


**FURUKAWA AUTOMOTIVE SYSTEMS LIMA PHILS. INC.**

Lima Technology Center, Lipa City, Batangas

# INCIDENT REPORT FORM

ID Number: <b>18-03891</b>	Complete Name: <b>Mariely L. Peregrina</b>	Section: <b>PD-PD4-SUZUKI</b>	Date of Incident: <b>April 28, 2019</b>	Date Issued: <b>May 30, 2019</b>
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Part 1: (To be filled-in by the Immediate Superior)

## INCIDENT REPORT

On April 28, 2019, it was reported that you allegedly conducted Non-Compliance on INSERT-PULL method conduct advance insertion of 4 wires on connectors as reported by I-Alert member named L.Cabataña.

In view of the above, please explain in writing within 5 days why no disciplinary action should be imposed on you for violating the memorandum #HRGA-2018-04-14 Penalty for Major Non-Compliance.

The allege offense maybe punishable by 1 to 5 days suspension for 1<sup>st</sup> offense.

(Please explain in writing within \_\_\_\_\_ hours/days upon receipt of this report. Failure to do so, means you have waived your right to be heard.)

## FREQUENCY OF OFFENSE

<input type="checkbox"/> 1 <sup>st</sup> Offense	<input type="checkbox"/> 2 <sup>nd</sup> Offense	<input type="checkbox"/> 3 <sup>rd</sup> Offense	<input type="checkbox"/> 4 <sup>th</sup> Offense	<input type="checkbox"/> 5 <sup>th</sup> Offense
Issued by: <i>E. Sabillon</i> <b>E. Sabillon</b> Immediate Superior Signature over Printed Name	Noted by: <i>Katherine O. Cabrera</i> <b>Katherine O. Cabrera</b> Manager Signature over Printed Name	Received by Employee: <i>Mariely L. Peregrina</i> <b>Mariely L. Peregrina</b> Signature over Printed Name	Date Received: <b>05-30-2019</b>	

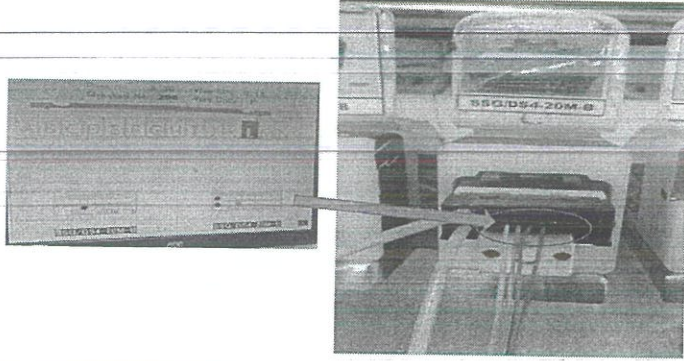
Part 2: (To be filled-in by concerned employee)

## EXPLANATION

Ako po si Mariely Lutab Peregrina ng Suzuki YLP-Floor 511, na nahuli sa support po sa YSA 5114, nahuli po ako na nag-advanced insertion sa kadahilanan po na marami ang insertion at bukod po dun yung nirurun nilang product ay big product po. Di ko po inaasahan na mangyare po ang gantong offense. Ipagpaumamkin nyo po na nagawa ko ang pag-advanced insertion. Hinding hindi ko na po ulitin.

<i>Mariely Lutab Peregrina</i> <b>MARIELY LUTAB PEREGRINA</b> Employee Name Signature over Printed Name	Date prepared: <b>05-30-2019</b>	<i>K. Cabatana</i> <b>K. CABATANA</b> Explanation received by: Signature over Printed Name	Date Received: <b>06-01-19</b>
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## i\_Alert Audit Report

Car Model / Line No.	Suzuki / 5114	Picture	Action Taken
Date / Time	April 28 2019 / 03:15pm		
Name / ID No.	Mariely Peregrina / 18-03891		
Shift / Group	DS / A		
Batch No.	116		
Process	Sub assy		
FAS or Agency: specify	FAS		
Person Informed	L. Lumayag		
Audited By:	L. Cabatana		
Details			
Non-compliance on INSERT-PULL method Conduct advance insertion of 4 wires on connector SSS/ DS4-20M-B. wire color: P/ V/i Br/ R/			