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Kiana Javid

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OBJECTIVE: Recent graduate in Master of Building Engineering, Construction Management, with an architectural background seeking a full-time position related to the building industry.

Sep 2016

Nov 2018

Sep 2011

May 2015

May 2016 Aug 2016

Sep 2016

May 2017

SKILLS

- Design and Modeling Software: AutoCAD, Revit, 3D-Max, SketchUp
- Planning and Scheduling Software:
 RFI (Procore Certified), MS Project
- Others:

Microsoft office (Excel, Word, PowerPoint), Photoshop

EDUCATION

Master of Building Engineering-Construction Management (GPA 3.7)

Concordia University - Montreal, QC

Relevant Courses: Project Management, Building Economics, Building Information, Modeling in Construction, Fundamental of Facility Management, Project Cost Estimation, Trenchless Technologies for Rehabilitation Works, Labour and Industrial Relations in Construction.

Bachelor of Architecture

Azad University - Tehran, Iran

LANGUAGES

- English Fluent
- Farsi Native

ACADEMIC PROJECTS

Designing Residential Complex and Cost Estimation, Concordia University – Team Lead

- ◆Prepared drawings of a residential complex from conceptual design to detailed design using AutoCAD and Revit.
- ◆Prepared detailed estimates based on OmniClassTM standard.
- **♦**Coordinated team of five people.
- ◆Developed and estimated a complete bid document for the project.

VOLUNTEER EXPERIENCES

Team MTL, Montreal, QC

Architectural Designer and Project Coordinator

- ◆Designing based on shared concepts in interior design team.
- ◆Selecting materials and finishes based on budget and eco-friendly concept.
- ◆Creating the 3D model for lighting analysis.
- ♦Running simulation and lighting analysis using
- ◆Coordinating the project and preparing the project schedule.

EXPERIENCES

Dari Brothers, Montreal, QC

O Project Coordinator / Cost Estimator

◆Collaborated with contractors and project managers. Assist project manager to select the best contractor quotation.

♦ Ensured the schedule was updated. Evaluated and approved design changes, specifications and drawing.

◆Participated in various project meetings, maintained records of project costs. Supervised quality control activities.

Piedra Iberica, Madrid, Spain

Cost Estimator

◆Analyzed and value-engineering tender with proposal.

◆Reported project proposal and estimated cost to project manager.

Team MTL, Montreal, QC

Engineer Intern

◆Understood the project, specifications and drawings.

◆Maintained a daily diary or log of work activities, meetings and conversations.

◆Coordinated the engineers and architecture team to resolve design issue like conflicts and interference.

Markis Company, Tehran, Iran

Architect

◆ Prepared technical CAD drawings, 3D models using Revit and 3D-Max, and prepared renderings from the initial phase of project to the construction phase.

♦Worked on residential and commercial projects, the commercial project was the whole remodeling of a commercial building into construction of an international restaurant, and the residential project was designing a 6-storey building.

Junior Architect

- ◆Prepared architectural design and interior design of a commercial center included 72 shops in 4 floors using AutoCAD and Revit.
- ◆Assist the senior architect and report the design progress.
- ◆Collaborated with other engineers and architects.

Architect Intern

◆Prepared detailed drawing with furniture design of a duplex house using AutoCAD and Revit.

◆Prepared information regarding design, specifications, materials.

Jul 2018 Nov 2018

Aug 2017 Mar 2018

May 2017 Jul 2017

Jan 2017 May 2017

> Sep 2014 Jun 2015

> May 2012 Jul 2012