

CURRICULAM VITAE

SABAH KAUSAR

Contact No: +91 8800173667

E-mail: 123.sabah@gmail.com

CAREER OBJECTIVE:

To use my skills in the best possible way.

ACADEMIC QUALIFICATION:

<u>CLASS</u>	<u>BOARD/UNIVERSITY</u>	<u>YEAR OF PASSING</u>	<u>PERCENTAGE/CGPA</u>
10 th	CBSE	2011	9.2
12 th	CBSE	2013	65%
BA ENGLISH (H)	JAMIA MILLIA ISLAMIA	2017	8.19
CERTIFICATE IN FRENCH	JAMIA MILLIA ISLAMIA	2016	68.3%
DIPLOMA IN FRENCH	JAMIA MILLIA ISLAMIA	2017	72%
DIPLOMA IN TRANSLATION PROFICIENCY	JAMIA MILLIA ISLAMIA	2018	73.5%
MA ENGLISH	JAMIA MILLIA ISLAMIA	2020	8.2

EXPERIENCE:

- Worked as a writer in Emmanuel Writers Firm, October 2015 – March 2016 (6 months).

TRANSLATION AND PUBLICATIONS:

- Manto: Fifteen Stories (Behind The Reeds), 2018
ISBN/ISSN Number-978-93-88183-42-0
- Document on Chronic Kidney Disease

EXTRA CURRICULAR ACTIVITIES:

- Represented Jamia Millia Islamia at National Adventure Camp in Manali.
- Participated in Youth For Service Volunteers Assembly.
- Volunteered Blood Donation Camp in Jamia Millia Islamia.
- Accomplished Self Defence Training organized by Delhi police.
- Attended workshop on Right to Education: Scope and Challenges.
- Volunteered in Aids Day, 2014 in Jamia Millia Islamia.

- Participated in Tree Plantation, 2015 in Jamia Millia Islamia.
- Attended Yoga Day, 2016 in Jamia Millia Islamia.
- Participated in Swachh Bharat Abhiyan, 2016 in Jamia Millia Islamia.
- First runner up in Play Dramatisation.
- Second runner up in Rangoli competition.
- Have been an industrious volunteer at National Service Scheme in Jamia Millia Islamia.
- Had been in hostel management as a cultural committee member in Begum Hazrat Mahal Girls' Hostel.
- Participated in stage management on Annual Day of Begum Hazrat Mahal Girls' Hostel.
- Participated in skit in French, March 16, 2017 at Celas, Jamia Millia Islamia.
- Participated in skit in French, February 27, 2018 at Celas, Jamia Millia Islamia.
- Winner in Microtale competition in @twitterature

INTERPESONAL SKILLS:

- Diligent and committed
- Good presentation and communication skills
- Confident and patient
- Positive attitude towards works
- Leadership qualities

AREA OF INTEREST:

- Writing
- Social work
- Management

PERSONAL PROFILE:

Nationality	:	Indian
Date of birth	:	08/02/1997
Father's Name	:	Helal Ahmad
Mother's Name	:	Late Rafat Jahan
Address	:	K 78-80, Opposite to Chinaar Apartment, Near Khalilullah Masjid, Jamia Nagar, New Delhi
Pin Code	:	110025