

E-BAST User Manual

Instruction

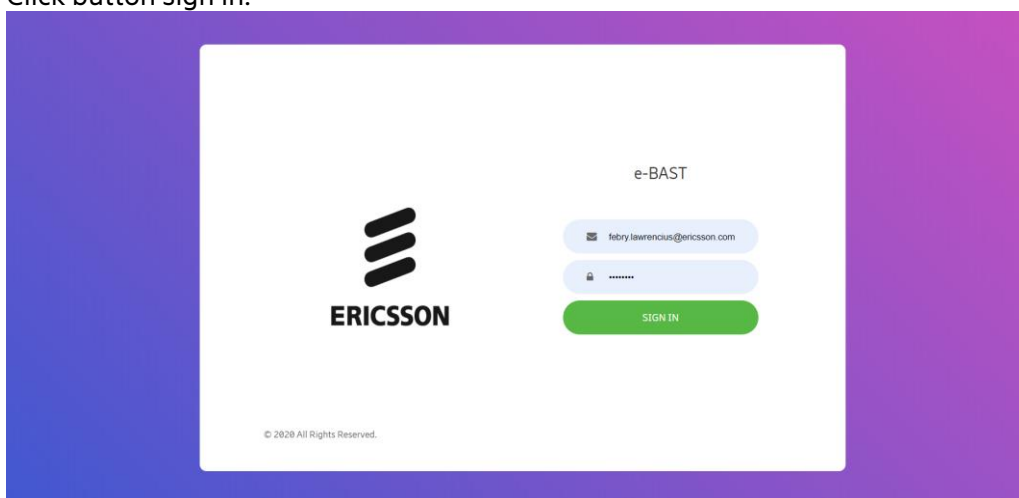


1 User Functional Task

The following are the steps in the use of Features in the e-BAST application.

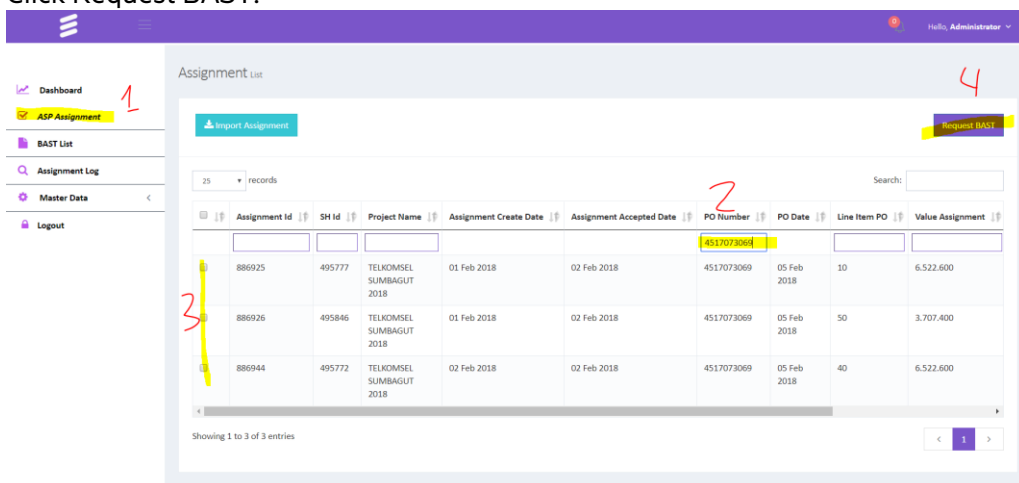
1.1 Login

1. Open the browser and fill the address.
Link Address for Telkom Account: <https://ebast-telkom.eidtools.tech>
Link Address for ISAT Account: <https://ebast-isat.eidtools.tech>
Link Address for ISAT Account: <https://ebast-xl.eidtools.tech>
2. Enter the username & password.
3. Click button sign in.



1.2 Submit BAST

1. Click ASP Assignment menu.
2. Then search PO Number in searching field
3. Tick the assignment that you want to submit.
4. Click Request BAST.



5. Input Delay, Approver for your BAST and attachment. If you don't know about approver please contact the project team.



6. Don't forget to count manually your BAST value to make sure the value is correct.
7. Click save to save your BAST submit.

BAST EDITOR

Project	TELKOMSEL SUMBAGUT 2018			
Scope of Work	RBS			
Term of Payment	100%			
Total Value	10.230.000			
Delay (Days) *	0			
ASP Project Manager *	-- Select ASP PM --			
Project Admin *	-- Select Project Admin --			
Project Manager / Implementation Manager *	-- Select IM/CPM --			
Total Project Manager *	-- Select TPM --			
Supporting Documents *	<table><thead><tr><th>Filename</th><th>Size</th><th>Status</th></tr></thead><tbody></tbody></table> <div>Add Files Start Upload 0 b 0%</div>	Filename	Size	Status
Filename	Size	Status		

Max Upload 5 MB

* Field Required

Make sure the approver is correct. Please contact ASP Management if you need the information.

Back Save

ASSIGNMENT LIST

10 records Search:

	Asg Id	Site Name	PO Number	Line Item	TOP	Acceptance Value
886926	886926	Silima Kuta	4517073069	50	100%	3.707.400
886944	886944	Simpang Gilingan	4517073069	40	100%	6.522.600

Showing 1 to 2 of 2 entries

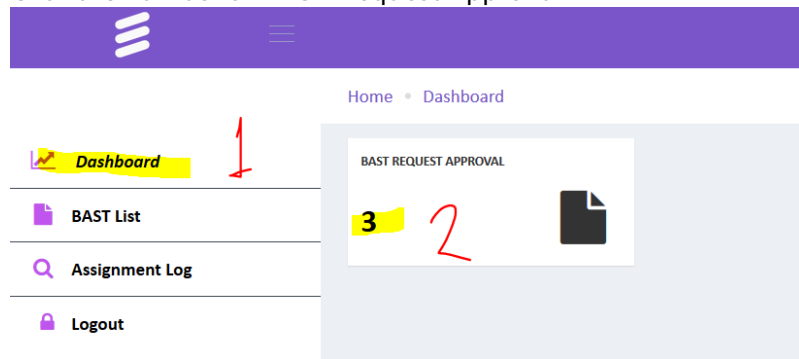
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1.3 BAST Pending Approval

1. Login to E-BAST web, then open Dashboard Menu.



- Click the number of BAST Request Approval



- You will see pending BAST.

Pending BAST List

[Export Detail](#)

10 records

Search:

		BAST Req No	TOP	Value	Submit Date	ASP PM Approval			Project Admin Approval			IM/CPM Approval	
						Name	Status	Approve Date	Name	Status	Approve Date	Name	Status
<input type="checkbox"/>	<input type="checkbox"/>	000091	100%	15.462.743	24 Feb 2020	Tito Suwantoro	Approved	26 Feb 2020	Desi Asmarani	Approved	26 Feb 2020	Deddy Siregar	Approved
<input type="checkbox"/>	<input type="checkbox"/>	000116	100%	28.076.619	26 Feb 2020	Tito Suwantoro	Approved	26 Feb 2020	Desi Asmarani	Approved	26 Feb 2020	Deddy Siregar	Approved
<input type="checkbox"/>	<input type="checkbox"/>	000092	100%	9.641.723	24 Feb 2020	Tito Suwantoro	Approved	26 Feb 2020	Desi Asmarani	Approved	26 Feb 2020	Deddy Siregar	Approved

Showing 1 to 3 of 3 entries

[Giving Approval](#) [Reject](#)

- To see detail BAST, click
- To approve the BAST, tick the checkbox in the first column, then click Giving Approval or you can click Reject button to reject the BAST.

1.4



Monitoring BAST Approval

- Click menu BAST List.
- Now you can track approval BAST in the system.
- You can see the Rejection Reason in the rightmost column.
- Click button Export To Excel if you want to download the list of data to excel format.



Best Req No	Best No	TOP	Value	Request By	ASP	ASP PM	Approval Status	Submit Date	Project Admin	Approval Status	App
000001	000001	100%	17.659.980	SIN	SINERGI	ASP PM	Approved	29 Jan 2020	Desi Asmarani	Approved	29 Jan 2020
2		100%	15.248.770	SIN	SINERGI	ASP PM	Waiting	-	Desi Asmarani	Waiting	-

1.5 Download BAST Document

1. BAST Document will generate by system if BAST submission already approved by last approver (TPM).
2. Open BAST List, then click button 1 to generate BAST Page 1 and click 2 to generate BAST Page 2.

1.6 Required Document for BAST Submission

1. TELKOM Group
 - a. PO Softcopy
 - b. BAUT Softcopy
2. INDOSAT
 - a. PO Softcopy
 - b. PDF Email approval from EID
3. XL
 - a. RBS
 - i. PO Softcopy
 - ii. PDF Email from Engineering EID (SDE Approved)
 - b. NDO
 - i. PO Softcopy
 - ii. Pdf Status Pass(Capture QAC Pass Tracker)
 - c. CME
 - i. PO Softcopy
 - ii. PDF Email approval from EID
 - d. POWER
 - i. PO Softcopy
 - ii. PDF Email approval from EID
 - e. Survey
 - i. PO Softcopy
 - ii. PDF Email approval from EID
 - f. CSR
 - i. PO Softcopy
 - ii. PDF Email approval from EID



1.7 Contact Support

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zhafari.oswar@ericsson.com(xl isat)

febry.lawrencius@ericsson.com (isat)