

# Farhanul Hoque

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## Objective

International student working towards a BA in Information Technology, seeking for a part-time job with goals focused on personal development.

## Highlights of Qualifications/Skills Profile

- Solution and detail oriented, multitasker with a dedicated work ethic and high priority of customer satisfaction.
- Excellent verbal and written communication skills used effectively while handling confidential information with discretion, ensuring customers with complete trust and protection.
- Strong interpersonal, time management, and organizational skills.
- Able to communicate fluently in English, Bengali, Hindi and Urdu as per customers' request.
- Extensive knowledge of spreadsheet programs, and Microsoft Office products.
- Good record keeping and documentation skills.
- Good coding skills in Java.
- Have the ability to learn anything quickly and effectively.

## Work Experience

### Computer Technician (Part-time)

Feb 2019 to Sept 2019

ODOC Computers

- Worked with lots of variety of hardware/software troubleshooting.
- Worked under pressure serving wide range of customers.
- Packed repaired laptops for delivery.

### Private tutor (Part-time)

Nov 2016 to Dec 2018

- Taught students from grade 8 to grade 12

### Volunteer

Jan 2011 to Oct 2015

Perception Foundation & Duke of Edinburgh

- Participated in a project that helped provide free-of-cost education to the underprivileged children by establishing schools in Dhaka.
- Helped several people with disability.

## Education

York University (Bachelor of Arts in ITEC)

Jan 2019 to Present

North South University (Bachelor of Science in EEE)

Jan 2017 to Dec 2018

Delhi Public School (GCE Advanced Level)

August 2014

The Red Brick School (GCE Ordinary Level)

August 2013