



MTD GROUP

Date:

Group Human Capital Division
Menara MTD
1, Jalan Batu Caves
68100 Batu Caves
Selangor Darul Ehsan.

Dear Sir/Madam,

AUTHORIZATION FOR SALARY DEDUCTION – KELAB SUKAN, REKREASI DAN KEBAJIKAN

With reference to the above, I _____,

Employee No. _____ of _____

(Company/Division/Project), hereby authorize the Group Human Capital Division to make monthly deductions of the agreed amount, i.e. RM_____, from my salary effective _____, being payment for “Kelab Sukan, Rekreasi dan Kebajikan” membership fees, based on the fees structure as stipulated below:-

No.	Category	Fees (RM)
1	Assistant General Manager and above	10.00
2	Manager – Senior Manager	5.00
3	Executive – Assistant Manager	3.00
4	Non-Executive	2.00

Thank you.

Yours faithfully,

Name:

NRIC/Passport No.: