User Manual

Tablet PC

Model No.: A7

SHENZHEN GREAT LOONG BROTHER INDUSTRIAL CO., LTD

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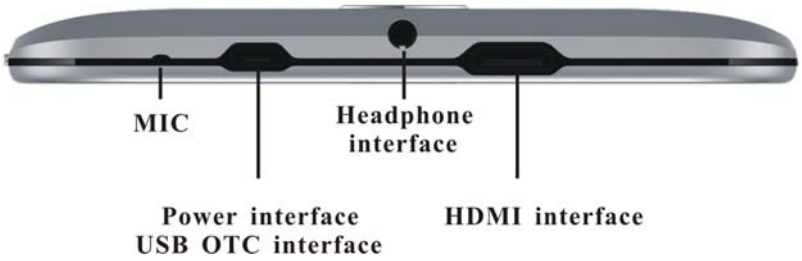
1 OUTLOOK DESCRIPTION

Front:

Right side:



Top:

2 POWER BUTTON USAGE

Turn On: Press the power button and hold for4seconds.
Turn Off: Press the power button and hold for 2 seconds →tap **Power off**→tap **OK**.
Airplane mode: Press the power button and hold for 2 seconds →Tap **Airplane mode**.
Silent mode: Press the power button and hold for 2 seconds →Tap .
Normal mode: Press the power button and hold for 2 seconds →Tap .
Force Off: If device does not respond, press and hold the power button for 5 seconds.
(Warning: Force off could lead to unpredictable system errors!)
Reset: Press the reset button could be reset the device. It's will clear the all data, Please careful with the function. (**Note**: After the current reset function can't restart, can only be turned off, so you need to press the power button restart the device after reset.)

3 TOUCH-SCREEN NAVIGATION

The touch-screen allows for quick, easy and convenient navigation for all applications.
Refer to the following method to operate the touch screen by the finger pulp:
Tap: Quick tap & release on an item on the screen.
Touch & hold: Touch and hold in place approx 2 seconds, and then release to display an options window.
Finger slide: Touch & slide your finger across the screen and then release.
☆ *To avoid scratching or crushing, do not place objects on the touch screen surface.*

4 U-Disk

Insert U-Disk

Insert your U-disk into the device via USB host transfer cable. When ready for use, enter into the file browser, switch to the USB folder to view it.

5 USING MICRO-SD CARD

☆ *The device supports a maximum 32GB microSD card.*

Insert your card into the microSD slot until it clicks into place. It's OK.

☆ *Don't insert and remove the U-disk repeatedly in a short time, as this may cause damage to the card.*

☆ *We recommend using major brands of memory cards to avoid incompatibility.*

6 GETTING STARTED

Charge the device

☆ *It is not recommended to use the device while charging.*

Plug the power adapter into an electrical wall outlet, and then connect to the device to fully charge the battery before use (A full charge takes about 6 hours in the off status).

Turn the device on

Press the power button briefly.

Wi-Fi Network Setup

Since many features require a Wi-Fi connection, we recommend you set up your Wi-Fi network now.

1. Tap → **Settings**.
2. Slide **Wi-Fi** switch to turn on.

The device automatically scans and lists all local Wi-Fi Network found. A lock indicates secure **Wi-Fi** networks that require input password to connect.

3. Tap the desired network to which you want to connect → enter the **Network Password** if applicable → tap **Connect**.
4. Tap to return to the Desktop screen.

☆ *If your Wi-Fi network is set as hidden, it won't be found by the auto scan. Tap* ***Add Wi-Fi network*** *and follow the prompts to add your network.*

HDMI video play

This device support through the Mini HDMI connected with TV, it makes TV and device displayed synchronic. For using this feature, insert the Mini HDMI cable into the right side of the device interface to connect with TV.

7 DESKTOP

1. Back.
2. Home.
3. Recent Apps.
4. Screen capture.
5. Vol-.
6. Vol+.
7. Current time.
8. Wireless network
9. Battery Status.
10. Google search.

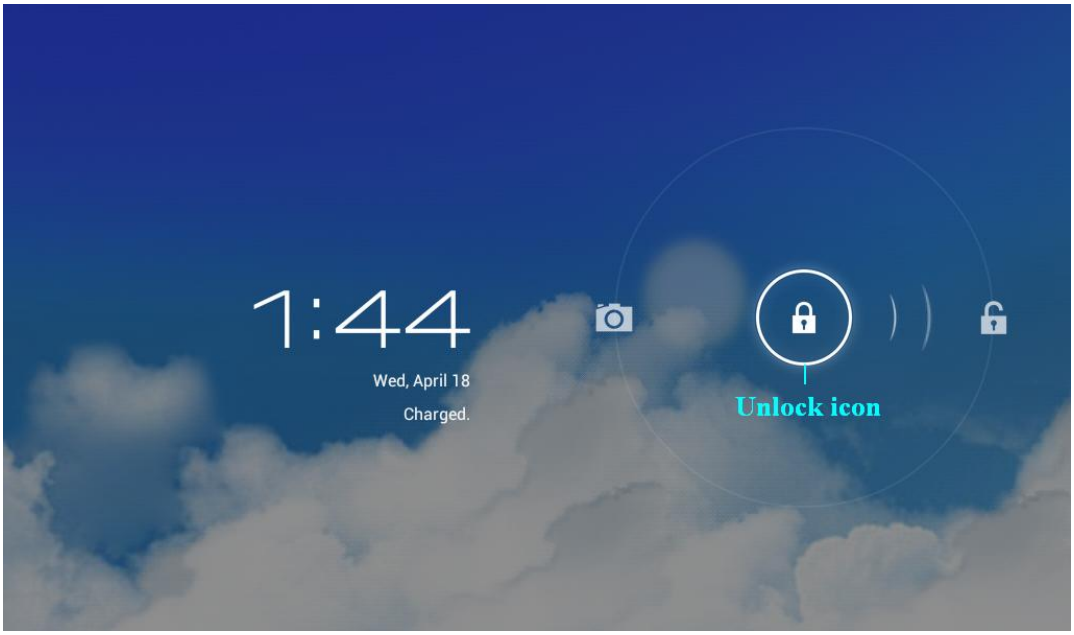
Through add icon can make many personalized operation, such as, add widgets, application shortcuts, set wallpaper, add bookmarks, email accounts and set up the shortcut.

☆ *Tap on any application icon to launch it.*
☆ *Touch, hold and then slide icons to reposition then on the screen.*
☆ *Touch, hold and slide icons onto to remove them from the* ***Desktop*** *screen.*

8 SCREEN LOCK

Can be set to automatically lock screen or quickly press the power button to manually lock screen. The system provides four lock screen style for users. You can enter **Settings** → **Security** →**Lock Screen** to switch.

Lock screen displays the following:



Tap the unlock icon and drop it to the right and out of the circle to unlock.

9 PRE-LOADED APPLICATIONS

	Clock	It can display the time and set the alarm.
	Browser	Access internet.
	Calendar	Calendar.
	Camera	Take normal photos, panoramic photos and take video.
	Calculator	Do calculation.

	Email	Send/Receive email using your existing email addresses.
	File Browser	File manager application for viewing and managing files and apps. Use to install Android apps, and to backup files to your SD card.
	My Music	Play and manage audio files.
	My Video	Play and manage video files.
	My Photo	View and manage photo files.
	Gallery	Play, view, and manage video and photo files.
	Picture Capture	Capture image of the screen.
	Task Manager	Application manager for managing processes.
	Downloads	View the downloads and the download progress.
	Search	Local search and online search.
	Settings	Multiple settings for personalizing and enhancing your Device.

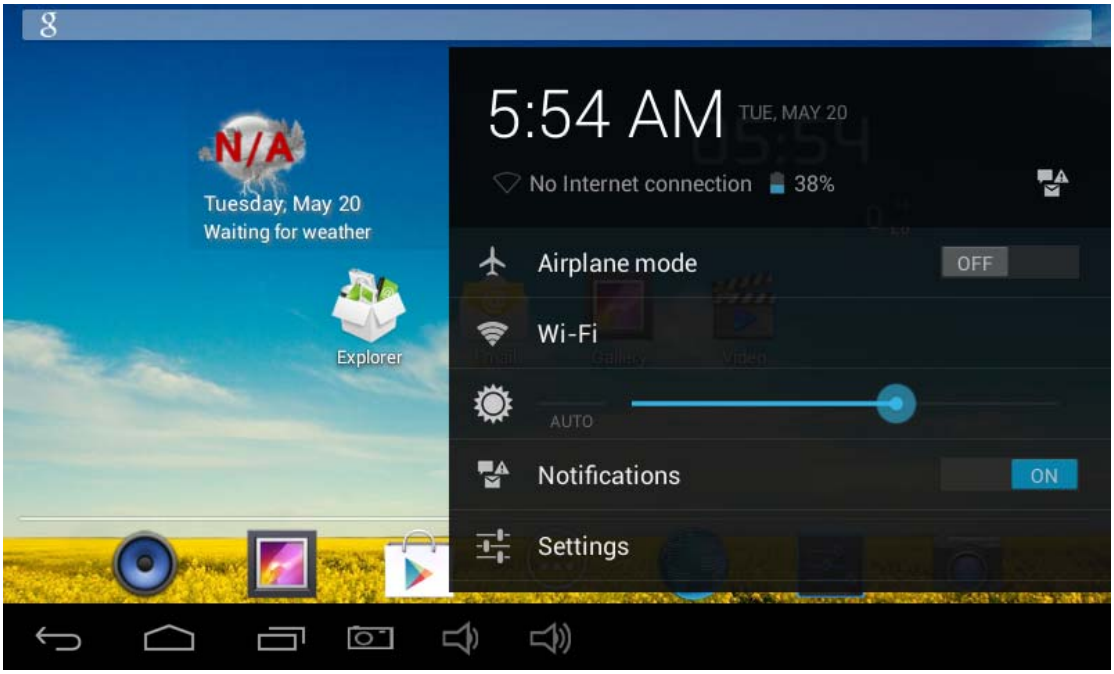
☆ *To move an icon to the* ***Desktop*** *screen, touch & hold the icon, and then release it when it appears on the* ***Desktop*** *screen.*

☆ *Touch, hold and then slide icons to reposition then on the screen.*

☆ Touch, hold and slide icons onto to remove them from the **Desktop** screen.

10 STATUS AND NOTIFICATION AREA

On the **Desktop** screen, click the icons which in the state bar to view more state information and events.



Airplane mode	Switch airplane mode.
Wi-Fi	Access to Wi-Fi settings interface.
Brightness	Setting screen brightness.
Notifications	Open or close the notification.
Settings	Access to settings.

11 APPLICATION MANAGEMENT

Install Android Applications

☆ *There are many interesting and free Android applications that can be found on the web. Such as launch your web browser and do a search for "Android applications".*

Purchased or free Android applications that you have downloaded to your computer can be installed quickly & easily on your Tablet using the **File Browser** or **task manager** application.

1. Copy the **.apk** files that you want to install onto a SD card or USB device → insert or connect to your Device.
2. Tap the **File Browser** application icon.
3. Tap or and locate the folder in which the .apk application files were saved.
4. Tap on a **.apk** file → **Install**.
   The application is installed and the application icon is added to the **Applications** screen.
5. Tap **Open** to launch the application now, or tap **Done** to return to the **File Browser** screen.

Download Android Applications direct from a Website

You can download Android applications directly from websites, and then quickly and easily install them on your device.

1. Tap the **browser** application icon to launch the internet.
2. Enter the desired website URL, and tap the **download** link for the application you want to install on your device.
3. After the download is completed, tap →**Downlo**ads. Open the applications from app list.

Uninstalling Android Applications

You can also quickly and easily uninstall the Android applications that you have installed.

1. Tap → **Settings** → **Apps** → **All**.
2. Tap the application you want to uninstall → **Uninstall**.
3. Tap **OK** to confirm the Uninstall.

12 CLOCK

Tap the **Clock** application icon. You can see the time and date.

Alarm

You can use your device as an alarm clock by setting multiple alarms.

Add Alarm

1. Tap the **Clock** application icon.
2. Tap **Set alarm → Add alarm**.
3. Set up your alarm as desired.
4. Tap **OK.**
5. Selected the alarm clock.

Shut Off Alarm Alert

When a scheduled alarm is activated, a pop-up window with the alarm title appears.

Tap **Snooze** if you want to be reminded again in 10 minutes.

Tap **Dismiss** to cancel the alert.

Turn Alarm on

1. In the Alarm list, find the desire alarm.
2. Click the on the left.
3. After the change to , tap **Done**.

Edit Alarm

1. Tap the **Clock** application icon →**Click** .
2. Tap on the alarm you want to edit → make desired edits.
3. After editing, tap **OK.**

Delete Alarm

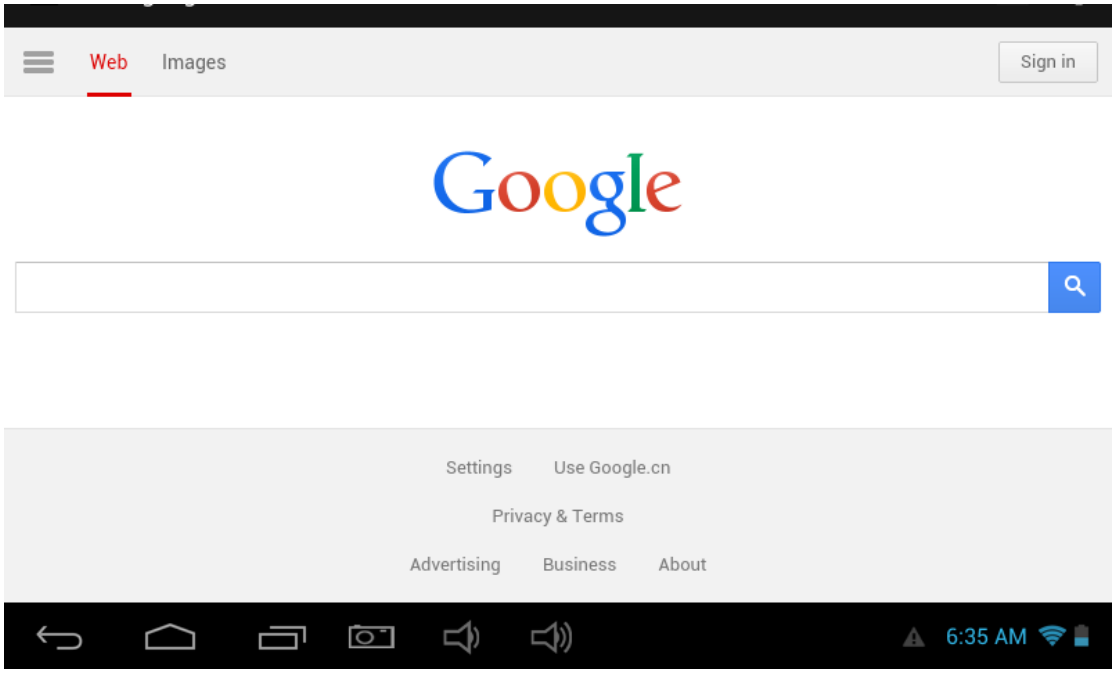
1. Tap the **Clock** application icon →**Click** .
2. Tap on the alarm you want to delete.
3. Tap **Delete** →**OK**.

Tap to return to the **Desktop** screen.

13 BROWSER

Users can connect to the Internet through browser.

Click the browser icon on the Desktop , and then you can open the Web browser.



14 CALENDAR

Tap the **Calendar** application icon.

For the first time using the **Calendar**, you need to add an Exchange account. Enter account email address and password. Enter the system **Settings** → **Account & sync** →**Add account**. According to the prompts complete the setting. After then you can use the calendar. Only to view the calendar need not to add Exchange account.

Add Event

1. On the **Calendar** screen, tap on the date to which you want to add an event.
2. Tap on the event time → tap .
3. In each field, enter the details of the related activities.
4. Tap **Done**.

Click the date time in the upper left to choose the calendar you want, such as DAY,WEEK，MONTH and AGENDA display mode.

☆ *Dates with gray bars indicate scheduled events.*

15 CAMERA

Tap the Camera application icon.

Take Pictures

1. Tap switch to video, and you can take picture.
2. Tap take picture.
3. The picture will be saved.
4. Tap the picture thumbnail to enter **My Photo** to scan the picture.
5. Press **Back** to the **Camera**.
6. Tap to exit the **Camera** and back to the **Desktop**.

Take Videos

1. Tap switch to video, and you can take videos.
2. Tap to begin and tap to stop.
3. The video will be saved.
4. Tap the video thumbnail to play the video.
5. Press **Back** to the **Camera**.
6. Tap to exit the **Camera** and back to the **Desktop**.

Single-motion Panorama

For capturing larger scenes, tap icon and switch to single-motion panorama mode. In this mode, the user starts an exposure and then slowly turns the Camera to encompass as wide a perspective as needed. The Camera assembles the full range of continuous imagery into a single panoramic photo.

Note: You can tap

on the top left of the interface to choose the files are stored in the ROM, SD card or USB storage.

16 CALCULATOR

1. Tap the Calculator application icon.
2. Tap the numbers and sign of operation to do the calculation.
3. Tap **CLEAR** to clear the result one by one, tap and hold **CLEAR** to clear all.

17 MYRECORDER

1. Tap the recorder icon.
2. Tap the record icon to start recording.
3. Tap the record icon to stop record.
4. Tap the play button to play the voice of recording.

18 EMAIL

☆ *POP3 and SMTP accounts are supported.*

Add Email accounts

You can enter one or more personal email addresses that you would like to access through your Tablet.

1. Tap the **Email** application icon.
2. On the **Account setup** screen, Tap in the **Email address** entry field → enter your email address.
3. Tap in the **Password** entry field → enter your email password.
4. Tap **Next**.
5. **Manual Setup** *(optional)*: The server settings are automatically populated based on your email account provider *(i.e., gmail.com, etc)*. However, if you need to change the server settings tap **Manual Setup** and make necessary changes.
6. According to the selected mailbox server, enter or select the parameter and

server type ,and then Tap **Next**.

7. Optional: Enter a name for the account.
8. Enter name for outgoing message → tap Done.

☆ *After setup, if you are unable to connect to a free email account, check with your email provider to make sure their servers support free accounts on Post Office Protocol (POP) or Simple Mail Transfer Protocol (SMTP).*

Email Inbox

1. Tap the **Email** application icon.
2. If you set up only one email account, it opens immediately. If you set up multiple accounts, they are listed in the **Accounts** screen.
3. Tap on the desired email account → tap **Inbox**.

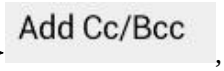
Open Email Message

1. On the **Inbox** screen, tap on an email to open it.
2. For attachments, tap **Open** to launch appropriate application, or tap **Save** to save attachment to a SD card.
3. To replay, tap **Reply** or **Reply all**.

   a. Tap in the Compose Mail entry field to enter your reply message.

   b. Tap Send to send immediately, Save as draft to save without send or Discard to discard without saving or sending.
4. To delete the email immediately, tap **Delete**.

Compose New Email Message

1. On the Inbox screen, tap .
2. Enter the e-mail address in the recipient field. if you want to add Cc or Bcc recipients, tap →  , and then enter the recipient's email address.
3. Tap in the **Subject** entry field to enter your desired subject title.
4. Tap in the **Compose Mail** area to enter your personal message.
5. If desired, tap → to attach a file.
6. When ready to send the email, tap .

Edit Email Accounts

1. Tap the **Email** application icon.
2. On the Inbox screen, tap → **settings**.
3. Set your desired preferences to customize your email account.
4. Tap to return to the Inbox screen.

Delete Email Accounts

☆ *If you have multiple accounts, and you delete the account designated as the default account, the next email listed is automatically set as the default.*

1. Tap the **Email** application icon.
2. On the **Inbox** screen, tap → **Settings**.
3. Click the account you want to delete.
4. In the pop-up **Account options** window, tap **Delete**
5. Tap **OK** to confirm the deletion.

Set Default Email Account

You must always have one account designated as the default account, so if you have multiple email accounts, you can select any one as the default.

1. Tap the **Email** application icon.
2. On the Inbox screen, tap → **Settings**.
3. Tap the desire account.
4. In the right settings list, tap **Default Account** to select it.

If you delete the account that was designated as the default account, the next email listed is automatically designated as the default.

19 Gallery

The operation with photo and video list

Classification of photos and videos list

In the root directory, on the top left click the **album** (**times, Locations, people, or tags**) classify the photos and videos.

View, play the photos and videos

Photo: In the classification folder, click on the photo thumbnails to open the photo, and on the top right of the folder interface tap icon to playing slide.

Video: In the classification folder, click on the video preview, enter to the video preview interface, and click the play button in the video preview to play the video.

Delete the photos and videos in the list

On the top right of the screen, Tap icon →Tap **select album** or **Select item**, And then select the photo or video which you want to delete, tap → **Delete**.

☆ ***Gallery*** *only supports the display and manages photos and videos in the* ***default reading/writing storage****. To toggle the display of the storage area, go to* ***Settings*** → ***storage*** → ***default reading/writing storage*** *to make changes. The device default storage area is SD card.*

20 SCREEN CAPTURE

You can capture a screen image by tapping at any time.

Tap the **Screen Capture** application icon to set options for a screen capture.

- ●Select a delay timer to capture the screen （seconds）.
- ●Select the default storage device.
- ●Show screen capture icon in status bar.

After the images are saved, they can be viewed through **My Photo** application.

21 WI-FI

Tap **Settings** → **Wi-Fi,** enter into Wi-Fi settings.

1. Slide the Wi-Fi switch to turn on Wi-Fi.
2. All the AP in the vicinity will be listed, click to select the name you want to connect to AP;
3. If the AP is connected successful before, the AP information will be saved in the pop-up window, select "Connect" starts to connect, choose "forget" to remove AP information;
4. If the AP is not encrypted, in the pop-up window, select "Connect" Start Connection;
5. If the AP is encrypted, enter the password in the pop-up window, and click "Connect" Start Connection;
6. When internet connections are successful, the wireless connection icon in the bottom status bar appears.

22 SETTINGS

Wireless & networks	**Wi-Fi**	Turn on /off Wi-Fi, Set up & manage wireless access points.	
	Data usage	View of data usage	
	More…	**Airplane mode**	Disable all wireless connections.
		VPN	Add Virtual Private Networks (VPNs).
		Mobile network	Set up mobile network
Device	**Sound**	**Volumes**	To adjust the Media volume.
		Default notification	Select desired ringtone sound.
		Vibrator	Turn on/off vibrator
		Touch sounds, screen lock sound	Turn on/off operate sounds.
	Display	**Brightness**	Adjust the screen brightness as desired.
		Wallpaper	Set up wallpaper
		Auto-rotate screen	Auto-rotate switch.
		Show full-screen gesture tip	Full-screen gesture prompts
		Screen timeout	Adjust the delay before the screen automatically turns off.
		Font size	Set the system font size
	Storage		View, uninstall, and format the internal memory, SD card and USB storage.
	Battery		View the usage of the battery.
	Apps		View and uninstall applications
Personal	**Account & sync**		Add sync account.
	Location services	**Google's location service**	Let apps use data from source such as Wi-Fi and mobile network to

			determine your approximate location
		GPS satellites	Let apps use GPS to pinpoint your location.
		Location & Google search	Let Google use your location to improve search results and other service.
	Security	**Screen lock**	
		Owner info	
		Encrypt tablet	Require a numeric PIN or password to decrypt your tablet each time you power it on.
		Make passwords visible	
		Device administrators	View or deactivate device administrators
		Unknown sources	Allow installation of non-Market apps.
		Trusted credentials	Display trusted CA certificates.
		Install from SD card	Install certificates from SD card.
		Clear credentials	Remove all certificates.
	Language & input	**Language**	Setting system language.
			Spelling correction, personal dictionary, keyboard and input methods, text to speech (TTS) output, and pointer speed.
	Backup & Reset	**Factory data reset**	Erases all data on tablet.
System	**Date & Time**	**Automatic date & time**	Use network-provided time
		Set date	Set date
		Set time	Set time
		Select time zone	Select time zone
		Use 24-hour format	Choose 24-hour format or 12-hour format.
		Select date format	Select date format.
	Accessibility		Large text, power

			button ends call, auto-rotate screen, speak passwords, touch & hold delay, and install web scripts
	Developer options		USB debugging, development device ID, stay awake, allow mock locations, HDCP checking, desktop backup password, strict mode enabled, pointer location, show touches, show screen updates, show CPU usage, Force GPU rendering, window animation scale, transition animation scale, don't keep activities, background process limit, and show all ANRs.
	About tablet		Status, legal information, model number, android version, kernel version and build number.

FCC Warning:

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Caution: Any changes or modifications to this device not explicitly approved by manufacturer could void your authority to operate this equipment.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This equipment complies with FCC RF radiation exposure limits set forth for an uncontrolled environment. This device and its antenna must not be located or operating in conjunction with any other antenna or transmitter.