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个人信息:

政治面貌: 党员

英语水平: 英语专业八级

学历: 硕士研究生

民族: 汉

籍贯: 山东临沂

婚否: 未婚

教育背景和技能:

2013.9- 2015.7

对外经济贸易大学

金融学专业

硕士

(导师: 梁艳芬 商务部世界经济研究所所长)

2008.9- 2012.7

北京第二外国语学院

国际经济贸易专业

学士

法学专业

(辅修)

硕士主修课程: 高级公司金融, 高级财务管理, 会计学, 国际金融管理, 财务报表分析, 能源政策与法律

本科主修课程: 金融学, 国际贸易, 会计, 财务管理, 财政学, 商务谈判, 国际物流, 管理学, 国际金融

本科辅修课程: 法理学, 民法, 刑法, 经济法, 知识产权法, 商法, 国际经济法

校内、外实践活动:

2009.09-2010.09

北京第二外国语学院

团总支副书记

- 举办纪念“一二九”六大高校逐鹿京城定向越野活动, 拉到 8000 元活动赞助

- 因学生工作突出, 获得校级“优秀团干部”荣誉, 并留任院团总支副书记半年, 受到老师好评

中文辩论协会 部长

- 积极参与并组织校内校际中英文辩论比赛, 因表现优异, 曾三次带领校辩论队打入北京市大学生辩论联赛决赛, 获得校级“最佳辩手”的荣誉称号

2014.03-2015.03

和君商学院 (第七届)

学员 (董秘方向)

(师从: 王明夫先生, 中国著名的战略咨询专家和投资银行专家)

- 成功通过四笔二面, 以优异的成绩进入和君商学院 (录取比例为 13: 1), 成为第七届学员之一, 学习了有关于董秘和金融管理的知识, 形成“产业+管理+资本+国势”的知识结构

实习经历:

2013.12-2014.07

摩根士丹利华鑫基金管理有限公司

财务部、渠道业务部

- 进行定投宣传的信息统计, 协助翻译并制作营销诊断的英文 PPT, 对股票型基金进行筛选工作
- 其他大区财务报销的审核和提交, 系统流程审批

2013.07- 2013.09

乾道私募基金

金融研究院

- 协助行业研究员进行行业信息的采集与处理, 查找公司股价和股票总数, 收集年报信息
- 翻译并校对了 10 万字的有关 PE 和对冲基金的相关材料, 加深对于阳光私募和对冲基金的了解

2012.07-2012.09

中国建设银行 山东省分行

信用卡部

- 分析高端客户身边潜在资源, 撰写 5 万字分析报告, 实时跟进更新高端客户的基本信息
- 对固定资产登记、冻结账户核销信息进行整理汇总, 撰写的汇报文件受到领导的认可与好评

荣誉及资格证书:

- 2010 年度的“国家奖学金”、市级“三好学生”, 多次获得校级一、二等奖学金, 校级“优秀团干部”、“优秀团员”称号
- 英语: 一次性通过英语专业八级考试, 英语专业八级口语
- 金融相关证书: 银行从业资格证、证券从业资格证、CFA level 1

科研专著:

2010.03-2011.10 市级科研项目“跨文化交流人才培养模式”

- 北京市市级科研项目, 荣获北京市“优秀科研项目奖”
- 我参与设计英文部分调查问卷和数据统计部分, 调查问卷成功回收率达 90%

2010.09-2010.10 2010 年全国“高教社杯”大学生数学建模大赛

- 北京赛区甲组成功参赛, 获得北京赛区优胜奖
- 我作为北京第二外国语学院唯一的参赛队的成员之一, 负责模型构建与设计、统计数据检测部分

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Beijing, P.R. China. 100029

Education Background

2013.9~2015.7 **University of International Business and Economy**

Master of Science in Finance (MSF), major in finance

2012.9~2008.7 **Beijing International Study University**

Bachelor's degree in Economics, major in international trade and economy

Professional Experience

2013.12~2014.7 **Morgan Stanley Huaxin Asset Management Co., Ltd**

[Finance Department、Channel Sales department Internship]

- ◆ Make the information statistics on automatic investment plan of mutual fund, produce the marketing diagnosis PPT, and translate the English materials of the fund products
- ◆ Filter the information about finance and funds and screen stock fund with the Wind Database
- ◆ Assist in the management of inventory of the whole funds

2013.7~2013.9 **Qian Dao Private Equity Fund**

[Associate Industry researcher]

- ◆ Assist in the Industry researcher to have the acquisition and processing of the industry information, which greatly improved my ability of financial report analysis, deepened my understanding of the research work in the related industry
- ◆ Interpret and proof-read related English materials about PE and hedge fund in 100 thousand words, which deepens my understanding of PE and the hedge fund

2014.5~2014.6 **H&J Consulting Limited Company**

[M&A Team Internship]

- ◆ Make the valuation analysis of the East Garden Company, have multiples interviews with customers, which builds my the question processing ability and the strain capacity
- ◆ Assist in making the buy-out related PPT which improved my communication abilities

Certificates and Skills

Language: English: pass the TEM-8、TEM-8 (oral English)

Cantonese: primary level

Honors and Scholarships:

- ◆ achieved the "three good" student of the city level
- ◆ won the second-class scholarship and third-class scholarship for 2 times respectively, and won the school "Outstanding Cadres" and "outstanding member" title

Financial Certificates:

- ◆ achieved Certification of China Banking Professional
- ◆ achieved The Securities Qualification Certificate、CFA level1

Extracurricular Activities

2014.03~present **He Jun Business School**

- ◆ pass four written examinations and two face to face interviews, and become one of the students of the Seventh Session of the He Jun Business School, the admission ratio is 13:1.

2009.9~2009.10 **Personnel Department Oral Interpreting Training Level II**

- ◆ take part in the Oral Interpreting Training Level II held by Personnel Department, and won the "excellent trainer" title

2010.7~2010.9 **International Youth Leadership Training Camp**

- ◆ involved in the leadership training, such as compressive strength, self-management
- ◆ successfully completed the graduation works, and held the personal speech