

Farzana Hameed

[Technical Project Manager / IT Project Manager]

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Career Objective

An enthusiastic team player, quick learner, and deep creative thinker, looking for an opportunity as a Project Manager to use my skills to contribute to a company with a positive social mission.

Professional Summary

Versatile professional with 5 years of extensive experience in software development and managing the projects, I have also extended my skill set to include consulting clients, procurement, and budgeting during my past employment. I have gained an intimate understanding of what makes technical projects successful during these periods. Used extensive tools to manage software development projects by adapting best practices, techniques, and cutting-edge innovative technologies suitable for projects. Spearheaded different teams during the Cloud Data Management course to achieve high scores.

Tools & Technology Stack

Project Management	Agile Development, Asana, Kanban Tool, MS Planner, MS SharePoint (Administration, Tasks, Sites), MS Project, Lucid chart, MS Office suite, MS Power BI, Workflow diagrams, MS SharePoint, MS Power Automate
AWS	AWS S3, AWS VPC
Azure	Azure AD (User/Group Management)
Development Framework	CSS3, Bootstrap, HTML5, JavaScript, React.js, Angular.js, Angular 2, Node.js, Express, Adobe XD
Data Stores	SQL Server, MySQL
Operating Systems	Windows 11, Mac OS
Other	GitHub

Key Skills

- Technical Project Management
- Product Road Maps
- Troubleshooting and problem solving
- Documentation
- Customer Service
- Technical Knowledge
- Communication Management

Work Experience

Front End Developer | TDCX | Kuala Lumpur, Malaysia

Jul 2020- Jan 2021

- Led, planned, developed and integrated customized themes into WordPress from the beginning for a client in Singapore which improved web functionality and responsiveness of the website.
- Worked closely with Sales Team & Client to understand the requirement and delivered the projects which have 40+ web pages.

- Created documentation for projects and conducted team meetings to understand the latest status and managed all activities using Microsoft Planner.
- Designed and maintained both corporate and client websites using Java Scripting languages for the CMS including WordPress.
- Worked closely with the Manager & Sales team to identify improvements and optimize the cost of the project.

Software Engineer & Project Coordinator | Prayaana Infomedia | Kochi, India

Feb 2017-Apr 2019

- Performed complete life-cycle development support (SDLC) including requirement gathering, design, development, implementation, and maintenance.
- Led and contributed in team by preparing resource and time estimates, budgeting, defining tasks, scheduling milestones, supervising developers (4-6), and reporting progress and development documents,
- Created user stories for business requirements, reviewed code, documented review comments and ensured timely and qualitative deliverable in production.
- Identify project stakeholders and facilitate workshops to determine project requirements, deliverables, and critical success factors
- Monitor, control and administer the project progress and performance for the project (scope, time, cost, quality and risk).
- Actively worked on 18+ projects in a short period of employment time and recognized by executives completing all assignments within the tight budget and timeline.

Full Stack Developer & Project Coordinator | Thinking-Code Tech. | Kochi, India

Nov 2015-Feb 2019

- Developed full-stack applications across various platforms like Angular js, Angular 2, Magento, play framework, java, Ionic and boosted coding efficiency to 30% by identifying and fixing process bottlenecks.
- Migrated a multi-page user experience into a Single page application to improve the customer experience by more than 60%.
- Discussed, analyzed and strategized product design with Sales Team, UX team, Manager and Client.
- Designed and developed Ecommerce App that was downloaded over 100 times within 3 weeks of launch in Google Play Store and Apple App Store
- Proactively participated and communicated in the full life cycle of projects and assisted on multiple issues reported by teammates using a work management tool called Asana.

Other Experiences

Software Developer | Self Employed | Malaysia

2020-2021

Software Developer | Self Employed | India

2019-2020

Education

POSTGRADUATE in **Cloud Data Management** | Conestoga College | Kitchener, Ontario, Canada

2021-2023

- Cumulative **CGPA 3.5 out of 4.0** | Percentage **87%** (based on last 3 semester)

BACHELOR OF TECHNOLOGY in **Computer Science** | MG University | Kochi, Kerala, India

2011-2015

- Cumulative **CGPA 2.6 Out of 4.0** | Percentage **65 %**

Certifications

AWS Cloud Practitioner Essentials - [Link](#) | AWS

2022

Introduction to AWS IoT | AWS

2022

Introduction to Cloud 101 | AWS

2022

Agile Foundations - [Link](#) | LinkedIn

2021

SharePoint for Project Management - Link LinkedIn	2021
SharePoint Online Essential Training: Beyond the Basics - Link LinkedIn	2021
Cert Prep: Scrum Master - Link LinkedIn	2021
Program Management for IT Professionals Link LinkedIn	2021
Project Management: Technical Projects - Link LinkedIn	2021

Awards

Honor Roll - Above 90% Link L3 Conestoga College	2022
Best Developer Award for Developing a CMS for Temple Thinking Code Technologies	2015
Developer of 'Developer 1000 Program' Startup Village	2013
Honor Roll - Above 90% Link L4 Conestoga College	2023

Additional Activities

Volunteered Spring 2022 Orientation for new joiners Conestoga College Ontario, Canada	2021
Volunteered Fall 2022 Orientation for new joiners Conestoga College Ontario, Canada	2021
Volunteered College Technical Festival KMEA Kerala, India	2016

Profiles

LinkedIn: <https://www.linkedin.com/in/farzana-hameed/>