

RISK AND OPPORTUNITY REGISTER - IT HQ														
COMPANY : ALLOY TOLL MANAGEMENT SDN BHD				EFFECTIVE DATE : 15/10/2020		PREPARED BY : CIK FAYZAITUL AKMAR ISZAHAR RUDIN EN.SAIFUL BAHARI BANIYAMIN EN. AZAM AMIRUL THAQIF AZHAR EN. HAFIDAN BIN ROSLAN				REVIEWED BY : EN.IZANI BIN KASNIN EN.MOHAMAD NIZOM BIN MOHAMAD NOR CIK SYAMSINAR BT SHAMSUDDIN			APPROVED BY : PN.ISMALIZA BT IBRAHIM	
LOCATION : ATMSB - HQ, KLK & ECE1 TOLL PLAZA				VERSION NO. : 1.0										
1. Risks Identification							2. Risks Assessment				3. Risks Control		4. Opportunities	
No.	Internal/ External Issue	Interested Party	Job step/ Work activity	Risks	Cause	Potential effect	Existing risks control	Likelihood	Impact	Risks rating	Control measure/ recommended action	Person in charge (Due date/status)	Opportunities	
A. PC Breakdown														
1	Internal issue	User and IT Staff	PC rectification process	It would affect operations’ efficiencies	1. Hardware failure 2. Ineffective data backup and restorations 3. Lack of vendor support 4. No Antivirus installed	1. Data transmission is delayed 2. Innaccuracy of data 3. Staff performance can be affected	1. Only reputable brand by reliable company for PCs are used 2. Good vendor support. 3. Skilled staff 4. Only genuine OS and softwares installed 5. Software audit is conducted once in 6 months 6. Scheduled Preventive Maintenance is conducted	Almost certain	Moderate	Low	1. Only work with reputable vendors who have track records and experience with MTD's environment. 2. Only purchase genuine software licenses	Zahidi/ Adrizal/ Nafiza	1. Only reputable equipment brands are to be considered for purchase	