

- Current student of a Software Engineering Technician - Diploma program
- General knowledge with the use of Microsoft Office (Word, Excel, Power Point).
- Great math ability to apply and solve any kind of situation.
- Ability to work well in a team and independently with minimal supervision.
- Patient and understanding with good listening skills.
- Great organizational skills with an ability to adapt to changing priorities quickly.
- Bilingual in Spanish and English, both written and oral.

## Education

**Software Engineering Technician - Diploma Program**, Centennial College 01/2023 - present  
**Civil engineering – Fourth Year** - Universidad Privada Boliviana, Bolivia 10/2019

## Certificates

**Smart Serve Ontario** - Toronto, Canada. 01/2023

## Work Experience

**Carehouse helper** – Toronto Transit Commission, Canada 05/2022 - present

Sweep, dust and wash the interior and exterior of subway cars.

Use of a variety of cleaning equipment necessary to do the work.

Janitorial duties include sweeping, mopping, garbage, recycling, scrubbing and polishing various surfaces.

Maintained adequate supply of station materials by informing office staff of storage.

**Beer Vendor** – Aramark LTD, Canada 03/2022 - present

Carried an assortment of beverage items for in seat sales to guests.

Adheres to all alcohol service policies and safe drinking guidelines outstandingly.

Maintained excellent customer service and positive demeanor toward customers and co-workers.

Ensure bins, carrying trays, and bags are clean and ready for use.

**Civil Technician** - CZETA SRL Construction Company, Bolivia 09/2020 - 11/2022

Coordinate constant instruction between supervisors and managers with the construction staff.

Reported issues with maintenance schedules and operational deviations to management personnel.

Conferred with supervisors and construction personnel for planning and logistical information.

**Co-owner, Operations Manager** - Wings Racers Fast Food, Bolivia 07/2017 - 07/2020

Established new customer relationships to generate more business and enhance profitability.

Supervised operations by making improvements, noting concern areas, and rewarding impressive results.

Received and resolved escalated incidents and complaints following company procedure.

Provided outstanding customer service, receiving regular excellent feedback.

## **Community Service**

**Volunteer** - Catechism group Carpe Diem, Bolivia

01/2012 - 12/2015

Planned and organized catechism classes for teenagers.

Organized rooms for 50 to 150 people.

**Project Management** - Catechism group Carpe Diem, Bolivia

07/2014 – 10/2014

Organized a retirement for 100 people between guides and teenagers.

Elaborated a weekend chronogram with multiple kinds of activities for all

Coordinated the purchase and transfer of all necessary materials and food.

**Kitchen Assistance** - Bolivian Model of United Nations (BOLMUN), Bolivia

09/2011 & 09/2014

Cleaned food preparation and storage areas.

Assisted in basic food preparation.

Distributed food to large groups of people.

Took people's orders.