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Author Becker, Lucinda M., 1963
Title Presenting your research : conferences, symposiums, poster presentations and beyond / Lucinda Becker

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LOCATION	CALL NO.	STATUS		
Tamworth Hosp E	ook <u>001.40684 BECK 2014</u>	IN LIBRARY		
Phys Descr	viii, 147 pages : illustrations ; 24 cm			
Series	Success in research			

Success in research

Includes index

Notes

Contents	One.Introduction Two.When and where	
	should I give a paper? Who is organising	

the event? -- What is it being called? --What is the likely composition of the audience? -- Where is it being held? -- Are there confirmed speakers already? -- Are the speakers' expenses being paid? -- Are there plans to publish the contributions? --Are copies of the papers to be distributed in advance? -- What format will the event use? -- Three.Calls for papers: how the conference system works -- Four. Preparing an abstract/outline/synopsis -- What is an abstract/outline/synopsis? -- How will the call for papers help me to produce a proposal? -- So what do I have to do to produce the proposal? -- Five.Conference paper or presentation? -- Giving a paper --Giving a full-scale presentation -- Giving an interactive presentation -- Chairing a conference session -- Presenting at a research seminar/colloquium/symposium/research or interview panel -- Leading a panel/round-table discussion -- Contributing to a panel/round--table discussion -- Running a conference workshop -- Six.Choosing material for an event -- What shape will a paper be; how will my presentation look? --What should I avoid? -- What sort of material would be suitable? -- How much material will I need? -- Where do I go to find material? -- What about reusing previously disseminated material? --Seven.Preparing your material -- Your sixpoint plan -- Your detailed plan -- Planning as a thinking tool -- Planning as a communication tool -- Planning as a control tool -- The benefits of a clock chart -- Mode of presentation -- Eight.Presentation aids --Some golden rules -- Heat and light levels -- Availability of technology -- Practicalities -- Visibility -- Nerves -- Boredom levels --Flipped learning -- Formality -- Timing --Post-event impact -- Nine. Preparing to present -- 1.Rehearsal with script for content and timing -- 2.Rehearsal with script for timing only -- 3.Rehearsal with prompts for content and timing --

4. Rehearsal with reduced prompts for visual aids -- 5.Rehearsal with prompts and aids for impact -- 6. Final rehearsal for confidence -- Ten.Delivering your material -- Using your voice -- Using your language --The pace of delivery -- Silence in your presentation -- Your stance as you present -- Non-verbal communication -- Eleven. Using your nerves -- Controlling your nerves --Using your nerves -- Relaxing and breathing well -- Twelve. Handling guestions --Thirteen.Poster presentations -- Why would I give a poster presentation? -- Where would I give a poster presentation? -- What might the format for the event be? -- How big should my poster be? -- Should I use colour? -- Is there a font size or style I should use? -- What about branding? --How much material should I include? --What if I have too much information? --How do I lay out my poster? -- How can I edit my poster? -- How best can I proofread my poster? -- How does a poster become a presentation? -- How do I use my poster after the event? -- Fourteen. Making the most of the presentation opportunity --Look to the long term -- Water cooler networking -- Online brainstorming --Targeting your material -- Multidisciplinary opportunities and research groupings --Your career -- Testing your material --Testing yourself

Summary

For many researchers, the need to present relevant and engaging material in the most effective way in an unfamiliar setting presents a potential barrier to their success as professionals. This handy guide tackles the obstacles to effective and successful presentations, considering the range of material which might be presented, the occasions which suit different types of material and the skills needed to present research in a way that is engaging and persuasive

Subject

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Technical writing

Academic writing -- Publishing

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<u>Presenting your research: conferences, symposiums, poster presentations and beyond</u>

by

Becker, Lucinda

2014

This book is aiming to respond to the following needs: - Many other presentation books on the market are aimed at people in business - this book is aimed specifically at postgraduate research students...

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Book

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Preview

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This book is aiming to respond to the following needs: - Many other presentation books on the market are aimed at people in business - this book is aimed specifically at postgraduate research students. - Undergraduate books in the area (such as the author's Palgrave book), do not cover the specifics of presenting at a postgraduate conference - this book does (including writing your abstract, submitting your paper, preparing your presentation and visual aids, speaking to your audience, handling questions). We have an older book which was aimed at this market from Kerry Shepard (2005) that sold nearly 1600 copies, so we could think of this as a replacement for that. - It will be the most up to date book that specifically deals with poster presentations, a very common form of presentation at academic conferences.

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