



BASIR NAIMKHONOV

PERSONAL INFORMATION

Date of birth: 17 September 1999
Current Address: Deira, Dubai Tower
City: Dubai, UAE
Mobile: +60 11 5112 5673
+971 54 517 6269
E-mail address: naimkhonov.8@gmail.com
Marital status: Single

LANGUAGES

- English - Native
- Russian - Native
- Tajik - Native
- Persian - Native
- Turkish - Elementary

RELEVANT SKILLS

- Customer service skills
- Communication
- Negotiation skills
- Microsoft Word, Excel, PowerPoint.
- Detail oriented
- Excellent problem solver
- Fast learning
- Teamwork
- Leadership
- Interpersonal skills

VOLUNTEERING

- Volunteering in Charity Organization "Saliheen", Dushanbe, Tajikistan

WORK EXPERIENCE

Loan Expert

First MicroFinance Bank in Tajikistan

June 2021 to December 2021

- Working with clients to prepare applications for loans by compiling, arranging, and reviewing all relevant documents.
- Determining the feasibility of granting loans and communicating with management if required.
- Processing advances and disbursements, as well as preparing pay off letters.

Risk Management Specialist

International Bank of Tajikistan

January 2022 to August 2022

- Reviewing financial data and other information related to business operations.
- Gathering and compiling data related to risk from internal and external resources.
- Identifying potential risks by analyzing data, observing processes, and talking to staff.
- Drafting and delivering reports and presentations outlining findings, identifying and explaining potential risks, and recommending solutions

EDUCATION HISTORY

Bachelor of Accounting, Audit and Analysis

Institution: National University of Tajikistan

Year of Graduation: 2021

- Member of the student council
- Member of the tennis team