

# Muhammad Faisalhaziq

Applying for Internship position

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Cyberjaya, Selangor

## AVAILABILITY

30th Nov 2020 - 28th Feb 2021

## PROFESSIONAL SUMMARY

- Excel at communicating with others at all levels to ensure organizational goals are achieved.
- Possess excellent communication and organizational skills.
- Willing to learn and adapt to gain more knowledge in the industry.
- Will work well both independently and in teams.

## SKILLS

Adobe Photoshop



Video Editing



Microsoft Office



Computer Assembly



C & C++



Java



HTML & CSS



Javascript



PHP



## LANGUAGES

English



Bahasa Malaysia



## EDUCATION

Multimedia University, Nov 2018 - Present

Diploma in Information Technology, CGPA 3.60

Kingley international School, 2011 - 2017

IGCSE

## WORK EXPERIENCE

Freelancer, 2019 - Present

- Programmed C++ and C programs in Assignments for varsity students.
- Edited video assignments for various varsity students.
- Fixed grammatical errors and sentence structures in assignments for varsity students.

Part Time , Jul 2019 - Aug 2020 - Lucro PC, Cyberjaya

- Assembled computers within a fast paced work environment.
- Performed diagnostic maintenance and troubleshooting on client's computers.
- Developed multitasking skills and prioritizing projects in order to meet deadlines.
- Updated knowledge and skills to keep up with the advancing industry.
- Ensuring an exceedingly high level of customer service.
- Handled customer inquiries face-to-face and on the phone.

## EXTRA-CURRICULAR ACTIVITIES

Volunteered for Personal Social Responsibility subject

- Led and managed a team of 13 to ensure the volunteer project was done accordingly and timely.

## ACHIEVEMENTS

Dean's List

Trimester 2 2018/2019

Dean's List

Trimester 3 2018/2019