



Full Name:	(Last Name) <u>INGCO</u>	(First Name) <u>AUNZAH</u>	(M.I.) <u>MARE</u>	Date:	<u>AUGUST 20, 2020</u>
I.D #:	<u>13-0882</u>			Batch #:	<u>18</u>
Position:	<u>ASSOCIATE</u>			Line # / Group:	<u>30110</u>
SCORE: <u>6 / 6 = 100%</u>				EVALUATION:	<u>PASSED</u> <u>FAILED</u>
NOTE: PASSING RATE IS 100%					

Essay questions.

1. What is your idea about abnormality?

ABNORMALITY IS THE PROBLEM ENCOUNTERED ON THE PROCESS. IT IS DIFFERENT FROM USUAL PROCESS.

2. Write down some examples of the possible defects that you might encounter in your process.

MISSING CLAMP CANNOT PROPERLY FIT INTO THE CAR FRAME
EXPOSED WIRE CAN DAMAGE CAUSE SHORT CIRCUIT WHEN IT (MOVES) TOUCHED
TO OTHER METAL PART.
LOOSE CLAMP CAN CAUSE DAMAGED OR EXPOSED WIRE WHEN IT MOVE.

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

1. STOP THE OPERATION.
2. PUSH THE ANDON LIGHT
3. CALL THE ATTENTION OF STAFF OR JR. STAFF
4. FILL UP RED TAG.
5. ENDORSE IT TO THE RESPONSIBLE PERSON TO BRING IT TO THE REPAIR AREA.

4. What are the possible effects if defective wire harness is fitted in the car?

THE CAR WILL ALSO DEFECTIVE OR IT CAN CAUSE BURN.

5. What are your reasons for doing such violation?

TO PREVENT OUTFLOW. BUT NOW, I UNDERSTAND ALL THE CONSEQUENCES I NEED TO FACE IF I DO IT AGAIN.

6. What will happen in the company if there are lots of customer claims?

LOSS OF REPUTATION
TRABAHO AND NAKHARARAMI. AT KAILANGAN
NAGBATAD NO COMPANY SA CUSTOMER.

SURVEY FORM

What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?

Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?

Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)

Mangyaring pumili ng limang kategorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)

☒ 1

Due to delay operation

Dahil sa pagkaantala ng operasyon.

☐

Unwillingness to do their job.

Hindi interesado sa kanilang trabaho

☒ 3

Always think that quantity must comes first.

Laging iniisip na ang BILANG ang dapat na mauna.

☒ 4

Because they want to.

Dahil gusto nila.

☐

Because they find the company/management not worthy to be followed of.

Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.



They find the SOP hard to follow.

Nahihirapan silang sundin ang mga SOP.

☐

Unaware of the penalties that will likely to be given after every violations

Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.

☐

Management tolerates their acts.

Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.

☐

Different instruction of the superior.

Paiba-iba ang tagubilin ng superior.

☐

Unaware of the "SOP"

Hindi aware sa "SOP"

☒ 2

To be able to target the production efficiency.

Para makamit ang production efficiency

☒ 5

As seen from other co-workers.

Nakikita sa kapwa empleyado.

Others (Pls. specify)

ALTZAH MARIE D. INGCO

SIGNATURE OVER PRINTED NAME

08-20-2020

DATE


PLEDGE OF OBEDIENCE

Ako si, ALZAH MARIE D. INGCO, nagtatrabaho bilang ASSOCIATE ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng akin superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.


ALZAH MARIE D. INGCO
Lagda sa ibabaw ng pangalan

08-20-2020
Petsa