Dear [Hiring Manager name],  
  
I am writing to express my interest in the [job title] position that I saw posted on [website]. I have been working in the [industry] field for [number] years, and I believe that my skills and experience would be a valuable addition to your team.  
  
In my current role as a [current job title], I am responsible for [list of responsibilities]. I have a proven track record of success in [list of accomplishments]. For example, in my last role, I was able to [list of accomplishments].  
  
I am confident that I have the skills and experience that you are looking for in a [job title]. I am a highly motivated and results-oriented individual with a strong work ethic. I am also a team player and I am confident that I would be able to work well with your team.  
  
I am eager to learn more about the [job title] position and the [company name] company. I have attached my resume for your review, and I would welcome the opportunity to discuss this position further with you.  
  
Thank you for your time and consideration.  
  
Sincerely,  
[Your name]