



*(Please attach your written explanation upon returning of this letter)*

# I-ALERT WRITTEN EXPLANATION



FAS

Control No:

FALP-1A-2102-684



AGENCY

Please Specify: PKMT

<i>P. Monique</i>	<i>K. Hernandez</i>	<i>J. Reyes</i>
Audited By:	Checked by:	Noted By:

Name: Jerome Rivera  
 Position: associate  
 ID Number: 18PM 29023  
 Batch No.: 104  
 Car Model/Line: Suzuki 401/5116

Process: Torque  
 Group/Shift: NC-PB  
 Date/ Time: Feb. 9, 2021/ 4:50  
 No. of Offense: 1st  
 Superior Name: A. De Guzman

Non-compliance Reference/Document Control Number:

FALP - Operational Instruction

## Details of Audit Findings:

oil protector at hanger

Advance putting of markings / Associate conduct advance putting of markings

## WRITTEN EXPLANATION

Nag-suspect po ako sa 3D dimension dahil tambak pa siya at walang asan  
alok ng harness.

## REMARKS/ EVALUATION



i-Alert written only



Agency/FALP Written Only(based on handbook)



Need day/s suspension(based from handbook & Memo for Major Non-compliance).

<i>Jerome Rivera</i>	<i>A. De Guzman</i>	<i>Charm O's</i>	<i>A. De Guzman</i>	<i>V. No. 12</i>
Employee	Jr Staff	Staff	Supervisor	Manager
Date: <u>12-15-21</u>	Date: <u>02-17-21</u>	Date: <u>2-17-21</u>	Date: <u>02/22/21</u>	Date: <u>2/24/21</u>