

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Monday, December 16, 2019

The Mineral County School District held a public meeting on December 16, 2019 beginning at 5:30 pm Schurz Elementary School 48048 Highway 95 South in Schurz, Nevada.

MEMBERS PRESENT: Kathryn Castagnola, Candice Birchum, Tyler Viani, Keith Neville

MEMBERS ABSENT: Schyler Hagen

ADMINISTRATORS: Karen Watson, Superintendent; Stephanie Keuhey, Principal HES, Lance West, Principal Schurz Elementary

OTHERS PRESENT: Crystal Sasser, Diane Rodriguez, JayDee Porras-Grant, MaryJo Gemelke, Diana Isom, Ann Kee, Tricia Schumann, Rick Schumann, Mary Durham, Richard Durham, Tom Gallegos, Debb Oliver, Eileen Birchum

CALL TO ORDER: 5:30 pm.

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. *The Superintendent that we table all the policies until we change how we do the policies. Tyler Viani made a motion to approve the flexible agenda with the items listed. Kathryn Castagnola seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes; 4-0-0*
3. Person or Group Recognition - *NONE*
4. Presentations - Hawthorne Junior High School/Mineral County High School-School Performance Plan. *This item is to be tabled until the next meeting on January 7, 2020.*

CONSENT ITEMS: (FOR POSSIBLE ACTION)

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Minutes: December 3, 2019
2. Payroll Vouchers: 1058,1059,1062
3. Payroll Checks: 85039-85062,85077-85081
4. Voided Payroll Checks: 85063-85076
5. Warrants: 21745-21749
6. Personnel Report-*The report says Assistant Volleyball coach but the signature paperwork says basketball, needs to be changed and brought back to the next meeting. Tyler Viani made a motion to approve the Minutes from December 3, 2019, Payroll vouchers 1058,1059,1062; Payroll Checks 85063-85076; Warrants 21745-21749 and the Personnel Report as presented with the exception of the Assistant Volleyball coach on the Personnel Report. Kathryn Castagnola seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, 4-0-0*

ACTION ITEMS: (FOR POSSIBLE ACTION)

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on **first**. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

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1. **Recommendation:** Discussion and Possible Approval of the School Reimbursement Account – *The remainder of the money for the additional teachers will come out of the General Fund. Not sure that the number of teachers is correct. This item will be tabled until the next meeting so we can get the correct information.*
2. **Recommendation:** Discussion of Tom Gallegos Quarterly Maintenance Report – *A Representative from the heater manufacturer will be here to look at the problem heaters this week.*
3. **Recommendation:** Discussion and Possible Approval of Mary Koscinski to attend the Mountain Plains Adult Ed Conference in New Mexico
Tyler Viani made a motion to approve the out of state travel for Mary Koscinski. Keith Neville seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0
4. **Recommendation:** Discussion and Possible Approval for Teachers and Principals to attend the Standards Institute in Orlando, Florida
Tyler Viani made a motion to approve the teachers and principals to attend the Standards Institute and the typo with the budget consideration of \$41,051.00. Keith Neville seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0
5. **Recommendation:** Discussion and Possible Approval for Karen Watson to attend the DA Superintendents Summit in Tucson, Arizona
Candice Birchum made a motion to approve Karen Watson to attend the DA Superintendents Summit in Tucson, Arizona. Kathryn Castagnola seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0
6. **Recommendation:** Discussion and Possible Approval of the 2020 Augmented Budget
Tyler Viani made a motion to approve the 2020 Augmented Budget. Candice Birchum seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0
7. **Recommendation:** Discussion and Possible Approval of Independent Contract for Amanda Wachsmuth, the Safe Schools Professional, located in Schurz.
Tyler Viani made a motion to approve the Independent Contract for Amanda Wachsmuth, the Safe Schools Professional, located in Schurz. Candice Birchum seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0
8. **Recommendation:** Discussion and Possible Approval – for the increase of salary and changes to guidelines for short and long-term substitute teachers.
This item needs to be tabled and brought back to the next meeting. It needs to be made consistent with the teachers' contract.
9. **Recommendation:** Discussion and Possible Approval - Approve Board Meeting Calendar Draft
Tyler Viani made a motion to approve the Board Meeting Calendar. Kathryn Castagnola seconded the motion. Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville 4-0-0

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10. **Recommendation:** Discussion and Possible Approval of the process for reviewing and revising policies
Karen is putting together a team, which will include all the administrators, a representative from both the teachers association and the classified association, and a Board Member. This team will review the policies before they are taken to the Board. The meeting dates for this team will be put into place and the members need to make sure they are in attendance. The Policy BFC will need to be changed to incorporate the changes on how the policies are going to be changed.
The Admin Team will begin to have a meeting every week to work together better. The Admin Team feels the Superintendent doing all the policies by herself is taking away from the educational focus of the District. The Admin team has set four goals in order to better the Student Achievement.
1. *Recruit and Retain highly qualified staff*
 2. *Ensure highly effective classroom instruction in Mineral County School District*
 3. *Ensure that the Staff has Professional Development*
 4. *Healthy Budget to sustain the other 3 Goals*

Informational Discussion of Policies to be revised (per Policy BFC)

1. GBB21-Employees with a Communicable Disease Including the Human Immunodeficiency Virus (HIV)
2. GBB22-Use of Tobacco
3. GBB23-Children in the Workplace
4. GBB24-Reporting Convictions
5. GBB25-Telecommuting Policy
6. GBBM1-Requirements for Coaches and Extra-Curricular Activities Advisors (recommend making it GBB27)

POLICIES – First Reading

1. GBB9-Employment of Relatives
2. GBB10-Conflict of Interest
3. GBB11-Code of Ethical Standards
4. GBB12-Prohibited Activity
5. GBB13-Solicitation Prohibited
6. GBB14-Work Stoppage Prohibited
7. GBB15-Use of District Property and Premises
8. GBB16-Phone Policy
9. GBB17-Staff Orientation
10. GBB19-Outside Employment
11. GBB20-Personal Appearance

POLICIES – Second Reading

1. GBB/GBB1-Fair Employment Practices
2. GBB3-Employee Dating
3. GBB4-Employee, Board Member, Public Bullying
4. GBB5-Employment Disabilities
5. GBB6-Drug and Alcohol-Free Workplace
6. GBB7-Prohibition of Workplace Violence
7. GBB8-Criminal Defense Costs of Employees

All of the policies have been tabled pending a new plan on how to deal with the policies.

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COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements -NONE
2. Board Member Reports - NONE
3. Superintendent Report - NONE
4. Principals Report – *HES will be visited by NDE Research Team on Wednesday, December 18th to meet with the Leadership team.
HES Christmas Program is Tuesday night at 6:00pm. We have set up more lights in the parking lot area for the safety of the children.*

GENERAL PUBLIC COMMENT: *Debb Oliver, Executive Director at NASB for the record we have all the support and development in this process of supporting the Superintendent. Tyler asked that Debb send the Board information on this subject.*

ADJOURNMENT: 6:30 PM

Respectfully submitted:


Kathryn Castagnola, Clerk