

---

# Toan Nguyen Bao

## Junior Project Manager



Year of birth: 1995

Address: District 8, Ho Chi Minh City

Phone/Zalo: 0344701671

Email: toannb.km@gmail.com

### SKILLS

**Database:** MySQL, PostgreSQL

**Design Tools:** Balsamiq Wireframes, Coggle.io

**Management Tools:** Trello, Clickup, MS.Office, Backlog, Jira

**Programming Language:** Java, Angular

### LANGUAGES

**English:** Intermediate (IELTS 6.5)

**Japanese:** Basic

### EXPERIENCE

NOV 2021 - PRESENT | **ForixCommerce** - *Junior PM*

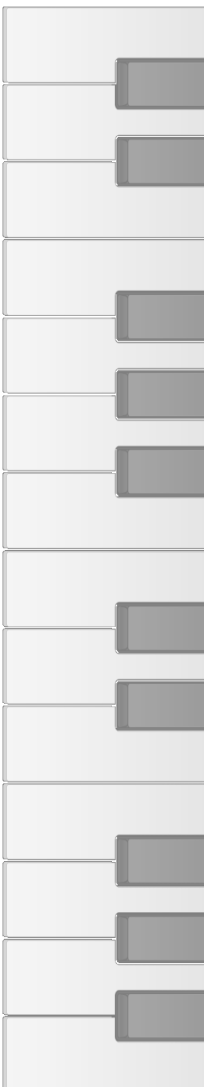
- Various E-commerce projects from US clients.  
*Responsibilities:* contact point, task assignment & planning, keep track and report progress daily/weekly/phase, delivery.

SEP 2019 - PRESENT | **Freelancer** - *Project Management (2y+)*

- Academic Institution System Management): Administration Websites and Mobile Application for Staff/Teacher/Student (16k+ downloads)
- Vocabulary Diary application: a utility app for language learners (100+ downloads)
  - [App Store](#) & [Google Play](#): “K-Learning”

*Responsibilities:* analyze requirements, create mock-ups, plan phases/sprints, develop, track progress, contact point, customer support, report and delivery.

- **Gitlab + Clickup | Google Cloud | PostgreSQL | Java**



---

NOV 2017 - JUN 2020 | **Pascalial Asia Vietnam** - *Team Member / Team Lead*

- MAY 2019 - APR 2020 | Java **Team Sub-Lead** (1 year)

*Responsibilities:* analyze client's requirements, create tasks, assign tasks, develop, review code and test case, contact point, report progress, delivery and deployment.

- **Github + Kanban | Java | Heroku | PostgreSQL | Java**
- MAY 2018 - APR 2019 | **Angular 6+** (6 months)
  - **Development**, Unit-test
- NOV 2017 - APR 2018 | **Java Spring - Thymeleaf** (6 months)
  - **Development**

MAY 2016 - JUL 2017 | **KMS Technology** - *Intern*

- Android Application (**Java**) - Connect Patients and Doctors
- Desktop Application (**Java RCP**) - Katalon (Automation Test IDE)
- HTML/CSS/JS - Landing Page, Forum Page Maintenance

*Responsibilities:* handle given tasks, keep plans.

## EDUCATION

### UNIVERSITY OF SCIENCE - VNU

SEP 2013 - SEP 2017

Advanced Program in Computer Science

## AWARDS | CERTIFICATES

2022

**PMP Certification** by Project Management Institute, Inc.

2019

**Year 2019 - MVP Award** at Pascalial Asia Vietnam

2015

Two **Third Prizes** in [Mobile Application Creativity Contest](#) by Huawei and VN Informatics Association

2014

**IELTS 6.5** Overall Band Score

