Lesson - 6

Polite Phrases

- Polite phrase means a class of words that help us to show respect and make us formal and civil.
- Polite phrases are very important in business, academics, and in formal situations.

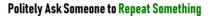


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Sorry

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- Sorry
- Excuse me?
- Pardon?
- Could you please repeat that?
- I'm sorry, I don't understand. Could you repeat that, please?
- · Let me repeat that just to make sure?
- Do you mind repeating that?
- Would you mind repeating that?
- Sorry, I didn't hear what you said.
- Sorry, I didn't catch that.

MOST COMMON ENGLISH PHRASES

Saying THANK YOU

- Saying THANK YOU

 Thanks.

 Thank you very much.

 I really appreciate it.
 You've made my day.
 You are great.
 I'm in your debt.
 You are the best.
 Thank you so much.
 Thanks a million.
 You're an angel.
 Thanks a bunch.
 I do not know how to thank you.
 That's so kind of you.Many thanks.
 I can't thank you enough.
 All my love and thanks to you.
 Words can't describe how thankful I am.
 Please accept my best thanks.
 Thanks a ton for helping out.
 Thank you for helping nou.
 I hank you for helping nou.
 I appreciate it more then you will ever know.
 I don't have the words to thank you.

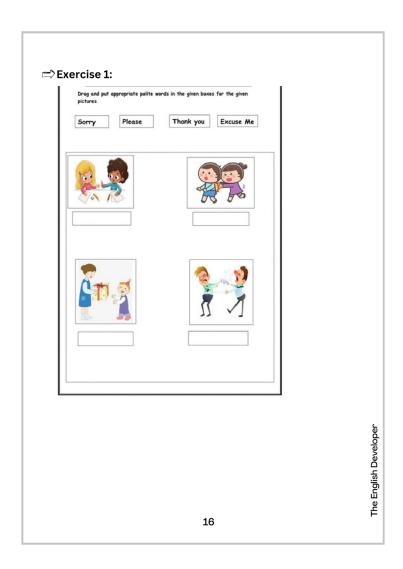
Ways to Say NO

No thanks. I have another ...
Unfortunately, it's not a good time.
If love to – but can't.
I wish I could make it work.
No thanks, I won't be able to make it.
I'm sorry, I'm busy.
I'm already booked.
That's not going to work for me.
Sounds fun, but I'm not available.
I want to, but I'm unable to.
I just don't have that to give right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
I'm not able to commit to that right now.
Nope
Maybe another time.
I am not accepting anything else at this time.
We appreciate the offer, but ...
I'm not really into it, but thanks for asking!
I'd rather not, thanks.

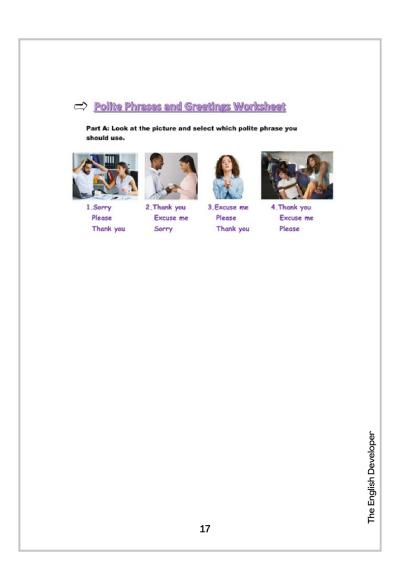
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