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I am one who can work very well both, as an individual and in a team. Hard work and enthusiasm are the two pillars that define the work that I do. With that, I have been able to work in situations even when minimal direction has been offered. Creating solutions to meet changing business demands is something I have been doing and am very comfortable with. I enjoy working with figures and have a high attention to detail. I have experience with both US GAAP and IFRS reporting standards. Being proficient in Microsoft Dynamics (Great Plains & Solomon) and SQL naturally makes me a fit for a Finance position.

## **Professional Experience**

### **The Unity Group of Companies Pte Ltd - Associate**

**September 2016 – till date**

An Associate in the Due Diligence team that focuses on the Marketing Vertical of Venture Capital. I am the lead with 3 colleagues in my team. The Team manages the entire due diligence process for the potential companies seeking to join The Marketing Group Plc (Ticker:TMG), a global marketing and advertising agglomeration listed on Nasdaq First North comprising of 23 subsidiaries across 46 offices in 10 countries.

My responsibilities are as mentioned below:

#### **Analytical Skills**

- Conduct due diligence and highlight key findings such as negotiation points and technical accounting matters through for senior managements and board of directors.
- Formulate, recommend and present target's industry, quality of earnings, assets, revenue streams and cost drivers to identify any business, operational and financial impact on the potential deal. Research and analysis on growth, competitors and industry overview for potential acquisitions
- Built financial models with projections and opportunity summaries, using EBITDA figures with the multiples methodology for valuation of the target companies, as well as identifying and mitigating issues and potential synergies with existing subsidiaries within TMG.

#### **Relationship Management**

- Oversee the DD operations in my team, allocation of projects in the team upon analyzing bandwidth of each member and ensuring that deliverables are in accordance to the "Project Management Timeline".
- Facilitate and manage deal execution process with clients, outside legal counsel, consultants and government agencies to perform legal due diligence on prospective companies.
- Oversee, maintain, and update the Customer Relationship Portal (Hubspot) for Initial Public Offerings.
- Key component of negotiation with clients, relationship managers and investors on valuation.

## **Key Achievement**

- Led the M&A projects and effectively grew the number of subsidiaries for TMG from 13 to 19 within 4 months, effectively increasing EPS from 32.3 cents to 36.5 cents, representing a 13% increase.

### **FPT Far East Pte Ltd - Business Analyst**

**February 2016 – April 2016**

This was a contract supervisory position where a team of 3 people were reporting to me. I coordinated the migration of an accounting software from Peachtree Accounting to Pronto Accounting Software. I had to oversee their entries with reference to Purchases, Inventory and Invoices. I also covered the full spectrum of accounting duties - Payroll, GST, Treasury and Month End Duties.

## **Key Achievements**

- Consolidated the Income Tax returns (IR8As) of 18 employees to IRAS in very limited time (5 days).
- Ensured the GL ending balances were “True” both pre-migration and post migration. Worked on mapping of GL accounts for migration of data over to Pronto.
- Successfully coordinated migration of data from Peachtree to Pronto – which went “live” on 1st of April 2016.
- Effectively resolved conflicts between individual needs and requirements of the organization and provided management with accurate information concerning the strengths and weaknesses of employees.
- Cleared three months’ amount of backlog in a span of three weeks.
- Developed new processes to improve workflow and reduce lead time to get quotes and purchases approved.
- Ensured the GL ending balances were “True” both pre-migration and post migration.

## **KCG Asia Pacific Private Limited - Finance Analyst (Previously GETCO, a High Frequency Trading Company)**

**December 2010 – November 2015**

KCG was formed as part of an acquisition between GETCO Asia Pte Limited and Knight Capital, on July 1<sup>st</sup> 2013. I joined GETCO as an Accounts Associate and was promoted in July 2013 to a Finance Analyst. My key responsibilities included the following:

### **Analytical Skills**

- Provide commentary for month on month and quarter on quarter variances for Management reporting in Asia (Australia, Hong Kong and India).
- Weekly and monthly SGX Reporting, thereafter analyse symbols traded for in that period.
- Responsible for monthly profitability report where, employee’s time were allocated to the six different trading countries to derive the net income.

### **Taxes**

- Key liaison with Tricor, Deloitte, PWC on payroll, corporate tax, employee tax matters.
- Ensure compliance with GST regulations in Singapore and Australia.
- Worked with Tax Advisor to file the Corporate Tax for Australia-FYA 2015.
- Prepare and submit annual remuneration and benefits data to payroll provider for local employee taxes.
- Collation of remuneration/benefits data to external agent for expatriate taxes.

### **Relationship Management**

- Key point of finance contact for external auditors, tax agents, RMs of banks and vendors.
- Key point of contact for Traders and Managing Director; requisition for a new colocation space, budgets to trade at new exchange/location.
- Trained a colleague from Hong Kong office on the usage of accounting system.
- Mentored a colleague who assisted me with Month End and AP processes.

### **Treasury**

- Execute Global Treasury Team’s advice, pull funds from Brokers and then FX it to currency required at Spot Rate.
- Ensured all direct debits/standing orders are up to date and accurate, reconciliations of cheques, and remittance/payment queries.
- Payment of invoices in multiple currencies across various entities across Asia/U.S entities.
- Cash flow projections for Singapore, Hong Kong and Australian entities.
- Reconciliation of 11 operating bank accounts (including SGD, HKD, AUD, USD and INR currencies) across 4 different entities – monitoring cash and advising Global Treasury team of relevant funding needed.

### **Reporting and Audits**

- Held a leading role in preparation of regional financial statements (SG, HK, AU).
- Monthly Regulatory Reporting for Australia – AFSL Report.
- Prepared and submitted the Weekly and Monthly SGX Reporting.

### Month-End Responsibilities

- Balance sheet reconciliations, including intercompany balances between global entities, in currency and USD.
- Booking accruals and pre-pays for all Asian entities.
- Execution and clearing fees accruals and reconciliations.
- Book technology infrastructure accruals/pre-pays for Asian entities.
- Reconciled expat housing/travel allowances against receivables.
- Management fee re-charge to other entities.
- Final review of credit card once it has been reconciled and then posting to ledger.

### **Key Achievements**

- Involved in forecasting cash flow for projects deemed necessary by the Operations and Infrastructure departments. Prepared budgets for each project and analysed availability of resources so as enable better efficiency of Capital Equipment (CAPEX).
- I have been part of a company acquisition and have been the point person for integrating Accounts Payable functions, establishing one invoice system with credit terms for increased efficiency, re-negotiation of terms of engagement. Moving from two separate ledgers onto one and performing balance sheet reconciliations to ensure all accounts were mapped over correctly.
- Worked on setting up offices in Australia, Hong Kong and India.
- Facilitated setting up of new branches operations in Asia, ensure adherence to financial obligations in each country.
- Managed and maintained Global Bank relationships and Cash Flows for entities in Hong Kong, Singapore and Australia.

### Qualifications and Accreditations

**CPA candidate – currently sitting for the CPA examinations**

**Bachelor of Science (Hons) in Business & Management Studies/Accounting & Finance – (March 2008 till March 2011)**

University of Bradford – Second Class Honors

Marital Status: Married

Languages: English and Hindi (Fluent - Written and Spoken)

Malay (Fluent – Spoken only)

Mandarin (Basic - Spoken only)

### Part time Positions while pursuing Degree

**Curtin Education Centre Pte Ltd – Accounts Officer**

**Nov 2008 – Nov 2010**

Key responsibilities in this role included:

- Responsible for the management and generation of the agents' commission payments and ensure integrity of the data in relation to commission calculation.
- Raise general ledger payments, receipts and journals for month end closing including payroll.
- Reconciliation of balance sheet items, cash, accounts payables and accounts receivables.

**Servicepoint Media Solutions Pte Ltd - Accounts Executive**

**May 2005 – November 2008**

Key responsibilities in this role included:

- Assisted with month end closing and responsible for preparation of Sales Report, Final Demands, Contrasts and filing to Small Claims Court
- Improved the efficiency of Stock Takes, by introducing Minimum Quantity stock levels.
- Efficiently managed Credit Collection by introducing monthly mailing of statements, calling customers and sending out CTCs; resulted in the average aging balance decreasing from 90 to 120 to 60 to 90 days thereafter.