

FREDERICK L. BAUBE III

Helsinki, Finland

fbaube@welho.com, fbaube@iki.fi

Work Goals

Technical copywriting, tools development, varied task assignments, and professional growth in a challenging structured documentation environment in support of real-world infrastructure.

Employment Background & Skills

Education: international business (graduate), engineering & mathematics (undergrad).

Content copywriting: technical (10 years: manuals, specs, etc.), marketing & corporate copy.

Documentation: document design, MS Word template design, workflow design, QA process design.

Software development: extensive background (15+ years, mostly C & Java, lately Go).

Teams: guidelines and tasking for documentation team members (non-native English speakers).

Current interests: Go tools for LwDITA (oasis-open.org); D4ST (DITA for Small Teams).

Work Experience

Technical Communication Freelancer

January 2015 – present

Primarily working for Enoro (see next entry). Projects include continuing maintenance of user documentation base, pilot migration of user documentation base from Microsoft Word to Author-IT DITA-based modular documentation system.

Own projects focus on tool evaluation and Go tool creation for LwDITA.

Also doing occasional voiceovers, e.g. <http://zeepio.com/durat> , <http://www.imdb.com/name/nm8656826/>

Senior Technical Communicator

ENORO OY (formerly Process Vision OY), Helsinki, October 2006 – January 2015

Lead responsibility for user documentation, MS SharePoint document repository design & management, and design & templating of document types & processes. Final editing and proofreading for key corporate communications (website, press, RFPs). Specific responsibilities and accomplishments included

- Redesign and rewrite most of pre-existing user documentation base (electricity, gas, DH).
- Design technical documentation types and create Microsoft Word templates with assistance of graphics designers.
- Implement content types and metadata in Microsoft SharePoint for ISO 9001 compliance.
- Design and implement Word/SharePoint metadata integration and specify workflows.
- Work with programmers to scope and specify UX improvements.
- Write/proofread marketing materials & corporate materials, including proposals and corporate communication such as annual reports and press releases.
- Writing, style, and general documentation guidance for junior team members.
- User training on documentation and SharePoint topics.

Director, Software and Systems

METADOC OY, Helsinki, October 2004 – October 2006

Partner in small consulting firm for technical documentation.

- Lead application developer - DITA-based XML content authoring system.
- Marketing material and marketing support.
- Consulting for technical documentation and marketing communications.

Java/XML freelancing

Helsinki, September 2001 – September 2004

Web-based XML authoring and publishing. Entrepreneurship seminars, venture capital competition.

Senior Software Engineer & Director of Business Development

MORE MAGIC SOFTWARE OY, Helsinki, October 1997 – August 2001

First non-founder employee at mobile commerce startup.

- Product planning, OEM customer interface into MMS R&D.
- Partnering for demo mobile applications including music store.
- General organizational troubleshooting for VC-funded growth company.

Internet freelancing

Turku, 1996 – September 1997

Wrote Java applications for Linux. Taught Internet competencies and English vocabulary.

Project Manager

OPTIPLAN OY, Turku, November 1990 – November 1991

Designed & developed software for Intergraph Microstation CAD platform. Posting to England.

Software development – various

USA, – 1990

Employers included National Science Foundation, Georgetown University, defense work.

Education

Georgetown University, 1985-1988

MSFS – Master of Science, Foreign Service

Concentrations in International Trade & Finance, International Business Diplomacy.

Clarkson University, 1976-1979

BS Mathematics & BS Electrical Engineering

Concentrations in software and pure mathematics.

Personal

Languages: English (native), Finnish (kielitutkinto 4/6), French (advanced but rusty).

Pysyvät oleskelu- ja työluvat. US citizenship.

Interests: Nykytanssi / contemporary dance (appearances in several productions at

Zodiak & Kanneltalo); reading, writing, boating, music, occasional DJ'ing.

Summer work at music festivals: stagehand, stage manager, buildup/teardown, other.