



MD FAHIM MUNTASIR

Nationality: Bangladeshi **Date of birth:** 6 Sep 2000 **Gender:** Male

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ABOUT ME

I hold a Bachelor's degree in Computer Science and Technology, with strong foundations in software development, algorithm design, and data analysis. I have completed academic projects, including a web-based multi-vendor ads management system, and gained hands-on experience in Embedded Systems, AI, and Web Development. Proficient in Python, Java, C++, C#, SQL, and HTML, I am eager to pursue research in AI-driven embedded systems, smart sensing, and innovative technology solutions that integrate hardware and software to tackle real-world challenges.

WORK EXPERIENCE

🏢 **Adivasi Unnayan Sangstha (AUS) – Netrokona, Bangladesh**

Finance and Admin Coordinator

[Jun 2025 – Current]

Project: Integrated Community-Based Center for Child Care, Protection, and Swim Safe Facilities (ICBC)

Implemented by: Bangladesh Shishu Academy under the Ministry of Women and Children Affairs

Job Responsibilities:

- Financial Management, Reporting & Payroll
- Fund Release & Government Liaison
- VAT/Tax Compliance & Audit Coordination
- Field Monitoring & Data Collection (Kobo)
- General Administrative Duties

Relevant Trainings/Workshops:

- Orientation on Monitoring, Evaluation, Accountability & Learning (MEAL) Framework, Netrokona, [16/05/2025 – 18/05/2025]

🏢 **Adivasi Unnayan Sangstha (AUS) – Sunamganj, Bangladesh**

Early Childhood Care and Development (ECCD) Officer

[Mar 2024 – May 2025]

Project: Integrated Community-Based Center for Child Care, Protection, and Swim Safe Facilities (ICBC)

Implemented by: Bangladesh Shishu Academy under the Ministry of Women and Children Affairs

Job Responsibilities:

- Program Implementation & Quality Assurance
- Team Supervision & Capacity Building
- Stakeholder Coordination & Community Engagement
- Monitoring, Evaluation & Reporting
- Training & Curriculum Support

Relevant Trainings/Workshops:

- Trainers Training, Sunamganj, [25/05/2024 – 31/05/2024]
- District Level Workshop on "Bridging Leadership for Collaboration," Mymensingh, [01/02/2025 – 03/02/2025]

EDUCATION AND TRAINING

Bachelor of Engineering

Hubei University of Technology [Sep 2019 – Dec 2023]

City: Wuhan | Country: China | Field(s) of study: Computer Science and Technology | Final grade: 3.78 out of 5 and Average 88.58 | Thesis: Classified Multi-Vendor Ads Management Website

Higher Secondary Certificate

Varendra College [Jul 2016 – Jun 2018]

City: Rajshahi | Country: Bangladesh | Field(s) of study: Science | Final grade: 3.75 out of 5

Secondary School Certificate

Shiroil Govt. High School [Jan 2014 – Mar 2016]

City: Rajshahi | Country: Bangladesh | Field(s) of study: Science | Final grade: 4.94 out of 5

SKILLS

Programming Language

C / C++ / C# / Python / Java / MySQL / SQL / HTML

Software

Visual Studio Code / Visual Studios / IntelliJ IDEA / Proteus / Ubuntu / MATLAB / Figma / Adobe Illustrator / Android Studio / Microsoft Office / Microsoft Word / Microsoft Excel / Microsoft PowerPoint

Others

Data Structure / Data Analysis / Web Development / Web Design

LANGUAGE SKILLS

Mother tongue(s): Bengali

Other language(s):

English

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

Chinese

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

HONOURS AND AWARDS

[Dec 2022] Hubei University of Technology

Outstanding International Student

Awarded with Second-class Scholarship

[Dec 2021] Hubei University of Technology

Model Student

Awarded with Third-class International Outstanding Student Scholarship

RECOMMENDATIONS

Name: **Md. Mostafizur Rahman Siddiki** | Deputy Managing Director

Young Genius Bangladesh Ltd.

Dhaka, Bangladesh

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Name: **Md Masud Parvez** | Executive Director

Adivasi Unnayan Sangstha (AUS)

Rajshahi, Bangladesh

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Name: **Jianxia Chen** | Professor

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