

397FAE8AAF3145E...  
*Chris Zhang*  
DocuSigned By: Chris Zhang

## File Monitor Service Setup

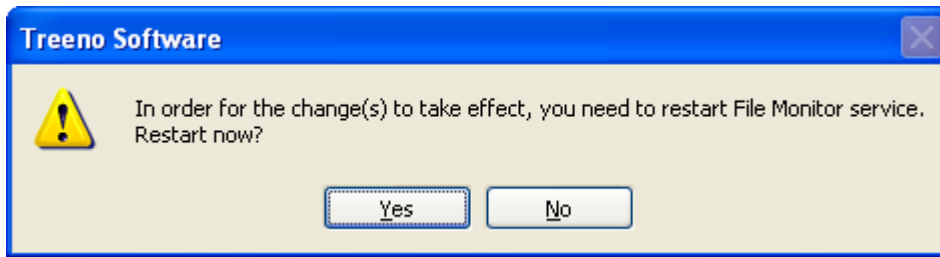
1. Install File Monitor Service software (download "File Monitor Service (Win XP, Server 2003, 2008; x86)-1.0.0.zip" from <http://kb.treenosoftware.com/~downloads/plugins/>)
2. After finishing installation, launch "File Monitor Wizard" (from "Start\All Programs\Treeno Software\Treeno File Monitor Wizard").  
Fill in your license and configuration options -

The screenshot shows the "File Monitor Wizard" window with the following settings:

- Local Settings:**
  - ☒ Barcode Detection and Splitting
  - Monitored Folder: C:\Treeno\Scan
  - ☒ Process File
  - Recovery Folder: C:\Treeno\Recovery
  - Upload Delay: 10 Seconds
- Server Information:**
  - Server Name: saas.treenosoftware.com
  - ☒ Secured Connection
- Department Information:**
  - Administrator: vbrown
  - Password: \*\*\*\*\* (with a Load... button)
  - ☐ LDAP
  - Department: Trial 415
- PDF Format (Selected Tab):**
  - Device: ☒ BlackWhite, ☐ Color
  - Resolution: Horizontal: 100, Vertical: 100
- Buttons:** Extra Monitors, Manage License, Start Service, Exit, Save
- Status:** Ready

3. For PDF files to be scanned, the default format setting is BlackWhite. Select "Color" if you prefer and select the resolution accordingly.

4. Click "Save" button to save your options. If all fields in the main form are correctly filled, the following dialog window will appear



5. Click "Yes" if you want start the service right away. If it's started successfully, the following information window will appear



6. Click "OK" to exit the setup successfully.