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APPROVED BY:

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Wegatrend
Workforce Management

M-MOBC-2019-00005492

## SUSPENSION LETTER

To

Employee Number

Department

Subject

**Violation Date** 

Rosalyn Molod

MWM00008013

SUSPENSION LETTER

October 11, 2019

This letter serves as a suspension for violating Megatrend / Rules and Regulation regarding Item NON COMPLIANCE ON INSERT PULL METHOD (CONDUCT MANUAL INSERTION CONNECTOR DS MK2-BA 4F)

Megatrend Workforce Management would like to inform you that your actions are being watched, and that any further violations of the company policy may result in your dismissal / termination. We expect that you uphold and strictly follow our company policies and that you conduct yourself professionally at all times.

So ordered.

Rachel D. Mercado Operations Manager

Megatiend Workforce Management

I acknowledge by my signature below that I have been afforded with the due process of law, and the opportunity to review prior to signing this correspondence. I understand that this warning letter will be placed in my personnel file and will form part of my employment records.

Employee's Signature/ Date



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Noted by:

HR-FURUKAWA AUTOMOTIVE SYSTEM

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EMPLOYEE NO.	EMPLOYEE NAME	DEPARTMENT	Dec. 11-2019	
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	***NOTICE TO EX	PLAIN***		
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ITEM NO.				

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Signature Over Phinted Name / Date