



Full Name:	(Last Name) CUENCA	(First Name) AIDA	(M.I.) L.	Date:	MARCH 8, 2019
I.D #:	13-0213			Batch #:	2
Position:	JR. STAFF			Line # / Group:	51201A YD1
SCORE: 61/62 = 162%				EVALUATION:	PASSED FAILED
NOTE: PASSING RATE IS 100%					

Essay questions.

1. What is your idea about abnormality?

a state that is different  
from a usual condition

2. Write down some examples of the possible defects that you might encounter in your process.

EXPOSE WIRE      WRONG USE OF CLAMP DAMAGED PARTS  
DAMAGED CONNECTOR      PROPER INSULATION  
DEFORMED TERMINAL      WRONG USE OF WIRE  
BENT TERMINAL

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

1. STOP THE OPERATION
2. PULL/WHISPER THE ALARM LIGHT TO CALL THE ATTENTION OF JR. STAFF
3. CLICK THE NG BUTTON ON IRCS SYSTEM
4. FILL UP THE FINAL ASSEMBLY REPORT AND THEN PUT MARK X
5. FILL UP THE DEFECT TAG AND DETAILS OF DEFECTS.
6. IF THERE'S A PARTS REMOVED IT AND STICK AT THE BACKSIDE OF DEFECT TAG
7. ATTACH THE DEFECT PORTION
8. REPORT TO RESPONSIBLE PERSON

4. What are the possible effects if defective wire harness is fitted in the car?

THE POSSIBLE EFFECTS OF DEFECTIVE WIRE HARNESS IS FITTED IN THE CAR,  
IT CAN CAUSE SHORT CIRCUIT, FIRE AND NOT START THE CAR, IT MAKE  
DANGEROUS TO HUMAN LIFE.

5. What are your reasons for doing such violation?

THE REASONS WHY DOING VIOLATION BECAUSE OF DELAY AND LACK OF  
RESPONSIBILITY TO ACHIEVE OUR TARGET OUTPUT.

6. What will happen in the company if there are lots of customer claims?

IF THERE ARE LOTS OF CUSTOMER CLAIMS, THE CUSTOMERS WILL NOT BUY  
TO OUR COMPANY AND MAYBE OUR COMPANY WILL REMOVED OTHER MANPOWER.

**SURVEY FORM**

**What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?**

*Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksang hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?*

**Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)**

*Mangyaring pumili ng limang katagorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)*

- ☒ **1 Due to delay operation**  
*Dahil sa pagkaantala ng operasyon.*
- ☐ **Unwillingness to do their job.**  
*Hindi interesado sa kanilang trabaho*
- ☒ **2 Always think that quantity must comes first.**  
*Laging iniisip na ang BILANG ang dapat na mauna.*
- ☐ **Because they want to.**  
*Dahil gusto nila.*
- ☒ **4 Because they find the company/management not worthy to be followed of.**  
*Dahil sa tingin nila ay hindi kosunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.*
- ☐ **They find the SOP hard to follow.**  
*Nahihirapan silang sundin ang mga SOP.*
- ☐ **Unaware of the penalties that will likely to be given after every violations**  
*Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.*
- ☐ **Management tolerates their acts.**  
*Hinahayaan/Kinokonsente ng mga nomamahala ang kanilang mga maling gawain.*
- ☒ **5 Different instruction of the superior.**  
*Paiba-iba ang tagubilin ng superior.*
- ☐ **Unaware of the "SOP"**  
*Hindi aware sa "SOP"*
- ☒ **3 To be able to target the production efficiency.**  
*Para makamit ang production efficiency*
- ☐ **As seen from other co-workers.**  
*Nakikita sa kapwa empleyado.*

**Others (Pls. specify)**

  
SIGNATURE OVER PRINTED NAME

MARCH 8, 2019  
DATE

## PLEDGE OF OBEDIENCE

Ako si, ANITA L. CAVENCA, nagtatrabaho bilang JR. STAFF ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng akin superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.

  
ANITA CAVENCA

Lagda sa ibabaw ng pangalan

APRIL 18, 2019  
Petra