

	Standard Operating Procedures GHCD	DOC NO: 4.3.9	ISSUE: 2
		REVISION DATE: 1 December 2019	REV. NO: 1
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1.0	<p>Meal Allowance</p> <p>1.1 Daily Meal Allowance is applicable only for Factory staff (clerical and operative staff).</p> <p>1.2 The said staff are required to work a minimum of two (2) hours of overtime to be eligible for the allowance.</p> <p>1.3 Meal Allowance payment will be made along with staff's monthly salary.</p> <p>1.4 The provision of the said allowance, for eligible staff, will be indicated in the Letter of Appointment/Employment Contract and/or the Benefits Package.</p>
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