



+1 123 456 258  
info@starkindustries.com  
www.starkindustries.com

Dt: 30-09-22

To  
Mr. Mohd Faraz  
s/o Farhat Nabi , 143, Khairat Ali,  
Mawana , Meerut, Uttar Pradesh - 250401

Dear Mr. Mohd Faraz,

Congratulations! We confirm that you have been selected to work for Britannica Overseas. We are delighted to make you the following job offer.

The position we are offering you is that of an SEO Executive at a monthly salary of Rs. 21,000/- (Twenty-One Thousand Rupees Only) with a 3-month Probationary period. Your working hours will be from 10.00 A.M to 7.00 P.M for 6 days a week and the weekends are compulsory working days.

You can take any day off during the weekdays. We want you to start work on 7th October 2022 at 10.00 A.M at our Gurugram office. Please report your acceptance for the same within 3 days of reaching the same.

**JOB DESCRIPTION:** Using google analytics to conduct performance reports regularly, create high-quality SEO content, assist with blog content, Lead keyword research and optimization of content, and keep up-to-date with developments in SEM, Search Engine Marketing, Social Media Marketing, SEO (On page and Page), Google Analytics, Coding, Supporting in web design and site structures, Back link analysis and other digital marketing related activities of the organization.

We are confident you will be able to make a significant contribution to the success of our company and look forward to working with you Sincerely

Mr. Tony Stark



1200 Industrial Ave, Long Beach, CA 90803