



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines  
Tel No. : (043) 405 6388-89 / (043) 405 6407-08

**MEMORANDUM NO. HRADM**

TO : 18\_PK28828  
Taño, Kimberly ✓ *[Signature]*  
FROM : PKIMT Management  
SUBJECT : Notice for Suspension  
No. of Offense : 1st offense  
DATE : March 13, 2019

PKIMT	
ACKNOWLEDGEMENT FORM	
COMMENTS/ ASSESMENT	
No. Offense:	1st 1 DAY SUSPENSION APRIL 01, 2019 April 10 - DS
Line	Neco 2 - B
Jr. Staff	
Staff	<i>[Signature]</i>
ACKNOWLEDGE BY:	
MANAGER	<i>[Signature]</i>
Signature over Printed name/ Date	

This refers to the alleged offense(s) you have committed at 16-Feb-19 to name: Taño, Kimberly

**Violation Offense No.V**

**OFFENSES AGAINST COMPANY INTEREST**

**Section No. 14**

**Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work**

**Description:**

**Non-compliance on implemented countermeasure for customer claim received**

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

*[Signature]*  
PKIMT Management

Conforme: *[Signature]*

18\_PK28828

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines  
Tel No. : (043) 405 6388-89 / (043) 405 6407-08

**MEMORANDUM NO. HRADM**

TO : 18\_PK28828

Taño, Kimberly

FROM : PKIMT Management

SUBJECT : Notice to explain

No. of Offense : 1st offense

DATE : 12-Mar-19

This refers to the alleged offense(s) you have committed at 16-Feb-19 to name: Taño, Kimberly

Violation Offense No. V

**OFFENSES AGAINST COMPANY INTEREST**

Section No. 10

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

Description:

Non-compliance on implemented countermeasure for customer claim received

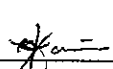
You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

  
PKIMT Management

Conforme:

  
18\_PK28828



FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)

## I ALERT WRITTEN EXPLANATION

<input type="checkbox"/>	FAS	<input type="checkbox"/>	MDHII
<input checked="" type="checkbox"/>	PKIMT	<input type="checkbox"/>	ADD EVEN

Control No: FALP - IA - 1012 - 074

U.  Arshad	 G. Magadia
Audited By:	Noted By:

Name: Taño Kimberly  
Position: Association  
ID Number: 12- PK 28828  
Batch No.: 244  
Car Model/Line: Nissan J2C Tomy / 6102

Process: Apprehension  
Group/Shift: B / ps  
Date/ Time: February 14, 2019 / 11:20 am  
No of Offense: 1st  
Superior Name: D. Curran & Perry

**Audit Findings:** Non-compliance to Implement Countermeasure For Customer Claim Received

**Details:** Associate did not conduct pressing on back of connector REC-BE-2F-SR before apply markings.

### WRITTEN EXPLANATION

AMINADO PO ANG NA MAY PAGKAKATAON NA HINDI  
LAKAT NG HARNESS NA DUMAAN SA AKIN AY NA 100% PRESSING  
ANG CONNECTOR NA RES-13F-2F-6R MAY MGA CONNECTOR PO ANG  
NALILIMUTAN O NAKAKALIKDAAN NA ISABAWA ANG PROCEDURE NA  
KINAKAILANGAN AT BILANG COUNTER MEASURE SISIGURADUHIN KO  
PO NA 100% KONG MAGAGANA AT SUNDAY LAKAT NG S.O.P  
AT CHECK POINTS NG BAWAT HARNESS NA INSPECT KO.

Please Issue I-R

**Remarks/ Evaluation:**

MUST ENSURE TO FOLLOW THE COUNTER MEASURE GIVEN AT ALL TIME.

Signature of Employee: [Signature]  
Date: 02-21-19

*[Signature]*  
A. ESCOBAR  
Jr Staff  
Date: 12-26-19

Staff  
Date: 02-26-19

Supervisor  
Date: 02-26-19

Manager \_\_\_\_\_  
Date: 2/28

17/11/19  
and



FURUKAWA AUTOMOTIVE SYSTEMS  
LIMA PHILIPPINES, INC.

Approved by: Reviewed by: Prepared by:

## SUMMARY OF RECORDS

Customer Claim No: K1808-0485 Line Number: 6102 Date Prepared: 08/06/2018

T. Maruoka

A. Rubio G. Magadia

J.A. Rivas

### 1. Product Information:

Customer: NISSAN Car Model: J02C  
Product No: 24079-5WK0A Lot No: 59LY21  
59KH24  
Production Date: 20/Jun/18 Serial No: 193  
Date Received: 3/Aug/18 NG Qty: 3

### 2. Initial Defect Assessment:

☐ POSSIBLE TO PASS DURING NORMAL OPERATION  
☒ NOT POSSIBLE TO PASS DURING NORMAL OPERATION  
REMARKS ON CAUSE:  
No risk found on our process. Cannot produce same defect using jigs used on FALP

Damaged Connector (RSS-BE-2F-GR)

### 3. Below is the summary of findings based on the initial data gathered for the claim defect:

ITEM	RECORDS			RESULT OF CHECKING	REMARKS																		
1	IRCS Record			No abnormality found on the process.	O																		
2	Repair Record			No repair record found	O -																		
3	4M Change Point (Initial and Final)			No 4M on the affected date	O																		
4	Initial Process Records (CCIS Data/ Setuato/ Error Data/ Actual Sample, etc.)			N/A																			
5	Attendance Table (Initial and Final)			No absent MP on the affected dates																			
6	Process Check (Initial and Final)			<p><u>PARTS SUPPLY</u></p> <ul style="list-style-type: none"><li>Affected connector is stored at a low level on parts rack.</li></ul> <p><u>SUB-ASSEMBLY</u></p> <ul style="list-style-type: none"><li>Connector jig on sub-assy is in good condition. No risk found.</li></ul> <p><u>ECT</u></p> <ul style="list-style-type: none"><li>ECT checker jig is in good condition.</li><li>Checker jig cannot hit the lock portion of the affected connector.</li><li>Closing of checker jig handle cannot damage the connector.</li></ul> <p><u>APPEARANCE</u></p> <ul style="list-style-type: none"><li>No marking was done on the affected connector after appearance inspection.</li><li>Failed to consider small harness product for Nissan J02C</li><li>However, as per interview to appearance inspector, she was already conducting same inspection method with engine harness since she was also assigned as inspector for engine harness and she knows that it is same connector.</li></ul>	O																		
7	Simulation			<ul style="list-style-type: none"><li>Simulation 1: Closed ECT checker handle with large force.</li><li>Simulation 2: Closed ECT checker handle with large force 12 times.</li><li>Simulation 3: Pushing of harness and then closing of checker handle.</li><li>RESULT: NO DAMAGE ON THE AFFECTED CONNECTOR</li></ul> <p>➤ Different orientation of connector cannot be inserted inside checker jig.</p>																			
8	Machine Record	ECT	Daily PM Repair	NO Problem found Last PM was on April 01, 2018 No Repair was done on affected checker for the affected month.	O O O																		
9	Past Trouble Check			<p>Already occurred 3 times. Not accepted as FALP responsibility since no risk was found during our process.</p> <table><tr><td></td><td>Date</td><td>Product</td></tr><tr><td>First Occurrence</td><td>May-17</td><td>J02C Engine</td></tr><tr><td>Installation of Foreign Material Checker Jig</td><td>Jul-17</td><td>J02C Engine and J02C Small</td></tr><tr><td>2nd Occurrence</td><td>Apr-18</td><td>J02C Engine</td></tr><tr><td>3rd Occurrence</td><td>May-18</td><td>J02C Engine</td></tr><tr><td>Latest Occurrence</td><td>Jun-18</td><td>J02C Small</td></tr></table>		Date	Product	First Occurrence	May-17	J02C Engine	Installation of Foreign Material Checker Jig	Jul-17	J02C Engine and J02C Small	2nd Occurrence	Apr-18	J02C Engine	3rd Occurrence	May-18	J02C Engine	Latest Occurrence	Jun-18	J02C Small	O
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3rd Occurrence	May-18	J02C Engine																					
Latest Occurrence	Jun-18	J02C Small																					
10	CCTV Check			N/A																			
11	Internal Defect Records (Initial and Final)			No same internal defect for the past 3 months																			
12	Sorting Result			600/600 sets are GOOD	O																		
13	ADDITIONAL REQUESTED DATA:			N/A	O																		

### 4. Containment Action / Immediate Action / Temporary Countermeasure in order to prevent outflow of the same defect:

- Provide OI on the special checking and marking method of RSS-BE-2F-GR. (08/04/2018)  
Put Marking on the connector same with engine harness
- Oriented all affected members on the contents of the provided OI. (08/04/2018)
- Post caution tag

### 5. Reflection to Quality System

- ☒ Process Failure Mode and Effect Analysis  
☒ Quality Control Plan  
☐ Risk and Opportunity Analysis  
☐ FINAL REPORT IS REQUIRED  
☐ FINAL REPORT IS NOT REQUIRED

### 6. Claim Status (refer to)

Handling of Customer Feedback Guidelines

- ☐ OPEN  
☐ CLOSED

### 7. Implementation Details:

PRODUCT NO.	LOT NUMBER	PRODUCTION DATE	REMARKS	Identification Mark on Polycard
24079-5WK0A	59TP78	02/08/2018	Starting lot Implementation on marking and proper checking of connector based on provided OI.	D

# 作業仕様書

顧客名 Customer  
NISSAN

車種 Car type  
J02C

発行日 Issued date  
02/09/2016

登録番号 Registration No

(5桁)

海外コード overseas code

件名 Subject

Method of checking the appearance condition of connector RSS-BE-2F-GR and then confirming the items.

特性 Characteristics

x

適用時期 Applicable period

発行日 Issued date

変更指示あるまで until instructed

発行理由 Issuance Reason

To clarify the method of inspection for the subject above

変更区分 Extension/delate

承認者 Approved by

審査 Checked by

発行者 Issued by

W/H種 W/H type

適用ハーネス品番 Applicable Harness Part No

QC-CSG

T. Maruoka

A. Rubio/G. Magadia

JA Rivas

HARN-EGI

24011-SWK0A product

【実施工程 Implementation process】

適用工程 Applicable process

Dimension, Appearance, Assurance Inspection

改訂 Revised

改訂年月日 Revised date

改訂理由 Revision Reason

承認 Approved by

審査 Checked by

発行者 Issued by

1) 材料準備 Material Preparation

2) 材料の品質確認 Quality Check of Material

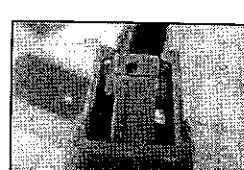
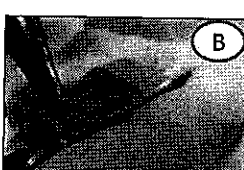
材料名 Material Name	部品名称 Part Name	数量 Qty	補足 Remarks

確認項目 Check item	判定基準 Judgment Standard	頻度 Frequency	管理方法 Method

3) 作業手順 Operation Procedure

作業手順と要領図 Operation procedure & manual

## Dimension Inspection Process



Special Check Item:

> Check for the condition of connector inside lock if it is

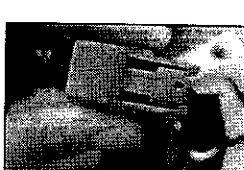
After checking for the condition of connector, proceed to applying Black Point Marking on the

Portion A: Sequence 24  
Connector no. 25

Portion B: Sequence 50  
Connector no. 23

Completed Status

## ECT Inspection Process



Special Check Item:

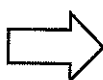
> After continuity test, check the condition of the affected connector inside lock

After checking for the condition of connector, proceed to applying Black Point Marking on the

Portion A: Connector no. 2

Portion B: Connector no. 36

Completed Status



ZEBRA MARKER  
BLACK  
1.0 mm

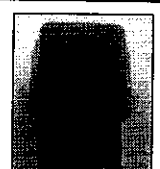
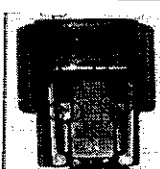
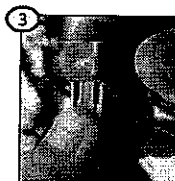
Registered Marker

## JUDGEMENT

## At Appearance Inspection Process



Compare actual harness with Master sample/Daily Sample  
Make sure to check:  
- Presence of black marking  
- Appearance and condition of connector  
- Press slightly the connector lock



Very hard to push/press. Almost NO movement.

Will move when pushed/pressed.

1. Presence of black marking is available
2. No damage on the connector.
3. Connector lock is hard to press
4. No foreign material inside connector.

1. Damaged/Deformed Connector
2. No black point mark available
3. No presence of foreign material
4. Connector lock lowers when pressed.

GOOD

NO GOOD

品質POINT Quality Point

No dents, damage, broken part found on the connector  
Connector inside lock is in good condition  
No missing black point mark  
Connector lock does not lower when pressed. (Hard to press)

## 6) 製品品質確認 Product Quality Check

工程 Process	確認項目 Check item	判定基準 Judgment Standard	頻度 Frequency	管理方法 Method
Appearance Process	Method of checking condition of connector RSS-BE-2F-GR presence of black point marking	*Check proper condition of connector RSS-BE-2F-GR *Connector lock is not damaged/deformed. *Connector lock must be difficult to press. Does not lower when pressed. *Check black mark properly as confirmation item. *No foreign material inside connector *Overall condition of the affected connector should be Good.	ALL	Visual Check

## 7) 不適品処置 Measure of nonconforming product

OSM-20CB502 外観検査作業標準に従い処置すること  
shall take a measure with Appearance Inspection Operation Standard ( OSM-20CB502 )