

January 08, 2022

MR. JORGE ARTHUR

Lead Programmer

Limketkai Manufacturing Corporation

Julio Pacana St. Puntod

Cagayan de Oro City

Dear Sir/Madam:

I am a fourth year Bachelor of Science in Information Technology student of Southern de Oro Philippines College. In partial fulfillment of the requirements of this degree, I am required to have an On-the-Job Training for a minimum of 590 hours or an equivalent of fourteen (14) weeks and four (4) days starting January 31, 2022.

I would like to apply as a trainee in your company because I believe that the training and experience I will acquire will broaden my knowledge about my course.

Thank you for any consideration that you may give to this letter of application.

Very truly yours,

FAYED A. MAUYAG

District 3 Consolacion,

Cagayan de Oro City

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