



European Research Council
Executive Agency

Established by the European Commission

Brussels, 19 April 2018
Ares(2018)2046371

Review session: Step 1

Vasileios KOSTAKIS
Akadeemia street 3
12618 Tallinn
Estonia

Dear Dr. KOSTAKIS,

Subject: Additional information on the interview

As announced in our previous communication, please find below additional information regarding your interview.

Applicant name	Vasileios KOSTAKIS
Applicant address	Akadeemia street 3 12618 Tallinn Estonia
Panel:	SH2
Interview date:	28 May 2018
Interview slot:	16:00 - 18:20

Please bring a printed copy of this document together with your identity card or passport to be able to enter the building.

a) Time and place of the interview

The interview will take place at the 'Covent Garden' Building of the European Research Council Executive Agency (ERCEA) in Brussels, Belgium. A map and contact details can be found in Annex II to this information letter.

Please make sure that you are present one hour ahead of your time-slot. You may have to wait before your interview actually starts but we would like to stress the importance of being at our premises well in advance in order to keep the interview schedule and allow sufficient time to resolve any technical issues with the presentation if necessary.

Should your interview be scheduled in the morning, we advise you to travel on the previous day in order to avoid any possible delays. As delays cannot be excluded we advise you to plan your return trip accordingly.

b) General interview format

After a brief introduction by the Panel Chair or his/her delegate, the panel will ask you to give a **8 minute presentation** on the proposed research project and any critical information not included in the written proposal. The remaining time will be devoted to questions and answers on the scientific content and implementation of the project, and the project's budget and resources.

The time limit will be strictly enforced.

The details specific for your panel are given in Annex I.

Please note that there is no possibility of using overhead transparencies.

If you plan (or are requested) to use an electronic presentation, please bring it on a memory stick to the panel secretary ahead of the meeting.

c) Administration and reimbursement of travel costs

The introduction of paperless administration requires every applicant to have an Expert Contact Profile in the Research Participant Portal. In case you have not already registered, [please create your profile](#).

Guidance on how to do so is provided in Annex III.

The ERCEA may reimburse your trip to Brussels. You are kindly invited to take note of Annex IV – Rules for reimbursement of travel, daily allowance and accommodation allowance for Principal Investigators invited for an interview. Please note that if you intend to travel by Eurostar, additional reimbursement rules apply (see Annex VI).

For the reimbursement of your travel expenses, you have to

[submit your bank account and personal identity data via the Research Participant Portal](#).

Please note that the relevant fields will appear several days after the creation of your profile. Guidance on how to confirm your identity and bank account details is provided in Annex V.

Please note that Annexes III and V were prepared for experts of all EC Research Programmes and have not yet been adapted for the ERCEA. For example, where you read 'expert', you should read 'applicant'.

For any queries related to reimbursement, please do not hesitate to use the address:

Please specify in the subject line: ERC-2018-STG Vasileios KOSTAKIS SH2

For any further information, please do not hesitate to use the address:

ERC-2018-STG-APPLICANTS@ec.europa.eu

Please note also that ERC National Contact Points (ERC NCPs) have been set up across Europe to provide information and personalised support to ERC applicants in their native language. You will find contact information on the NCP in your country at the following web address: <http://erc.europa.eu/ncp>

Yours sincerely,



Jose Labastida
Head of Scientific Management Department
ERC Executive Agency

Annexes:

Annex I:	Interview details for panel SH2
Annex II:	Contact/Map
Annex III:	Guidance on creation of Expert Contact Profile
Annex IV:	Rules for reimbursement of travel, daily allowance and accommodation allowance for Principal Investigators invited for an interview
Annex V:	Guidance on confirming identity and bank account details
Annex VI:	Reimbursement for Eurostar Train

Links to Privacy Statements:

- EU log-in:

<https://webgate.ec.europa.eu/cas/privacyStatement.html>

- Identity and bank account data:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/privacy_statement_en.pdf