

CURRICULUM VITAE (C.V)

Personal information.

Name: Faith Jepkemoi Chepkonga
Contact: +254-718-332-065
ID No: 36596848
Nationality: Kenyan
E-mail: chepkongafaith8@gmail.com
LinkedIn: <http://www.linkedin.com/in/chepkonga2420>

Profile.

I am an enthusiastic Information Technologist and a dedicated team player, possessing excellent communication skills and adapt quickly to new environment. I am always ready to apply technological, practical and theoretical skills as vital instruments to serving diligently in an exciting, challenging and dynamic environment.

Education Background.

2017-2022: Bachelor of Science-Information Technology-University of Kabianga. Second Class Honours (Upper Division).

2013-2016: Kenya Certificate of Secondary Education (K.C.S.E)-Sacho High School.

2005-2012: Kenya Certificate of Primary Education (K.C.P.E)-Sosion Primary School.

Professional Qualifications.

May 2025: Security, Compliance and Identity Fundamentals –**MICROSOFT CERTIFIED**

November 2024: Cyber Threat Management –**CISCO** –Cyber Shujaa Program

July 2021: (I) Huawei Company Limited-Talent HCIA-Cloud Computing V4.0 –Course. Online

(ii)CISCO NETWORKING ACADEMY- CNA Introduction to Cyber Security- Kenyatta University.

Oct 2020-Mar 2021: Security and Networking Fundamentals. Microsoft Technology Associate.

Feb 2019-Mar 2019: The Fundamentals of Digital Marketing. Google Digital Skills for Africa.

November 2017: Google Developers Group (GDG).Kisumu County.

Experience.

REMOTE JOB

August 2023 to January 2025: SyncFusion -Software Services Limited -Kenya

Role: Software Renewal Specialist.

1 .Conduct research on technical infrastructure and Business Compliance as directed by Director of business

2. Review customer data in Bold desk, Updating information as necessary to ensure cross platform accuracy and consistency.
- 3 Manage the review of documents and records for upcoming renewals, addressing anomalies and escalating where needed.
4. Monitoring internal compliance tickets, following up to address untouched Opportunities.
5. Oversee research regarding customer license and usage details for Renewal and compliance.
6. Review and analyse 20 to 30 internal reports daily for accuracy, proposing recommendations where needed.

January 2021 to March 2021: Attaché at Baringo County Government (ICT Department)

Work as part of a proactive team of support staff responsible for delivering a high quality, customer – focused professional service. Providing the very highest level of technical support and customer service to internal staff.

Duties:

- System Development. (County Employees HR Portal)
- Network troubleshooting and configuration. Hardware and software installation.
- End-user support.
- Servicing computers and its peripherals.
- Configuring emails to new users.
- Handling application programs.
- Website management and maintenance.
- Networking.

Other Duties. Technical writing of County Projects including the SPV project for ECDEs across the county. Participating in dispatch of computer and laptops to technical institutions during Ajira projects and coming up with technical documents that would guide in the use of the same.

Skills.

Hardware and Software Skills, Networking, System and Database Administration.

Abilities.

Member of Red-Cross Kenya Benevolence. Member of Women in STEM Kenya.

REFEREES

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| <p>1. MRS. SANGEETHA STANLEY, Manager Sales Coordination and Audit, SYNCFUSION Contact: +1(919) 924-5891. Email: sangeethas@syncfusion.com</p> | <p>3. MR KEN KENEI, Information Technology Officer, BARINGO COUNTY GOVERNMENT Contact: +254-721-263-149 Email: kenkenei@gmail.com</p> |
| <p>2. MR. MOSES WAFULA, Lecturer, UNIVERSITY OF KABIANGA, Contact: +254 715 927607 Email: moseswafula@kabianga.ac.ke</p> | |

