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Factory Operation Manual (FOM) 8

8 STOCKCOUNT

8.1 MONTHLY / ANNUAL STOCKCOUNT

OBJECTIVES

1. To carry out monthly and annual stock count accordingly.
2. To identify and classify active product, slow moving product, reject, and obsolete products.
3. To ensure that physical balance of major raw materials, finished goods and general stored items tally with the records and the variances if any, are being addressed accordingly.
4. To prepare report of the stock count exercise on monthly and annually basis.

DEFINITION

Category	Description
Active product	Products that are compliance to specification
Slow Moving Stock	Finished goods -- product cannot be sold after specified shelf life
	Raw materials - was purchased and not being used after more than 1 year
Obsolete Product	Good quality product above the shelf life: 1. 1 year for Cone, Barrier, Hoarding 2. 6 months for Thermoplastic 3. 6 months for Bituminous Product
Scrap product	Non-compliance product


* Refer to FOM 9, Disposal of rejected and obsolete products/raw material

8.2 SCHEDULE OF STOCK COUNT

Tentative schedule for stock take for all factories shall be as follow: -

Item	Frequency	Tentative	Product
1	Monthly	End of each month	All
2	Annually	31 st March	All

Note: a) For monthly stock count, each department will do the counting of their own product.

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8.3 PROCEDURES FOR ANNUAL STOCK COUNT

1. The stock count should be headed by the Factory Head.
2. The Finance Officers from the Head Office together with the appointed external auditors will participate in this annual stock take.
3. The particular of participant who will undertake the stock count must be recorded on the *Physical Stock Count Sheet* as per **Appendix 8.1**.
4. All counted stocks should be marked with crayon to avoid any miscount or double counting during the process. Upon completion, the storekeeper or logistic assistant shall record the data on the stock taking sheet and to be verified by the Factory head
5. Active / slow moving / obsolete and rejected products must be clearly identified as per stocktaking sheet.
6. The *Summary of Stock Count* as per **Appendix 8.2** and supporting stock count sheets should be prepared in 3 copies and upon verification by the Factory Head, 1 copy is to be retained by the Factory Head and 2 copies are to be sent to the Head of ACP-DMT within 10 days of the counting exercise.
7. Head of ACP-DMT will certify and confirmed that the stock adjustments are in order.

Note: Stock adjustment (if any) need to be carried out when good products are found damaged a beyond repair at the storage yard. Police report shall be made for unexplained discrepancy.


8. The approved copies of the stock adjustment summary will be distributed for updating of the Stock Card as follows: -

Copy 1	To File (Production)
Copy 2	To Finance Department
Copy 3	To ACP-DMT Department, Head Office

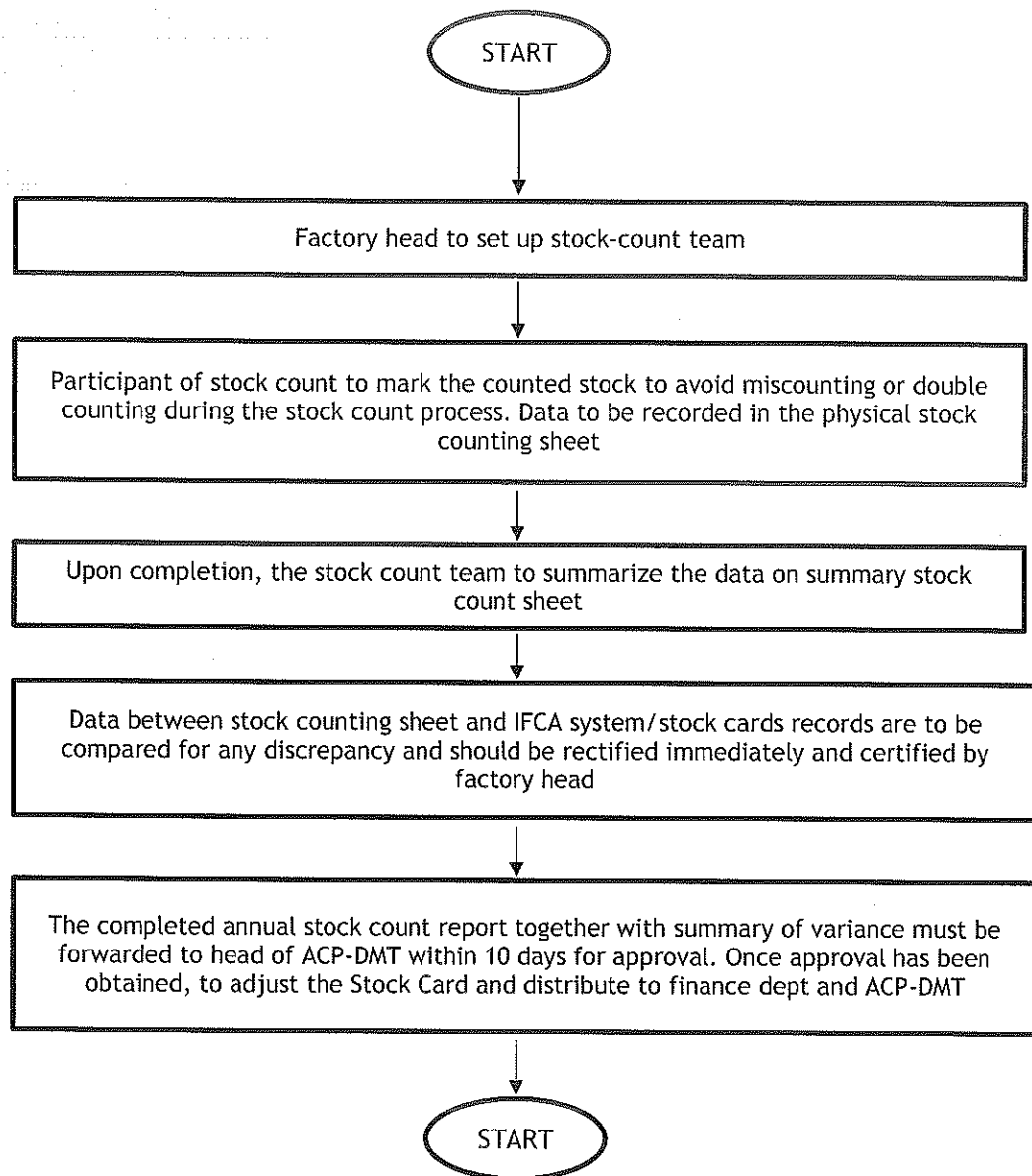
*The summary consists of all categories of products i.e. Active, slow moving, obsolete and rejected products.


8.4 FLOWCHART

The above procedure can be referred to **Flowchart 8.1**.

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FLOWCHART 8.1: ANNUAL STOCKCOUNT




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APPENDIX 8.1: PHYSICAL STOCK COUNTING SHEET

TEAM B - ROAD FURNITURE

Hazard Warning Lamps (Amber)	
Batteries - 6-volt Batteries	
Batteries - 1.5-volt Batteries	
Dolphin Torchlight c /w battery	
Strabo Warning Light - Amber	
Walking Measurement Meter (Tokyo RIKI)	
String Barricade (40 Meter) - C&G	
Zebra Tape (3" x 500m)	
Traffic Signal Baton	
Safety Belt - Fuji Bekon (ETA100)	
Rubber Road Hump (Yellow)	
Rubber Road Hump (Black)	
HI Blue 24"x50yds 806	
HI Orange 24"x50yds 807	
HI Yellow 36"x50yds 804	
HI Red 36"x50yds 805	
HI Blue 36"x50yds 806	
HI Green 36"x50yds 808	
HI White 36"x50yds 812	
HI Blue 48"x50yds 806	
HI Green 48"x50yds 808	
HI Brown 48"x50yds 809	
EG Yellow 8104 (24"x50yds)	
EG Red 8105 (24"x50yds)	
EG Blue 8106 (24"x50yds)	
EG Green 8108 (24"x50yds)	
EG Orange 8117 (24"x50yds)	
EG Yellow 8104 (48"x50yds)	
EG Red 8105 (48"x50yds)	
EG Blue 8106 (48"x50yds)	
EG White 8112 (48"x50yds)	
CG Black 24"x50yds 6203	
CG Green 24"x50yds 6208	
CG White 24"x50yds 6212	
CG White 36"x50yds 6212.	
Crystal Yellow 24"x50yds 92804	
Crystal Red 24"x50yds 92804	
Crystal Blue 24"x50yds 92806	
Crystal Green 24"x50yds 92808	
Crystal Yellow 48"x50yds 92804	
Crystal Red 48"x50yds 92805	
Crystal Blue 48"x50yds 92806	

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Crystal White 48"x50yds 92802	
Crystal F. Orange 48"x50yds 92847	
Flexible White 48"x50yds CS512	
Hip Yellow (24"x50yds)	
HIP Blue (24"x50yds)	
HIP Yellow (48"x50yds)	
HIP Red (48"x50yds)	
HIP Blue (48"x50yds)	
HIP Green (48"x50yds)	
HIP Orange (48"x50yds)	
HIP White (48"x50yds) '	
HIP Reboudble WR6100 - White	
Nikkalite Transparent Ink - Yellow - CAN	
Nikkalite Transparent Ink - Red - CAN	
Nikkalite Transparent Ink - Blue - CAN	
Nikkalite Transparent Ink - Green - CAN	
HI Yellow (24"x50yds)-UOM METER	
HI White (36"x50yds)-UOM METER	
HI Green (48"x50yds)-UOM METER	
Delineator (Aust. Yellow)	
Delineator (Aust. Red)	
Delineator (Aust. White)	
Ray O Life - Bi Amber Markers	
SM605 Roadstuds MONO RED	
SM605 Roadstuds RED/WHITE	
SM610 Roadstuds Amber	
SM610 Roadstuds White	
Tiger Eye Roadstuds - White	
Glass Studs - White	
Ultrastuds - AMBER	
ACPI Roadstuds - Bl White	
ACPI Roadstuds - Bl Red	
ACPI Roadstuds - Bl Amber / Red	
ACPI Roadstuds - Bl White / Red	
ACPI Roadstud - Mono	
ACPI Roadstud - Bl	
Swareflex 43 Lenses - Red	
Swareflex 43 Lenses - White	
Swareflex 43 lenses - Amber	


Team Leader: _____

Counter: _____

Forklift Driver: _____

Counter: _____

Counter: _____


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APPENDIX 8.1: PHYSICAL STOCK COUNTING SHEET

TEAM C - EMULSION

SHEET 3/5

DJ Bitumen Emulsion K1-40	
DJ Bitumen Emulsion K1-40 (Drum)	
DJ Bitumen Emulsion SS-1 K	
DJ Bitumen Emulsion SS-1 K (Drum)	
DJ Bitumen Emulsion RS-1K	
DJ Bitumen Emulsion RS-1K (Drum)	
DJ Bitumen Emulsion RS-2K	
DJ Bitumen Emulsion RS-2K (Drum)	
DJ Bitumen Emulsion SRS-C (Drum)	
DJ Bitumen Emulsion RS-3K	
DJ Bitumen Emulsion RS-3K (Drum)	
DJ Bitumen Emulsion MC-70	
DJ Bitumen Emulsion MC-70 (Drum)	
DJ Bitumen Emulsion Neomed	
DJ Bitumen Emulsion Neomed (Drum)	
DJ Bitumen Emulsion SRS-B (Drum)	
DJ Bitumen Emulsion R-Seal	
DJ Bitumen Emulsion R-Seal (Drum)	
DJ Bitumen Emulsion Ralumac	
DJ Bitumen Emulsion Ralumac (Drum)	
ANIONIC (Tank)	
ANIONIC (Drum)	
AB KOTE -N(Drum)	
AB COAT - N(180KG)	
AB COAT - N(5KG)	
DJ READY PATCHMIX (COLD-MIX)	
DJ READY PATCHMIX (COLD-MIX) - PAIL (25KGS)	
EMPTY DRUMS - PCS	
POWER BROOM BRUSHES	
POWER BROOM BRUSHES - assembly	
Hand Sprayer (EY-20)	
MS-1 K (COLD-MIX TANK)	
COLD-MIX PP BAGS (PCS)	
AGGREGATE 3/8"-MT	
Plastic Pail (Black) - 18 litre	
Plastic Pail (White) - 5 litre	
Plastic Pail (White) - 20 litre	
Bitumen (MT)	
Bitumen (Drum)	
Bitumen 60/70 (MT)	
AA 55 (LITRE) (163KG)	
AA 57 (KG) (177kg)	
A 103 (KG) (150kg)	

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Cacl 2 (KG) (25kg)	
HCL (KG)	
Cationic Latex (KG) (950kg)	
Kerosene (KG)	
Diesel (KG)	
Peral 417 (181kg)	
White Oil	
SPL-Superplasticiser	
Bighorn Bentonite (HYD-125) (45.36kg)	

Team Leader: _____


Counter: _____

Forklift Driver: _____

Counter: _____

Counter: _____

Counter: _____

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APPENDIX 8.1: PHYSICAL STOCK COUNTING SHEET

TEAMC - THERMOPLASTIC

SHEET 4/5

DJ White Screed 83A	
Yellow Screed (DJ)	
DJ White Screed (HMS) -	
DJ White Screed (HMS) - 10%	
DJ White Screed (HMS) - 15%	
DJ White Screed (HMS) - 5% GB-	
DJ Yellow Screed (HMS) -	
DJ Yellow Screed (HMS) - 5% GB -	
DJ Black Screed	
DJ White Screed - SRI LANKA	
DJ Yellow Screed - SRI LANKA Drop-On-Beads (Potter)	
Drop-On-Beads (China) CS Piperylene Resin EVA	
Conflex Oil	
Ti02 - Tronox	
Whiting	
Aggregate (50kg)	
Intermix Beads-bs6088	
Quitone	
Ultramarine Blue	
Wax	
Bengel434	
Yellow Pigment	
Quintac	
Carbon Black MA 11 (10kg)	
Green Pigment (MT)	
3M AW90S Element (Bag)	
DJ Prismo Screed PP bags-Sirim	
DJ Prismo Screed PP bags-HMS	
HMS PP BAG WHITE-INSIRASI	
HMS PP BAG YELLOW-INSIRASI	
P.P. Bags (No Printing)	
DJ Yellow Screed - PP Bags	


Team Leader: _____

Counter : _____

Forklift Driver : _____

Counter: _____

Counter: _____

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APPENDIX 8.1: PHYSICAL STOCK COUNTING SHEET

TEAM E - CONE / BARRIER

SHEET 5/5

DJ (M) PRISMO CONES 30"	
DJ (M) PRISMO CONES 30" - SOFT	
1-meter Cones	
Road Barrier (0.6m) - White	
Road Barrier (0.6m) - Red	
Road Barrier (0.8m) - White	
Road Barrier (0.8m) - Red	
DJ PRISMO CONES 18"	
DJ PRISMO CONES 18" - SOFT	
DJ Prismo Flat Mat Cones-cone center	
DJ Prismo TRI Cone (RED)	
DJ Prismo TRI Cone (RED)-SOFT (POLIS)	
DJ Prismo TRI Cone (YELLOW)	
Adapta Cones	
ACPI Hoarding - White	

Team Leader:


Counter:

Forklift Driver:

Counter:

Counter:


Counter:

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APPENDIX 8.2 - SUMMARY OF PHYSICAL STOCK COUNTING SHEET

SUMMARY for Road Furniture Stock List

No	Description	Unit	Set	Actual	Book	Varian	Comment &
1	Monolight (Amber)	Nos	Max 10				
2	Hazard Warning Lamps (Amber)	Nos	Max 10				
3	Hazard Warning Lamps (Blue)	Nos	Max 10				
4	Hazard Warning Lamps (Red)	Nos	Max 10				
5	Batteries - 6-volt Batteries	Nos	Max 20				
6	Batteries - 1.5-volt Batteries	Nos	Max 20				
7	Dolphin Torchlight c/w battery	Nos	Max 5				
8	Plastic Chain - White (pcs)	Nos	Max 5				
9	TRIM.S. Ring c/w Clips	Nos	Max 5				
10	Strabo Warning Light - Amber	Nos	Max 2				
11	Solar Powered Traffic Signal-Amber	Nos	Max 2				
12	Safety Vest c/w 1 Strip & Zip (UK)-	Nos	Max 5				
13	Safety Vest c/w 2 Strip & Zip (UK)-	Nos	Max 5				
14	Safety Vest c/w strip [Netting	Nos	Max 5				
15	Safety Vest c/w 1 Strip	Nos	Max 2				
16	Walking Measurement Meter Tokyo	Nos	Max 2				
17	Trumeter Road Measurer (Model	Nos	Max 2				
18	String Barricade (40 meter) - C &	Nos	Max 5				
19	Zebra Tape (3'x500m)	Nos	Max 5				
20	Safety mesh (1mx50m)	Nos	Max 2				
21	Reflective Baton - Green	Nos	Max 5				
22	Reflective Flag - Lime Yellow	Nos	Max 5				
23	Traffic Signal Baton	Nos	Max 5				
24	Industries Helmet - White	Nos	Max 5				
25	Industries Helmet - Yellow	Nos	Max 5				
26	Rain coat (Yellow)	Nos	Max 5				
27	Rain Coat (Lime Yellow)	Nos	Max 5				
28	Safety Belt - Fuji Bekon (ETA 100)	Nos	Max 2				
29	PP T-W Hallow Sheet Red	Nos	Max 2				
30	PP T-W Hallow Sheet Yellow	Nos	Max 2				
31	20mm SHS Metal Clamp	Nos	Max 2				
32	Rubber Road Hump (Yellow)	Nos	Max 2				
33	Rubber Road Hump (Black)	Nos	Max 2				
34	Flexible Post c/w Base SM/06&HIQ)	Nos	Max 5				
35	HI Blue 24'x50yds 806	Nos	Max 1				
36	HI Orange 24'x50yds 807	Nos	Max 1				
37	HI Yellow 36'x50yds 804	Nos	Max 1				
38	HI Red 36'x50yds 805	Nos	Max 1				
39	HI Blue 36'x50yds 806	Nos	Max 1				
40	HI Green 36'x50yds 808	Nos	Max 1				
41	HI White 36'x50yds 812	Nos	Max 1				
42	HI Blue 18'x50yds 806	Nos	Max 1				
43	HI Green 48'x50yds 808	Nos	Max 1				
44	HI Brown 48'x50yds 809	Nos	Max 1				
45	EG Yellow 8104 (24'x50yds)	Nos	Max 1				
46	EG Red 8105 (24'x50yds)	Nos	Max 1				
47	EG Blue 8106 (24'x50yds)	Nos	Max 1				
48	EG Green 8108 (24'x50yds)	Nos	Max 1				
49	EG Orange 8117 (24'x50yds)	Nos	Max 1				
50	EG Yellow 8104 (48'x50yds)	Nos	Max 1				
51	EG Red 8105 (48'x50yds)	Nos	Max 1				
52	EG Blue 8106 (48'x50yds)	Nos	Max 1				
53	EG White 8112 (48'x50yds)	Nos	Max 1				
54	CG Black 6203 (24'x50yds)	Nos	Max 1				
55	CG Green 24'x50yds 6208	Nos	Max 1				
56	CG White 24'x50yds 6212	Nos	Max 1				
57	CG White 36'x50yds 6212	Nos	Max 1				
58	Crystal Yellow 24'x50yds 92804	Nos	Max 1				
59	Crystal Red 24'x50yds 9804	Nos	Max 1				

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60	Crystal Blue 24"x50yds 92806	Nos	Max 1				
61	Crystal Green 24"x50yds 92808	Nos	Max 1				
62	Crystal Yellow 48"x50yds 92804	Nos	Max 1				
63	Crystal Red 48"x50yds 92805	Nos	Max 1				
64	Crystal Blue 48"x50yds 92806	Nos	Max 1				
65	Crystal White 48"x50yds 92802	Nos	Max 1				
66	Crystal F. Orange 48"x50yds 92847	Nos	Max 1				
67	Flexible White 48"x50yds CS512	Nos	Max 1				
68	HIP Yellow (24"x50yds)	Nos	Max 1				
69	HIP Blue (24"x50yds)	Nos	Max 1				
70	HIP Yellow (48"x50yds)	Nos	Max 1				
71	HIP Red (48"x50yds)	Nos	Max 1				
72	HIP Blue (48"x50yds)	Nos	Max 1				
73	HIP Green (48"x50yds)	Nos	Max 1				
74	HIP Orange (48"x50yds)	Nos	Max 1				
75	HIP White (48"x50yds)	Nos	Max 1				
76	HIP Reboundable WR6100 - White	Nos	Max 1				
77	Nikkalite Transparent Ink - Yellow-	Nos	Max 1				
78	Nikkalite Transparent Ink - Red -	Nos	Max 1				
79	Nikkalite Transparent Ink - Blue -	Nos	Max 1				
80	Nikkalite Transparent Ink - Green -	Nos	Max 1				
81	Hi Yellow (24"x50yds)	METRE	Max 1				
82	Hi White (36"x50yds)	METRE	Max 1				
83	Hi Green (48"x50yds)	METRE	Max 1				
84	Delineator (Aust. Yellow)	Nos	Max 100				
85	Delineator (Aust. Red)	Nos	Max 100				
86	Delineator (Aust. White)	Nos	Max 100				
87	RavOLite - Bi Amber Markers	Nos	Max 30				
88	SM605 Roadstuds MONO RED	Nos	Max 10				
89	SM605 Roadstuds RED/WHITE	Nos	Max 10				
90	SM610 Roadstuds Amber	Nos	Max 10				
91	SM610 Roadstuds White	Nos	Max 10				
92	Solar Studs (SL)	Nos	Max 10				
93	Solar Studs (BL)	Nos	Max 10				
94	Tiger Eye Roadstuds - White	Nos	Max 10				
95	Glass Studs - White	Nos	Max 10				
96	Ultrastuds - AMBER	Nos	Max 10				
97	ACPI Roadstuds - Bi White	Nos	Max 20				
98	ACPI Roadstuds - Bi Red	Nos	Max 20				
99	ACPI Roadstuds - Bi Amber / Red	Nos	- Max 29				
100	ACPI Roadstuds - Bi White/Red	Nos	Max 20				
101	ACPI Roadstuds - Mono	Nos	Max 300				
102	ACPI Roadstud - Bi	Nos	Max 300				
103	Swareflex 43 Lenses - Red	Nos	Max 300				
104	Swareflex 43 Lenses - White	Nos	Max 300				
105	Swareflex 43 Lenses - Amber	Nos	Max 300				

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APPENDIX 8.2 - SUMMARY OF PHYSICAL STOCKCOUNTING REPORT

SUMMARY for Thermoplastic / Emulsions / Cones Stock list

No	Description	Unit Value	Set Variance	Actual Value	Book Value	Variance	Comment & Reason
1	AP BINDER (20kg)	20 kg/	Max 20				
2	20mm Single Size Aggregate (25kg)	25 kg/bag	Max 10				
3	20mm Single size Aggregate	Mt	Max 5 MT				
4	Silica Sand [60-80 mesh] (500 kg)	Kg	Max 500				
5	Kraton D110TCM	25kg/ba	Max 5 bags				
6	Rubber Crumb 40 mesh (40kg)	40kg/ba	Max 5 bags				
7	3M Roadstuds - single size	Nos	Max 20 nos				
8	HCA Lance	Nos	Max 1 no				
9	Nylon Sweepers	Nos	Max 5 nos				
10	Lipaton AE	Kg	Max 200 kg				
11	DJ Bitumen Emulsion K1-40	200 kg/ Drum	Max 30				
12	DJ Bitumen Emulsion SS-1K	200 kg.	Max 30				
13	DJ Bitumen Emulsion RS-1K	200 kg.	Max 30				
14	DJ Bitumen Emulsion RS-2K	200 kg.	Max 20				
15	DJ Bitumen Emulsion RS-3K	200 kg.	Max 20				
16	DJ Cutback Emulsion MC-70	200 kg.	Max 20				
17	DJ Rubberized Emulsion Neomed	200 kg.	Max 20				
18	Polymer modified Bitumen Emulsion	200 kg.	Max 20				
19	Polymer modified Bitumen Emulsion	200 kg.	Max 20				
20	DJ Bitumen Emulsion R-Seal	200 kg.	Max 20				
21	DJ Bitumen Emulsion Ralumac	200 kg.	Max 20				
22	DJ Micro Surfacing	200 kg.	Max 20				
23	ANIONIC	200 kg.	Max 20				
24	AB KOTE - N	200 kg.	Max 20				
25	AB COAT 18 kg	18 kg Pail	Max 20				
26	AB COAT 5 kg	5 kg Pail	Max 20				
27	DJ READY PATCHMIX (COLD-MIX)	50 kg Pail	Max 100				
28	DJ READY OPPATCHMIX - PAIL	25 kg Pail	Max 20				
29	DJ READY PATCHMIX - PAIL	30 kg Pail	Max 10				
30	EMPTY DRUMS	Nos	Max 500				
31	POWER BROOM BRUSHES	Nos	Max 5 Nos				
32	POWER BROOM BRUSHES - assembly	Nos	Max 1 No				
33	Hand Sprayer (EY-20)	Nos	Max 1 No				
34	MS-1K (COLD-MIX TANK)	MT	Max 2 Mt				
35	COLD-MIX PP BAGS	Nos	Max 500				
36	AGGREGATE 3/8"	MT	Max 5 Mt				
37	Quarry Dust	MT					
38	Plastic Pail (Black)	18 litre Pail	Max 20				
39	Plastic Pail (White)	5 litre Pail	Max 20				
40	Plastic Pail (White) - 20 litre	20 litre Pail	Max 20				
41	Bitumen 80/100	MT	Max 5 Mt				
42	Bitumen 60/70	MT	Max 2 Mt				
43	Bitumen 80/100	200 kg Drum	Max 20				
44	AA 55	Litre	Max 200				
45	AA 57	Kg	Max 200				
46	A 103	Kg	Max 100				
47	CACL 2	Kg	Max 100				
48	HCL	Kg	Max 100 Kg				
49	Cationic Latex	Kg	Max 100 Kg				
50	Kerosene	Kg	Max 100 Kg				
51	Diesel	Kg	Max 100 Kg				
52	Peral 417	Kg	Max 500 Kg				
53	Mighty 150 (S) / SPT Superplasticizer	Kg	Max 100				
54	Bighorn Bentonite (HYO-125)	Kg	Max 100				
55	White Oil	Kg					

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56	Asflier	Kg				
57	Polyram	Kg				
58	Methylene Chloride	Litre	Max 100 Litre			
59	DJ White Screed 83A	MT	Max 0.5 Mt			
60	Yellow Screed (OJ)	MT	Max 0.5 Mt			
61	DJ White Screed (HMS) - F2-35	MT	Max 0.5 Mt			
62	DJ White Screed (HMS) - 15% INSI F2-	MT	Max 0.5 Mt			
63	DJ White Screed (HMS) - 20% F2-35	MT	Max 0.5 Mt			
64	DJ White Screed (HMS) - 5% GB F3-	MT	Max 0.5 Mt			
65	DJ White Screed (HMS) - D2-35	MT	Max 0.5 Mt			
66	DJ Yellow Screed (HMS) - 20% D2-35	MT	Max 0.5 Mt			
67	DJ Yellow Screed (HMS) - 0% GB -	MT	Max 0.5 Mt			
68	DJ Yellow Screed (HMS) - 5% GB -	MT	Max 0.5 Mt			
69	DJ Black Screed	MT	Max 0.5 Mt			
70	DJ Red Screed	MT	Max 0.5 Mt			
71	DJ White Screed - SRI LANKA	MT	Max 0.5 Mt			
72	DJ Yellow Screed - SRI LANKA	MT	Max 0.5 Mt			
73	Drop-On-Beads (Potter)	MT	Max 0.5 Mt			
74	Drop-On-Beads (China)	MT	Max 0.5 Mt			
75	DJ Concrete Primer	MT	Max 0.5 Mt			
76	Rosin Ester MZ00A	MT	Max 0.5 Mt			
77	Rosin PETROLEUM	MT	Max 0.5 Mt			
78	CS Piperylene Resin	MT	Max 0.5 Mt			
79	EVA	MT	Max 0.5 Mt			
80	Conflex Oil	MT	Max 0.5 Mt			
81	TiO2 - Lomon	MT	Max 0.5 Mt			
82	TiO2 - Tronox	MT	Max 0.5 Mt			
83	TiO2 - RFC-5	MT	Max 0.5 Mt			
84	Whiting	MT	Max 0.5 Mt			
85	Aggregate	Kg	Max 2000 Kg			
86	Intermix Beads-bs6088	MT	Max 0.5 Mt			
87	Quintone	MT	Max 0.5 Mt			
88	Wax	MT	Max 1L.5 Mt			
89	Benget 434	MT	Max 0.5 Mt			
90	Yellow Pigment	MT	Max 0.5 Mt			
91	Carbon Black MA II	Kg	Max 50 Kg			
92	Green Pigment	Kg	Max 50 Kg			
93	Quintac	Kg	Max 50 Kg			
94	DJ Prismo Screed PP bags -SIRIM	Nos	Max 200 Nos			
95	DJ Prismo Screed PP bags - HMS	Nos	Max 200 Nos			
96	HMS PP BAG WHITE-INSIRASI	Nos	Max 200			
97	HMS PP BAG YELLOW-INSIRASI	Nos	Max 200 Nos			
98	PP. Bags (No Printing)	Nos	Max 200 Nos			
99	DJ Yellow Screed- PP Bags	Nos	Max 200 Nos			
100	DJ (M) PRISMO CONES 30"	Nos	Max,25 Nos			
101	DJ (M) PRISMO CONES 30" - SFOT	Nos	Max 25 Nos			
102	1-meter Cones	Nos	Max 25 Nos			
103	Road Barrier (0.6m) - White	Nos	Max 25 Nos			
104	Road Barrier (0.6m) - Red	Nos	Max 25 Nos			
105	Road Barrier (0.8m) - White	Nos	Max 25 Nos			
106	Road Barrier (0.8m) - Red	Nos	Max 25 Nos			
107	DJ PRISMO CONES 18"	Nos	Max 25 Nos			
108	DJ PRISMO CONES 18"- SOFT	Nos	Max 25 Nos			
109	DJ Prismo Flat Mat Cones -cone	Nos	Max 25 Nos			
110	DJ Prismo Flat Mat Cones - cone	Nos	Max 25 Nos			
111	DJ Prismo TRI Cone (RED)	Nos	Max 25 Nos			
112	DJ Prismo TRI Cone (RED)-SOFT	Nos	Max 25 Nos			
113	DJ Prismo TRI CONE (YELLOW)	Nos	Max 25 Nos			
114	Adapta Cones	Nos	Max 25 Nos			

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		Nos	Max 25 Nos	Actual	Book Value	Varianc	Comment & Reason
115	ACPI Hoarding - White	Nos	Max 25 Nos				
116	ACPI Hoarding - Red	Nos	Max 25 Nos				
117	DJ Flexible Post	Nos	Max 25 Nos				
118	Tower Post	Nos	Max 25 Nos				
119	Cone Base (Rubber Granules)	Nos	Max 25				
120	Rubber Block	Nos	Max 25 Nos				
121	NIKKALITE RS-white 48'x50yds (MPG)	Nos	Max 10 Nos				
122	Fluorescent Pigment HMP-4	Kg	Max 5 Kg				
123	Red Pigment DCC 1607 (CONES)	Kg	Max 5 Kg				
124	HD Polyethylene HD 3840 ua	Kg	Max 3 Mt				
125	PE Affinity SQ 1503	Kg	Max 500 Kg				

Checked & Prepared by: _____
(Planning Executive)

Verified: _____
(Production Manager)

Concurred: _____
(Head of Manufacturing & Operation)

Approved: _____
(Head of ACP-DMT)

(Factory Manager)