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## 1. PENGENALAN

Prosedur ini disediakan sebagai panduan kepada kakitangan ATM yang dilantik oleh pihak pengurusan untuk melakukan proses “credit assignnment” di < **Cloud** > bagi proses aliran “modal” ke setiap Terminal Reload yang telah ditetapkan jumlahnya mengikut keperluan Operasi.

## 2. TUJUAN

Memastikan setiap Terminal Tambah Nilai di lorong mempunyai “modal” yang mencukupi dan dapat beroperasi mengikut keperluan operasi tanpa gagal.

## 3. PROSEDUR

3.1 Kakitangan ATM yang ditugaskan mengawal “modal” hendaklah memastikan baki di < **Credit Detail** > di Cloud sebelum mengagihkan “modal” ke Setiap Terminal Reload mengikut Plaza .

### 3.2 Melayari laman sesawang OGL Lite

- Mozilla Firefox/Internet Explore diperlukan untuk melayari laman sesawang tersebut.
- Laman utama sesawang OGL Lite:
  1. <https://tng1.oriongateway.com:180601/tngLite/index>
  2. <https://tng2.oriongateway.com:18060/tngLite/index>

### 3.3 OGL Lite – Login



The image shows two screenshots of the OGL Lite system. The top screenshot is the login page, which includes the OGL logo, a 'Welcome To OGL Lite' message, and a login form with fields for 'User Name' (containing 'MOHDWIRA') and 'Password'. The bottom screenshot is the dashboard header, showing the OGL logo, the user name 'MOHD WIRA SAHRI', the last login time '20/07/2016 10:40:16', and the duration '0 Days, 0 hours, 40 Minute'. There are also links for 'Edit User Profile' and 'Logout'. A red arrow points to the 'Credit Transfer' link in the dashboard header.

- Layari Sesawang :
  1. <https://tng1.oriongateway.com:180600/tngLite/index>
  2. <https://tng2.oriongateway.com:18060/tngLite/index>

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- Masukkan Username, Password klik < Login >

3.4 < Retailer Detail > Maklumat tentang kewangan yang terkandung bagi membolehkan proses aliran kewangan dapat disalurkan ke Terminal Reload bagi tujuan urusniaga Tambah Nilai di plaza.

3.5 < Credit Request Assignment >

- Menu Klik < Credit Transfer >
- Credit summary akan memaparkan < Credit Detail > yang telah dilakukan.

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### 3.6 < Credit Request Transfer >

Home | User Management | Reader | Retailer Accounts | Terminals | Credit Transfer | Payment | Report |

View New

- Klik < New >
- Pilih < Terminal ID >
- Klik < Value > bagi jumlah wang yang dikehendaki.
- Klik < Description > Buat catitan tarikh.
- Klik < OK >

New Credit Transfer

Retailer Account : 202670 [100153] - Plaza Bentor

Terminal ID : < None >

Reader ID :

Value :

Est.Available Balance : 42,234.20

Description :

- Klik Transaksi < Pending Status >
- Klik < Approve > untuk memastikan jumlah yang dihantar ke terminal

Searching

View Two Week Before 20/07/2016

Retailer Account : All

Terminal : All

Reader ID :

Type : All

Status : All

Credit Detail

Credit Limit : 0.00 Given : 0.00

Payment : 0.00 Total Used : 0.00

Balance : 42,234.20

Used Today : 0.00 Credit Allocated : 0.00

Credit Pending : 0.00

Available : 42,234.20

Pre-Allocated : 0.00

Transactions :

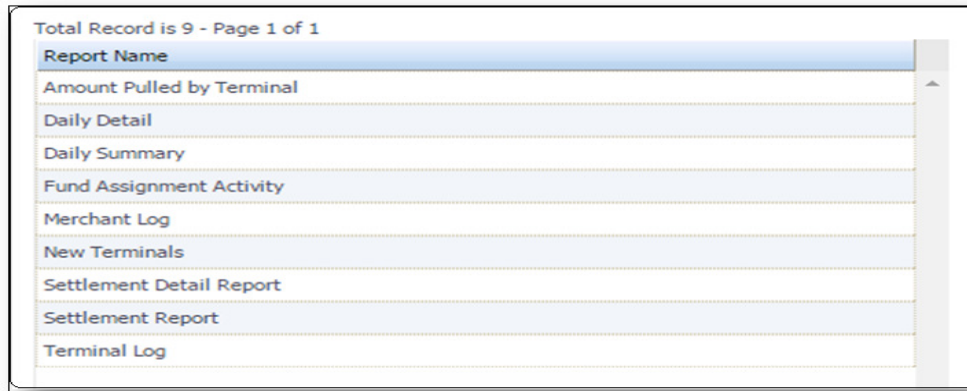
Total Record is 248 - Page 1 of 9

Date Transacted	Description	Terminal	Retailer Account	TXN Type	Status (By)	Credit Amount (RM)
20/07/2016 11:19:20 AM	bs_200716	10005027 [CCA01P01] - Anih ...	202668 - Plaza Jabor	Transfer	Approved (MOHD WIRA SAHRI)	10,240.00
20/07/2016 11:17:30 AM	bs_200716	10005804 [CCA36P01] - Anih ...	203427 - Plaza Gombak	Transfer	Approved (MOHD WIRA SAHRI)	6,410.00
20/07/2016 11:17:07 AM	bs_200716	10005803 [CCA35P01] - Anih ...	203426 - Plaza Gombak	Transfer	Approved (MOHD WIRA SAHRI)	10,295.00
20/07/2016 11:16:24 AM	bs_200716	10005802 [CCA34P01] - Anih ...	203425 - Plaza Gombak	Transfer	Approved (MOHD WIRA SAHRI)	8,030.00
20/07/2016 11:14:56 AM	bs_200716	10005801 [CCA33P01] - Anih ...	203424 - Plaza Gombak	Transfer	Approved (MOHD WIRA SAHRI)	1,765.00

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#### 4.0 OGL Lite Report

- Klik < **Report** >
- Buat pilihan *Report* yang dikehendaki.



- Pilih < **Report Name** >
  1. Start Date
  2. End Date
  3. Terminal ID
  4. File Type
- Klik < **Search** >
- Contoh *Daily Detail Report* disertakan dibawah:

#### Daily Details Report for 10003503

RetailerAcc: 201676  
 Terminal ID: 10003503 (50A96P01)  
 Last Transfer Date & Time: 24 Feb 2014 07:59 AM  
 Last Transfer Amount: RM 50.00  
 Last Given Date & Time: 02 Jun 2015 06:23 PM  
 Last Given Amount: RM 0.00

Card Tsn Number	Tsn Date	Batch Number	Operator ID	Mtg No	Card Number	Tsn Type	Tsn Amount (RM)	Terminal Balance (RM)
1	18 May 2015 09:23 AM	215	SCA96001			Login		15.90
2	18 May 2015 09:27 AM	215	SCA96001			Logout		15.90
3	18 May 2015 09:30 AM	215	SCA96001			Login		15.90
4	18 May 2015 09:31 AM	215	SCA96001			Logout		15.90
5	18 May 2015 09:34 AM	215	SCA96001			Login		15.90

Card Tsn Number	Tsn Date	Batch Number	Operator ID	Mtg No	Card Number	Tsn Type	Tsn Amount (RM)	Terminal Balance (RM)
31	02 Jun 2015 06:18 PM	216	SCA96001			Logout		15.80

Tsn Type	Qty	Total
Login	9	
Logout	11	
Credit Transferred	0	0.00
Credit Reversed	0	0.00
Given	1	0.00
Paid (Payment)	3	-32.00
Void (Payment)	2	2.00
Sold (e-topup)	3	0.30
Void (e-topup)	2	-0.20
Net Sold e-topup		0.10

- Credit Transferred
- Credit Reversed
  - credit able to reverse if yet to pull by terminal
- Given – transferred/refund to terminal
- Sold [e-topup] - reload
- Void [e-topup] – reload cancel

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- Contoh *Daily Summary Report* disertakan dibawah:

### Daily Summary Report for RetailerAcc - 201676

Terminal ID	Retailer Acc	Retailer Name	Total Credit Transferred (RM)	Total Credit Given (RM)	Quantity Topup	Total Topup (RM)	Quantity Void	Total Void (RM)	Last Terminal Balance (RM)
1003503 (SOA8P01)	201676	Training Quality/Performance Unit 1	0.00	0.00	0	0.00	0	0.00	15.90
1003504 (SOA8P01)	201676	Training Quality/Performance Unit 2	0.00	0.00	0	0.00	0	0.00	0.00
1003505 (SOA8P01)	201676	Training Quality/Performance Unit 3	0.00	0.00	0	0.00	0	0.00	0.00
1003506 (SOA8P01)	201676	Training Quality/Performance Unit 4	0.00	0.00	3	0.50	2	-0.40	29.00
<b>Total</b>			<b>0.00</b>	<b>0.00</b>	<b>3</b>	<b>0.50</b>	<b>2</b>	<b>-0.40</b>	<b>44.90</b>

### Senarai Terminal Reload dan Retailer Acc mengikut plaza

NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 01	JABOR	202668
2	CCA 36	JABOR	203427
3	CCA 56	JABOR	205130
4	CCA 72	JABOR	205193
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 44	KUANTAN	203435
2	CCA 55	KUANTAN	205129
3	CCA 65	KUANTAN	205153
4	CCA 71	KUANTAN	205192
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 02	GAMBANG	202669
2	CCA 35	GAMBANG	203426
3	CCA 54	GAMBANG	205128
4	CCA 64	GAMBANG	205150
5	CCA 70	GAMBANG	205191
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 43	SRI JAYA	203434
2	CCA 53	SRI JAYA	205127
3	CCA 63	SRI JAYA	205148
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 34	MARAN	203425
2	CCA 52	MARAN	205126
3	CCA 62	MARAN	205146
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 33	CHENOR	203424
2	CCA 51	CHENOR	205125
3	CCA 61	CHENOR	205144
4	CCA 69	CHENOR	205190

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NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 47	TEMERLOH	204343
2	CCA 48	TEMERLOH	204344
3	CCA 50	TEMERLOH	205124
4	CCA 60	TEMERLOH	205143
5	CCA 68	TEMERLOH	205189
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 32	LANCHANG	203423
2	CCA 49	LANCHANG	205123
3	CCA 59	LANCHANG	205142
4	CCA 67	LANCHANG	205188
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 45	KARAK	204341
2	CCA 46	KARAK	204342
3	CCA 57	KARAK	205137
4	CCA 58	KARAK	205139
5	CCA 66	KARAK	205187
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 03	BENTONG	202670
2	CCA 05	BENTONG	203233
3	CCA 19	BENTONG	203440
4	CCA 20	BENTONG	203441
5	CCA 21	BENTONG	203442
6	CCA 22	BENTONG	203443
7	CCA 23	BENTONG	203444
8	CCA 25	BENTONG	203446
9	CCA 26	BENTONG	203447
10	CCA 41	BENTONG	203432
NO	TERMINAL ID	PLAZA TOL	RETAILER ACCOUNT
1	CCA 07	GOMBAK	203235
2	CCA 08	GOMBAK	203236
3	CCA 09	GOMBAK	203237
4	CCA 10	GOMBAK	203238
5	CCA 11	GOMBAK	203239
6	CCA 12	GOMBAK	203240
7	CCA 16	GOMBAK	203437
8	CCA 17	GOMBAK	203438
9	CCA 18	GOMBAK	203439
10	CCA 27	GOMBAK	203418
11	CCA 28	GOMBAK	203419
12	CCA 29	GOMBAK	203420

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## **5.0 REKOD KUALITI**

- **Buku Rekod Kawalan Reload Terminal Plaza**
- **Reload Request Form (Adhoc Form)**
- **Mozilla Firefox/Internet Explore**
- **Reload Terminal ID List Disertakan Dilampiran,**

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#### DOCUMENT AMENDMENT REGISTER

<b>NO</b>	<b>DATE</b>	<b>REASON</b>	<b>CHAPTER</b>	<b>VERSION</b>
1	18/07/2019	Original Release	-	1.1