



## Contact

Salauddin Shikder Mansion  
Shantibag R/A, Chattogram

+880 1556 340394

tahminaakter0810@gmail.com

## Skills

- Financial Statement Analysis
- Tax Planning
- Financial Statement Preparation
- Integrity
- Service Focused
- Leadership
- Creativity
- Multitasking
- Willingness to Learn

## Software Skills

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint

## Extra Curricular Activities

- Debating
- Playing Badminton

## Interest

- Travelling
- Business Analysis
- Learning New Technology
- Reading New Books
- Self Development

## Language Proficiency

- Bangla
- English

# Tahmina Akter



## Career Objectives

Developing a career in a dynamic and challenging environment which will assist me to implement 3 years of article-ship experiences. Which will ensure an organization achieves its objectives and competitive advantage.



## Professional Qualifications

- **CA Course Complete (CC)**  
MRH DEY & Co.  
Chartered Accountants (2019-2022)  
Registration No: 31604/19



## Job Experience

- **Manager (Audit & Administration)**  
Ahmed Masum & Co.  
Chartered Accountants (October 01, 2023, to Continuing)
- **Assistant Manager (Audit & Assurance)**  
MRH DEY & Co.  
Chartered Accountants (September 23, 2022, to September 30, 2023)



## Educational Qualifications

- **Masters of Business Administration (MBA)**  
Name of Institute: National University (Gov't Commerce College)  
Major: Management  
Result: 3.11 out of 4.00  
Passing Year: 2018

## Bachelors of Business Administration (BBA)

Name of Institute: National University (Gov't Commerce College)  
Major: Management  
Result: 3.33 out of 4.00  
Passing Year: 2017

## Higher Secondary Certificate (HSC)

Government Commerce College  
Business Studies  
5.00 out of 5.00  
2013

## Secondary School Certificate (SSC)

West Madarbari City Corporation Girls High School  
Science  
5.00 out of 5.00  
2011



## Experiences related to Auditing and Accounting Services

I've performed several Auditing, Accounting, and Taxation assignments under the supervision of Fellow Chartered Accountants (FCA). Which enriched my Auditing, Accounting, and Taxation knowledge to the next level. A list of performed assignments is mentioned below.

### Autonomous Company

- Chittagong Development Authority
- LP Gas Limited
- Standard Asiatic Oil Company Limited

### Real Estate Company

- Jumairah Holdings Limited
- Wecon Properties Limited
- P2P Engineering & Construction Limited

### Educational Institution

- University of Science & Technology, Chittagong

### Shipping Company

- Uniocean Shipping Lines Ltd.

### Garments and Accessories Company

- Campvalley Global Limited
- MZM Textiles Limited
- Strong Footwear Limited



## Personal Information

- Father's Name. : Md. Jaynal Abedien
- Mother's Name : Monoara Begum
- Date of Birth : October 19, 1995
- Gender : Female
- Religion : Islam
- Nationality : Bangladeshi
- NID : 2384955650
- Blood Group : A+
- Marital Status : Single
- Permanent Address : Hazi Aear Ahmed Bari, Tongirpara, Feni.



## Declaration of Authenticity

I do hereby declare that the specified in this "Curriculum Vitae" is true to the best of my knowledge and correctly describes myself and my experiences.

## Training & Workshop

1. Income Tax (Navigating the Future of the New Income Tax and Finance Act. 2023).
2. IAS-12 Income Tax (A practical approach in line with Income Tax Act 2023).
3. Audi Procedures, Audit Documentation and Preparations of working papers.

## Reference

**Mr. Mono Ranjan Dey (FCA)**  
Managing Partner of MRH DEY & Co. (Chartered Accountants)  
Taher Chamber (1<sup>st</sup> Floor),  
10 Agrabad, Chattogram  
**Contact No:** 01819-328119

**Mr. Haradhan Dey (FCA)**  
Partner of MRH DEY & Co. (Chartered Accountants)  
Taher Chamber (1<sup>st</sup> Floor),  
10 Agrabad, Chattogram  
**Contact No:** 01819-519686

**Manas Dasgupta (ITP)**  
Manager (Tax) of MRH DEY & Co. (Chartered Accountants)  
Taher Chamber (1<sup>st</sup> Floor),  
10 Agrabad, Chattogram  
**Contact No:** 01720-100506

**Tahmina Akter**