



## **Request for Proposal**

**for**

**“Selection of Service Provider for  
Supply, Installation, Testing and Maintenance  
of CCTV cameras at BCLL Office, ISBT Campus,  
Bhopal”**



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## **Bhopal City Link Limited**

II<sup>nd</sup> Floor, B Wing, ISBT Campus, Dr. Ambedkar Marg, Bhopal (MP) 462043  
Ph: 0755 2980097, Fax: 0755- 2701223, email: [bcll\\_bpl@rediffmail.com](mailto:bcll_bpl@rediffmail.com)

## Disclaimer

**Bhopal City Link Limited (herein after called “BCLL”)** has prepared this document solely to assist prospective Bidders in making their decision of whether or not to submit a bid. While BCLL has taken due care in the preparation of information contained herein and believes it to be accurate neither the BCLL or any of its authorities or agencies nor any of their respective officers, employees, agents or advisors gives any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely on the information in submitting a Bid. The information is provided on the basis that it is non-binding on the BCLL, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

BCLL reserves the right not to proceed with the project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any party submitting a bid.

No reimbursement of cost of any type will be paid to persons, entities, or consortiums submitting a Bid.

# Bhopal City Link Limited

II<sup>nd</sup> Floor, B Wing, ISBT Campus, Dr. Ambedkar Marg, Bhopal (MP) 462043

Ph: 0755 2980097, Fax: 0755- 2701223, email: [bcll\\_bpl@rediffmail.com](mailto:bcll_bpl@rediffmail.com)

No.: BCLL/BPL/Tender/

Date: 09-10-2015

## Notice Inviting Tender NIT No.28 Dated 09-10-2015

The BHOPAL CITY LINK LIMITED , BHOPAL (BCLL) invites sealed Tenders in 'Two-Bid' system i.e. Part-I -'Techno-Commercial Bid' and Part-II 'Financial-Bid' from the Prospective bidders for the **"Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at ISBT Campus"** as per detail given here under

Description	RFP for "Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at BCLL Office, ISBT Campus"
Cost of Bid Document (Non refundable)	Rs. 1000/- (Rs. One Thousand only)
Earnest Money (E.M.D.)	Rs.10,000/- (Rs. Ten Thousand Only)
Estimated Cost of Tender	Rs 1,99,478/-
Issue of RFP document	09-10-2015
Purchase of Tender End Date	15:00 Hrs on 23.10.2015
Bid Submission End Date	16:00 Hrs on 23.10.2015
Opening of 'Techno-Commercial Bid'	17:00 Hrs on 23.10.2015
Opening of 'Financial Bid'	17:30 Hrs on 23.10.2015.

The detailed terms and conditions are given in the Request for Proposal (RFP), which can be purchased by the applicants from the office of BCLL, Bhopal on the submission of a written application clearly stating Request for Proposal for **"Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at BCLL Office, ISBT Campus"** upon payment of a non refundable Tender Document Fee of Rs 1,000/- (Rs. One Thousand only). The Request for Proposal (RFP) can also be downloaded from the website [www.mybusbhopal.com](http://www.mybusbhopal.com) by the prospective bidders & the same can be submitted to the BCLL office along with the cost of tender. The method of payment will be crossed demand draft from any nationalized/scheduled bank in favour of Bhopal City Link Limited, payable at Bhopal. Interested eligible applicants may obtain further information from the BCLL. The project consists of works as mentioned in the RFP document. A firm will be selected under the procedure as described in the detailed RFP. Conditional Tenders will not be accepted. BCLL has right to accept/reject any tender without assigning any reason. BCLL reserves all rights to reject whole or part of the Proposal, all or any proposal and to modify the terms and conditions.

**Addl. Chief Executive Officer**  
**Bhopal City Link Limited, Bhopal**



## Scope of Work

- Bhopal City Link Limited, invites sealed Tenders in 'Two-Bid' system i.e. Part-I - 'Techno-Commercial Bid' and Part-II 'Financial-Bid' from the Prospective bidders for "Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at BCLL Office, ISBT Campus" in Bhopal.
- Successful Bidders shall be responsible for Supply, Installation, and Testing and Maintenance of CCTV camera at ISBT campus as defined by BCLL in "Annexure A".
- Supply, Installation, Testing and Maintenance of CCTV camera rights shall be given to successful bidder at the location as decided by BCLL in BCLL's Office at ISBT Campus.
- The installation of CCTV Surveillance Camera shall be completed with a period of 30 days from the date of signing of Agreement.

## Submission of Tender / Bidding Process

- Duly filled and signed Tenders should be addressed to the CEO, Bhopal City Link Limited and submitted in the Office of the **CEO, Bhopal City Link Limited, "B" wing, II<sup>nd</sup> Floor, Kushabhau Thakre Inter-State Bus Terminal (ISBT) Campus, Dr. Ambedkar Marg, Near Chetak Bridge, Bhopal (MP)** in the sealed cover duly super scribed with Tender for Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at ISBT Campus" at Bhopal.
- This main outer envelope should contain two separate and sealed envelopes inside– (A) Techno-commercial Bid and (B) Financial Bid respectively, also super scribed accordingly. Tender should reach on or before due date as mentioned in the NIT. The "Financial Bid" envelopes shall be opened of Technically Qualified bidders on the due date as mentioned in the NIT & bidders may attend the Tender opening proceedings, if they desire so.
- Tender Forms should be clearly filled in ink or duly typed giving full address of the bidders and all pages of the RFP document should be signed with company seal. The rates should be quoted in figures as well as in words without any cutting and overwriting. The Overwriting or alterations will disqualify the tender unless they are legibly attested by the bidders. The rate should be kept valid for 30 days from the date of opening of the Techno Commercial Bids. If the Bidder withdraws his offer before the said date, the earnest money will be forfeited in full. The decision of the BCLL to this effect shall be final and binding on the bidders.

## General

The prospective bidders are required to inspect the location of installation of CCTV Cameras as defined in Annexure-“A” and after inspection of location & condition they may quote the rates. The prospective bidders submitting tenders will be considered to have accepted all the terms and conditions and no counter terms and conditions will be accepted. No enquiries in written or verbal will be entertained with regard to acceptance/rejection of the tender. Any attempt on the part of the bidders to influence any official/officer of this Organization will disqualify the tender. Before submission of Tender bidder can check the location of CCTV Installation. Decision of Location will be final as decided by BCLL.

Quantity of cameras can be increased or decreased by 20% with respect to work under same terms and conditions.

## Eligibility Criteria

The prospective bidders shall be considered as eligible bidder if the bidder fulfils and submits the following with the tender form.

### Technical Criteria:

- a) The prospective bidders should be an Individual firm/Company incorporated in India having experience of executing similar projects for at least last two years.
- b) Copies of registration certificate of the firm/company, Memorandum and Articles of Association in case of firms registered under the Companies Act.
- c) The bidder should be in the business of supply and installing of CCTV and have executed at least 2 projects in last two financial years.
- d) Bidder should have sufficient expertise setting up state-of-art CCTV surveillance systems.
- e) Bidder organization should be an ISO certified organization.
- f) The Bidder organization should not have been blacklisted by any Government organization in India.
- g) Joint Venture or consortium firms are not allowed.

### Financial Criteria:

- a) The bidder should have an minimum annual turnover of Rs. 20.00 Lacs (Rupees Twenty Lacks only) in any of the last three preceding financial years i.e. 2012-13, 2013-14 & 2014-15.
- b) The bidder should submit Audited Balance Sheet / certified certificates mentioning Annual Turn Over.

**Note:**

1. The Bidder fulfilling the above mentioned criteria shall be considered as Financially Capable.
2. Last three financial years shall be reckoned as F.Y. 2012-13, 2013-14 & 2014-15.

In order that Bidder(s) qualify to bid for this RFP, Bidder(s) shall be liable to submit a Technical Bid in the form and manner set forth in Annexure of this RFP Document along with all required documents.

## Contents of Bids

**The Contents of Techno Commercial Bid (Envelop A):** This envelope shall contain:-

- a) Firms “Techno-commercial” offer seal and signed BCLL’s tender form, terms and conditions and RFP Document.
- b) Tender Form for the work “**Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at BCLL Office, ISBT Campus**” can be downloaded or purchased from the Office of the CEO, Bhopal City Link Limited, “B” wing, II<sup>nd</sup> Floor, ISBT Campus, Dr. Ambedkar Marg, Bhopal (MP) and submit duly filled & signed as per the instructions given thereon.
  - i. Detailed NIT, Tender Schedule and other information can also be seen on the website [www.mybusbhupal.in](http://www.mybusbhupal.in)
  - ii. Applicants shall be required to submit the Tender document fees (non refundable) of Rs. 1000/- (Rupees One Thousand Only) and the Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand Only) through Demand Draft in favour of “**Bhopal City Link Limited**” payable at **Bhopal**.

**The Contents of Financial Bid (Envelop B):** This envelope should contain:

- a) Bidders “Financial–Bid” in the format as per Annexure ‘C’ and only in INR

*Note: Financial Bid should include:*

- All kinds of pricing involve in installation of cameras including all kinds of hardware, software, cabling etc.
- Three Years (03 years) of Warranty and Maintenance Cost.

## Disqualification:

Even though the Bidder meets the pre-qualifying criteria, they could be disqualified if they have:

- a) Submit the tender document after the date mentioned in advertisement.

- b) Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.
- c) Submit the tender document which is not accompanied by the required documents or is non-responsive.
- d) Failed to provide any clarifications related thereto.
- e) Where the bidder has already submitted the tender document and is a member of Entity which has already submitted the tender document or vice versa.
- f) If any member of an Entity is replaced or withdraws, except without prior written permission of BCLL at any stage.
- g) Violates any other condition mentioned herein before/herein after.
- h) If any such information which would have entitled BCLL to reject or disqualify the Bidder, becomes known after the bidder has been pre-qualified, BCLL reserves the right to cancel the pre-qualification of the bidder at any later stage, without assigning any reason thereof.
- i) Where the applicant is a firm or an entity of similar nature, BCLL may disqualify the entire entity for any of the reasons set out above, even if it applies in respect of only one member of the Entity.
- j) Bidders who canvass or attempt to influence the pre/post – qualification or selection process shall necessarily be disqualified from the process at any stage.
- k) Where the bidder has been declared defaulter or blacklisted by BMC/BCLL before the date of the opening of the “Techno-commercial” bid.

### Award of Contract

BCLL shall issue a letter of acceptance (“LoA”) to the Successful Bidder. The Successful Bidder would be required to sign and return the copy of the LoA as acknowledgement within 10 (ten) days of the receipt of the LoA by the Successful Bidder. In the event the duly signed copy of the LoA by the Successful Bidder is not received within the stipulated 10 (ten) days, BCLL shall have the option to either extend such time limit for the receipt or deduct from the Bid Security of such Successful Bidder an amount which at the sole discretion of BCLL is believed to be the loss and/ or damages suffered by BCLL as a result of the delay in providing the acknowledgement. In the event the Successful Bidder fails to acknowledge the LoA, and the next eligible bidder may be considered by BCLL.

### Signing of Advertisement Agreement

Bidders should note that in the event of acceptance of its bid, the Successful Bidder(s) would be required to execute the “**Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at ISBT Campus.**” Agreement in the form annexed hereto. It is



clarified that the issuance of the LoA shall be followed by signing of the Agreement (as aforesaid) and thereafter the Successful Bidder shall be given rights to install the CCTV camera as per the Annexure A. The signing of the Agreement shall be completed not later than 1(one) month of the issuance of the LoA to the Successful Bidder or within such extended time frame as extended by BCLL in its sole discretion. In the event the Successful Bidder is unable to execute the Agreement within the time period, BCLL will have the right to withdraw the offer immediately from the Successful Bidder and replace it with an appropriate subsequent bidder. Thereafter, the previously appointed Successful Bidder will have no rights and its Bid Security will be forfeited.

### Annulment of Award

Failure of the Successful Bidder to comply with the requirements set forth in this RFP and /or the provisions of the Agreement shall constitute sufficient grounds for the annulment of the award of the bid and forfeiture of the EMD. In such case, BCLL will have the right to replace the Successful Bidder with the next highest bidder. Thereafter, the previously appointed Successful Bidder will have no rights.

### Period of Contract

The period of contract for Supply, Installation, Testing and Maintenance of CCTV Camera by the L-1 bidder on shall be for 3 Years (Three Years) commencing from the date of Notice to Proceed after the execution of contract Agreement during which Agency is authorized Supply, install, Test and maintain the installed cameras. However, period of contract may be extendable up to 2 more years with the prior approval of BCLL on mutual terms & conditions. The EMD of successful bidder shall be released only after successful completion of the project after 03 or Extendable years.

### Earnest Money Deposit (EMD)

Applicants shall be required to submit the Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand Only) through Demand Draft in favour of **Bhopal City Link Limited** payable at **Bhopal** (no other mode of payment shall be accepted). Tenders not accompanied by earnest money are liable for rejection. The earnest money of successful bidder shall be treated as the **Performance Security Deposit** and shall be released only after successful completion of the project after 03 or Extendable years. However the EMD of unsuccessful tenderer(s) shall be refunded only after award of contract to the successful bidder. No interest will be paid on the EMD. The BCLL reserves its right to make recovery of claims, if any, from the EMD deposited against this tender.

Earnest money shall be liable to be forfeited by the MD, Bhopal City Link Limited or any other official authorized by the MD, BCLL on ground if the quotations are withdrawn by the tenderer(s) before opening the tender or within 90 days of the opening of the tender.



### **Offer Validity**

The tenderer (s) will keep their quotations/offer valid for a period of 30 days from the date of opening of the Techno–Commercial Bid.

## Annexure A: Technical Specifications

The CCTV solution is envisioned to track and monitor **BCLL Office and Maintenance Area at ISBT**, to be controllable and viewable from a Desktop in the office. The solution proposed is usage of WIFI IP cameras with Hybrid DVR to enable surveillance from multiple locations in future on demand.

Technical specifications of the components of the solution are described underneath.

### 1. 3MP INDOOR INFRARED WIFI IP DOME CAMERA

*3MP Wifi Enabled, Night vision IP Cameras to be connected on a wireless network and monitored from the Admin Control Room.*

Model		INDOOR WIFI IP IR DOME CAMERA with PAN/TILT Capability
	Image Sensor	1/3" Progressive Scan Sony/Sharp CCD
	Signal System	PAL/NTSC
	Scanning System	Progressive Scan
	Min. Illumination	Color:0.2 lux, W/B:0.05 lux, (IR on)0 lux
	Focal Lens	3 megapixel 3.6/6/8mm fixed lens
	Day/Night	IR Nightvision / Color
	Electric shutter	Auto/Manual(adjustable, 1/25--1/4000s)
	White Balance	auto/manual
	Noise Reduction	3D digital noise reduction
	IR LED	24pcs IR LED
	Effective night vision	30m
Compression	Video compression	H.264/ M-PEG
	Video bit rate	128Kbps--8Mbps; CBR/VBR
	Audio compression	G.711/G.726
	Audio bit rate	64Kbps(G.711) / 16Kbps(G.726)
Video output	Max. Image size	1280×800
	Frame rate	1280×960@30fps,
	Image adjustment	DWDR, Saturation, Brightness, Contrast Ratio, Sharpness adjustable by Browser/Software
	Image mirror	Horizon/Vertical
	Scene	auto/indoor
	Digital zoom	achieved by Hybrid DVR
PAN/TILT Control	Rotation	Pan: 355°, 30°/s; Tilt:90°, 20°/s;
	Preset positions	64 accurate preset position
	Track Routes	4 track routes, stay time adjustable
	Scan	Two points scan, auto scan, rotating speed adjustable
	Others	Power off memory
Functions	Storage	TF card memory support mandatory
	Interface protocol	ONVIF
	Protocol	TCP/IP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RT

		SP,RTCP, PPPoE,NTP,UPnP,SMTP,SNMP,IGMP,802.1X,QoS,IPv6,Bonjour(SIP,SRTP optional)
	Alarm	PIR human body detection, motion detection, keep out alarm, cable alarm, IP address conflict, Memory full, Memory wrong
	Audio	Two way voice intercom, inside microphone
	POE	Optional Support
	WIFI	Support Mandatory, WIFI,802.11 b/g/n
Interface	Communication	1 RJ45 10M / 100M Ethernet port (Optional)
Basic	Voltage Input	DC 12V±10%
	Power consumption	4.8W(IR off) / 10W(IR on)
	Working condition	-35°C-55°C,humidity 90%RH
	Installation	Wall mounting, Ceiling mounting Plug & Play feature
	Size	To be fit to Ceiling and Vandal proof.

## 2. 16 CHANNEL HYBRID DVR with Color monitoring Software

- 16CH -HYBRID-720P/960H@200fps(PAL)
- 16CH 960P@160fps(PAL)Multi zoom option,
- Real time mobile application with colourful platform
- Manual MODE EXCHANGE APP to be included

## 3. Enterprise WiFi System Long Range Access Point & Hotspot

Major features required:

- Access Point Long Range Wireless AP/Bridge 802.11b/g/n
- Indoor Ultra-Long Range 802.11n 300Mbps WiFi AP
- Intuitive Controller Software
- Hotspot Management - Customization and Built-in Billing Options
- Unlimited Indoor/Outdoor AP Scalability
- Access upto 70 mtrs distance
- Connect upto 25 devices simultaneously
- In-built firewall
- Bandwidth support upto 300mbps

## Annexure B - General Information

All Individual firms applying for Expression of Interest are requested to complete the information in this form. Information to be provided for all owners or application that are partnership or individually owned firms.

1	Name of firm	
2	Head office address	
3	Name of Chief Executive Officer and Telephone No.	
4	Contact No:	
5	Mobile No:	
6	Fax No:	
7	Email id:	
8	Place of incorporation	
9	Year of incorporation	
10	Registration Number	
11	Sales Tax/Commercial Tax/ CST nos.	
12	List of major Clients and the size of orders executed	

➤ All required documents to be submit along with details.

## Structure and Organization

1. The applicant is: \_\_\_\_\_
  - a. an individual
  - b. a proprietor firm
  - c. a firm partnership
  - d. Limited Company or Corporation.

2. Average Annual Turnover

Year	Annual Turn Over in Rs. as per Balance Sheet or Income Tax Clearance Returns
2012-2013	Rs.
2013-2014	Rs.
2014-2015	Rs.
<b>Total</b>	<b>Rs</b>

*NOTE: The above data is to be supported by audited balance sheets / ITR's.*

### Annexure –C – Financial Bid Format

S.No.	Particular	Quantity	*Rate / Item (INR)	Total Cost (INR)
1	3MP INDOOR WiFi IP NIGHTVISION Cameras with PAN/TILT Capability -To be connected Wirelessly	10		
2	16 Channel HYBRID DVR -With Software included for PAN/TILT Audio Support & UI, Wireless Viewing	1		
3	WiFi Router for Network Setup -High Speed LAN for Real-time Video Streaming	1		
4	WiFi Hotspot 50m. Range -Access upto 20 devices simultaneously	2		
5	Desktop -Intel Core Processor 3GHz and Above, 2 GB RAM, 2 TB Hard Disk, 18 inch LED monitor with wireless Mouse and Keyboard	1		
6	2TB External Hard Disk -For Video Storage backup	2		
7	Complete Setup including Accessories, Networking & Installation	L.S.		
	Total			

**Note: Financial Bid should include:**

- All kinds of pricing involve in installation of cameras including all kinds of hardware, software, cabling etc.
- Three Years (03 years) of Warranty and Maintenance Cost.
- Regarding installation of locations of CCTV Cameras decision of BCLL will be final in this regards.

## **Annexure –D - Format for Agreement**

(To be executed on requisite value of stamp Papers)

THIS AGREEMENT made on \_\_\_\_\_ day of \_\_\_\_\_ (Month/year) between Bhopal City Link Limited, THROUGH the Additional CEO, between Bhopal City Link Ltd., “B” wing, II<sup>nd</sup> Floor, Above Passport office, Kushabhau Thakre Inter-State Bus Terminal (ISBT) Campus, Ambedkar Marg, Near Chetak Bridge, Bhopal (M.P.) (hereinafter called “the Employer”) of the one part and \_\_\_\_\_ (name and address of the Agency) (hereinafter called “the Agency”) of the other part. WHEREAS the Employer is desirous that work of “**Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at ISBT Campus**” should be executed by the Agency viz. Contract No. \_\_\_\_\_ (hereinafter called “the Works”, and has accepted a Bid by the Agency for the execution of such Works and the remedying of any defects therein.

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement:
  - a) Letter of Acceptance
  - b) Notice Inviting Tender
  - c) RFP & amendments, if any
  - d) Financial Bid
3. In consideration of the payments to be made by the Agency to the Employer as hereinafter mentioned, the Agency hereby covenants with the Employer to execute the work for “**Selection of Service Provider for Supply, Installation, Testing and Maintenance of CCTV Cameras at ISBT Campus**” in Bhopal as per the conditions laid down in the RFP for the entire contract period.

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year first before written.

(Name, Designation and address of the authorised  
signatory)

(Name, Designation and address of the authorised  
signatory)

Signed for and on behalf of the Agency in the  
presence of:

Witness:

1.

2.

Signed for and on behalf of the BCLL/BMC in the  
presence of:

Witness:

1.

2.

**Name and address of the witnesses to be indicated.**