



Contact

- Salauddin Shikder Mansion
Shantibag R/A, Chattogram
- +880 1556 340394
- tahminaakter0810@gmail.com

Skills

- Financial Statement Analysis
- Tax Planning
- Financial Statement Preparation
- Integrity
- Service Focused
- Leadership
- Creativity
- Multitasking
- Willingness to Learn

Software Skills

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint

Extra Curricular Activities

- Debating
- Playing Badminton

Interest

- Travelling
- Business Analysis
- Learning New Technology
- Reading New Books
- Self Development

Language Proficiency

- Bangla
- English

Tahmina Akter



Career Objectives

Developing a career in a dynamic and challenging environment which will assist me to implement 3 years of article-ship experiences. Which will ensure an organization achieves its objectives and competitive advantage.



Professional Qualifications

- **CA Course Complete (CC)**
MRH DEY & Co.
Chartered Accountants (2019-2022)
Registration No: 31604/19



Job Experience

- **Manager (Audit & Administration)**
Ahmed Masum & Co.
Chartered Accountants (October 01, 2023, to Continuing)
- **Assistant Manager (Audit & Assurance)**
MRH DEY & Co.
Chartered Accountants (September 23, 2022, to September 30, 2023)



Educational Qualifications

➤ Masters of Business Administration (MBA)

Name of Institute: National University (Gov't Commerce College)
Major: Management
Result: 3.11 out of 4.00
Passing Year: 2018

Bachelors of Business Administration (BBA)

Name of Institute: National University (Gov't Commerce College)
Major: Management
Result: 3.33 out of 4.00
Passing Year: 2017

Higher Secondary Certificate (HSC)

Government Commerce College
Business Studies
5.00 out of 5.00
2013

Secondary School Certificate (SSC)

West Madarbari City Corporation Girls High School
Science
5.00 out of 5.00
2011

Experiences related to Auditing and Accounting Services

I've performed several Auditing, Accounting, and Taxation assignments under the supervision of Fellow Chartered Accountants (FCA). Which enriched my Auditing, Accounting, and Taxation knowledge to the next level. A list of performed assignments is mentioned below.

Autonomous Company

- Chittagong Development Authority
- LP Gas Limited
- Standard Asiatic Oil Company Limited

Real Estate Company

- Jumairah Holdings Limited
- Wecon Properties Limited
- P2P Engineering & Construction Limited

Educational Institution

- University of Science & Technology, Chittagong

Shipping Company

- Unocean Shipping Lines Ltd.

Garments and Accessories Company

- Campvalley Global Limited
- MZM Textiles Limited
- Strong Footwear Limited

Training & Workshop

1. Income Tax (Navigating the Future of the New Income Tax and Finance Act. 2023).
2. IAS-12 Income Tax (A practical approach in line with Income Tax Act 2023).
3. Audit Procedures, Audit Documentation and Preparations of working papers.

Reference

Mr. Mono Ranjan Dey (FCA)

Managing Partner of MRH DEY & Co. (Chartered Accountants)
Taher Chamber (1st Floor),
10 Agrabad, Chattogram

Contact No: 01819-328119

Mr. Haradhan Dey (FCA)

Partner of MRH DEY & Co.
(Chartered Accountants)
Taher Chamber (1st Floor),
10 Agrabad, Chattogram

Contact No: 01819-519686

Manas Dasgupta (ITP)

Manager (Tax) of MRH DEY & Co. (Chartered Accountants)
Taher Chamber (1st Floor),
10 Agrabad, Chattogram

Contact No: 01720-100506



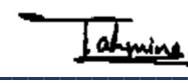
Personal Information

• Father's Name.	: Md. Jaynal Abedien
• Mother's Name	: Monoara Begum
• Date of Birth	: October 19, 1995
• Gender	: Female
• Religion	: Islam
• Nationality	: Bangladeshi
• NID	: 2384955650
• Blood Group	: A+
• Marital Status	: Single
• Permanent Address	: Hazi Aear Ahmed Bari, Tongirpara, Feni.



Declaration of Authenticity

I do hereby declare that the specified in this "Curriculum Vitae" is true to the best of my knowledge and correctly describes myself and my experiences.


Tahmina Akter