



Full Name:	(Last Name) <u>Albanica</u>	(First Name) <u>Leomarco</u>	(M.I.) <u>A.</u>	Date:	<u>12/11/2020</u>
I.D #:	<u>BE-18524</u>			Batch #:	<u>306</u>
Position:	<u>Production Associate</u>			Line # / Group:	<u>4102 / TOYOTA</u>
SCORE: <u>6/6 = 100%</u>				EVALUATION:	<u>PASSED</u> <u>FAILED</u>
NOTE: PASSING RATE IS 100%					

Essay questions.

1. What is your idea about abnormality?

State that is different from usual condition.

2. Write down some examples of the possible defects that you might encounter in your process.

Bad Terminal
Cross wire
Wrong Terminal
TBO

Wrong Insert

3. What are you going to do when you encounter abnormality in your process? Please write down the steps.

- 1 Stop the operation
- 2 Push/Pull and/or light button to call the attention of Jr. Staff.
- 3 Click the NG Button in the IRCs
- 4 Fill up the Final Assembly Inspection Record and then put the mark "X".
- 5 Fill up the Defect Tag and defect details.
- 6 If there's a parcel tape remove it and stick to the backside of defect tag.
- 7 Put the defect tag to defect portion
- 8 Endorse to the responsible person.

4. What are the possible effects if defective wire harness is fitted in the car?

May cause short circuit or burning. Can lead to malfunctioning.
Can cause lights to suddenly turned off. Can cause wiper not to
move.

5. What are your reasons for doing such violation?

I'm not being aware of what I'm doing in my process,
I forgot the standard methods of inspecting harness. They tell me
to do what I'm not authorized to do.

6. What will happen in the company if there are lots of customer claims?

the customers will lose their trust to the company.

SURVEY FORM

What are the main reasons why Associate or Expert & Jr. Staff (SL/LL) are tempted to oppose the Standard Operational Procedure in their area causing defective products in the line?

Ano ang mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay natutuksong hindi gawin ang Standard Operating Procedure sa kanilang linya na nagiging sanhi ng mga sirang mga produkto sa linya?

Please choose five category why Associate or Expert & Jr. Staff are tempted to oppose the "SOP". Write the number from 1~5 (top 1 means the main reason)

Mangyaring pumili ng limang kategorya para sa mga pangunahing dahilan kung bakit ang mga Associate or Expert & Jr. Staff (SL/LL) ay hindi gawin ang "SOP". Isulat ang numero mula sa 1~5. (Top 1 ay nangangahulugan na ang pangunahing dahilan)

☐

Due to delay operation

Dahil sa pagkaantala ng operasyon.

☐

Unwillingness to do their job.

Hindi interesado sa kanilang trabaho

☒

Always think that quantity must comes first.

Laging iniisip na ang BILANG ang dapat na mauna.

☒

Because they want to.

Dahil gusto nila.

☐

Because they find the company/management not worthy to be followed of.

Dahil sa tingin nila ay hindi kasunod-sunod ang mga patakaran ng kumpanya at ang mga nangangasiwa nito.

☐

They find the SOP hard to follow.

Nahihirapan silang sundin ang mga SOP.

☒

Unaware of the penalties that will likely to be given after every violations

Hindi nila alam ang mga posibleng parusa sa bawat pagsuway na kanilang ginagawa.

☐

Management tolerates their acts.

Hinahayaan/Kinokonsente ng mga namamahala ang kanilang mga maling gawain.

☒

Different instruction of the superior.

Paiba-iba ang tagubilin ng superior.

☐

Unaware of the "SOP"

Hindi aware sa "SOP"

☒

To be able to target the production efficiency.

Para makamit ang production efficiency

☐

As seen from other co-workers.

Nakikita sa kapwa empleyado.

Others (Pls. specify)

Leomarc A. Albania

SIGNATURE OVER PRINTED NAME

12/11/2020

DATE


PLEDGE OF OBEDIENCE

Ako si, Leomarro A. Albania, nagtatrabaho bilang Production Associate ay nangangako na

(Sakihin ang pangalan)

(Sabihin ang Posisyon)

ako ay susunod sa mga panuntunan at regulasyon ng FALP, sa pagtupad ng aking tungkulin at responsibilidad bilang isang responsable, mahusay at epektibong miyembro ng aking linya, grupo, departamento at ng buong FAS Company. Ako ay nangangako na gagampanan ko ang aking trabaho gayundin ang mga gawain na ibinigay sa akin ng aking supervisor ng may mataas na konsiderasyon sa mga standard operating procedures at hindi kailanman ikukumpurmiso ang pangangailangan ng kustomer, kalidad ng produkto at kaligtasan ng bawat empleyado.


Leomarro A. Albania
Lagda sa ibabaw ng pangalan

12/11/2020

Petsa