

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING MINUTES  
*Saturday, August 10, 2019*

The Mineral County School District held a public meeting on August 10, 2019 beginning at 9:29am at the Schurz Elementary School in Schurz, NV.

**MEMBERS PRESENT:** Kathryn Castagnola; Keith Neville; Candice Birchum; Schyler Hagen

**MEMBERS ABSENT:** Tyler Viani

**ADMINISTRATORS:** Karen Watson, Superintendent

**OTHERS PRESENT:** Crystal Sasser

**CALL TO ORDER:** The regular meeting of the Mineral County Board of School Trustees was called to order by the Board Vice President, Schyler Hagen

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

1. **Recommendation:** Discussion and Possible Approval – Superintendent Evaluation Process  
*Changes are going to be made to the Superintendent Evaluation Form. We need to bring back the “results of rating system” for more discussion and changes to the calculations.*

**Recessed for lunch at 12:05PM and returned at 12:59PM.**

2. **Recommendation:** Discussion and Possible Approval – Long and Short Term Goals

*Long Term Goal #1: Revise all job descriptions*

*Long Term Goal #2: Complete Section G policies*

*Long Term Goal #3: Ensure a safe and secure learning environment*

*Long Term Goal #4: Create a District Performance Plan to include Technology*

*Short Term Goal #1: Revise job descriptions*

1. *Administrative*
2. *Teacher*
3. *ParaPro*
4. *Computer Ops II*
5. *Intervention Coordinator*

*Short Term Goal #2: Match stipend positions with job description for advertisement*

1. *Mentor*
2. *Literacy Specialist*
3. *Coaches*
4. *Sped Coordinator*
5. *Title Position Title VI*

*Short Term Goal #3: Review/Revise Emergency Operating Procedures – Update and inform the Board on Safety Procedures.*

*Schyler Hagen moved to accept the long and short term goals. Kathryn Castagnola seconded the motion.*

*Schyler-Yes; Keith-Yes; Kathryn-Yes; Candice-Yes*

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**3. Recommendation:** Discussion and Possible Approval – Communication


*Communication with the board. Candice – If board members need to talk to her, feel free to call her. Keith is frustrated that he does not always get to know the outcome when things happen. He would like to be informed of what is going on. He would like a follow up on Summer school results: the number of participation and #successful. The Board would like to know what grants we have and what is happening with them.*

*Karen is working on a new School Performance Plan – Proved a timeline of when they are due to Nevada Department of Education. Timeline of when they are due to the Superintendent and the School Board.*

**GENERAL PUBLIC COMMENT:** *Karen – The Nevada State Superintendent will be in Hawthorne on December 2 for a town hall meeting and meet with the Mineral county school district staff.*

**ADJOURNMENT: 1:43PM**

Respectfully submitted:



Kathryn Castagnola, Clerk