



Full Name:	(Last Name) <u>De Guzman</u>	(First Name) <u>Mary Jane</u>	(M.I.) <u>M.</u>	Date:	<u>09-13-19</u>
I.D #:	<u>13-1606027</u>			Batch #:	<u>265</u>
Position:	<u>Associate</u>			Line # / Group:	<u>1007</u>
SCORE: <u>6/10 = 100%</u>				EVALUATION:	<u>PASSED</u> FAILED
NOTE: PASSING RATE IS 100%					

Essay questions.

1. What is your idea about abnormality?

Something that is different from usual condition, can sometimes be a small matter which may lead to severe cause or failure defective product.

2. Write down some examples of the possible defects that you might encounter in your process.

bend terminal wrong use of parts missing ~~term~~<sup>ms</sup> option taping  
damage grommet damage conductor foreign material  
expose wire wrong view of clamp  
deform terminal

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

1. Stop the operation
2. Pull/Push andon light to call the attention of Jr. Staff
3. click NG button on IRCS
4. Fill up Final Assembly Inspection Record and put X mark
5. Fill up defect tag and details of defect
6. If theres a passed tape removed and stick at backside of the defect tag
7. Attach defect tag at defective portion
8. Endorse to the responsible person.

4. What are the possible effects if defective wire harness is fitted in the car?

it may cause to malfunction of the car.

5. What are your reasons for doing such violation?

because ~~of~~<sup>ms</sup> it is near from the outside part of connector I didn't think that will damage the part.

6. What will happen in the company if there are lots of customer claims?

the company will have a lot of expenses but less income.

**SURVEY FORM**

**What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?**

*Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?*

**Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)**

*Mangyaring pumili ng limang katagorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)*

☒ **2 Due to delay operation**

*Dahil sa pagkaantala ng operasyon.*

☐ **Unwillingness to do their job.**

*Hindi interesado sa kanilang trabaho*

☐ **Always think that quantity must comes first.**

*Laging iniisip na ang BILANG ang dapat na mauna.*

☐ **Because they want to.**

*Dahil gusto nila.*

☐ **Because they find the company/management not worthy to be followed of.**

*Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.*

☐ **1 They find the SOP hard to follow.**

*Nahihirapan silang sundin ang mga SOP.*

☒ **3 Unaware of the penalties that will likely to be given after every violations**

*Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.*

☐ **Management tolerates their acts.**

*Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.*

☐ **Different instruction of the superior.**

*Paiba-iba ang tagubilin ng superior.*

☒ **5 Unaware of the "SOP"**

*Hindi aware sa "SOP"*

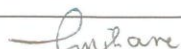
☐ **To be able to target the production efficiency.**

*Para makamit ang production efficiency*

☒ **4 As seen from other co-workers.**

*Nakikita sa kapwa empleyado.*

**Others (Pls. specify)**

  
**MARY JANE M. DE GUZMAN**  
SIGNATURE OVER PRINTED NAME

DATE


## PLEDGE OF OBEDIENCE

Ako si, Mary Jane M. De Guzman, nagtatrabaho bilang Associate ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng akin superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.

  
Mary Jane M. De Guzman  
Lagda sa ibabaw ng pangalan

09-13-19

Petsa