

**الجمهورية الجزائرية الديمقراطية الشعبيةوزارة التربية الوطنية**

**السنة الدراسية : 2018/2019**

**الدفتر اليومي**

**البطاقة الشخصية للأستاذ (ة)**

اللقب : .......................................................................... الاسم : ..............................................................................

عنوان : .............................................................................................................................. الولاية : ............................

تاريخ و مكان الإزدياد :............................................................................................................................................

الحالة العائلية : ....................................................................... عدد الأولاد : .........................................................

رقم الهاتف : ................................................................. البريد الإلكتروني : ........................................................

**الشواهد المتحصل عليها :**

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| اسم الشهادة | الشعبة / التخصص | المؤسسة | تاريخ الحصول عليها | المعدل |
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تاريخ و مكان أول تعيين : .......................................................................................................................................

تاريخ و مكان الترسيم : ...........................................................................................................................................

إسم المؤسسة الحالية : ............................................................................................... الولاية : ..............................

تاريخ التعيين بالمؤسسة الحالية : ..............................................................................................................................

رقم هاتف المؤسسة الحالية : .................................................................................................................................

إسم و لقب السيد المفتش (ة) : .........................................................................................................................

رقم هاتف مكتب السيد المفتش (ة) : ............................................................................................................

***التوقيـت الأسبوعي***

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| الوقت  الأيام | من 8:00  إلى 9:00 | من 9:00  إلى 10:00 | من 10:00  إلى 11:00 | من 11:00  إلى 12:00 |  | من 13:30  إلى 14:30 | من 14:30  إلى 15:30 | من 15:30  إلى 16:30 |
| الأحد |  |  |  |  |  |  |  |  |
| الإثنين |  |  |  |  |  |  |  |  |
| الثلاثاء |  |  |  |  |  |  |  |  |
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| الخميس |  |  |  |  |  |  |  |  |

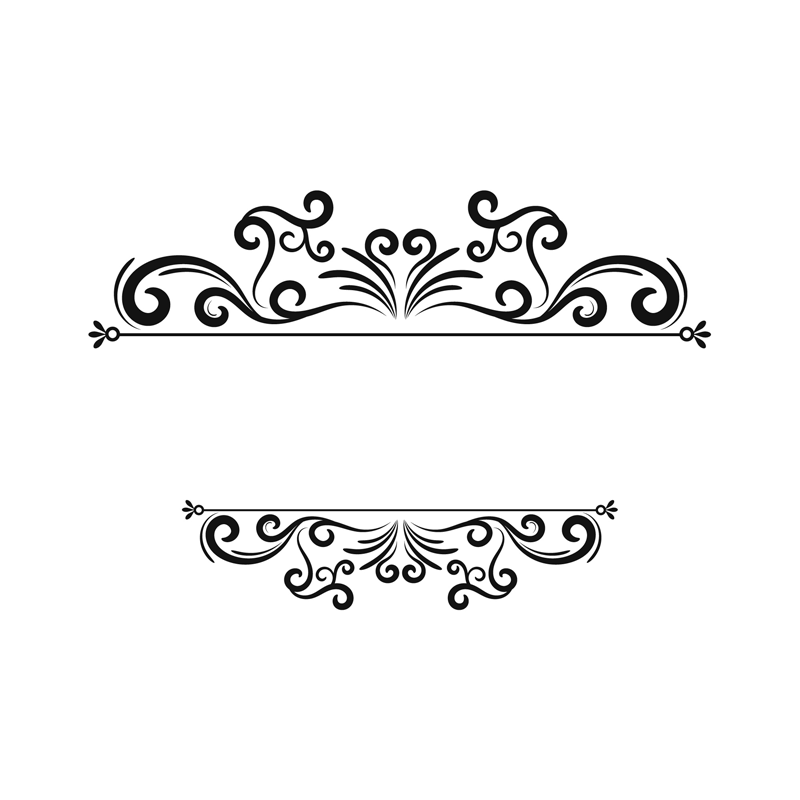
**العطل السنويــة**

**عطلة الخريف : من** .................................................................................. **إلى** ..................................................................................

**عطلة الشتاء : من** .................................................................................. **إلى** ..................................................................................

**عطلة الربيع : من** .................................................................................. **إلى** ..................................................................................

**عطلة الصيف : من** .................................................................................. **إلى** ..................................................................................



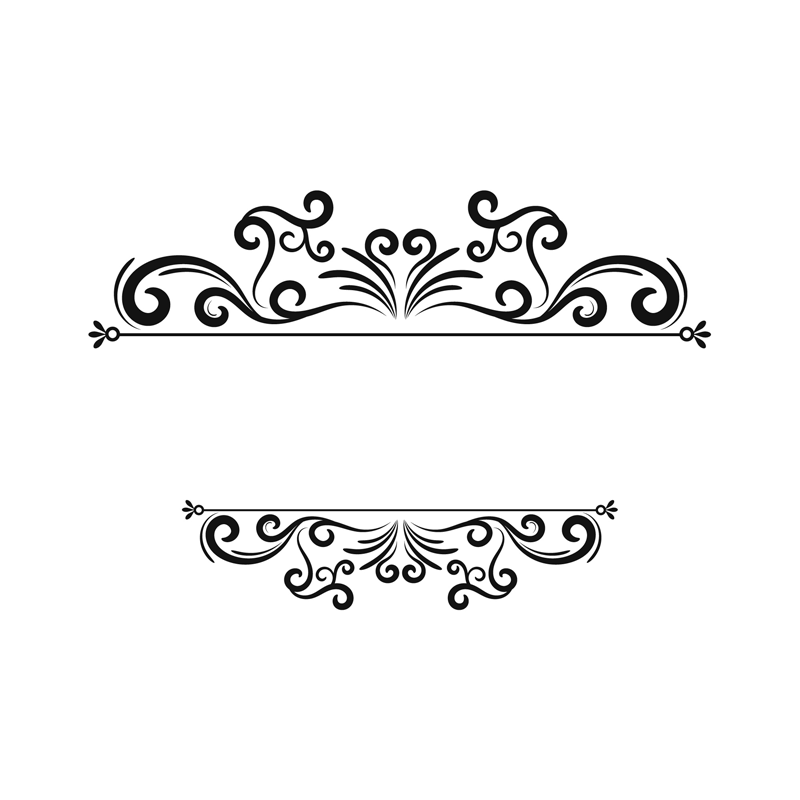
**كراس اليومي**

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| **التاريخ** | **التوقيت** | **القسم** | **الموضــــــــــــــــــــــوع** | **المذكرة** |
| **يوم** ........................................................................**الموافق لـــ**ـ......................................................................... | ......... | ......... | **الميدان :** ...............................................................................................................................................  **المقطع :** ...............................................................................................................................................  **المورد :** ................................................................................................................................................  **تهيئة :** .................................................................................................................................................  **وضعية تعلمية :** ......................................................................................................................................  **معرفة :** ................................................................................................................................................  **تطبيق :** ................................................................................................................................................ | ......... |
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| **التاريخ** | **التوقيت** | **القسم** | **الموضــــــــــــــــــــــوع** | **المذكرة** |
| **يوم** ........................................................................**الموافق لـــ**ـ......................................................................... | ......... | ......... | **الميدان :** ...............................................................................................................................................  **المقطع :** ...............................................................................................................................................  **المورد :** ................................................................................................................................................  **تهيئة :** .................................................................................................................................................  **وضعية تعلمية :** ......................................................................................................................................  **معرفة :** ................................................................................................................................................  **تطبيق :** ................................................................................................................................................ | ......... |
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| **التاريخ** | **التوقيت** | **القسم** | **الموضــــــــــــــــــــــوع** | **المذكرة** |
| **الفوج** |
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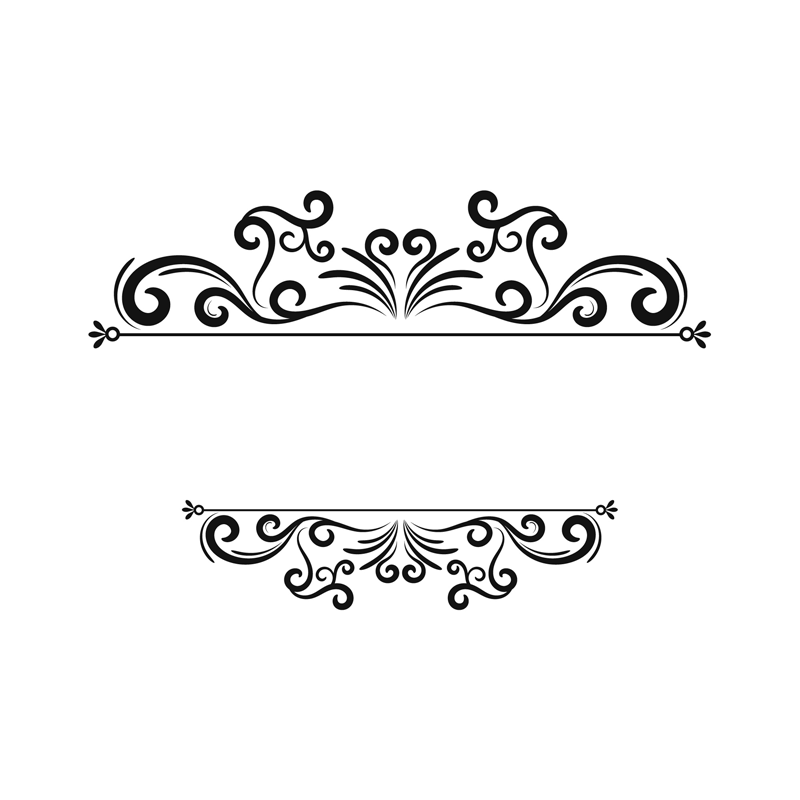
**كراس التنقيط**

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|  | **الإسم و اللقب** | **تاريخ الازدياد** | **الملاحظة** | **القسم :** .................... **عدد التلاميذ :** ....................**عدد المعيدين :** .................... **عدد الذكور :** .................... **عدد الإناث :**.................... |
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| **تقويم المستمر** | | | | **م.تقويم المستمر** | **الفرض 1** | **الفرض 2** | **الإمتحان** | **المعدل الفصلي** | **المعامل** | **المجموع** | **الملاحظة** | **توزيع**  **العلامات** | **نتائج الثلاثي الأول** |
|  |  |  |  |  |  |  |  |  |  |  |  | **أعلى معدل في المادة :** ...........................**أدنى معدل في المادة :**.................................**معدل القسم في المادة :**.............................**أكبر من 10 :** .......................**أصغر من 10 :**........................... |
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| **تقويم المستمر** | | | | **م.تقويم المستمر** | **الفرض 1** | **الفرض 2** | **الإمتحان** | **المعدل الفصلي** | **المعامل** | **المجموع** | **الملاحظة** | **توزيع**  **العلامات** | **نتائج الثلاثي الثاني** |
|  |  |  |  |  |  |  |  |  |  |  |  | **أعلى معدل في المادة :** ...........................**أدنى معدل في المادة :**.................................**معدل القسم في المادة :**.............................**أكبر من 10 :** .......................**أصغر من 10 :**........................... |
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| **تقويم المستمر** | | | | **م.تقويم المستمر** | **الفرض 1** | **الفرض 2** | **الإمتحان** | **المعدل الفصلي** | **المعامل** | **المجموع** | **الملاحظة** | **توزيع**  **العلامات** | **نتائج الثلاثي الثالث** |
|  |  |  |  |  |  |  |  |  |  |  |  | **أعلى معدل في المادة :** ...........................**أدنى معدل في المادة :**.................................**معدل القسم في المادة :**.............................**أكبر من 10 :** .......................**أصغر من 10 :**........................... |
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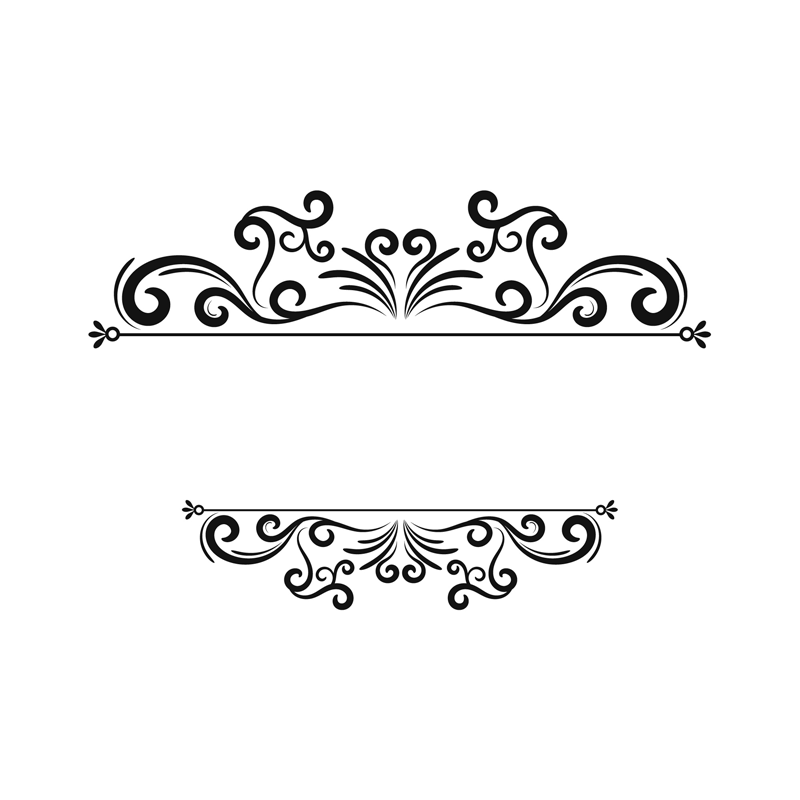
**مخطط الجلوس**

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| **القسم :**.................................... | **ط6** | **1** |  | **ط6** | **1** |  | **ط6** | **1** |  | **ط6** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط5** | **1** |  | **ط5** | **1** |  | **ط5** | **1** |  | **ط5** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط4** | **1** |  | **ط4** | **1** |  | **ط4** | **1** |  | **ط4** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط3** | **1** |  | **ط3** | **1** |  | **ط3** | **1** |  | **ط3** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط2** | **1** |  | **ط2** | **1** |  | **ط2** | **1** |  | **ط2** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط1** | **1** |  | **ط1** | **1** |  | **ط1** | **1** |  | **ط1** | **1** |  |
| **2** | **2** | **2** | **2** |

المكــــــتب

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| **القسم :**.................................... | **ط6** | **1** |  | **ط6** | **1** |  | **ط6** | **1** |  | **ط6** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط5** | **1** |  | **ط5** | **1** |  | **ط5** | **1** |  | **ط5** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط4** | **1** |  | **ط4** | **1** |  | **ط4** | **1** |  | **ط4** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط3** | **1** |  | **ط3** | **1** |  | **ط3** | **1** |  | **ط3** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط2** | **1** |  | **ط2** | **1** |  | **ط2** | **1** |  | **ط2** | **1** |  |
| **2** | **2** | **2** | **2** |
| **ط1** | **1** |  | **ط1** | **1** |  | **ط1** | **1** |  | **ط1** | **1** |  |
| **2** | **2** | **2** | **2** |

المكــــــتب



**مفكرة الأستاذ**

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| **التاريخ** | **التوقيت** | **القسم** | **الملاحظة** |
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