* **UNIVERSITY OF ST. LA SALLE**

Bacolod City

**INTERNSHIP PROGRAM**

**TRAINEE’S PERFORMANCE EVALUATION**

Name: Karl Marie I. Alob\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_May 8, 2023\_\_\_\_\_\_\_\_

Course & Section: BSIT 4A Sem: Second A.Y. 2022-2023

Please rate the student’s performance according to:

1 – VERY GOOD 3 – FAIR

2 – AVERAGE 4 – POOR

FACTORS/VARIABLES Please Encircle

1. **COMPETENCE** (40%)
2. Exhibits workable knowledge and 1 2 3 4

Understanding of the assigned tasks

1. Expresses willingness to work in groups. 1 2 3 4
2. Receptive to ideas of the other people 1 2 3 4
3. Shows positive response to corrections 1 2 3 4

Made by his/her superiors

1. Submits quality work 1 2 3 4
2. **ATTENDANCE AND PUNCTUALITY** (30%)
3. Maintains regular OJT time 1 2 3 4
4. Reports to work on time 1 2 3 4
5. Notifies the Supervisor ahead of time 1 2 3 4

if unable to report for duty

1. Makes up for absences 1 2 3 4
2. **COMMUNICATION SKILLS** (20%)
3. Proficiency in English 1 2 3 4
4. Ability to express ideas and deliver 1 2 3 4

them clearly

1. **PERSONALITY** (10%)
2. Physically neat in appearance 1 2 3 4
3. Relates well with people in a pleasing 1 2 3 4

Manner and maintains sincerity and fairness

When confronted with difficulties

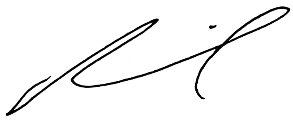
1. Possesses self-confidence in his/her 1 2 3 4

Ability and shows a high level of initiative

1. Shows ability to manage time and identify 1 2 3 4

Priorities

*Please write your comments or recommendations on the space provided to help improve the trainee’s performance.* Can easily understand and execute the given tasks. Very expressive and cooperative.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rated by:

\_\_\_\_\_\_\_\_\_Angelo Morancil\_\_\_\_\_\_\_\_

Printed Name & Signature

\_\_\_\_\_\_\_Software Developer\_\_\_\_\_\_\_

Position