



PT INTAN SEJAHTERA UTAMA
INDONESIA QUALIFIED OUTSOURCE

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CHIEF ENGINEER HANDOVER REPORT

LAPORAN SERAH TERIMA KKM

Document

ISO 9001

Type

QMS

Form No:

MVP.SEC.01.005

Approved by

Ops Management

Revision No.

01 | Issued

Created by

Operation Dept.

Laporan ini harus diselesaikan oleh KKM yang akan keluar dan diverifikasi oleh KKM yang masuk. Jika KKM yang masuk memiliki keraguan atau perselisihan dengan barang yang diserahkan, KKM yang masuk harus mencatatnya di kolom "Keterangan".

This report is to be completed by the outgoing Chief Engineer and verified by the incoming Chief Engineer. Should the incoming Chief Engineer have any doubts or disputes with the items handed over, the incoming Chief Engineer should note them in the "Remarks" column.

Nama Kapal <i>Vessel Name</i>			
Lokasi /Port <i>Location/Port</i>		Tanggal Serah Terima <i>Hand Over Date</i>	
Nama KKM Diganti <i>Outgoing Chief Engineer Name</i>			
Nama KKM Pengganti <i>Incoming Chief Engineer Name</i>			

No.	Dokumen <i>Documents</i>	Sesuai <i>In order</i>	Tidak Sesuai <i>Not in order</i>	N/A	Keterangan <i>Remarks</i>
1	Buku Jurnal Mesin <i>Engine Log Book</i>				
2	Buku Jurnal Sampah <i>Garbage Record Book</i>				
3	Gambar Kapal <i>Vessels Drawing</i>				
4	Sertifikat Mesin <i>Machineries Certificates</i>				
5	Manual Mesin <i>Machineries Manuals</i>				
6	Jurnal Rencana Sistem Pemeliharaan <i>Plan Maintenance System Records</i>				
7	Catatan Permintaan Perbaikan <i>Request for Repair Record</i>				
8	Manajemen Perubahan <i>Management of Change</i>				
9	Inventaris Penyimpanan Sparepart <i>Sparepart Store Inventory</i>				
10	Inventaris Alat <i>Tools Inventory</i>				
11	Performa Penilaian Kru Mesin <i>Engine Crew Performance Appraisal</i>				

Keterangan KKM pengganti (jika ada):

Incoming Chief Enggineer Remarks (if any):

Tanda Tangan KKM Diganti

Out Going Chief Engineer Signature

Stempel Kapal

Vessel's Stamp

Tanda Tangan KKM Pengganti

Incoming Chief Engineer Signature