



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines
Tel No. : (043) 405 6388-89 / (043) 405 6407-08

MEMORANDUM NO. HRADM

TO : T9_PK34662
NAME : Magada, Anne Sherryl Cuzon
FROM : PKIMT Management
SUBJECT : Notice for Suspension
No. of Offense : 1st Offense
DATE : June 30, 2020

PKIMT ACKNOWLEDGEMENT FORM	
COMMENTS/ ASSESMENT	
No. Offense:	Act - 2 to 3 days Suspension
	July 16-17, 2020
	Suzuki Y2R Initial
Line/Shift	Suzuki Y2R Initial
ACKNOWLEDGE BY:	KATHERINE O. CABRERA
MANAGER	
Signature/Printed name/ Date	

This refers to the alleged offense(s) you have committed at 6/27/2020 to name: Magada, Anne Sherryl Cuzon

Violation Offense No. V

OFFENSES AGAINST COMPANY INTEREST

Section No. 10

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

Description:

Too much setting of wire on Heatshrink process

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:

PKIMT Management

Conforme: 1 T9_PK34662


FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)



Service Support Building (SSB), Administration Area, Lot 14, Phase 1-A, FPIP, Sto. Tomas, Batangas, Philippines
Tel No. : (043) 405 6388-89 / (043) 405 6407-08

MEMORANDUM NO. HRADM

TO : 19_PK34662
NAME : Magada, Anne Sherryl Cuzon 
FROM : PKIMT Management
SUBJECT : Notice to explain
No. of Offense : 1st Offense
DATE : 29-Jun-20

This refers to the alleged offense(s) you have committed at 27-Jun-20 to name: Magada, Anne Sherryl Cuzon

Violation Offense] V

OFFENSES AGAINST COMPANY INTEREST

Section No. 10

Omission or commission of an act in connection with or against the policies & procedures, SOPs, set work guidelines & to the particular duties and responsibilities inherent to the employee's work

Description :

Too much setting of wire on Heatshrink process

You are hereby given 5 days upon receipt of this letter to explain in writing why you should not be given a disciplinary action for such offense. Failure to comply would mean you voluntarily waive your right to due process and the company has no recourse but to implement the penalty provided for based in our company rules and regulations.

This is for your guidance and strict compliance.

NOTED BY:


PKIMT Management

Conforme: 

19_PK34662

FURUKAWA - Production Operator

(Please attach your written explanation upon returning of this letter)

6/29

As you know SUZUKI line claim happen RAYCHEM tube circuits problem.
 I understand why happen.
 Maybe anytime they are doing double and triple.
 So many time insert to machine, tube is melting more than standard, it will be soft.

I-Alert Daily Line Audit Report		
CUSTOMER: Suzuki		
Date & Time	June 27, 2020/127	Illustration
Shift & Group	DS/A	
Car Maker/ Model	Suzuki Y2R	
Line No	Initial	
Name	Magada, Anne Sheryl	
ID No	19-PK34662	
Batch No	271	
Process	Heatshrink	
FAS or Agency specify	PKIMT	
Person Informed	MGutierrez	
Audited by	RAManiarez	
Reason/Risk		
Audit Details		
Not Following SOP		
Too much setting of wires on heatshrink process		
OK 1 set NO 2 sets		
OCA-097-00		

It same as NISSAN market problem.
 Does FALP want more complicated POKAYOKE? Like high voltage inspection?
 Pls understand FALP can not keep standard so other Vietnam plant also add no meaning complicated inspection.

Keep rule, keep attitude. — Sri Kishimoto - FAS

PKIMT - Magada, Anne Sherryl Cuzon 19-PK34662

3rd time audit by ialert

#Follow up on 1st & 2nd ialert audit penalty.

Comment - 2 earnings



OFFENSE: _____

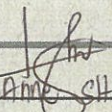
DATE: 06/29/2020

WRITTEN EXPLANATION:

Ako po si Magada, Anne Sherry, ay na-onat sa process na Heat Shrink noong June 27, 2020, dahil po diyanon ko po ito at hindi sumunod sa standard on process. Dalawa po inilagay ko dahil po gusto po agad matapos sa process.

Countermeasure:

Ayusin ko na po ang trabaho ko, susunod na sa jr. staff at staff ayusin ko ang sop,


MAGADA, ANNE SHERRY C

Signature over Printed Name / Line