

Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines
Tel No.: (043) 405 6388-89 / (043) 405 6407-08

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O : 19 PK29773

Faraon, Erny Renz Mercado

FROM : PKIMT Management

SUBJECT : Notice for Suspension

No. of Offense : 2nd offense

DATE 9/19/2019

This refers to the alleged offense(s) you have committed at

9/3/2019

to name:

No. Offense: 211

ACKNOWLEDGE BY:

I day suspension

mye of to May 4

reason: Tight schedule

Faraon, Erny Renz Mercado

ACKNOWLEDGEMENT FORM
COMMENTS/ ASSESMENT

Violation Offense No.V

## OFFENSES AGAINST COMPANY INTEREST

Section No. 14

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

**Description:** 

Not following SOP- Inconsistent in doing point to point system & comparing to master sample

You are hereby goen 5 days upon reciept of this letter to explain in writing why you should not given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

PKIMT Management

Conforme:

19\_PK29773

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)

## LALERT WRITTEN EXPLANATION

AGENCY Please Specify: PHINT  PARTY Please Specify: PHINT  Audited By:  Audited By:	Comment of the Commen
Audited By:  Name: farcon, Erny Kene Process: Operations Position: Cessociete Group/Shift: No. 19  D Number: 19 Program Date/Time: Gept 1, 2019  Batch No.: 200 No. of Offense: 41 200  Car Model/Line: Dat   2011 and Superior Name: R. Bagic  Audit Findings: Aud following Cof  Details: 10 (anotherity performed point to point aychem and not comparing to macher sample during process.  WRITTEN EXPLANATION  AND PO ST ERNY DENY FARAON APEARANCE N.G. U.S. DANTE CO DAM PO N.G. HARRIESS, NA. PREATURE PO N.G. ALAPIT NAT.  DANTE CO GA PAGMAMADAG NO PO DE NO MA PO NA PE POSITI TO SPOETH TO SPOETH CO SPOETH CONTROL NA PERMANENT TO SPOETH CONTROL NA PERMANENT TO SPOETH CONTROL NA PERMANENT PO NA PE POSITI TO SPOETH CONTROL NA PERMANENT PO NA PE POSITI TO SPOETH CONTROL NA PERMANENT PO AT CALAMAT.	00)
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