	SUCCESSION CHART - Level 1			
Head of Company/Division/De partment				
DIRECT REPORT	Name Render: Age: Time in Role: Name Render: Age: Time in Role: Time in Role:			
READY NOW Able to replace position incumbent or assume duty immediately or within one (1) year.	Name Gender: Age: Time in Role:			
READY 1 - 2 YEARS Possesses competencies to replace incumbent within next two (2) years.	Name Gender: Age: Time in Role:			
READY 2+ YEARS Possesses competencies to replace incumbent in more than two (2) years and within five (5) years.	Name Gender: Age: Time in Role:			

Instruction: HOD to identify 2 candidates as your successor. The candidates must be of Senior Manager or Manager level.

	SUCCESSION CHART - Level 2			
Deputy Head of Company/Division/De partment				
DIRECT REPORT	Name Gender: Age: Time in Role :		Name Gender: Age: Time in Role :	
READY NOW		N		
Able to replace position incumbent or assume duty immediately or within one (1) year.		Name Gender: Age: Time in Role :		
READY 1 - 2 YEARS Possesses competencies to replace incumbent within next two (2) years.		Name Gender: Age: Time in Role :		
READY 2+ YEARS Possesses competencies to replace incumbent in more than two (2) years and within five (5) years.		Name Gender: Age: Time in Role :		

Instruction:

HOD to identify 2 candidates for Deputy Head's successor. The candidates must be of Senior Manager or Manager level.