

Meeting Minutes – Fifteenth Meeting

5th of February 2016

MEETING START TIME: 2.00pm

MEETING PARTICIPANTS:

Daniel Blackwell

Jędrzej Stęczyński

Farbas Miah

UNABLE TO ATTEND:

N/A

Overview:

For this meeting we looked at the rules and instructions given to us by the clients for the categorisation of patients and the generation of a lookup table. We worked to understand what was being asked of us to automate this job. An email was sent back to the clients to clarify anything we were not sure about.

TOPICS OF DISCUSSION

1. Understanding of tasks
 - Analyse the four different tasks required
 - Planning on how we shall go about solving the problem

FURTHER ACTIONS

Email sent to clients for clarifying aspects we were not sure about.

MEETING END TIME: 3.45pm