

Team Charter

Date: 16/10/2024

Members : Tina Shingrani, Nieck Buijs, Jerryl Alcantara, Adeline Agna & Fabiana

Barrios

Our team

Our team is composed of 5 people. Each member of the group will focus on a specific aspect although it is a collaborative work, and everyone will have a say when making decisions and participating in everything.

Tina	Nieck	Jerryl	Adeline	Fabiana
Creative , Innovative and visionary. Usually the funniest in the group. Good with teamwork. Immaculate speaking skills. I zone out.	Creative, likes to work hard and go the extra mile, and a bit of a perfectionist. I tend to worry too much about small things, I get distracted easily or zone out sometimes.	Creatively Optimistic, potential team energizer?, could be a good presenter. I tend to get distracted or lose interest easily.	Creative and good with teamwork. Able to work under pressure. Sometimes my brain is fried and I would stop functioning.	One of my strengths is time management, efficiency and creativity. On the other hand, when I get a brain fog I usually can't get out.

Group Norms

Communication Plan → team meetings, consensus decision-making, if consensus within the team is not achievable decisions will be made by majority vote. Task division between members

THE LAW:

Always be on time, be there at 8:57am.

Any tasks assigned to you, you're expected to finish.

if u no understand u ask

RULE	if broken	excepciones
Always be on time <i>consequence only applies to unjustified late comings.</i>	Go to appie in the break and get a snack for the team	Sick/dying 🤔, Train/bus/traffic delays, up to 30 minutes if communicated(more lenient for Jerryl since he lives far).
always be there (present in the day) <i>consequence only applies to unjustified absence.</i>	Run a lap around R10 the next day Or presents next time. (council will decide)	Sick/dying, Train problems, Personal things, Holiday(if communicated early enough 2 - 4 weeks)
Finish given tasks <i>consequence only applies to unjustified task difficulties.</i>	Treating the group to a drink	Dying, Laptop problems (if online lend laptop), Skill issue/struggling with task (ask for help)
Don't leave before 3pm <i>consequence only applies to unjustified early leave.</i>	Go to appie in the break and get a yummiier snack for the team next day	Sick/dying, If work is done, Planned events which require travel and/or preparation.

Ausencias:

Razones	Fechas
Concierto de K-Pop - Jerryl	30-10-2024
help move house stuff - Fabiana	17-10-2024 (after 12:30)
Family issues - Fabiana	13-10-2024 —> 21-10-2024
Vacaciones de Irlanda - Nieck	25-10-2024 —>28-10-2024 (all holiday days)

Christmas - Fabiana	19-12-2024 —> 09-01-2025
Trip back home- Tina	17-01-2025—> 07-02-2025 (after finals)
Disneyland paris - Nieck	26-01-2025—>29-01-2025 (after finals)