



Full Name:	(Last Name) <u>DE LAS ALAS</u>	(First Name) <u>DANALYSSA</u>	(M.I.) <u>B</u>
I.D #:	<u>12-037910</u>		
Position:	<u>ASSOCIATE</u>		
SCORE:		<u>6/10 = 1/2</u>	
Date:	<u>SEPT- 11, 2020</u>		
Batch #:	<u>30</u>		
Line # / Group:	<u>B03 / 1004</u>		
EVALUATION:	<u>PASSED</u> <u>FAILED</u>		
NOTE: PASSING RATE IS 100%			

Essay questions.

1. What is your idea about abnormality?

Abnormality is when you encounter problems to harness during process. It is when we encounter No portions that should not be passed to next process. There are rules to follow when we encounter abnormality and the treatment should be standard operating procedure.

2. Write down some examples of the possible defects that you might encounter in your process.

missing clamp / missing component
Loose clamp
Missing fixing on side of clamp
Short / Long dimension

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

1. Stop the operation
2. Push / pull the andon light to call the attention of Jr. Staff
3. Click the NG button on JACS system
4. Fill up the Final Assembly Inspection Record & details of defect and put X mark
5. Fill up the defect tag
6. If there's a postage remove it and stick at the back of defect tag
7. Attached the red tag to defect portion
8. Endorse to responsible person

4. What are the possible effects if defective wire harness is fitted in the car?

Loose clamp which wire harness is moving may cause wire damage
Missing clamp cannot properly fix to car frame
Missing sponge on clamp, harness will be detached to car frame
Short / long dimension, harness is difficult to install to car frame

5. What are your reasons for doing such violation?

Due to situation, & when the Jr. Staff & expert is not available, and the production process should need to continue, there is no available under inspection tag, and resulted to a and andon light is not available in the process.

6. What will happen in the company if there are lots of customer claims?

The company may will pay for the claim to the customers. The trust of the customer will be affected because of the claim.

SURVEY FORM

What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?

Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?

Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)

Mangyaring pumili ng limang kategorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)

- ☒ **1 Due to delay operation**
Dahil sa pagkaantala ng operasyon.
- ☐ **Unwillingness to do their job.**
Hindi interesado sa kanilang trabaho
- ☐ **Always think that quantity must comes first.**
Laging iniisip na ang BILANG ang dapat na mauna.
- ☐ **Because they want to.**
Dahil gusto nila.
- ☐ **Because they find the company/management not worthy to be followed of.**
Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.
- ☒ **5 They find the SOP hard to follow.**
Nahihirapan silang sundin ang mga SOP.
- ☒ **4 Unaware of the penalties that will likely to be given after every violations**
Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.
- ☐ **Management tolerates their acts.**
Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.
- ☒ **3 Different instruction of the superior.**
Paiba-iba ang tagubilin ng superior.
- ☐ **Unaware of the "SOP"**
Hindi aware sa "SOP"
- ☒ **2 To be able to target the production efficiency.**
Para makamit ang production efficiency
- ☐ **As seen from other co-workers.**
Nakikita sa kapwa empleyado.

Others (Pls. specify)

DANALYSSA B.
DE LAS ALAS, DANALYSSA B.
SIGNATURE OVER PRINTED NAME

09/11/2020
DATE

PLEDGE OF OBEDIENCE

Ako si, Danelyssa B. De las Alas, nagtatrabaho bilang Production Associate ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng aking superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.

Danelyssa B. De las Alas
Lagda sa ibabaw ng pangalan

10-11-2020
Petsa