



Full Name:	(Last Name) Reyes	(First Name) Mary Rose	(M.I.) A
I.D #:	19-01595		
Position:	Jr. Staff		
SCORE:	6/6 = 100		
Date:	10-21-19		
Batch #:	24		
Line # / Group:	QC Desk Audit		
EVALUATION:	PASSED FAILED		
NOTE: PASSING RATE IS 100%			

Essay questions.

1. What is your idea about abnormality?

it may cause a defect of harness,

2. Write down some examples of the possible defects that you might encounter in your process.

wrong use of component missing spot taping wrong use of clamp
damaged insulation wrong taping wrong attachment of clamp
interchangeable polycarbonate wrong use of tape
damaged points

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

- 1 stop the operation
- 2 push/pull the amber light to call the attention of staff
- 3 click the NA button on JRC's
- 4 Fill up the Final assembly process and put make X
- 5 Fill up the defect tag and details of defect
- 6 If there's a parcel tape, put it at the back of the defect tag
- 7 put the defect tag on the NA portion
- 8 endorsed to the responsible person

4. What are the possible effects if defective wire-harness is fitted in the car?

it may cause short circuit.
it may cause fire

5. What are your reasons for doing such violation?

lack of makabot ng talback, at makabot sa shipment.

6. What will happen in the company if there are lots of customer claims?

it may cause of losing customers

SURVEY FORM

What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?

Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?

Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)

Mangyaring pumili ng limang kategorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)

- ☒ **1 Due to delay operation**
Dahil sa pagkaantala ng operasyon.
- ☐ **Unwillingness to do their job.**
Hindi interesado sa kanilang trabaho
- ☒ **4 Always think that quantity must comes first.**
Laging iniisip na ang BILANG ang dapat na mauna.
- ☐ **Because they want to.**
Dahil gusto nila.
- ☐ **Because they find the company/management not worthy to be followed of.**
Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.
- ☒ **3 They find the SOP hard to follow.**
Nahihirapan silang sundin ang mga SOP.
- ☐ **Unaware of the penalties that will likely to be given after every violations**
Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.
- ☐ **Management tolerates their acts.**
Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.
- ☐ **Different instruction of the superior.**
Paiba-iba ang tagubilin ng superior.
- ☒ **5 Unaware of the "SOP"**
Hindi aware sa "SOP"
- ☒ **2 To be able to target the production efficiency.**
Para makamit ang production efficiency
- ☐ **As seen from other co-workers.**
Nakikita sa kapwa empleyado.

Others (Pls. specify)


MARY ROSE REYES
SIGNATURE OVER PRINTED NAME

10-21-19
DATE


PLEDGE OF OBEDIENCE

Ako si, Mary Rose Reyes, nagtatrabaho bilang Jr. Staff ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng akin superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.


MARY ROSE REYES
Lagda sa ibabaw ng pangalan

10-21-19
Petsa