

|                            |                       |                           |                  |                 |                             |
|----------------------------|-----------------------|---------------------------|------------------|-----------------|-----------------------------|
| Full Name:                 | (Last Name) <u>Ac</u> | (First Name) <u>Reann</u> | (M.I.) <u>D.</u> | Date:           | <u>8/19/19</u>              |
| I.D #:                     | <u>14-01718</u>       |                           |                  | Batch #:        | <u>19</u>                   |
| Position:                  | <u>Jr. Staff</u>      |                           |                  | Line # / Group: | <u>5123 / P04</u>           |
| SCORE: <u>6/6 = 100%</u>   |                       |                           |                  | EVALUATION:     | <u>PASSED</u> <u>FAILED</u> |
| NOTE: PASSING RATE IS 100% |                       |                           |                  |                 |                             |

Essay questions.

1. What is your idea about abnormality?

Abnormality is the state that is different from usual condition.

2. Write down some examples of the possible defects that you might encounter in the production.

|                          |                             |                             |
|--------------------------|-----------------------------|-----------------------------|
| <u>cross wire</u>        | <u>damage terminal</u>      | <u>insulation lowering</u>  |
| <u>damage connection</u> | <u>terminal deformation</u> | <u>long short bandwidth</u> |
| <u>missing parts</u>     | <u>wire use of parts</u>    | <u>exposed wire</u>         |
| <u>missing wire</u>      | <u>damage insulation</u>    | <u>dimension defect</u>     |

3. What are you going to do when you encounter abnormality in inspection process? Please write down the steps.

- Stop the operation
- Push / Pull the andon light to call the attention of Jr. Staff
- Click the NC button on the HES system
- Fill up the first present inspection record and put x Mark
- Fill up the defect tag and details of defect.
- If there is a package, remove it then stick at the backside of defect tag
- Attach to the defect position
- Endorse to responsible person.

As a leader how will you perform your part in the "Quality Fullwork System".

If NC occurs, Jr Staff will verify the problem, reset the andon and conduct meeting. Bring the defective harness to repair area. Conduct checking and conduct investigation, make an immediate action and formulated counter-measure

4. What are the possible effects if defective wire harness is fitted in the car?

it can cause malfunction of the car, it can also cause car fire and explosion.

5. What will happen in the company if there are lots of customer claims?

Find another supplier. The customer will not trust us again, and make for other. It can cause a lot of cost to the company that brings it down.

6. What is the meaning of "Always think that the next process is the customer."?

is that whenever you are in the process, you must produce a 100% good quality and satisfaction to your next.



SURVEY FORM

**What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?**

*Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?*

**Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5. (top 1 means the main reason)**

*Mangyaring pumili ng limang kategorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)*

- ☒ **1 Due to delay operation**  
*Dahil sa pagkaanta a ng operasyon.*
- ☐ **Unwillingness to do their job.**  
*Hindi interesado sa kanilang trabaho*
- ☒ **2 Always think that quantity must comes first.**  
*Laging iniisip na ang BILANG ang dapat na mauna.*
- ☐ **Because they want to.**  
*Dahil gusto nila.*
- ☐ **Because they find the company/management not worthy to be followed of.**  
*Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.*
- ☒ **4 They find the SOP hard to follow.**  
*Nahirirapan silang sundin ang mga SOP.*
- ☐ **Unaware of the penalties that will likely to be given after every violations**  
*Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.*
- ☐ **Management tolerates their acts.**  
*Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.*
- ☐ **Different instruction of the superior.**  
*Paiba-iba ang tagubilin ng superior.*
- ☒ **5 Unaware of the "SOP"**  
*Hindi aware sa "SOP"*
- ☒ **3 To be able to target the production efficiency.**  
*Para makamit ang production efficiency*
- ☐ **As seen from other co-workers.**  
*Nakikita sa kapwa empleyado.*

Others (Pls. specify)

  
SIGNATURE OVER PRINTED NAME

8/12/19  
DATE

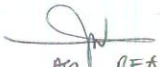
## PLEDGE OF OBEDIENCE

Ako si, Reann Asa, nagtatrabaho bilang Jr. Staff ay nangangako na

(Sabihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng akin superyor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpormiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.

  
ASA, REANN  
Lagda sa ibabaw ng pangalan

8/19/19  
Petsa