

Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines Tel No.: (043) 405 6388-89 / (043) 405 6407-08

MEMORANDUM NO. HRADM

TO

19 PK35179

NAME

Pantua, Shaina Sapinoso - Shahil

FROM

PKIMT Management

SUBJECT

Notice for Suspension

No. of Offense

1st offense

DATE

February 13, 2020

ACKNOWLEDGEMENT FORM

COMMENTS/ ASSESMENT

10A4 SULPENSION

Feb 26, 2020

This refers to the alleged offense(s) you have committed at

11/12/2020

PKIMT

to name: Pantua, Shaina Sapinoso

Violation Offense No.

OFFENSES AGAINST COMPANY INTEREST

Section No.

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

Description:

Not using white tag when encountered defect corewire drawnout

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

Films
PKIMT Management

Conforme: / Shahard , 19_PK35179

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines
Tel No.: (043) 405 6388-89 / (043) 405 6407-08

MEMORANDUM NO. HRADM

TO

: 19 PK35179

NAME

Pantua, Shaina Sapinoso Shahip.

FROM

PKIMT Management

SUBJECT

Notice to explain

No. of Offense

1st offense

DATE

29-Jan-20

This refers to the alleged offense(s) you have committed at

12-Nov-20

to name: Pantua, Shaina Sapinoso

Violation Offense | V

OFFENSES AGAINST COMPANY INTEREST

Section No.

10

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

Description

Not using white tag when encountered defect corewire drawnout

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

PK/MT Management

Conforme: (Mr) 19 PK35179

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)

I ALERT WRITTEN EXPLANATION

Please Specify: PKIMT R.A. Manjartz G. Magadi	FAS			Control No	: <u>FAIP-1A-1911-3</u>
Name: Pentua, what ing Process: Audited by: Noted by Position: Accordate Group/Shift: M/O Date/Time: In-12-19-19-34 pm Batch No.: 670.27.3	AGENCY	PKIMT		frois	(FRIII)
Name: Pantua Waing Process: auto camping Position: Associate Group/Shift: MI/O ID Number: 19-PK 1579 Date/ Time: 11-12-19 9:34 pm Batch No.: GTO 21-3 No. of Offense: Not offense Audit Findings: NOT Filipping SO P Details: Not using of white tog when encountered defect wrewire draw WRITTEN EXPLANATION Also po pi Chaina fantua ay ist audit sa hadahilanang hindi fi also gamanat ng white tag e naggulat ng white tag prong also po ay ahakatia ng Nite focus" distabat na core wite drawatit Ito po ay duhi lakin ping nakatimutang gamanit ng white tag finuna po Agaya ay gagamit ng pi ako ng white tag taxing. MRITTEN EXPLANATION Remarks/ Evaluation:	Please Sp	ecity:			G. Magadia
Position: Anociale Group/shift: M/B ID Number: 19-Pka1519 Date/Time: 11-12-19 9-34/pm Batch No.: GTO 27-3 No. of Offense: Ivt offence Superior Name: Alvary, Rowcong Audit Findings: NOT Following VOP Details: Not wring of white tog when encountered defect wrewire draw WRITTEN EXPLANATION Also po in Chaina Anthra ay we audit wa hadahilanang. Linad po aka gamamit ng white tag a nagculat ng white tag noong. Also po ay ankakita ng "his coon" distabari na "core wife drawnouth tag. Ito po ay dahil likin pring nakalimutang gunamit ng white tag. Granua po ngayan ay gagamit na pli aka ng white tag. May nakikita akang "NE" ichikahari. Remarks/ Evalyation:	Namo	0-1-1-10-1-0			Noted By:
ID Number: 19-PK 81579 Date/Time: 11-18-79 9-34y pm Batch No.: GTO 27-3 No. of Offense: 1rt offence Car Model/Line: Voucki Superior Name: Alvaru , Rowcog Audit Findings: NOT Fellowing VO P Details: Not wring of white tog when encountered defect corewine draw WRITTEN EXPLANATION Alka pa it than a gumanating white tag naggulating white tag naggu				auto crimping	/
Batch No.: 570 27.3 No. of Offense: 1st offence Car Model/Line: vower Audit Findings: No. Fillowing v.O.P Details: Not wring of white tog when encountered defect wrewire draw WRITTEN EXPLANATION Also po on anabolita og white tog a naggulat og white tag noong ako po on anabolita og "No 6000" chikahari na "care will drawnout". Ito po on dalad likha pang nakahamatang gunamit og white tag naggulat og white tag tawing nag nakakita akong "NG" (chikakari). Remarks/ Evaluation:			1000 cm		•••
Car Model/Line: Tauki Superior Name: Alvare, Prowing Audit Findings: Not Fillowing Sco.P Details: Not using of white tag when encountered defect corewire draw WRITTEN EXPLANATION Alka pe pi Chana Apartia ay Ivi audit ita hadahilanang innah pe ap gunamit ng white tag a naggulat ng white tag pe ay dahil lakin ping nakahianutang gunamit ng white tag ginamit ng white tag may nakakita akong NE. Ichikokari. Remarks/ Evaluation:					am
Audit Findings: NOT. Following WOP Details: Not uving of white tog when encountered defect corewire draw WRITTEN EXPLANATION Also pe of chains fanting as white tog a hadahilanang into the fag awant ng white tog a naggulat ng white tog awant has pen as a core wife drawaput. Itto po ay anakakita ng "No 6000" inikahari na "core wife drawaput." Itto po ay anakakita peng nakatinuntang gunamit ng white tag inay nakakita akong "No" inikahari. Remarks/ Evaluation:					••
Details: WRITTEN EXPLANATION Ake po si chaina fantea ay we avait sea hadahilanang hinadi po aho gumamit ng white tag si naggulat ng white tag noong ako po ay aakakita ng "hio 6000" shikahari na "core wice dicawaqut". Ito po ay dahil akin pong nakalinintang gunamit ng white tag simula po agayon ay gagamit na po ako ng white tag tuxing may nakikita akong "kie" ichikakari. Remarks/ Evaluation:		***************************************		Alvare, Rowen	9
WRITTEN EXPLANATION Ake po ei draina fantra ay ivi audit ira hadahilanang hindi po ako gumamit ng white tag e nagralat ng white tag noong ako po ay ankakita ng "hin 6000" dhikahari na "care wure drawrout" Ito po ay dahil likin pong nakalimutang gunamit ng white tag rimura pe ngayon ay gagamit na po ako ng white tag tuwing may makikita akong "Ne" (chikahari). Remarks/ Evaluation:		ngs: NOT. Followin	g (r.D.P		
WRITTEN EXPLANATION Also po ci franca fantra ay rai andit ra hadiahilanang hindi po ako gumamit ng white tag a nagrulat ng white tag noong ako po ay nakakita ng "Ni 6000" dikahari na "care wice dicanaout". Ito po ay dahil likin pong nakalinnitang gumamit ng white tag: Fianna po ngayan ay gagamit na po ako ng white tag tuming may makikita akong "Ne" rehikakari. Remarks/ Evalyation:	Details:	Not using of white	too when answer	tenad defeat	مرام مارم مارم
Ako po ci Anina fantia ay isi andit isa hadahilanang hindi po ako gumamit ng white tag a nagculat ng suhite tag noong ako po cay nakakita ng "hio 6000" shikahari na "care wice dicawaqut". Ito po ay dahil lakin pong nakalimutang gumamit ng white tag simula po ngayon ay gagamit na po ako ng white tag tuwing. May nakikita akong "NE" schikakari. Remarks/ Evalyation:		710) 171119 07 011170	, rog with enoun	rea acices o	brewire grawi
	ito po Linua may na	ay dahil akin paze po ngayon ay gagaw	Ala 6000" uhikakaci gnakalimutang u uit na po ako	na core wice do	aunout". te taa.
	hp				
sou Penalty based from the Hendbook.		Re	emarks/ Evaluation:		
		Sere Penalty	based from	FAP Handboo	k.
		/	Ma '	July 11	

Date & Time November	November 12 2019/09-33pm		Action Takon
	10,5010,00.00	illustration	ACTION I dReft
Shift & Group	NS/B		
odel	Suzuki Initial		
Line No.	TRD 180		
Name Pant	Pantua,Shaina	うながれる場合にはいるがくとははないけん	
ID No. 191	19PK31579	この かんくんと いく はい はい はい はい	
Batch No.	270		
Process Auto	Auto Crimping		
FAS or Agency: specify	PKIMT		
2-30 T W 00-2	Rowena Alvarez		
Audited by R.A.	R.A. Manjares	リングスト	
Reason/Risk:		がタイクターソ	
Audit Details	ब्द्यास्त्र ह		
Not following SOP Not using white tag when encountered core wire drawn out.	ore wire drawn		