Curriculum Vitae of

Name: Shakil Sarder
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Career Statement: Engineering graduate with strong attention to detail seeks a job as **Executive (IT)** in **Square Pharmaceuticals** to transition my academic knowledge, project experience, micro and macro skills to work on innovative and target oriented projects in the field of Information Technology and Support to the engineering department.

Position Sought: Executive (IT)

Experience:

Currently working as **Executive** at **Jadroo E-commerce Ltd**

- IT Support.
- Digital marketing
- Product Category & Uploading.
- Collect customer's feedback and make process changes to exceed their satisfaction.

Educational Qualifications:

- **Bachelor of Science in Computer Science and Engineering**
  American International University-Bangladesh (AIUB).
  CGPA 3.65 out of 4.00
  Passing Year: 2020

- **Higher Secondary Certificate (HSC)**
  BAF Shaheen College, Dhaka.
  GPA: 4.80
  Passing Year: 2014

- **Secondary School Certificate(SSC)**
  Khalia Raja Ram Institution, Madaripur.
  GPA: 4.88
  Passing Year: 2012

Expertise:

- IT Support
- Customer Support
- Digital Marketing
- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Internet Browsing and Email Correspondence.
- Graphics Design with Adobe Illustrator, Photoshop etc.

Technical Skills:

- **Programming Languages:**
  C, C++, Java, C#, HTML, XML, PHP, JavaScript, Python, Prolog, Assembly Language (8086)
- **Database Management Systems:**
  Oracle (+ PL/SQL), MySQL, Microsoft SQL Server

- **Operating Systems:**
  Windows (7-10).

Career Summary:
- Clear concept about basic Data Structures, Algorithms & Problem Solving.
- Clear concept about Object Oriented Programming in C, C++, JAVA, C#, etc.
- Clear concept about Web Development on HTML, PHP, Java Script, Ajax, CSS etc.
- Clear concept about Database Systems & Database Designing.
- Clear concept about Computer Networking & security.
- Basic knowledge of CRM based software like Zendesk, Freshchat etc.
- Basic understanding of different Design Patterns.
- Basic understanding in Software Quality Testing.
- Basic understanding in Requirements & Software Engineering.
- Basic understanding in writing test plans and test cases.
- Basic understanding in Jira, Selenium, Asana, Trello, Basecamp, wrike etc tools
- Basic understanding in Software QA methodologies, tools and processes also.
- Experienced in working with Version Controlling tools like GitHub
- Attended multiple Software Engineering courses in University.
- Attended multiple intra university Onsite Programming Contests.
- Attended multiple intra university Onsite Networking Contests.

Academic Research:
- Finished final year Thesis entitled with "Theological AI: Its Scope and Aspect". We had worked on representation of religious knowledge to machine to find conflict or irrelevant line or text that it may have in a religious book.
- Finished Advance computer networking and Network Security courses research paper entitled with "Internet of Things (IoT) in Medical Health Care".
- Finished Research Methodology Courses research paper entitled with "Emotion detection of a person through analyzing eye region".

Extracurricular activities:

- General Member at **AIUB SOCIAL WELFARE CLUB (SHOMOY)**

Personal Details:
Father Name: Jahangir Sarder
Mother Name: Rokeya Begum
Nationality: Bangladeshi
Date of Birth: 23-11-1997
Gender: Male
Religion: Islam
Language known: Bangla, English
Marital Status: Unmarried.
NID no: 9152086006

Reference:

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