

Lesson - 6













Punctuations









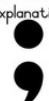

What is punctuation?

Punctuation is used to create sense, clarity, and stress in sentences.

 Full Stop At the end of a sentence	 Comma To separate items in a series	 Colon To introduce a list
 Semicolon To join to independent clauses	 Question Mark To show that it is a question	 Exclamation After an exclamation
 Slash To separate letters, numbers etc	 Apostrophe To show when a letter or a number has been left out	 At sing For email address
 Ellipsis Mark one or more words have been intentionally left out	 Round Brackets To add extra information to a sentence	 Quotation Marks to indicate a phrase to show that someone else has written or said it

Punctuation marks and examples.

Comma  She is a clever, healthy woman.	Full Stop  I'm waiting for the day you'll be back.	Colon  Samuel plays four sports: volleyball, soccer, and tennis.
Exclamation Mark  Yes, You will come with me!	Question Mark  How much paper will they need?	At sign  Here my email address: mary@gmail.com
Apostrophe  There are two 8's in 808.	Ellipsis Mark  Today ... we started new work..	Quotation Marks  "I'm very tired." she said.
Slash  Free ticket will be given to children/women only	Underline  The meeting will be start at 08:00 pm.	Square Brackets  It [apple] is really useful fruit.

<u>full stop</u> ends a statement 	<u>comma</u> shows a pause used in lists 	<u>question mark</u> at the end of a question 	<u>colon</u> separates two independent clauses that are closely related 
<u>exclamation mark</u> at the end of an exclamation 	<u>apostrophe</u> used in contractions shows possession 	<u>hyphen</u> joins words that don't normally go together 	<u>quotation marks</u> direct quotation active speech 
<u>semicolon</u> separates two independent where one clause introduce an explanation 	<u>question mark</u> at the end of a question 	<u>dash</u> separates two sentences 