

LAVEENA PAHUJA

laveenapahuja6@gmail.com | 8962120640
Lig-38, Housing Board Colony, Bhopal
laveenapahuja/github
linkedin.com/in/pahujalaveena09

PROFILE

Strong leadership qualities combined with a genuine passion for self-enhancement. I embrace change and view challenges as opportunities for growth, continuously seeking to expand my knowledge and skill set. Innovative and forward-thinking individual with a passion for driving positive change.

EDUCATION

SAGAR INSTITUTE OF SCIENCE AND TECHNOLOGY, GN (BHOPAL) Bachelor of Technology - Computer Science and Technology (2021- 2025)	8.17 CGPA
DEEPMALA PAGARANI SANSKAR PUBLIC SCHOOL, BHOPAL Senior Secondary (2020 - 2021)	91.2%
ST. SAVIOUR PUBLIC HIGH SCHOOL, BHOPAL Higher Secondary (2018 - 2019)	91%

KEY COMPETENCIES

Management Skills	Team Player
Problem Solving	Collaboration
Attention to detail	Leadership

SKILLS/ LANGUAGES

- Trello
- MS Office
- Power BI
- Jira
- HTML, CSS

WORK EXPERIENCE/INTERNSHIPS

CENTILYTICS	08/01/2025 - PRESENT
--------------------	-----------------------------

Jr. Associate - Project Management

- Led sprint calls to coordinate tasks and ensure timely project delivery.
- Managed bug resolution sessions to quickly identify and resolve issues.
- Gathered and analyzed customer requirements for project planning.
- Clarified project scope and documented deliverables with stakeholders.
- Acted as a liaison between technical teams and clients for smooth communication.

NETLINK SOFTWARE GROUP AMERICA INC (INTERNSHIP)	30/07/2024 - 31/01/25
--	------------------------------

Quality Assurance Intern

- Coordinated and conducted end-to-end testing of new features and functionalities, ensuring optimal performance, reliability, and timely delivery of project milestones.
- Actively participated in bug tracking and management on Jira by regularly updating bug statuses, documenting progress, and facilitating effective communication between QA, development, and project management teams.
- Actively participated in bug tracking and management by updating bug statuses and progress regularly on Jira, facilitating effective communication within the development team.
- Utilized Figma to review and validate UI/UX designs, ensuring consistency between design specifications and implemented features during testing, and provided feedback to designers and developers for continuous improvement.
- Assisted project managers in tracking project timelines, preparing status reports, and organizing team meetings to ensure smooth project execution and timely resolution of issues.

CELEBAL-TECHNOLOGIES (INTERNSHIP)	20/05/2024 - 20/07/2024
--	--------------------------------

Data Analytics Intern

- Gained hands-on experience in data visualization and business intelligence. Developed various dashboards that provided actionable insights for decision-making processes.
- Utilizing Power BI's advanced features to visualize complex datasets and enhance data-driven strategies.
- Acquired a comprehensive understanding of Power BI, including DAX queries and data modeling, while also collaborating with cross-functional teams to align dashboard functionalities with business objectives.

TRAINING/CERTIFICATIONS

- Completed a course in Front-End Development from Coursera
- Attended a training on C++ including in-depth concepts of Object Oriented Programming Methodologies
- Attended Placement Oriented Training including major subjects like DBMS, OOPM and Data Structures
- Completed a course on Introduction of Business and Data Analytics from Udemey
- Completed a course on Fundamentals of Figma on Udemey
- Completed a course on “Jira for Business needs” on Udemey
- Completed a Job Simulation on Forage from PwC on Power Bi

PROJECTS

AIR AND WATER QUALITY INDEX

TechStack - Power Bi, MS Excel

- The project involved developing an Air and Water Quality Index system using Python for data analysis
- Beautiful Soup for web scraping, MySQL for database management, and Excel for data manipulation
- Created a dashboard using Power BI for visualizing the change in air/water quality and deaths by air and water pollution

SALES ANALYSIS DASHBOARD

TechStack - Power Bi, MS Excel

- Developed a comprehensive sales analysis dashboard, providing a deep dive into the sales performance
- The dashboard showcases key insights such as sales by product, sales by location, top-selling products, and underperforming products
- It offers a clear and concise overview of Company's sales trends, enabling stakeholders to make informed decisions and drive business growth

HR ANALYTICS DASHBOARD

TechStack - Power Bi, MS Excel

- Delved into attrition rates based on age, salary, department, job satisfaction, education and years in the company
- The dashboard looks at the general employee information and successfully provides a summary of the number of employees that have left the company (attrition rates)

CO-CURRICULAR ACTIVITIES

- **Hosted Celebrity Night at Sagar Institute of Science and Technology (2024)**
Addressed the gathering of 3000+ students from different colleges
- **Organised National level Fiesta (2024)**
Techno - Cultural Fest with 20+ Technical and Cultural events
- **Coordinated National level event Baja (2024)**
A 2 day National level SAE BAJA INDIA physical workshop
- **Student Activity Council (SISTec)**
Appointed as the Deputy President for the session 2023 - 2024
- **Bhopal Art and Literature festival (2022, 2023 & 2024)**
Assisted the President of Ministry of Environment and Culture
- **Bhopal Book Fair (2022, 2023, 2024)**
Appointed as the Visitor's Experience Executive
- **Training and Placement Department (SISTec)**
Opted to serve as a co-ordinator for the session 2023 - 2024 and 2023 - 2024
- **Internet of Things -COE (SISTec - 2024)**
Designated as the Web Development Lead
- **Google Developer Students Club -2023**
Chosen as the Social Media Lead
- **Microsoft Learn Student Ambassador -2023**
Selected as the Core Team Member