Client Management System – Meeting 03

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| Minutes | September 2, 2017 | 1 PM – 2 PM | Restore bar cafe, Caulfield |

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| Note taker | Allison Tang and Bryan Sim |
| Present | **Hello IT:**  Allison Tang, Joshua Brown, Lingxiao Li, Bryan Sim, Francis Nacional  **Live Better Again:** Dishit Devasia |
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## Topics from agenda:

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| Discussion of overview report |

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| Discussion |
| Dishit has expressed changes in iterations presented in the report. He would like to move CPAP tracking and machine booking to iteration 2 and focus on creating online forms and invoicing options to produce clinic reports.  Dishit has also emphasised the importance of having design documents prior to coding.  The following items have been requested by Dishit to add to Iteration 3 and 4.   * Patient Data Tracking (Iteration 3) * Invoicing: CPAP Distribution, clinic invoicing and inventory tracking (Iteration 4)   Within the patient management screens, Dishit has mentioned that should a patient’s details be inputted incorrectly, there needs to be an option to edit patient details.  At the end of the month, Dishit requires to an option to find out how many patients and how many reports have been generated. Report Status should be in a view so that we can see at a glance whether or not reports have been sent off.  Patient registration screens should perform so that if patients are new, there should be a search bar where the admin can search by name and number to double check they have not been registered. If patient is existing, a function is required to search patient then update details. As for patient management system, the search bar requires a search list by date,name or by the clinic the patient has gone to.  In regards to database, the system should allow for future needs of tracking clients. This should be made available through searching the most recent records. |

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| Project Requirements |

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| Discussion | | |
| Dishit has mentioned the need for a PDF generation that is performed through a button after filling in all patient forms. Initially, the technician will scan the PDF file and send it. Under the ESS forms, it is able to generate the PDF file that is stored in the database and automatically creates a patient folder. The database also needs to be able to retrieve patient information and have the option to edit patient data and/or input technician notes.  There is also the requirement of a manual report section.   * All forms must be modular to have the fields easily updated   Dishit has expressed an interest in using Angular on front end. | | |
| Conclusions | | |
| Dishit requires a final sequence diagram and a glossary page so that we are all on the same page in terms of terms used within reports and future project. | | |
| Action items | Person responsible | Deadline |
| System overview report amendments | Allison, Joshua, Bryan, Trista, Frank |  |
| System overview acceptance and sign off | Dishit |  |

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| Next Meeting | To be discussed |