**Part 1- Post Course:** *(To be completed by the delegate and manager or sponsor after the training)*.

Name of attendee …………………………………………………… Date: …….…

Name of Line Manager / Sponsor: …………………………………………………..

Name of Course, Programme or Workshop: …………………………………………

Date of Course: ………….

Business Unit / Department / Area: …………………………………………………

What personal goals do you now have following the programme?

*(Tip - think about new skills or knowledge or the way you act or behave)*

Give an example/s where you think this will help you in your job.

Give an example of what you or others will see as a result of this improvement.