**Performance Review Dashboard- Product Requirement Document**

Update on 3/7/2021

1. **Background and Goals**

Design a web application that allows employees to submit feedback toward each other’s performance review

1. **Requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| # | User Story Title | Description | Priority | Notes |
| 1-1 | Admin – Add Employee | As an admin, I would like to create a new employee profile | must | done |
| 1-2 | Admin – Remove Employee | As an admin, I would like to remove an existing employee profile | must | done |
| 1-3 | Admin – Update Employee | As an admin, I would like to update an existing employee profile | must | done |
| 1-4 | Admin – View Employee | As an admin, I would like to view an existing employee profile | must |  |
| 2-1 | Admin – Add Review | As an admin, I would like to add a performance review | must |  |
| 2-2 | Admin – Update Review | As an admin, I would like to update a performance review | must |  |
| 2-3 | Admin – View Review | As an admin, I would like to view a performance review | must |  |
| 3 | Admin – Assign employees | As an admin, I would like to assign employees to participate in another employee’s performance review | must |  |
| 4 | Employee – View list of required reviews | As an employee, I would like to view a list of requiring reviews | must |  |
| 5-1 | Employee – Add feedback | As an employee, I would like to add for review of another employee | must |  |
| 5-2 | Employee – Submit feedback | As an employee, I would like to submit the review for another employee | must |  |
| 6 | User Auth | User can create account and log in with their email and password |  | done |

1. **Interaction**
   1. After creating the admin profile, admin can create the employee profile
   2. After creating the employee profile, admin can update the profiles to admin
   3. Admin can assign a list of profiles to an employee to review
   4. Employee can click on the names on the lists to give performance review

Graphical user interface, text, application, chat or text message

Description automatically generated

Graphical user interface, text, application, chat or text message

Description automatically generated

Diagram

Description automatically generated with medium confidence