Dear users of CORE GIfMI,

We wish you a very successful 2026!

Over the past year, we welcomed many new users to the facility while continuing collaborations with experienced researchers.
We also finished the transition to a Ghent University Core Facility and deployed the CFMS fully.
The CORE GIfMI L(a)unch event was a great success and the new website continues to evolve.
We sincerely thank you for the trust you place in CORE GIfMI and look forward to continuing our collaboration in 2026.

Please read carefully - important updates and opportunities below.

Indexation
A less pleasant but necessary measure is the annual indexation of the user fees.
As announced previously, we apply an indexation of 3.5%, starting from 1/1/026 on.
The price calculator and a PDF document with the current prices are updated and available on the [Rates & Hours page](#) on the website.

Doctoral Schools - Basic MRI Physics
Our operational team will once again host a Doctoral School on basic MRI physics, ideal for new and/or interested researchers.
Save the date on 4-5 February 2026!
Learn the fundamentals of MRI and connect with fellow researchers!
More information and registration on the [Event](#) page.

Practical Agreements

- *After scanning a subject*
    - Clean the patient table, headset, alarm bulb and the used coil with Cidalkan tissues and spray.

      These are available on the cabinet parallel with the scanner.

- *After your scanning session*
- **Scanner room**
    - Put everything in the right place in the room
    - Coil cables (using the over-under method)
    - Check if everything is clean
    - Lock the scanner room door and hang key on hook in the console room.
- **Console room and meeting room**
    - Put the chairs under the table!

- o   Lock all doors
- o   Bring used mugs, cups, plates and cutlery to the kitchen

- *At the end of the day*:
  - o   Shutdown the scanner and power off
  - o   Lock the building

- Check the stock of earplugs, please contact Stephanie.Bogaert@UZGent.be if there are a handful left.
  - o   *Please don't wait until the last pair!*

Booking the scanner

The data entered in the reservation form is used or automatic usage analysis, statistics and annual reporting.
Some user have troubles making a correct reservation in the CFMS as some fields are filled wrongly or incomplete or missing.

Please pay attention to the following fields:
Subject: GSB 2.345 - Lastname Firstname

- Put a space between every token, also around the dash
- Contact Stephanie or Pieter if you don't have a GSB number

Special Instructions: GSB 12.345 - my comment

- Always add the GSB number here too (we know it is redundant but it is needed)
- Put a space between every token, also around the dash
- Comments are optional, only then the dash is required, DO NOT USE A RETURN

Session Type: billing is based on this value

- Is in most cases Standard - Internal Academic for UGent based funding
- For non-UGent labs, contact Pieter if you don't know your correct Session Type

Subject:	GSB 12.345 - Vandemaele Pieter	Users*:	Vandemaele Pieter(Pieter.Vandemaele@u
Start time*:	07-01-26 11:00	End time*:	07-01-26 12:00

Phone:

Add-on Instruments: Select Add-On

Project/Membership: Not Applicable — Set as default

Lab*: CORE GIfMI — Set as default

Account Code*: ▮▮▮▮▮▮▮ — Set as default — **Valid**

Session Type*: Standard - Internal Academic

Special Instructions:
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GSB 12.345 – my comment
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☐ Recurrence

SAVE   **CLOSE**

Seed Funding Program

We have enabled the Seed Funding Program in the CFMS. So if you successfully applied for Seed Funding, you can use the session type Seed Funding for your bookings.
Please contact Pieter if you encounter problems with bookings with Seed Funding.

Calls for contributions

We invite all researchers to actively contribute to our website. By sharing your research, events, or societal outreach, you help boost the visibility of your work and highlight the impact of CORE GIfMI.

We will put all relevant information on our website, just by sending it to gifmi@ugent.be. Checkout below what we can do for you and what we ask you to accomplish this.

Call for events

Do you organise a conference, journal club or workshop where CORE GIfMI can be an added value?
Let us know so we can promote it on our Events page.

What we need:

- One-sentence summary
- Main text (Word, PDF or MarkDown)
- Cover image
- Start and End dates and times
- Event Type (Doctoral School, Conference, Workshop, ...)
- Location (or Online)

- Optional: URLs for more information and/or registration

Call for articles and publications

CORE GIfMI wants to actively maintain a public research showcase on the [Publication page](#).

We invite you to share publications resulting from work performed at our facility. Publications can be seen broadly: articles, book chapters, oral presentation, code repositories, proceedings, PhD thesis, datasets, methods/technical notes, preprints, preregistrations, white papers/guidelines, media appearances/societal outreach (see below)

What we need:

At minimum

- Title
- Publication date
- Publication type: Articles, Book chapters, Books, Proceedings, Preprints, Master thesis, PhD thesis, Oral presentations, Methods / Technical notes, Datasets, Code repositories, Registered reports / Preregistrations, White papers / Guidelines
- Author(s)
- APA style reference (if applicable)

Optionally, you can also send us any subset of these:

- Short summary
- Cover image
- Tags
- PDF file
- URL links, preferably with a link text(e.g. GitHub page, lab page,
- A list of citations

Older but relevant research is also welcomed, the publication date will determine the order. Filters will be automatically provided on the publication type values.

Call for media appearances/societal outreach

Have you contributed to societal outreach? Are you proud of your scientific communication? If CORE GIfMI is involved, it deserves a spot on our [News page](#).

Send us your news paper or journal article, TV appearance, Talks (e.g. TEDx, PhD Cup, ...), TV program, Podcast.

What we need:

- One-sentence summary
- Main text (Word, PDF or MarkDown)
- Cover image (e.g. a nice screenshot from the video)
- News type: news paper or journal article, TV appearance, Talks (e.g. TEDx, PhD Cup, ...), TV program, Podcast, ...
- Publication date
- Media source
- URL to the resource

Thank you for your cooperation and for helping us keep CORE GIfMI a professional, efficient, and welcoming facility.

The CORE GIfMI Operational Team