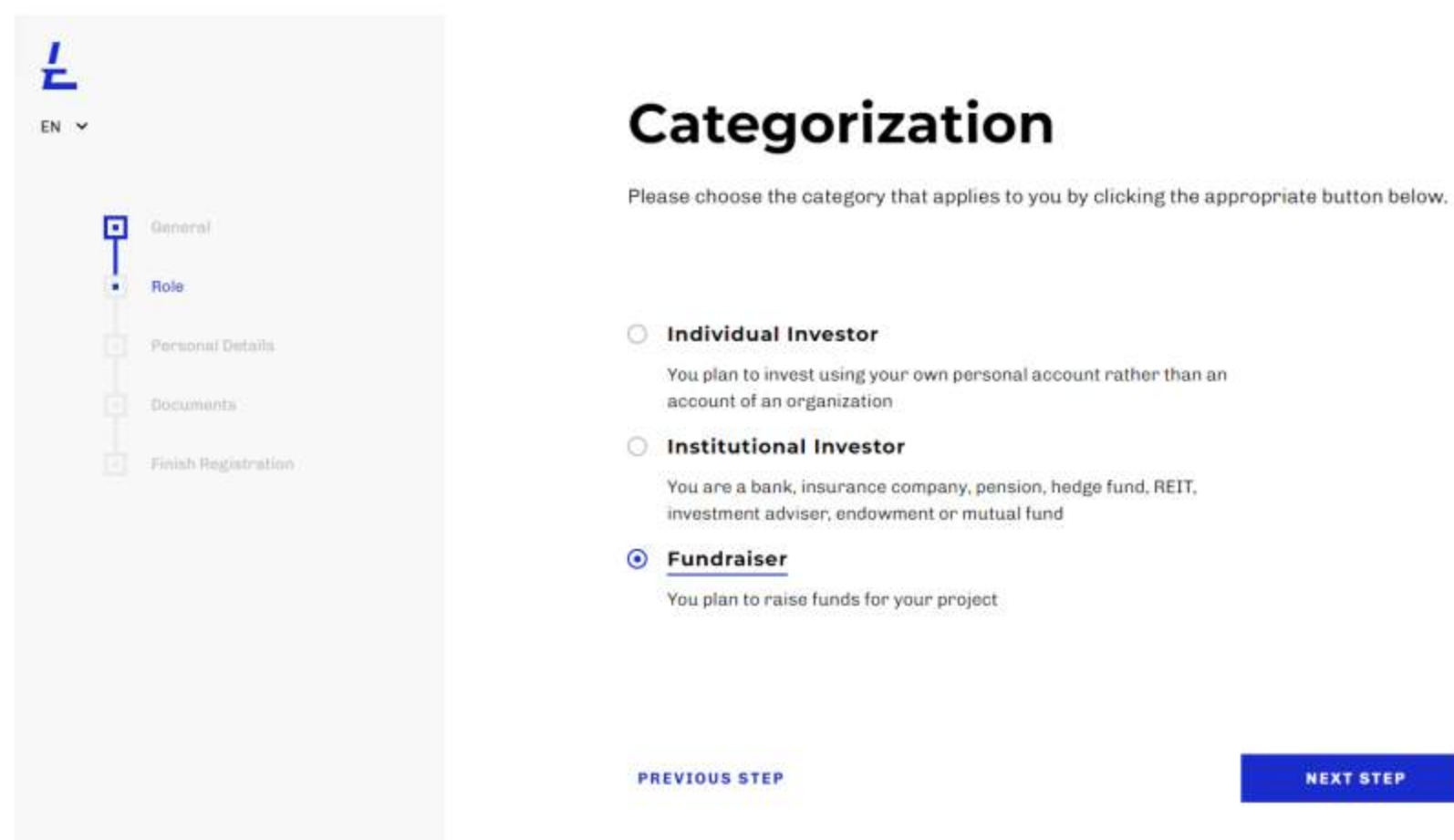
The new user will be assigned the role of "Incomplete user," their registration level will be labeled as "Registration uncompleted," and their KYC/AML status will be marked as "KYC required."



ID	Joined at	Name	Email	Role	Membership status	KYC/AML status	Actions
5	01 June 2023	John Doe *	johndoe@test.com	Incomplete user	Registration uncompleted	KYC required	⋮
4	30 May 2023	Adeptus Custodes	custodes@gmail.com	Corporate investor	Registration completed	KYC approved	⋮
3	30 May 2023	Adeptus Astartes	astartes@gmail.com	Fundraiser	Registration completed	KYC approved	⋮

Back Office: Users listing page

The second step of the registration process involves selecting a role. At this stage, the user needs to decide whether he wants to raise funds or invest.



Categorization

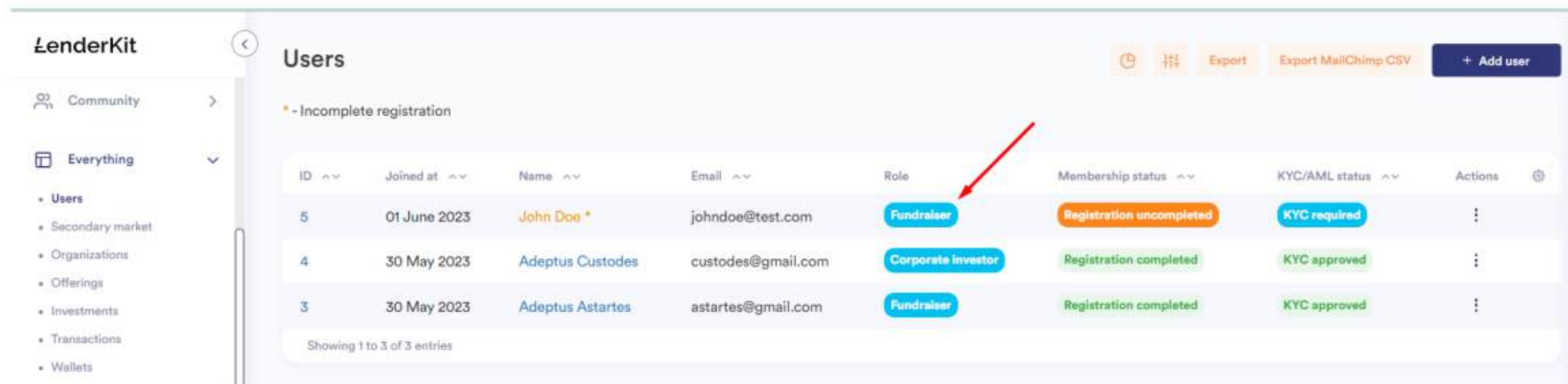
Please choose the category that applies to you by clicking the appropriate button below.

- ☐ **Individual Investor**
You plan to invest using your own personal account rather than an account of an organization
- ☐ **Institutional Investor**
You are a bank, insurance company, pension, hedge fund, REIT, investment adviser, endowment or mutual fund
- ☒ **Fundraiser**
You plan to raise funds for your project

[PREVIOUS STEP](#) [NEXT STEP](#)

User Portal: The Role Choosing step

After the user selects their role and clicks the "Next Step" button, the platform's database will be updated accordingly. This update ensures that the Admin can view the user's chosen role in the Back Office.



The screenshot shows the 'Users' page in the LenderKit Back Office. The table lists three users, with the first user, John Doe, highlighted as having an incomplete registration and requiring KYC. A red arrow points to the 'Fundraiser' role assigned to John Doe.

ID	Joined at	Name	Email	Role	Membership status	KYC/AML status	Actions
5	01 June 2023	John Doe *	johndoe@test.com	Fundraiser	Registration uncompleted	KYC required	⋮
4	30 May 2023	Adeptus Custodes	custodes@gmail.com	Corporate investor	Registration completed	KYC approved	⋮
3	30 May 2023	Adeptus Astartes	astartes@gmail.com	Fundraiser	Registration completed	KYC approved	⋮

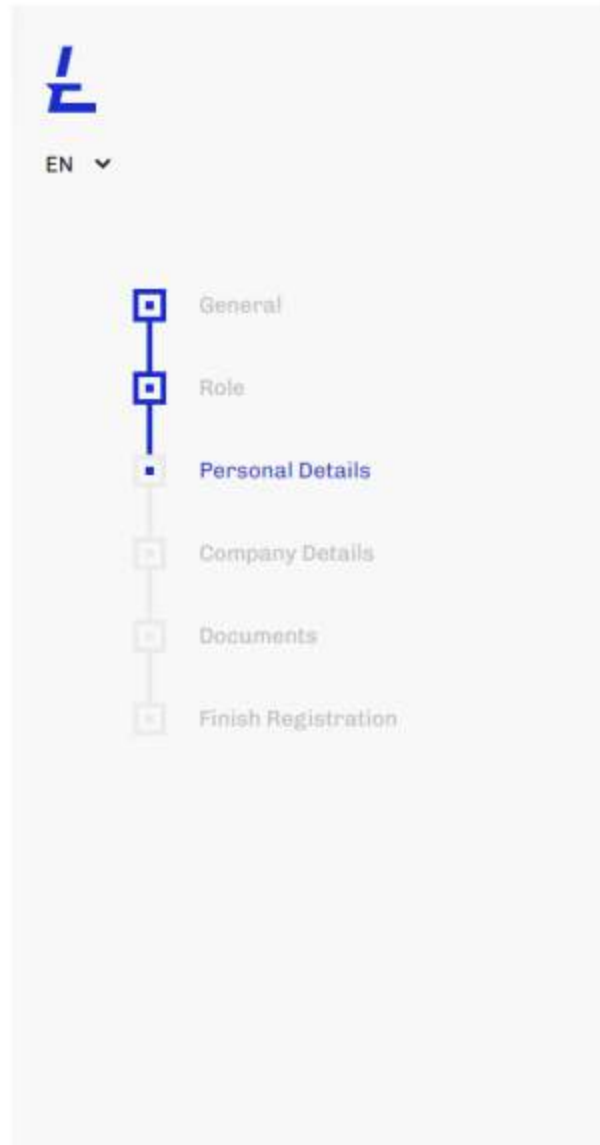
Showing 1 to 3 of 3 entries

Back Office: User listing page, updated user role

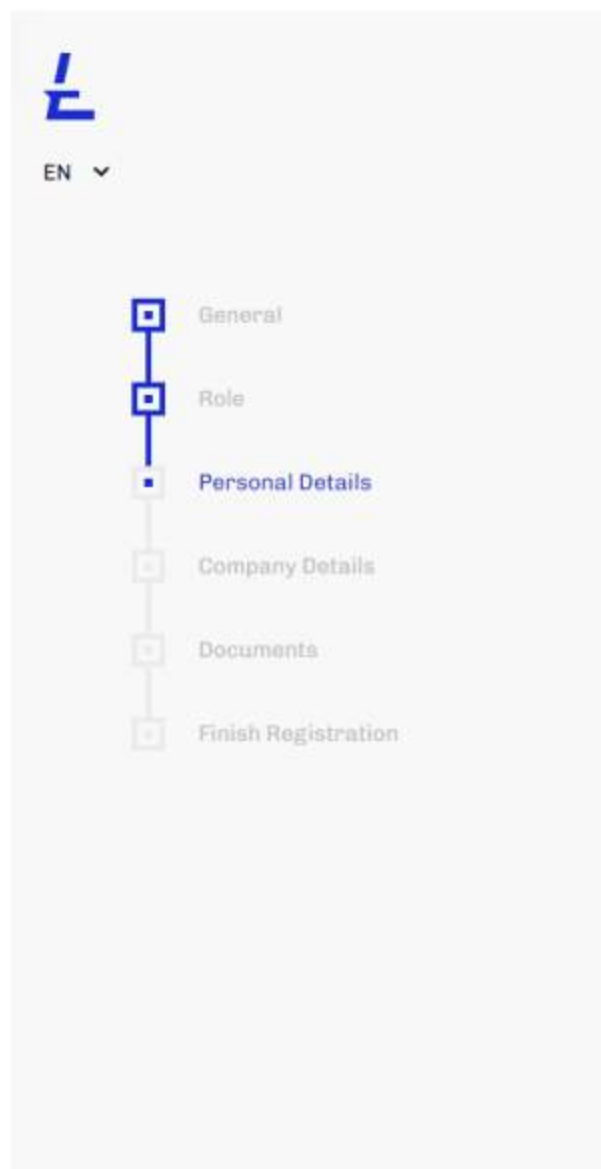
Fundraiser registration flow

Let's delve into the Fundraiser registration process in-depth.

Once the initial registration is completed, the Fundraiser is required to configure their personal information. The subsequent two screens will be dedicated to collecting the Fundraiser's personal data and address details.



User Portal: The Fandraiser's Personal detail step



User Portal: The Fandraiser's Address detail step

As an Admin, you can review all user information within the Back Office on the user's details page. The complete user information is categorized into tabs for easy navigation and access.

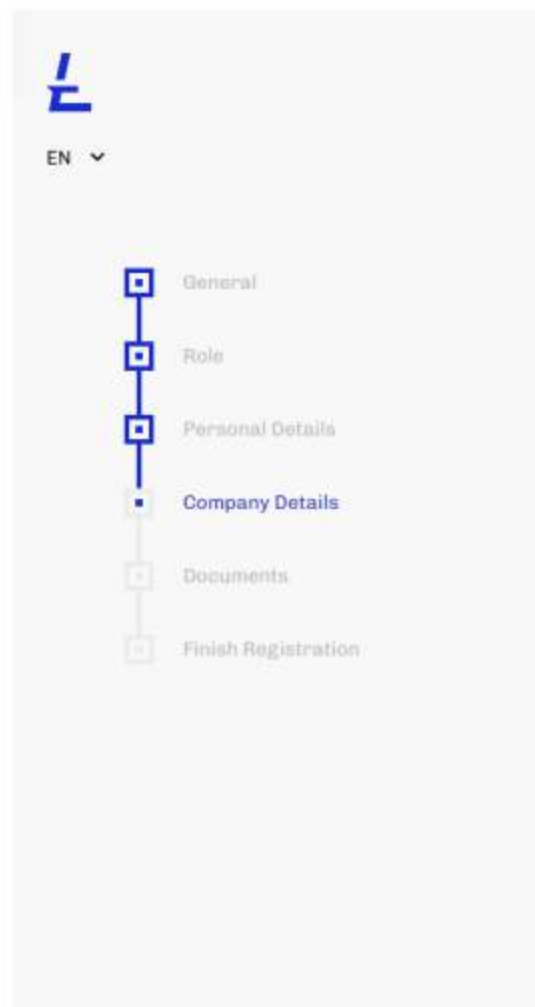
The screenshot displays the LenderKit Back Office interface for a user named John Doe - Fundraiser - id 5. The page is organized into several sections:

- Basic information:** First name (John), Last name (Doe), E-mail (johndoe@test.com).
- Personal information:** Title (Mr.), Phone (+4471575112), Date of birth (01 June 2005), Country of residence (United Kingdom), Nationality (United Kingdom), Birth place, and Insurance number.
- Controls:** Status (Registration completed), KYC status (KYC required), and Additional info (Verified e-mail, Confirmed terms of services).

A red box highlights the top navigation bar of the details page, which includes icons for various functions like KYC, documents, and settings.

Back Office: User listing page, updated user role

The subsequent phase for the Fundraiser involves providing information about the business, specifically Company details. This encompasses fundamental company information, registered address particulars, and the uploading of supporting documents for verification.



Details

Please provide following details to verify your identity

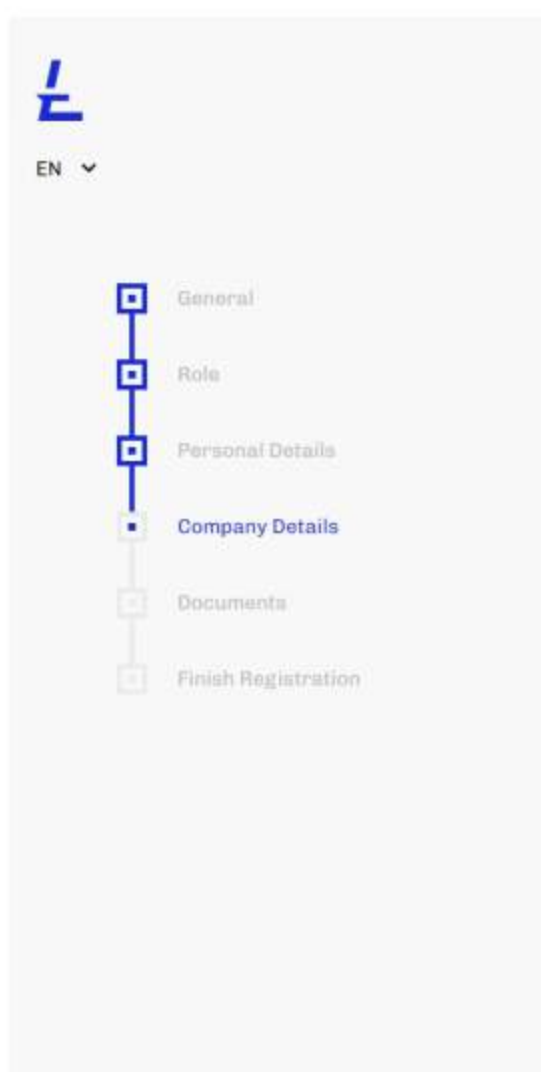
Organization info. All fields are required.

COMPANY NAME	COMPANY NUMBER
<input type="text" value="Company name"/>	<input type="text" value="Company number"/>
PHONE NUMBER	
<input type="text" value="Phone number"/>	
COMPANY E-MAIL	COMPANY WEBSITE URL
<input type="text" value="Company E-mail"/>	<input type="text" value="Company website URL"/>

[PREVIOUS STEP](#)

[NEXT STEP](#)

User Portal: The Company detail step



Details

Please provide following details to verify your identity

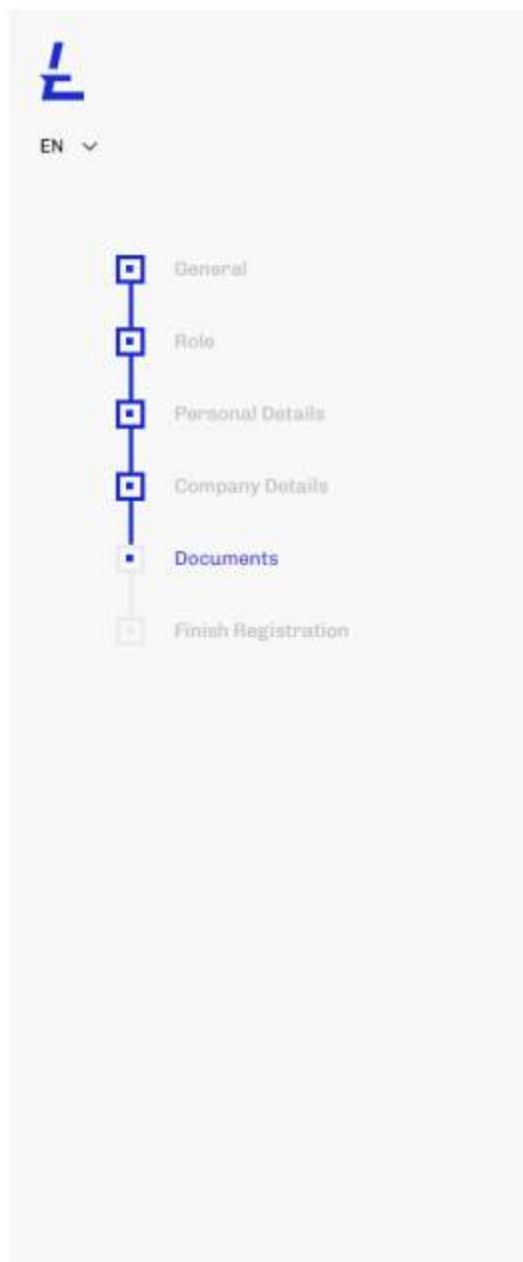
Company registration address

COUNTRY	STREET ADDRESS
<input type="text" value="Select your country"/>	<input type="text" value="Street address"/>
CITY	BUILDING (OPTIONAL)
<input type="text" value="City"/>	<input type="text" value="Building"/>
POSTCODE	COUNTY (OPTIONAL)
<input type="text" value="Postcode"/>	<input type="text" value="County"/>
COMPANY NUMBER	
<input type="text" value="123456789"/>	

[PREVIOUS STEP](#)

[NEXT STEP](#)

User Portal: The Company Address detail step



Upload Documents

Please upload your identity documents and provide proof of address. The maximum size per file is 7Mb. The following formats are accepted: pdf, jpeg, png, jpg, gif.

Stakeholders identity documents

SCAN OF PASSPORT, DRIVING LICENSE, OR INTERNATIONAL ADDRESS

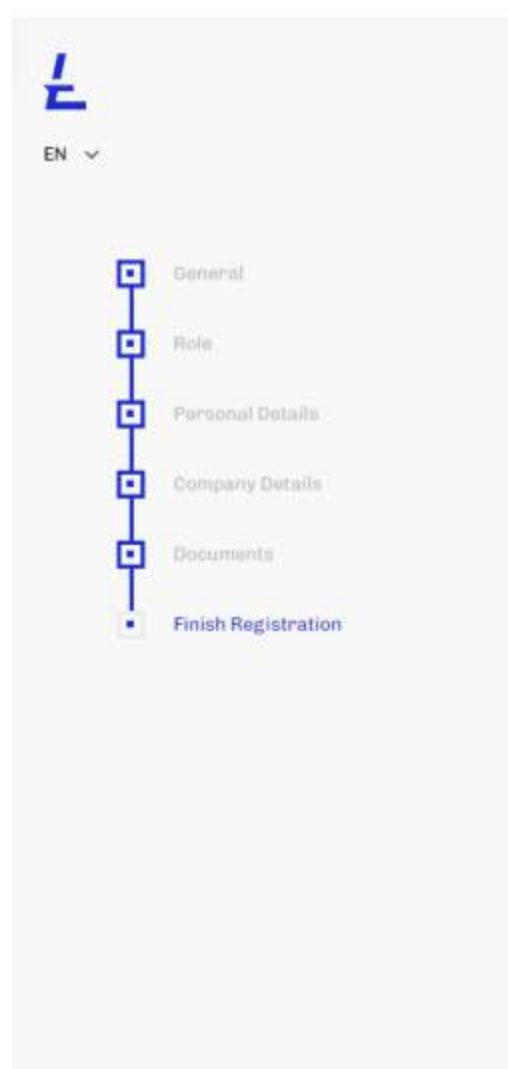
Articles of association

Proof of registration

[PREVIOUS STEP](#)

[NEXT STEP](#)

User Portal: The Proof Documents uploading step



Thank you for your registration

You have successfully registered the account.
The manager will verify your details very soon.

Your personal data was saved.

If you have any questions, please contact DPO:

lenderkit@justcoded.com
+44 20 4577 0571

[MY ACCOUNT](#)

User Portal: Registration completed

That concludes the actions related to the Fundraiser.

Now, let's examine some details from the perspective of the Back-Office Admin.

Once the Fundraiser has established the core company details and clicks the "Next Step" button, the company record becomes visible in the Back Office. The company's information gets updated with the completion of each registration step.

As an Admin, you can locate the company details by navigating to the "Community" menu and selecting "Fundraiser," then choosing "Organization." Alternatively, you can access the organization's details by clicking on the organization's name link on the user details page.

ID	Created	Name	Contact point	Offerings	Raised	Paid repayments	Forecasted repayments	KYB status	Actions
3	01 June 2023	Just Coded	John Doe	0	0.00 GBP	0.00 GBP	0.00 GBP	Pending	⋮
1	30 May 2023	Astartes Inc	Adeptus Astartes	2	6,000.00 GBP	0.00 GBP	0.00 GBP	Approved	⋮

Showing 1 to 2 of 2 entries

Back Office: Fundraising organizations listing

Registration completed KYC required John Doe - Fundraiser - id 5 Account completeness details

Organizations:

- Just Coded

Details

Basic information

First name

John

Personal information

Title*

Mr.

Controls

Status

Registration completed

Back Office: User details page

The organization information is also categorized into tabs for easy access and navigation.

The screenshot displays the LenderKit Back Office interface. On the left is a sidebar with navigation links: Dashboard, Platform, Crowdfunding, Community, Investors, Fundraisers, Organizations, Referrals, Registration requests, Everything, GDPR, Notification center, and Settings. The main content area is titled 'Just Coded - id 3' and has a 'Pending' status. It contains three tabs: 'Basic information', 'Organizations details', and 'Controls'. The 'Basic information' tab is active, showing fields for Name (Just Coded), Organization email (email@justcoded.com), Organization website (https://justcoded.com), Organization phone (+44123456789), and Company number (12345678). The 'Organizations details' tab is also visible, showing fields for Name and Organization interested in. The 'Controls' tab shows the Status as Pending. A red box highlights the 'Basic information' tab.

Back Office: Fundraising organization details page

As soon as the Fundraiser goes through all registration steps he receives the "Registration completed" status in the system.

His KYC status will be "KYC required". It is not a blocker for the Fundraiser because the main player in the business area is the Company and the Fundraiser is just a contact point.

The screenshot displays the LenderKit Back Office interface for the 'Users' page. The sidebar on the left has navigation links: Community, Everything, Users, Secondary market, Organizations, Offerings, Investments, Transactions, and Wallets. The main content area is titled 'Users' and has a '+ Add user' button. It shows a table of users with the following columns: ID, Joined at, Name, Email, Role, Membership status, KYC/AML status, and Actions. The table contains three entries:

ID	Joined at	Name	Email	Role	Membership status	KYC/AML status	Actions
5	01 June 2023	John Doe	johndoe@test.com	Fundraiser	Registration completed	KYC required	⋮
4	30 May 2023	Adeptus Custodes	custodes@gmail.com	Corporate investor	Registration completed	KYC approved	⋮
3	30 May 2023	Adeptus Astartes	astartes@gmail.com	Fundraiser	Registration completed	KYC approved	⋮

Below the table, it says 'Showing 1 to 3 of 3 entries'. Red arrows point to the 'Registration completed' and 'KYC required' status cells in the first row.

Back Office: User statuses

At this point, the Admin is responsible for reviewing and verifying the Company details. The KYB (Know Your Business) status should be updated from "Pending" to "Approved" by the Admin. Failure to do so would result in the Fundraiser being restricted from undertaking any additional actions within the Portal.

The screenshot displays the LenderKit Back Office interface. On the left is a sidebar with navigation links: Crowdfunding, Community, Investors, Fundraisers, Organizations, Referrals, Registration requests, Everything, GDPR, and Notification center. The main content area is titled 'Pending Just Coded - id 3' with a contact point of 'John Doe'. It features a 'Basic information' tab and an 'Organizations details' section. The details include: Name* (Just Coded), Organization interested in* (Fundraising), Organization email* (email@justcoded.com), Organization phone (+44123456789), and Organization website (https://justcoded.com). An 'Edit' button is at the bottom right. On the right side, a 'Controls' panel shows the 'Status*' dropdown menu set to 'Approved', with 'Cancel' and 'Save' buttons. A red arrow points to the 'Approved' status.

Back Office: Company details page, KYB status.

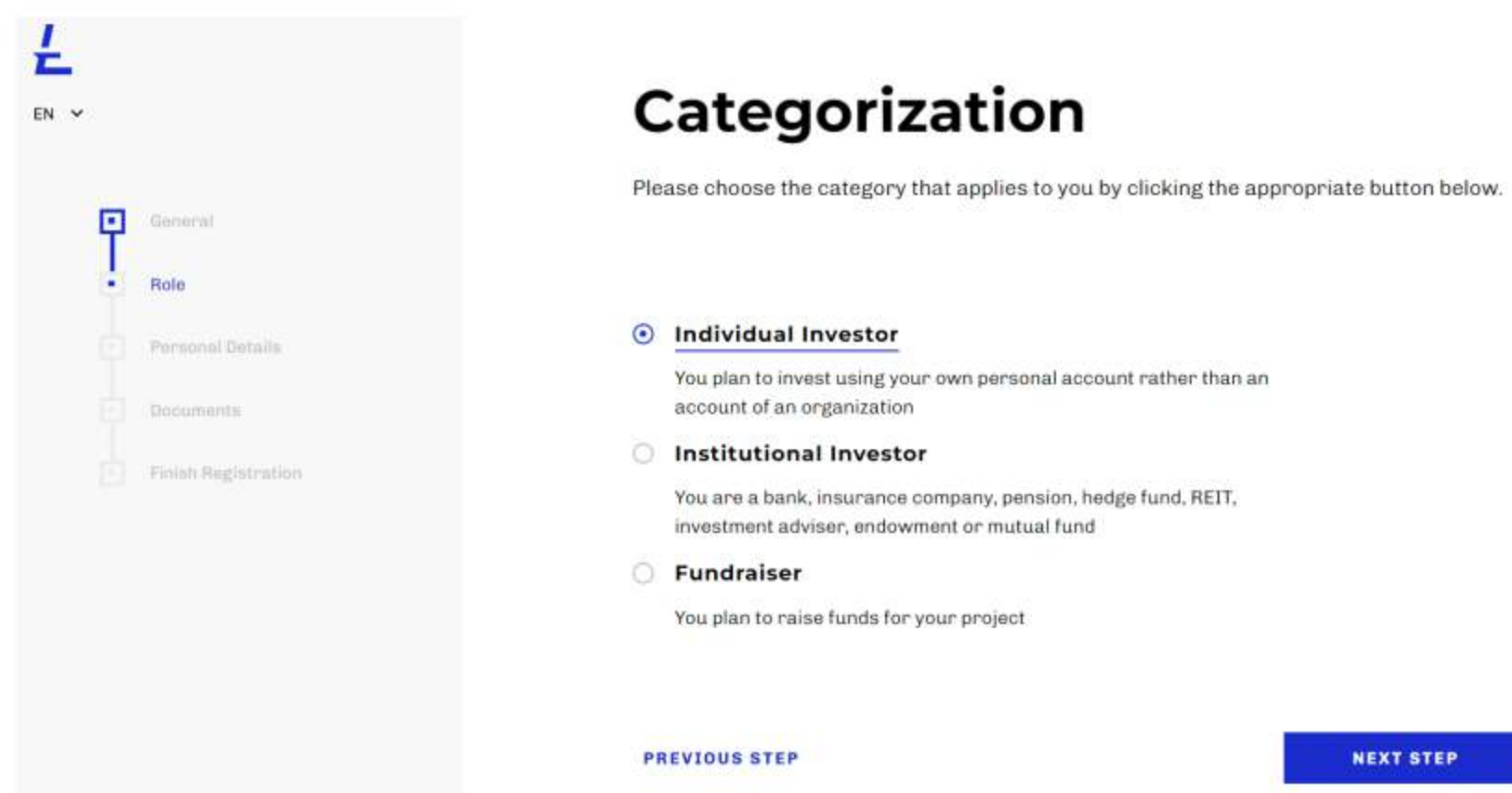
That concludes the process! Congratulations! The Fundraiser is now fully prepared to create and submit their first Offering.

Investor registration flow

We have gone through the Fundraiser registration flow. Let's explore the registration process for Individual Investors.

Individual Investor registration flow

This time, the registration journey will commence from the Role choosing step, where the user selects the role of an Individual Investor.



The screenshot shows the 'Categorization' step of the LenderKit registration process. On the left, a vertical sidebar contains a progress indicator with five steps: General, Role, Personal Details, Documents, and Finish Registration. The 'Role' step is currently selected and highlighted. The main content area is titled 'Categorization' and includes the instruction: 'Please choose the category that applies to you by clicking the appropriate button below.' There are three radio button options: 'Individual Investor' (selected), 'Institutional Investor', and 'Fundraiser'. Each option has a brief description: 'Individual Investor' is for personal accounts, 'Institutional Investor' is for banks and financial institutions, and 'Fundraiser' is for raising funds for a project. At the bottom, there are two buttons: 'PREVIOUS STEP' and 'NEXT STEP'.

User Portal: The Role Choosing step

Following the role selection, the subsequent step involves entering personal information details.

The screenshot displays the LenderKit User Portal interface. On the left, a vertical sidebar contains a navigation menu with five items: 'General', 'Role', 'Personal Details' (highlighted with a blue square), 'Documents', and 'Finish Registration'. Above the menu is a language selector showing 'EN' with a dropdown arrow. The main content area is titled 'Details' in a large, bold font. Below the title, a subtitle reads 'Please provide following details to verify your identity'. A section header 'Personal info. All fields are required.' is followed by four form fields: 'TITLE' (a dropdown menu with 'Select title' as the placeholder), 'DATE OF BIRTH' (a text input with the placeholder 'DD MMMM YYYY'), 'COUNTRY OF RESIDENCE' (a dropdown menu with 'Select your country of residence' as the placeholder), and 'NATIONALITY' (a dropdown menu with 'Select your nationality' as the placeholder). Below these is a 'PHONE NUMBER' field (a text input with the placeholder 'Enter your number'). At the bottom of the form area, there are two buttons: 'PREVIOUS STEP' on the left and 'NEXT STEP' on the right, which is highlighted in blue.

User Portal: The Investor's Personal detail step

After completing the personal information section, the user is then required to provide their address details.

This screenshot shows the same LenderKit User Portal interface, but the 'Personal Details' step is completed, and the user is now on the 'Address' step. The sidebar and language selector remain the same. The main content area is still titled 'Details' with the same subtitle. The section header 'Address' is followed by six form fields: 'COUNTRY' (a dropdown menu with 'Select your country' as the placeholder), 'STREET ADDRESS' (a text input with the placeholder 'Street address'), 'CITY' (a text input with the placeholder 'City'), 'BUILDING (OPTIONAL)' (a text input with the placeholder 'Building'), 'POSTCODE' (a text input with the placeholder 'Postcode'), and 'COUNTY (OPTIONAL)' (a text input with the placeholder 'County'). At the bottom, the 'PREVIOUS STEP' and 'NEXT STEP' buttons are present, with 'NEXT STEP' highlighted in blue.

User Portal: The Investor's Address details step

The final step entails uploading the necessary documents.

The screenshot shows the 'Upload Documents' step of the registration process. On the left is a vertical sidebar with a progress indicator showing steps: General, Role, Personal Details, Documents (current), and Finish Registration. The main content area has a title 'Upload Documents' and instructions: 'Please upload your identity documents and provide proof of address. The maximum size per file is 7Mb. The following formats are accepted: pdf, jpeg, png, jpg, gif.' Below this, there are two sections: 'Identity documents' with a sub-header 'SCAN OF PASSPORT, DRIVING LICENSE, OR INTERNATIONAL ADDRESS' and a corresponding upload box; and 'Proof of address' with a sub-header 'SCAN OF UTILITY BILLS NOT OLDER THAN 3 MONTHS' and another upload box. At the bottom, there are two buttons: 'PREVIOUS STEP' and 'NEXT STEP'.

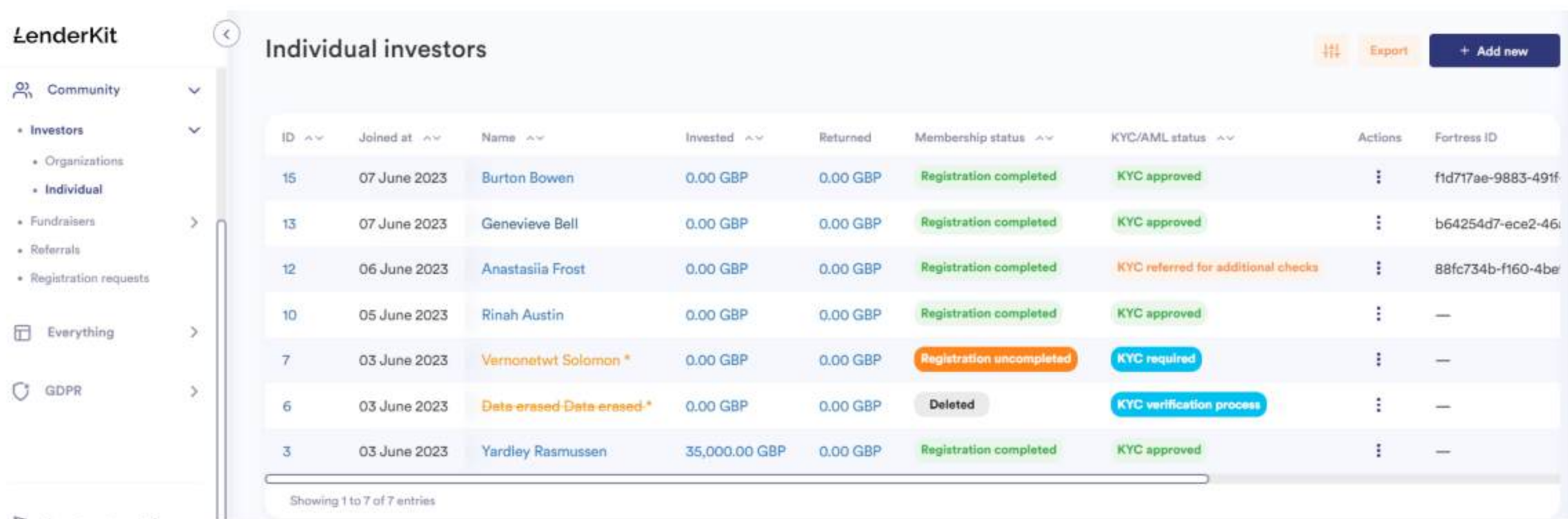
User Portal: The Proof Documents uploading step

That concludes the registration process for the Investor's activities.

The screenshot shows the 'Thank you for your registration' page. The left sidebar is identical to the previous step, but the 'Finish Registration' step is now highlighted. The main content area features a large heading 'Thank you for your registration' followed by a confirmation message: 'You have successfully registered the account. The manager will verify your details very soon.' Below this, it states 'Your personal data was saved.' and provides contact information for the DPO: 'lenderkit@justcoded.com' and '+44 20 4577 0571'. A 'MY ACCOUNT' button is located at the bottom.

User Portal: Registration completed.

Once the Investor selects their role, the Admin can locate them in the Back Office under "Community" => "Investors" => "Individual." The Investor's status will be marked as "Registration incomplete" until they successfully complete all the registration steps. Once all steps are completed, their status will change to "Registration completed."



ID	Joined at	Name	Invested	Returned	Membership status	KYC/AML status	Actions	Fortress ID
15	07 June 2023	Burton Bowen	0.00 GBP	0.00 GBP	Registration completed	KYC approved		f1d717ae-9883-491f
13	07 June 2023	Genevieve Bell	0.00 GBP	0.00 GBP	Registration completed	KYC approved		b64254d7-ece2-46i
12	06 June 2023	Anastasiia Frost	0.00 GBP	0.00 GBP	Registration completed	KYC referred for additional checks		88fc734b-f160-4be
10	05 June 2023	Rinah Austin	0.00 GBP	0.00 GBP	Registration completed	KYC approved		—
7	03 June 2023	Vernonnetwt Solomon *	0.00 GBP	0.00 GBP	Registration uncompleted	KYC required		—
6	03 June 2023	Date-erased Data-erased *	0.00 GBP	0.00 GBP	Deleted	KYC verification process		—
3	03 June 2023	Yardley Rasmussen	35,000.00 GBP	0.00 GBP	Registration completed	KYC approved		—

Showing 1 to 7 of 7 entries

Back Office: Individual investors listing page,

Indeed, achieving the "Registration completed" status is not the sole requirement for Investors to initiate investment activities. Two additional prerequisites must be fulfilled:

- **Email Verification:** The Investor's email must be verified, which is the responsibility of the Investor.
- **KYC Approval:** The Investor's KYC (Know Your Customer) status must be approved.

While email verification is the Investor's responsibility, KYC approval is managed by the Admin. The Admin should access the Investor's details page in the Back Office and change the KYC status to "Approved." While various KYC statuses

may exist, only the "KYC approved" status grants the green light for investment activities to commence.

The screenshot displays the LenderKit Back Office interface for an individual investor's details. The header shows the investor's name, 'Burton Bowen - Individual investor ENG - id 15', and their status, 'Registration completed' and 'KYC approved'. The page is divided into three main sections: 'Details', 'Controls', and 'Additional info'. The 'Details' section is further divided into 'Basic information' and 'Personal information'. The 'Basic information' section includes fields for First name (Burton), Last name (Bowen), and E-mail (puloz@mailinator.com). The 'Personal information' section includes fields for Title (Mr.), Phone (+380502222049), Date of birth (01 June 2005), Country of residence (United Kingdom), and Citizenship (United States). The 'Controls' section shows the investor's status as 'Registration completed' and 'KYC approved', with a red arrow pointing to the 'KYC approved' status. The 'Additional info' section includes checkboxes for 'Verified e-mail' and 'Confirmed terms of services'. The left sidebar contains navigation links for Community, Investors, Organizations, Individual, Fundraisers, Referrals, Registration requests, Everything, GDPR, Investment portal pages, Notification center, and Settings.

Back Office: Individual investors details page

That concludes the process. The Individual Investor is now registered and prepared for the next steps in their journey.

Institutional Investor registration flow

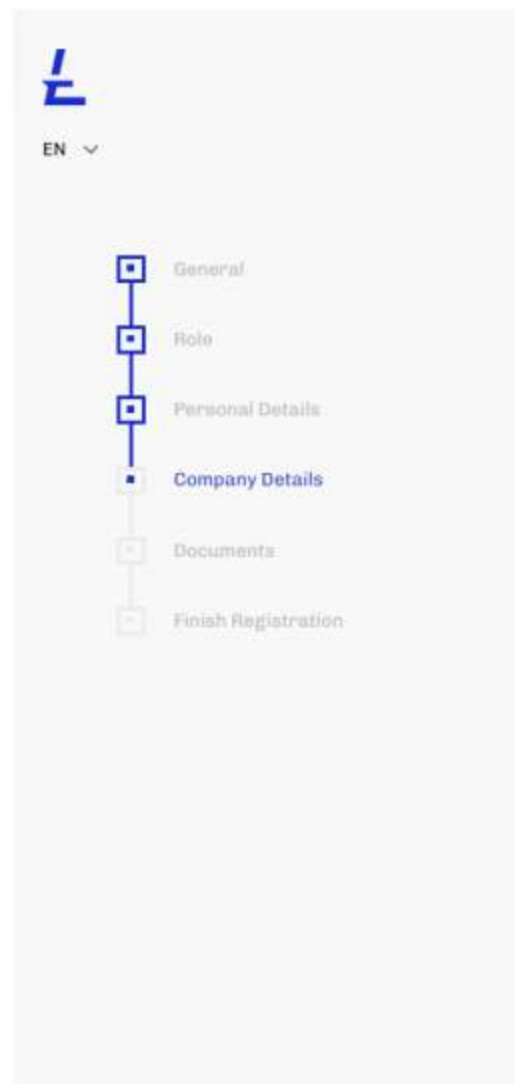
The Institutional Investor registration process is an expanded version of the Individual Investor. The process involves the following steps:

1. Personal and Address Details: The user provides personal details and address information.
2. Company Details: The user proceeds to input Company details, which includes company address and uploading necessary proof documents.

This extended process allows Institutional Investors to complete their registration and become ready for further activities.

The screenshot displays the 'Details' page of the LenderKit User Portal. On the left, a vertical sidebar contains a progress indicator with steps: General, Role, Personal Details, Company Details (highlighted), Documents, and Finish Registration. The main content area is titled 'Details' and includes the instruction 'Please provide following details to verify your identity'. Below this, a section titled 'Organization info. All fields are required.' contains several input fields: 'COMPANY NAME' and 'COMPANY NUMBER' in the first row; 'PHONE NUMBER' in the second row; and 'COMPANY E-MAIL' and 'COMPANY WEBSITE URL' in the third row. At the bottom of the form, there are two buttons: 'PREVIOUS STEP' and 'NEXT STEP'.

User Portal: Company details step



Details

Please provide following details to verify your identity

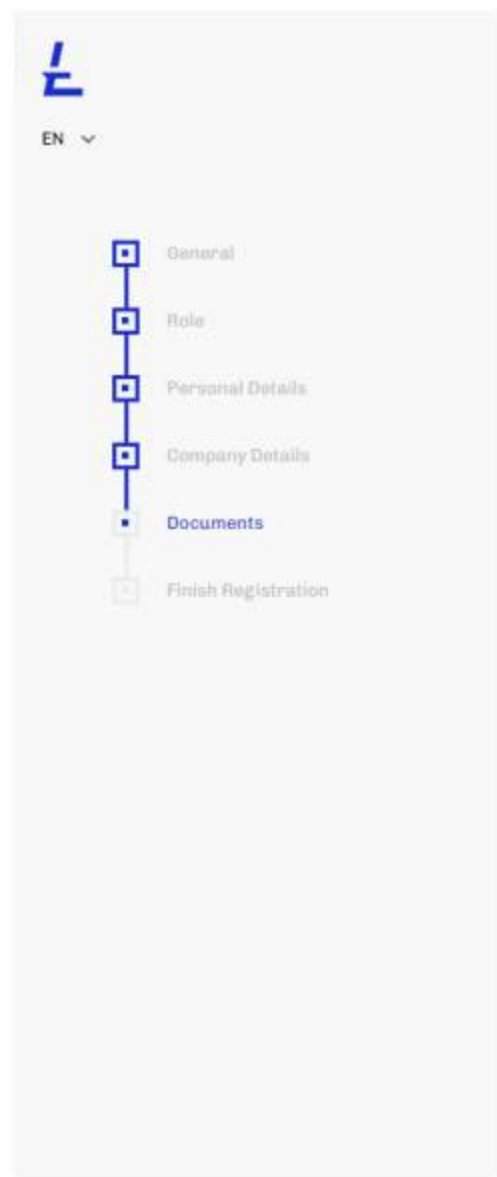
Company registration address

COUNTRY	STREET ADDRESS
<input type="text" value="Select your country"/>	<input type="text" value="Street address"/>
CITY	BUILDING (OPTIONAL)
<input type="text" value="City"/>	<input type="text" value="Building"/>
POSTCODE	COUNTY (OPTIONAL)
<input type="text" value="Postcode"/>	<input type="text" value="County"/>
COMPANY NUMBER	
<input type="text" value="12345678"/>	

PREVIOUS STEP

NEXT STEP

User Portal: Company address step



Upload Documents

Please upload your identity documents and provide proof of address. The maximum size per file is 7Mb. The following formats are accepted: pdf, jpeg, png, jpg, gif.

Stakeholders identity documents

SCAN OF PASSPORT, DRIVING LICENSE, OR INTERNATIONAL ADDRESS

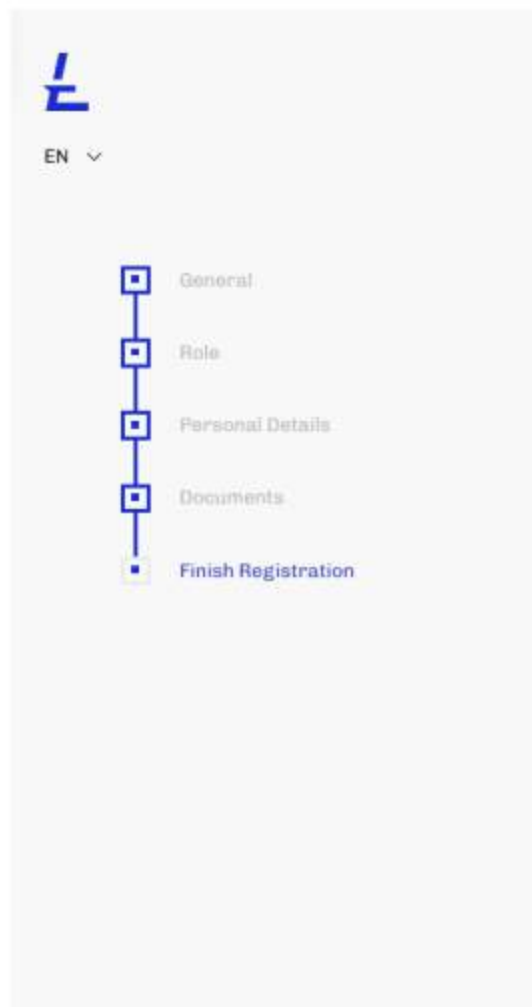
Articles of association

Proof of registration

PREVIOUS STEP

NEXT STEP

User Portal: The Proof Documents uploading step



User Portal: Registration completed

In the case of Institutional Investors, the primary entity is the Company. To enable Institutional Investors to engage in investment activities, the Admin must ensure two key conditions are met:

- **Email Verification:** The Institutional Investor's email must be verified, similar to other roles.
- **KYB Approval:** Given that the Company is the central focus, the Admin must change the KYB (Know Your Business) status to "Approved." This step is crucial to unblock the Institutional Investor and grant them the ability to proceed with investment activities.

If these conditions are fulfilled, the Institutional Investor will be fully prepared to continue their investment journey.

LenderKit

Community

- Investors
 - Organizations
 - Individual
- Fundraisers
- Referrals
- Registration requests

Everything

GDPR

Investment portal pages

Notification center

Approved Clements and Compton LLC - id 1

Contact point: [Christine Russo](#)

Basic information

Organizations details

Name*
Clements and Compton LLC

Organization interested in*
Investing

Organization email*
jejim@mailinator.com

Organization phone
+16492236913

Organization website
<https://www.sutawal.com.au>

Controls

Status*
Approved

Cancel Save

Edit

Back Office: Company details page, KYB status.

Phew indeed! The registration process for the Institutional Investor is now successfully completed.

Register users via Back Office

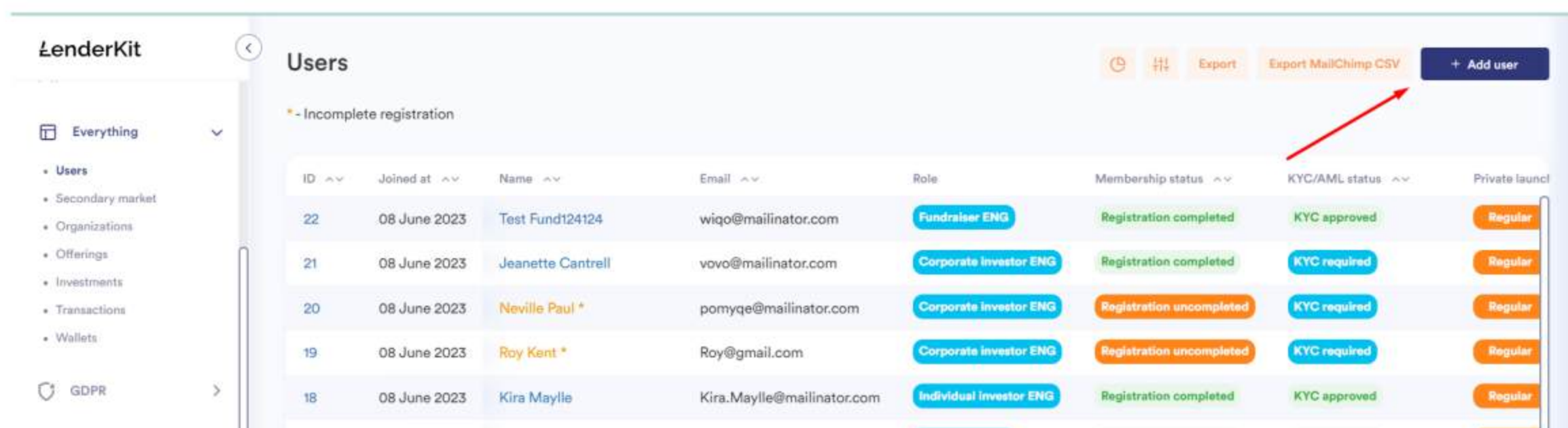
The Admin has the capability to create users directly through the Back Office. However, the processes for creating users vary between Individual Investors and Institutional Investors/Fundraisers. Below you can find more details on each of these flows.

Individual Investors

To create new users, the Admin should follow these steps:

- Navigate to the "Everything" section in the Back Office.
- Select "Users" from the options.
- Click on the "Add new" button.

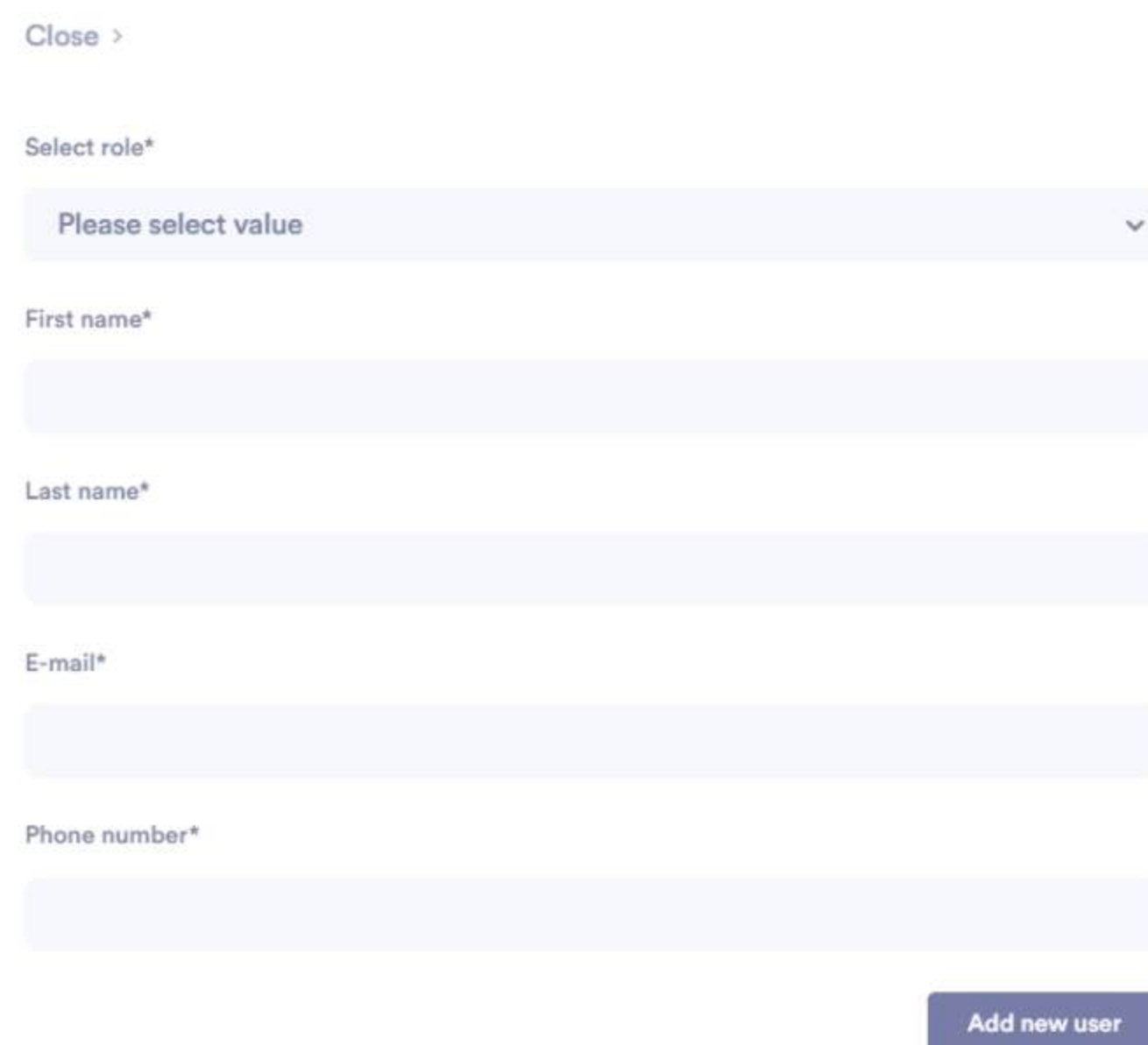
This will allow the Admin to initiate the user creation process, where they can specify the user's role (Individual Investor, Institutional Investor, Fundraiser), provide relevant details, and set up the user's profile according to the specific role's requirements.



ID	Joined at	Name	Email	Role	Membership status	KYC/AML status	Private launch
22	08 June 2023	Test Fund124124	wiqo@mailinator.com	Fundraiser ENG	Registration completed	KYC approved	Regular
21	08 June 2023	Jeanette Cantrell	vovo@mailinator.com	Corporate investor ENG	Registration completed	KYC required	Regular
20	08 June 2023	Neville Paul *	pomyqe@mailinator.com	Corporate investor ENG	Registration uncompleted	KYC required	Regular
19	08 June 2023	Roy Kent *	Roy@gmail.com	Corporate investor ENG	Registration uncompleted	KYC required	Regular
18	08 June 2023	Kira Maylle	Kira.Maylle@mailinator.com	Individual investor ENG	Registration completed	KYC approved	Regular

Back Office: User listing page.

Once the Admin has clicked the "Add new" button, they should proceed to fill in the essential user information. This includes details such as name, email address, and other pertinent data. Additionally, the Admin must select the appropriate role for the user (Individual Investor, Institutional Investor, Fundraiser) during this process. This step is crucial to determine the user's access and functionalities within the platform.



A user creation form with a light gray background. At the top left is a "Close >" link. Below it is a "Select role*" dropdown menu with the text "Please select value" and a downward arrow. Following the dropdown are four text input fields, each with a label above it: "First name*", "Last name*", "E-mail*", and "Phone number*". At the bottom right of the form is a dark blue button with the text "Add new user" in white.

Back Office: User creation pop up

After this stage, the newly registered user has to initiate a password reset using their email. This will allow them to log in independently and continue their registration journey. The Admin should manually inform the user about this process.

Alternatively, the Admin can take charge and add any necessary information on behalf of the user. In this case, the Admin can also update the user's

Registration status to "Registration completed" and set the KYC status to "Approved."

It's important to note that while these options exist, email verification remains a mandatory requirement for the Investor to commence their activities on the platform.

Institutional Investors and Fundraisers

To create Institutional Investors or Fundraisers, the Admin should follow these steps.

- Go to "Everything" => "Organizations."
- Click the "Add new" button.
- Fill in the required information on the form
- Choose the desired role in the "Organization interested in*" field.

Alternatively, the Admin can navigate to "Community" => "Fundraisers." for the Fundraiser creation OR to "Community" => "Investors" => "Organization" for the Institutional Investor. Then the Admin has to click the "Add new" button and complete the form with the necessary details.

These steps will enable the Admin to efficiently add new Institutional Investors or Fundraisers to the platform.

LenderKit

Create organization

Basic information

Contact point information

First name* Last name*

E-mail* Phone number*

Organizations details

Name* Company number

Organization interested in* Organization email*

Please select value

Organization phone Organization website

Cancel Save

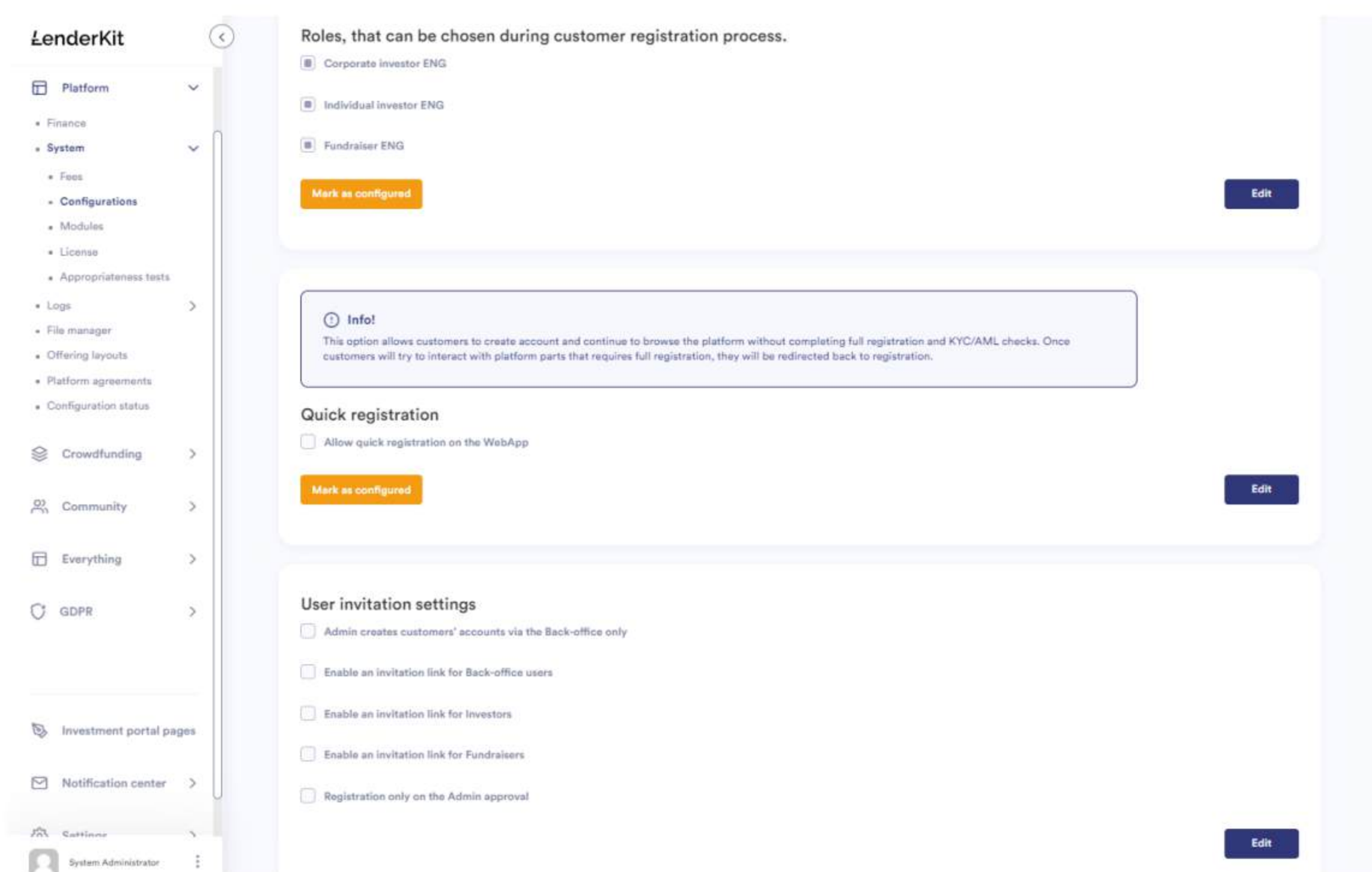
Back Office: Organization creation page

It appears that when the Admin creates an Institutional Investor or Fundraiser, the contact point (user) and the organization are generated simultaneously. Subsequently, the Admin is required to provide all the essential details for both the user and the organization. This includes setting up the appropriate registration status and KYB (Know Your Business) status to ensure proper access and permissions.

After the Admin has created the user and assigned them to the organization, the option for the user to reset their password and continue their registration remains available. This self-service password reset enables the user to take control of their account and move forward with the registration process at their own pace.

Additional functionality

Basic registration flows are enhanced by various settings available in the System Configuration. These settings can modify the registration process or introduce new options for users, offering more flexibility and customization in how users interact with the platform. It's great to have these options to tailor the registration process to specific business needs or user requirements.



Back Office: System Configuration page

The LenderKit platform offers a range of modules to further customize and adapt the registration flow according to specific business requirements. These

modules can greatly enhance the platform's capabilities and align it more closely with the needs of various businesses:

- Social Login
- Single Sign On Integration via Auth0
- Company members
- Google Address Autocomplete for Registration Forms
- Investor Categorization
- Appropriateness Test Configuration
- Ultimate Beneficial Owner (UBO)

If you have any specific questions about these modules or need further information on how they can be used, feel free to contact your Business Development Manager.