

Alloy Toll Management Sdn Bhd	Doc. No. : QM 01-Clause 6
	Version No. : 3.5
Quality Manual 6. Planning	Effective Date : 30/08/2021
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6. PLANNING

6.1 Actions to address risks and opportunities

ALLOY TOLL MANAGEMENT SDN. BHD shall consider the issues referred to in 4.1 and requirements referred to in 4.2 and determine the risks and opportunities that need be addressed when planning for the QMS.

Action taken to address risks and opportunities shall be proportionate to the potential impact on the conformity of products and services.

Reference : Appendix 5 - Risk And Opportunity Register

6.2 Quality Objectives and planning to achieve them

The management has established the Quality Objectives for relevant functions within the organization where these objectives are measurable and consistent with the quality policy. Depending on the size, management structure, and other factors pertaining to the organization, the objectives may be established and reviewed by various personnel and with direct Top Management input. The objectives and targets establish an important link between the policies and the management programmes.

Indicators are defined as a measurable representation of the status of operations, management or conditions. Each objective will need one or more associated indicators. Appropriate data collection and measurement as well as analysis are carried out to ensure that these objectives are achieved.

The quality management programme shall be revised regularly to reflect changes in the organization's objectives and targets. Tracking on all new or modified operations, activities, and in case the management programme needs to be amended to reflect these changes.

Reference: Frequency for data monitoring of each Quality Objectives are shown in Appendix 2 – Quality Objectives And Planning.

6.3 Planning of changes

ALLOY TOLL MANAGEMENT SDN. BHD. plans for quality from an operational level as defined in the company system and procedures. The respective staff members are responsible for ensuring that job related systems and procedures are relevant, updated and consistent with the company's quality management philosophy and objectives.

The system is continuously reviewed; improvements are planned and perfected as part of the staff members' ongoing departmental responsibilities.

Changes to the Quality Manual of the are planned and implemented to ensure that the suitability and integrity of the QMS maintained.

There is no Project Quality Plan as the business of ALLOY TOLL MANAGEMENT SDN. BHD. is not project driven.

Reference: PM 08 Management of Change Procedures.