

Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines
Tel No.: (043) 405 6388-89 / (043) 405 6407-08

### MEMORANDUM NO. HRADM

ТО

19 PK32453

NAME

Drice, Daniel Agaya

FROM

: PKIMT Management

SUBJECT

Written Warning

No. of Offense

1st Offense

DATE

January 25, 2020

This refers to the alleged offense(s) you have committed at

10/21/2019

to name:

Drice, Daniel Agaya

Violation Offense No.

V

OFFENSES AGAINST COMPANY INTEREST

Section No.

10

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

### Description:

### Not following SOP in Autocutting ang Crimping

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to impler the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

**PKIMT** Management

Conforme:

19 PK32453

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)

COMMENTS/ ASSESMENT

No. Offense:

Line/Shift Gway In Tul

ACKNOWLEDGE BY:

MANAGER



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philipplines

Tel No.: (043) 405 6388-89 / (043) 405 6407-08

### MEMORANDUM NO. HRADM

TO

: 19\_PK32453

NAME

Drice, Daniel Agaya

FROM

: PKIMT Management

SUBJECT

: Notice to explain

No. of Offense

: 1st Offense

DATE

25-Jan-20

This refers to the alleged offense(s) you have committed at

21-Oct-19

to name: Drice, Daniel Agaya

Violation Offense | V

## OFFENSES AGAINST COMPANY INTEREST

Section No.

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Description

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NOTED BY:

PKIMT Management

Conforme:\_

19\_PK32453

FURUKAWA - Production Operator (Please attach your written explanation upon returning of this letter)

# I ALERT WRITTEN EXPLANATION

FAS			Control No:	+ALP-1A-1910-1893
AGENCY Please Specif	Y:PKIMT		Januagionador J. HE ANADOR Audited By:	6 Magadia Noted By:
Position: ID Number: Batch No.: Car Model/Line: Audit Findings Details:		Process: Group/Shift: Date/ Time: No. of Offense: Superior Name: Not relievable Superior	AWTH LUTTING & CALMPING  DSIB  COLUMER 21, 7019/19  IN OFFENSE  L. STAVLO	
WRITTEN EXPLANATION				
dan: I wa dan: I wa ang gamit nalang p pero pac countermeavre. Sa nawawala a siya ng maga gami	po si Daniel la ang oiler no ho hindi ko palagi. Kumpleto gdating ko po  Susunod po a kong gamit sa lanibago at lag l kung may n	J U	po ay ha o kumplet o gamit ko pamit ko kona kapag para mata iduuluck an	may a pag riguest
Remarks/ Evaluation:				
Target Date of request for other? 10/28/19  ALREADY HOVE OILER  Written - Is we fenalty based from PALP Hand book				
Signature of Employee Date: N-210-14	Jr Staff Date: 0 W 1 Date	Staff S	Plofus /o	Manager,

# **CUTTING AND CRIMPING**

FIGURE 7: SETTING ZAIHAI CART ON TRD MACHINE

FALP-WI-ENG-CC-008

WORK INSTRUCTION REVISION NO.: Aug-06-2019

1.3

.1 Get the zaihai cart to the Zalhai area.

1.2 Set the Zaihai cart at TRD.

Note: Position the zaihai 45° from TRD basehead.

1.3 Check the condition of wheel on zaihai cart.

1.4 Check the cleanliness of zaihailMake sure there is no foreign material

1.5 Check the condition of stopper lock



2.1 Fully insert the zalhal head align to the lock area.
2.2 Barcode the components.
Plate: Align the xalhal curt to turninal ruel to prevent deformed at terminal.

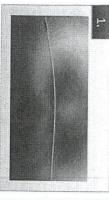


3.1 Open the terminal guide plate.
3.2 Set the applicator to the machine together with the terminal size.
Note: Terminal holder can adjust depends on the terminal size, Note: Terminal size, the condition to align to the machine.





FIGURE 8: AIR LEAK TEST PROCEDURE (For Alpha use only)

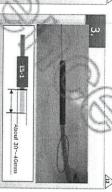


Align the terminal to the oiler. Refer to OSM-10CB107 Annex 16 for standard directions of using oiler.

Prepare the sample wire.
Note: Sample wire length should be 250nm and one side have terminal and other side are just cut.



2.1 Confirm oir pressure of main regulator. It should be 0.20±0.05MPa
2.2 Confirm oir pressure of precision regulator its sto be 0.03MPa.



3Linsert ES-1 into the sample wire and cannect it into the tube of air leakage testing.

Nate: Wire must be inserted into tube about 30"40mm

atimi

Situation

No air bubble



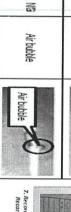
4. Heat the heat-shrinking tabe (E5-1) by heat gun.
Note: The surface of the shrinking tabe should not be
wrinkled.



-Heat until the tube shrink completely (no gap between ES-1 and wire and tube of air leak).



Sook the part of connecting tube/sample in water and confirm that there is no air bubble in caychem.
 Note: In case of occurring air bubble, heat shrinking again by heat gun and confirm again.





7. Record the result in ST-511-01 Format03 Air Leak Test Record Sheet.

MASTER

COPY

This document was electronically approved, signature not required

6.1 Soak the sample terminal in water, if there is air bubble, or and terminal, use pump to blow air bubble, 6.2 Leave it in sather of draining water and confirm that the air leakage does not occur in that time.