

# Getting Started with Rosie

Need Help? It's always available at

[support@lat.care](mailto:support@lat.care)

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Version 0.1.0

## Welcome

We are deeply committed to your older adult's health and happiness and continue to look for ways to improve transparency of their daily care through improved management and communication solutions. To that end, we are thrilled to invite you to use Circura, + Rosie, our new daily care management solution.

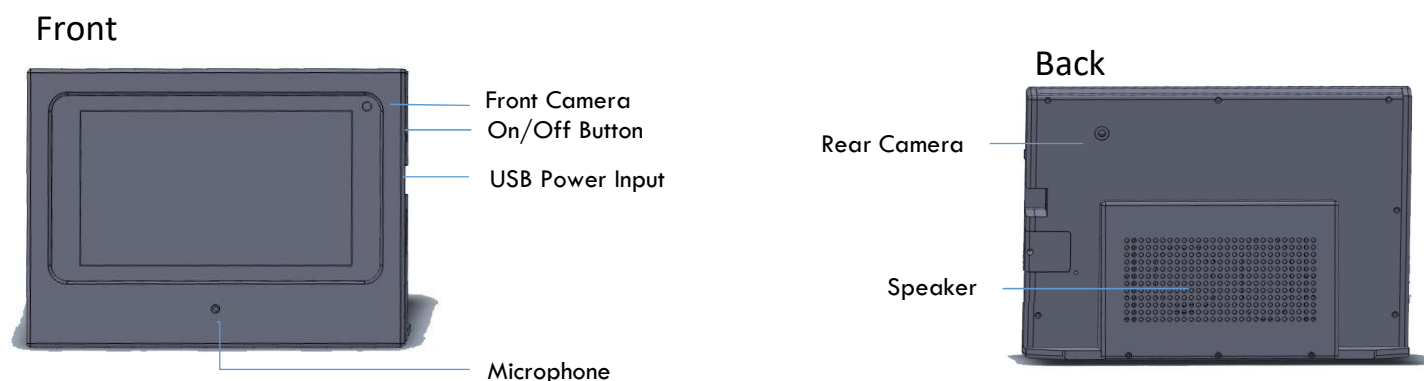
## What is Circura?

Circura is a cloud-based, secure care management solution that allows you to better connect, organize, and manage your loved one's care. For families, our Circura + Rosie platform provides real-time access to daily reminders, tasks, schedules as well as messaging and notes. Now, you can connect with your loved one from anywhere, and collaborate on their care with the relevant circle members.

## About Rosie

Rosie is a voice and touch controlled network device that connects seniors, families and homecare workers and makes it easy to keep up with the day's activities and manage the details of daily care.

## Rosie: Front and Back Diagrams



## Installation

### Placement

Place Rosie where you spend most of your day. Audio playing from the device can be easily heard 30 feet away but voice commands can only be used within 12 feet. Rosie is designed to work well even when placed near a wall. For best performance, maintain at least 3 inches of clearance around the back of the unit.

Rosie is not water proof – please don't position it near water or leave it outside in inclement weather!

### Power Adapter

Your Rosie comes with a power adapter and cable. Use only the supplied adapter and cable with the unit. Using other USB adaptors may not supply enough power to keep your Rosie's battery fully charged and the unit operating at its best.

### Home Network Requirements

Rosie requires a wireless network and broad-band internet to connect to the Circura system. The internet connection should be a high speed, broad-band connection providing at least 6MBPS to provide smooth playback of reminder audio. Slower connections will experience delays. Rosie requires a 2.4GHz home network supporting 802.11 b/g/n wireless technology.

## Setup

### Powering on Rosie

When you plug in the power adapter and connect the power cord to the device, Rosie should start up. If it does not, let the battery charge for a few minutes and then press the power button on the right side of the device.

## Connecting to your network

The first time you start up the device in your home, you will need to connect it to your home wireless network. The network selection screen will display automatically. Choose your network and enter your network password. Once the device is online, you will see the clock.

## Setting the date and time

If the clock does not display the correct time, touch more and then Settings and then Date and Time. Make sure that the clock has the correct time zone. Your agency should have set the time zone within the portal software as well. If the time zone is not correct, contact your Care Manager.

## Clock Display



The clock display is the default display. It shows the date and time.

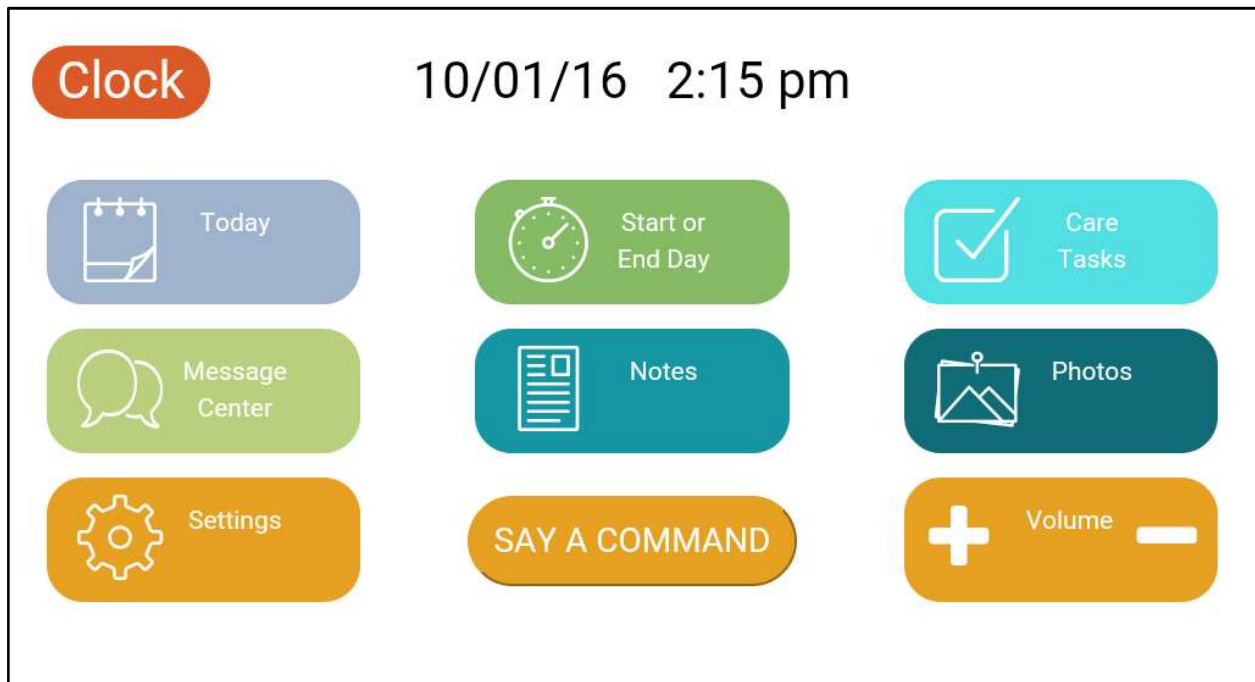
## Missed Reminders

If you have missed reminders, a red **Missed** button will show in the upper right corner. Touch this to replay your more recent missed reminder.

## More Options

Touch the **More** button in the upper left corner of the display to see more features of Rosie

## Rosie Dashboard



### Return to Clock

Touch the **Clock** button in the upper left corner to return to the Clock Display

### Today – For Families and Caregivers

Touch the **Today** button to see and play today's reminders. On the Today screen, touch the < and > buttons to scroll through recent days.

### Start or End Day – For Caregivers

If you are a Caregiver, touch the **Start or End Day** button when you start your day to review the day's tasks. You will need to enter your login PIN to get started. At the end of your day, touch the button again to make sure all tasks are complete and file your end of day report.

### Care Tasks – For Caregivers

Touch the **Care Tasks** button to see all the tasks for today. You can mark them complete throughout the day and replay any tasks to review the instructions.

### Message Center – For Caregivers

Touch the **Message Center** button to securely chat with the Agency office or other members of the care circle.

### Notes – For Caregivers

Touch the **Notes** button to review and create notes that can go to the family and Staff.

### Photos – For Families and Caregivers

Touch the **Photos** button to start a slide show of all the photos that have been sent in reminders. You can stop the slide show to look at any photo up close.

### Settings

Touch the **Settings** button to access the advanced settings for the device.

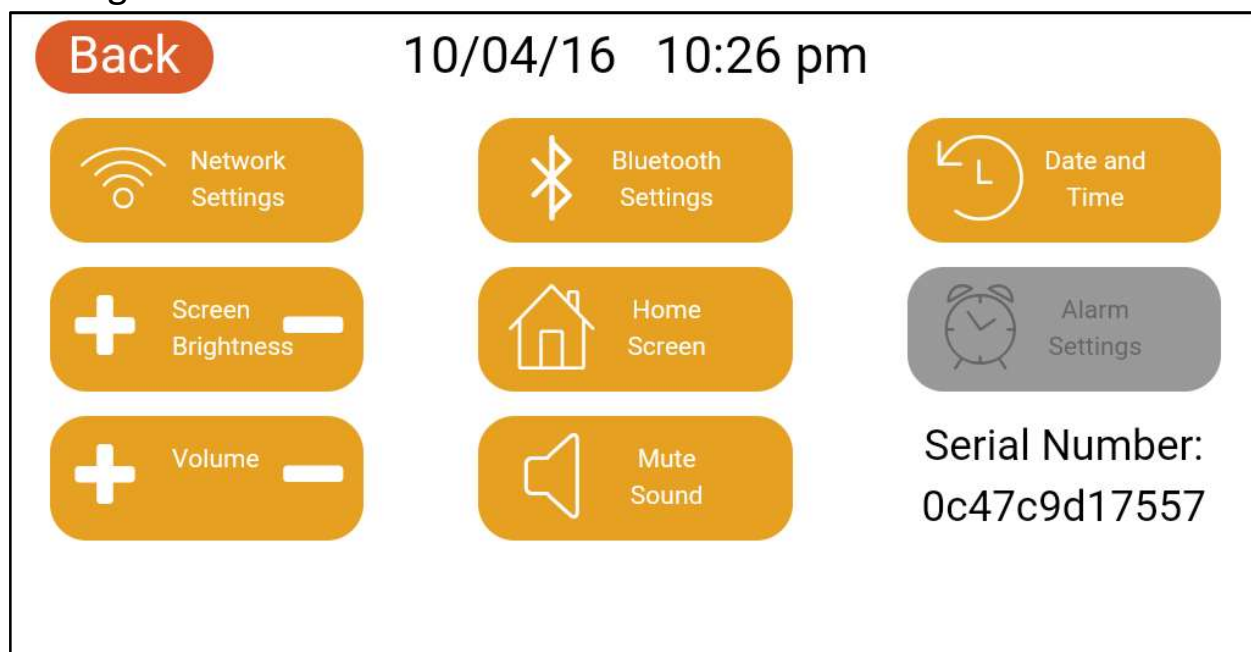
## Say A Command

Touch the **Say A Command** button to issue voice commands to the device. Say “help” to hear a list of commands that you can say.

## Volume

Touch the + button increase the volume and the – button to decrease the volume. When the volume is at the maximum or minimum, the + or – button will be gray.

## Settings Screen



## Return to Rosie Dashboard

Touch the **Back** button in the upper left corner to return to the Rosie Dashboard

## Network Settings

Touch the **Network Settings** button to chose a wireless network and, if necessary, enter a password. Press the back arrow button to return to the Setting Screen.

## Bluetooth Settings

Touch the **Bluetooth Settings** button to connect to a Bluetooth device. Press the back arrow button to return to the Setting Screen.

## Date and Time

Touch the **Date and Time** button to set the hardware time and time zone. Press the back arrow button to return to the Setting Screen.

## Screen Brightness

Touch the + button increase the screen brightness and the – button to decrease the screen brightness. When the screen is at the maximum or minimum brightness, the + or – button will be gray.

## Home Screen

The **Home Screen** button lets you select the software to run when Rosie first start up. Only use this under the direction of your Care Manager or our support staff in the case of an unexpected system failure.

## Volume

Touch the + button increase the volume and the – button to decrease the volume. When the volume is at the maximum or minimum, the + or – button will be gray.

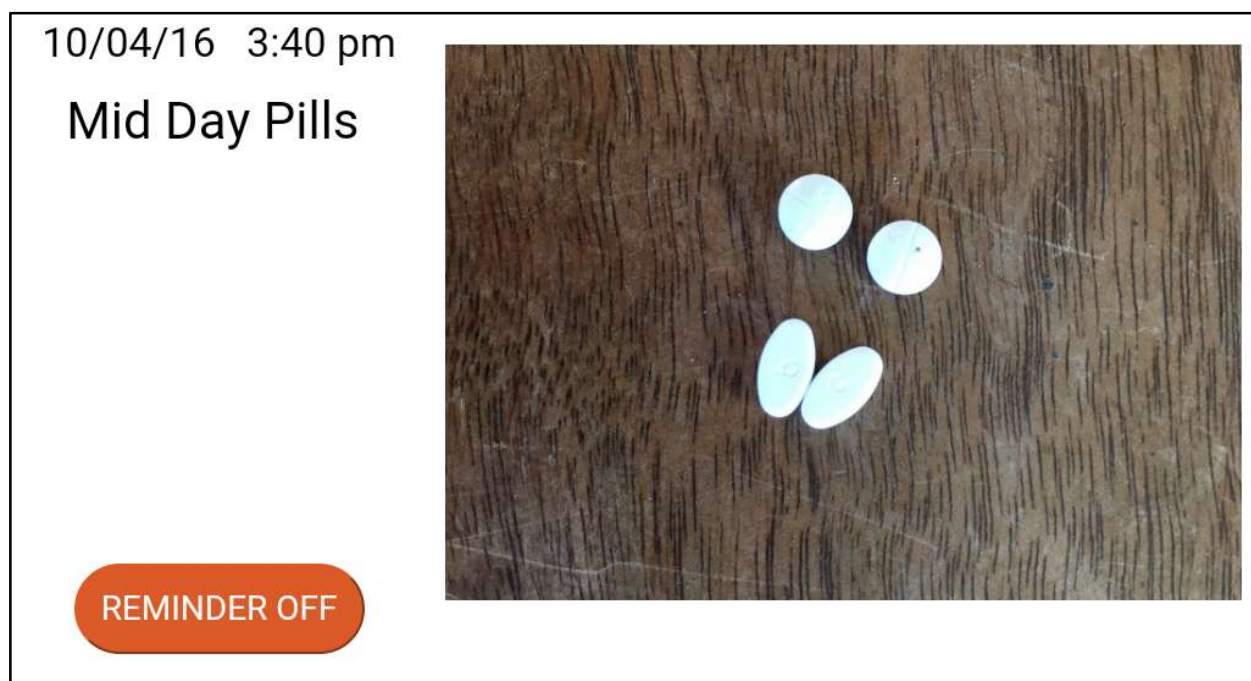
## Mute Sound

Rosie can be muted, placed in silent mode so that it does not play any sounds, from the Mute button as well as from the settings page within the application. If the clock is in muted, the button will say Unmute Sound. If the clock volume is not muted, the button will say Mute Sound.

## Serial Number

The serial number for the clock is displayed in the lower right corner of the Settings Screen. You may need to read this to your Care Manager if there is a problem with the clock's configuration.

## Reminders



When it is time for a reminder to play, regardless of what else you may be doing on the clock, the reminder will pop up and fill the screen. If there is a photo, it will be displayed. The audio message will play repeatedly for as many times as was configured on the Circle Settings page in the application.

To acknowledge the reminder, touch the **Reminder Off** button. **To turn off the reminder by voice command, wait for the single beep after the reminder audio has played and say “Reminder off”. The clock will listen for “Reminder off” for a short period. When it is no longer listening for the voice command it will play two short beeps. If you miss the listening window, or the clock does not understand you, you will need to either touch the reminder off button or wait until after the next playing of the reminder audio to use voice commands to turn off the reminder.**

## Troubleshooting

Instead of the time, I see WAIT

If you see WAIT instead of the time, your Rosie has not been fully configured by your Care Agency. Contact your Care Manager and they can finish the configuration.

## Important Safety Information

1. Read and follow these instructions
2. Do not use your Rosie where there is a risk of electric shock
3. Do not use this apparatus near water
4. Clean only with dry soft cloth. Household cleaners or solvents can damage the finish.
5. Do not install near any heat sources such as radiators, heat registers, stoves, or other apparatus that produce heat.
6. Use the shielded power cord supplied with the apparatus.
7. Protect the power cable from being walked on or pinched, particularly at plugs, convenience receptacles, and the point where it exits from the apparatus.
8. Only use attachments/accessories specified by the manufacturer.
9. Warning: To reduce the risk of fire or electric shock, do not expose this apparatus to rain or moisture.
10. Monitor the sound level from the apparatus. Do not operate at maximum volume if you are sitting near the device as the sound levels may become uncomfortably loud.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

1. This device may not cause harmful interference, and
2. This device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Increase the separation between the equipment and the receiver.
- Connect the equipment into an outlet different from that to which the receiver is connected.

Caution: always use the shielded signal cord supplied with this unit.



**FCC Caution:**

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Any Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

**Note:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

The device has been evaluated to meet general RF exposure requirement. The device can be used in portable exposure condition without restriction.