

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
*Tuesday, October 15, 2019*

The Mineral County School District held a public meeting on October 15, 2019 beginning at 5:37 pm at Schurz Elementary School in Schurz, Nevada.

**MEMBERS PRESENT:** Tyler Viani, Keith Neville, Kathryn Castagnola, Candice Birchum, Schyler Hagen

**MEMBERS ABSENT:**

**ADMINISTRATORS:** Karen Watson, Superintendent

**OTHERS PRESENT:** Crystal Sasser, Ann Kee, Tricia Schumann, Kara Reuter, Sean Rowe, Cindy Linares, Shari Berry, Ann Gavin, John Gavin, Kim Just, Raynell Miller, Erika Sanchez, Julia Viani, Amber Torres, Stephanie Keuhey, Eileen Birchum, Lance West, Jamarr Covington

**CALL TO ORDER:** The regular meeting of the Mineral County Board of School Trustees was called to order by the Board President, Tyler Viani.

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance  
Approval of a flexible agenda – *Tyler Viani made a motion to move Item#3 to Item#1. Schyler Hagen seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes, Schyler Hagen-Yes 5-0-0*
2. Person or Group Recognition - MCHS Cheer and Mineral County Fire Department and Explorer/Cadet Program. – *None*
3. Presentations – *None*

**CONSENT ITEMS: (FOR POSSIBLE ACTION)**

1. Minutes: September 17, 2019
2. Payroll Vouchers: 1026, 1027, 1032, 1033
3. Payroll Checks: 84857-84926
4. Warrants: 21447-21501
5. Personnel Report  
*Tyler Viani made a motion to accept the minutes from and September 17, 2019; Payroll vouchers 1026, 1027, 1032, 1033; Payroll Checks 84857-84926; Warrants 21447-21501 and the Personnel Report as presented. Schyler Hagen seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum, Schyler Hagen 5-0-0*

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

1. **Recommendation:** Discussion and Possible Approval – Approval of the Quarterly Class Size Reduction Report  
*Tyler Viani made a motion to approve the Class Size Reduction Report with the amended information. Kathryn Castagnola seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes, Schyler Hagen-Yes 5-0-0*
2. **Recommendation:** Discussion and Possible Approval – Memorandum of Understanding between Mineral County School District with Inter Tribal Council of Nevada  
*Tyler Viani made a motion to approve the Memorandum of Understanding between Mineral County School District with Inter Tribal Council of Nevada. Schyler Hagen seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes, Schyler Hagen-Yes 5-0-0*

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
*Tuesday, October 15, 2019*

3. **Recommendation:** Discussion and Possible Approval – Impact Aid and Indian Policies and Procedures  
*This item is tabled and will be on the next meeting for changes to be made.*
4. **Recommendation:** Discussion and Possible Approval – Appointing Board Members to Renegotiation of the Superintendent.  
*This item is tabled.*

**POLICIES: First Reading**

1. JHCB – Safe Exposure to the Sun
2. GA/GAA/GAA1 – General Provisions/Scope of Work – *Ann would like to talk to Karen about information that would pertain to this policy.*
3. GAA2 – Administration
4. GAB/GAB1-Personnel Files/Contents - #6 should be MCSD Employee Handbook, #7- *Where are investigations kept?*, #8 – *Personnel with keys.*
5. GAB2 – Employee Access - *Master*
6. GAB3 – Negative Information – *Add HR to sentence.*
7. GAB4 – Employee Submitted Information
8. GAB5 – Verification of Employment
9. GAC – Confidential Information- *AR?*

*Suggestion was made that they policies be provided in hard copy and signed off that each employee receives them. Copies of all the policies in all of the offices. The policy manuals need to be updated. Karen's idea is old=gold, new=blue.*

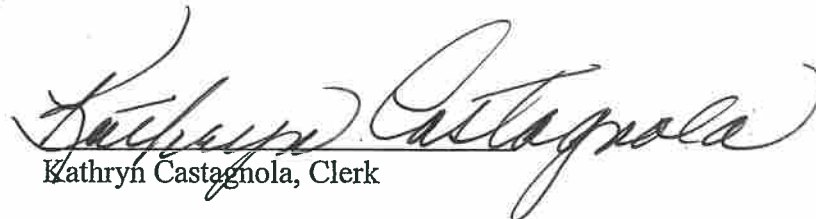
**COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)**

1. Correspondence & Announcements – JAG NV Participation Program 2018/2019
2. Board Member Reports – Tyler went to the NASB Meeting in Las Vegas.
3. Superintendent Report – *NONE*
4. Principals Report – *Stephanie Keuhey from HES – Next week is going to be a week of respect. The Elementary had there own week of fun.*
5. Lance West from SES – October 28-31 SES is celebrating Red Ribbon Week, 28-Hat Day, 29-Sports Gear, 30-Shades, 31-Wear Read, November 1<sup>st</sup> we will be walking around the track to close out the week.

**GENERAL PUBLIC COMMENT:** *John Gavin asked if he was released from his contract. The Board clarified that yes he was released in the Personnel Report.*

**ADJOURNMENT: PM**

Respectfully submitted:

  
Kathryn Castagnola, Clerk