

Curriculum Vitae

MD. MASUM RANA
Contact no: +8801553242417
E-mail: rana.masum@ymail.com



**CMA (Inter), ITP,
MBA (AIS), BBA (AIS).**

CAREER OBJECTIVE

To work in a creative and innovative environment and acquire a challenging position in a reputable, growth oriented organization, which provides me constant personal development.

CURRENT PROFESSION

- Working as Senior Executive in Accounts & Finance Dept. at Hay Agro Limited. Since 1st March 2023.
Area of Expertise : Finance & Bank Operation (1 yr), Financial Reporting (1 yr), Financial/ Banking service (1 yr) Cost & Management Accounting (1 yr),
Duties/Responsibilities: Monthly Financial Statement, Financial statement check and verify, Financial statement analysis, Financial planning, Banking and Finance, product costing, Receivable and payable management, Fixed assets management, Production & Cost Audit.

Work EXPERIENCE

- Worked as Accounts Controller At. **Ultra Pack Limited. From 1st July 2022 to 28th February 2023.**
- Worked as Executive in Accounts Department.
Area of Expertise: Financial Reporting (0.8 yr), Financial/ Banking service (0.8 yr) Cost & Management accounting (0.8 yr),
Duties/Responsibilities: Monthly Financial Statement, Financial statement check and verify, Financial statement analysis, Financial planning, Banking and Finance, product costing, Receivable management, Cost Audit.

PROFESSIONAL QUALIFICATION

Degree/Exam	Passing Year	Institution	Result
Cost and Management Accountant	Pursuing	Institute of Cost and Management Accountant of Bangladesh	1800 marks completed within 2000 marks.

EDUCATIONAL QUALIFICATION

Degree/Exam	Passing Year	Institution	Result
MBA(Major in Accounting and Information System)	2014	International Islamic University Chittagong, Chittagong.	CGPA: 3.854 Grade Scale: 4.00

BBA(Major in Accounting and Information System)	2013	International Islamic University Chittagong, Chittagong.	CGPA: 3.534 Grade Scale: 4.00
HSC (Business Studies)	2007	BEPZA Public School and College, Chittagong	GPA: 3.50 Grade Scale: 5.00
SSC(Business Studies)	2005	T.S.P Complex Secondary School, Chittagong	GPA: 3.69 Grade Scale: 5.00

ADDITIONAL KNOWLEDGE & SKILLS

Accounting Software (Professional Course) : QuickBooks & Tally
Desktop Publishing : MS Word, MS PowerPoint, MS Excel.
Language : English & Bengali (Written & Oral.)

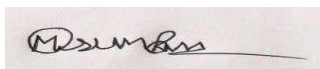
PERSONAL DETAILS

Name : Md. Masum Rana.
Father's Name : Md. Shahjahan.
Mother's Name : Altaz Begum.
Date of Birth : 6th August, 1989.
Nationality : Bangladeshi by birth.
Marital Status : Single.
Blood Group : A+.
Current Address : C/o: Hazi Shahjahan Co. House, Vill: Hossain Ahmed para, 2 No. silo gate, PS: Patenga, PO:North Patenga, Dist: Chittagong.
Permanent Address : C/o: Hazi Shahjahan Co. House, Vill: Hossain Ahmed para, 2 No. silo gate, PS: Patenga, PO:North Patenga, Dist: Chittagong.

REFERENCES

Md. Sharif Mahmud
Manager,
Huda Vasi Chowdhuri & Co.
Chartered Accountant.
Commerce College Road, Chittagong
Mobile: +8801824214658

I do solemnly affirm that above particulars are true to the best of my knowledge and belief.



Md. Masum Rana