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**The Party Rules**

RULES AND REGULATIONS OF THE DEMOCRATIC PARTY

OF THE COUNTY OF NEW YORK

**(Adopted: October 29, 2018)**

ARTICLE I: ORGANIZATION

1. Membership. The Democratic Party of the County of New York (hereinafter sometimes called the "Party") shall consist of all the residents of New York County enrolled as members of the Party.

2. Committees. The affairs of the Party shall be entrusted to, and conducted by, the following representative committees, each of which shall be constituted and governed as hereinafter provided in these Rules and Regulations.

(a) County Committee. The County Committee of the Democratic Party of the County of New York (hereinafter called the "County Committee");

(b) Executive Committee. The Executive Committee of the Democratic Party of the County of New York (hereinafter called the "Executive Committee");

(c) District Committees. There shall be district committees for each of the following political districts within the County of New York: Congress, State Senate, Assembly, City Council and Civil Court (where the District is smaller than the County). There shall also be a Divisional Assembly District Committee for each Assembly District part in the County of New York. As used in these Rules and Regulations, the term "Divisional Assembly District Committee" shall also include an Assembly District Committee when the Assembly District is not divided into parts. These committees shall consist of all members of the County Committee and district leaders elected from the respective districts;

(d) Subcommittees. The standing subcommittees of the County Committee and the Executive Committee referred to in these Rules and Regulations, and such other subcommittees of the County Committee or the Executive Committee as may from time to time be established pursuant to these Rules and Regulations.

ARTICLE II: COUNTY COMMITTEE

1. Membership. The County Committee shall be constituted by the election biennially in each Election District in the County of New York, at the Primary Election held in each odd-numbered year, of two members of the County Committee plus an additional member if 300 or more votes and less than 451 votes were cast in such Election District for governor under the Party emblem at the last preceding gubernatorial election, and an additional member if 451 or more votes were cast in such Election District at said time. However, no more than four (4) members of the County Committee shall be elected from any Election District. If the boundaries of such Election District have been created or changed since the last preceding gubernatorial election then the above formula shall apply based on the votes cast for member of Assembly under the party emblem at the last preceding General Election. If the boundaries of such Election District have been created or changed since the last preceding General Election at which members of Assembly were elected then the above formula shall apply based on that percentage of the number of persons enrolled in the Party in such Election District on the list of enrolled voters last published by the Board of Elections which the total vote cast in the County for governor under the Party emblem at the last preceding gubernatorial election bore to the total Party enrollment in the County on the list of enrolled voters last published by the Board of Elections.

2. Vacancies. A vacancy in the membership of the County Committee existing at the time of any meeting thereof shall be filled at said meeting by the remaining members of the County Committee, upon the recommendation of the District Leaders of the Assembly District part containing the Election District in which such vacancy shall exist. Any vacancy not filled at a meeting of the County Committee may be filled before or after such meeting by the members of the Divisional Assembly District Committee in which such vacancy shall occur, and a certificate of election containing the name and address of the person elected to fill that vacancy, together with a copy of the minutes of the meeting at which such person was elected shall be filed with the Secretary of the County Committee (or a person designated by the Secretary to receive such certificates or minutes) by the Chairperson of such Divisional Assembly District Committee. A person elected to fill a vacancy in the County Committee shall be an enrolled member of the Party qualified for election from the Election District in which such vacancy shall exist.

3. Removal. Any member or officer of the County Committee may be removed from such office or membership for good cause shown, by a two-thirds vote of the Executive Committee after a hearing on written notice specifying the charges. Any member or officer of the County Committee may be suspended by the Committee on Ethics in accordance with Article VI of these Rules and Regulations.

4. Officers. (a) The following officers shall be elected by the County Committee:

Chairperson of the County Committee

Secretary

Treasurer

Vice Treasurer

First Vice Chairperson

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Second Vice Chairperson

Third Vice Chairperson

Sergeant-at-Arms

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(b) Chairperson of the County Committee. The Chairperson of the County Committee shall preside at all meetings of the County Committee, and shall appoint the Temporary Chairperson of all district committees except as provided otherwise herein. In addition, the Chairperson of the County Committee shall discharge all duties imposed by law or by these Rules and Regulations or by resolution of the County Committee or Executive Committee in accordance with these Rules and Regulations. The Chairperson of the County Committee shall continue in office and exercise all of the powers under these Rules and Regulations until the election of a successor, except when suspended or removed in accordance with these rules and regulations. The Chairperson of the County Committee shall be ineligible to hold the office of County Leader.

(c) Vice Chairpersons. The Vice Chairpersons shall perform such duties as shall be assigned to them by the Chairperson, and in the absence of the Chairperson, shall preside at meetings of the County Committee in order of their designation.

(d) Secretary. The Secretary shall keep full and accurate minutes of all meetings of the County Committee and of the Executive Committee, shall prepare and maintain a list of the names and addresses of the members of the County Committee and of the Executive Committee, shall notify all members of the time and place of all meetings and shall perform such other duties as may be assigned by the Chairperson of the County Committee, the County Leader, or the Executive Committee or its chairperson. The Secretary may designate or remove in writing assistant secretaries to perform any duties of the Secretary.

(e) Treasurer. The Treasurer shall receive and hold in trust all funds of the County Committee and shall report to the County Committee, the Executive Committee or the County Leader whenever requested to do so. In addition, within 60 days after the end of each calendar quarter, the Treasurer shall deliver to each member of the Executive Committee a written report of receipts and expenditures of such funds during such quarter. The Treasurer may designate or remove in writing assistant treasurers to perform any duties of the Treasurer. The Treasurer shall afford a reasonable opportunity to members of the Democratic Party and the press to review the expenditures and receipts of the County Committee upon receiving a written request to do so.

(f) Vice Treasurer. The Vice Treasurer shall perform such duties as shall be assigned by the Treasurer, and in the absence of the Treasurer, perform any duties of the Treasurer.

(g) Sergeant-at-Arms. The Sergeant-at-Arms shall assist the Chairperson in maintaining order at all meetings of the County Committee.

(h) Vacancies. Any vacancy in any office of the County Committee shall be filled by the County Committee; provided, however, that pending such action by the County Committee, the Executive Committee may fill such vacancy until the next meeting of the County Committee.

5. Powers. The County Committee shall have sole power to amend these Rules and Regulations and shall have such other powers as are prescribed by law or by these Rules and Regulations.

6. Meetings. (a) All meetings of the County Committee shall be held on the call of the Chairperson of the County Committee or of the County Leader, or by resolution of the County Committee or of the Executive Committee. If the Chairperson of the County Committee shall receive a petition requesting that a meeting of the County Committee be held and if such petition shall have been signed within 60 days prior to the date of submission thereof by 750 members of the County Committee including at least 25 members from each of ten Assembly District parts, the Chairperson shall call a meeting of the County Committee within ten days of submission of such petition to be held not more than twenty days from the date of such call for the purposes specified in such petition.

(b) Notice. Notice of the first meeting of the County Committee after its election shall be sent by United States Postal mail service, and by electronic mail to such members as have designated an appropriate address for such purpose at least seven days before the date of the meeting; such meeting shall be held within twenty days of each Primary Election at which the members of the County Committee are elected. Notice of any other meeting shall be mailed at least ten days prior to the meeting, except that three-fourths of the members of the Policy Committee of the Executive Committee may provide for any other appropriate form of notice and reduce the period of notice in the event of an emergency which requires a meeting earlier than that which would otherwise be permitted in these Rules and Regulations, in which case the County Committee may act only by a vote of two-thirds of the members present and voting. Every such notice (except the notice of the first meeting) shall include an agenda of the matters to be acted upon at the meeting.

(c) Quorum and Proxies. A quorum of the County Committee shall consist of 250 members provided that at least 25 members are present from each of at least seven assembly districts. The County Committee shall act by a majority of those present and voting except as provided otherwise. Any member of the County Committee who is personally present at a meeting which continues later than 9:00 p.m. may designate in writing a proxy, who shall thereafter have full power to act for and in the stead of said member (including the power to substitute another person to so act, unless the proxy provides otherwise), with the same effect as if said member were still personally present.

(d) Agenda. The order of business of the first meeting of the County Committee after the election of the members of the County Committee shall be as follows:

(i) Roll call;

(ii) Election of a Temporary Chairperson;

(iii) Election of a Temporary Secretary;

(iv) Election of persons to fill vacancies in the County Committee;

(v) Election of the Chairperson;

(vi) Election of the Secretary;

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(vii) Adoption of Rules and Regulations;

(viii) Election of other officers;

(ix) Other business which may be placed on the agenda in accordance with this paragraph. The order of business for all other meetings shall be as follows:

(i) Roll call;

(ii) Reading and approval of minutes;

(iii) Report of the County Leader;

(iv) Report of Committees;

(v) Other business which may be placed on the agenda in accordance with this paragraph.

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Other business may be placed on the agenda only by direction of the Chairperson of the County Committee, the County Leader, the Executive Committee, the Committee on Resolutions, or by a petition submitted to the Chairperson or Secretary of the County Committee at least ten days prior to the date of such meeting signed by 90 members of the County Committee including at least 15 members from each of six Assembly District parts within 60 days prior to its submission. The Secretary must have a written copy of any resolution before it may be considered by the County Committee.

(e) Voting. All votes at meetings of the County Committee shall be by voice unless the Chairperson shall decide that a vote shall be by standing division or by roll call; however, the Chairperson shall take a roll call vote whenever requested by 150 members of the County Committee or 25% of the members present, whichever is less, or on the election of any temporary or permanent officer of the County Committee where more than one candidate is placed in nomination. The roll shall be called by Assembly District parts and the vote shall be announced by the chairperson of the divisional assembly district committee or by a district leader from that part. Any member of a divisional assembly district committee shall, upon demand, have the right to have all the members of such committee polled, and in addition, 75 members of the County Committee including at least five members from each of five Assembly Districts, may demand that the members of any Assembly District part be polled individually, in which case the Chairperson shall appoint two tellers to conduct such a poll, and while such poll is being taken, the Chairperson shall continue to call the roll of the remaining Assembly District parts.

(f) Credentials. Members whose names are on the official roll and who have personally signed a copy of such roll upon entering the meeting shall be deemed prima facie entitled to their seats and shall have the right to vote on all questions except that of their right to their own seats. The copy of the roll with members signatures shall be preserved by the Secretary with the minutes of the meeting. In the event of a contest for membership in the County Committee, the Committee on Credentials shall report in writing which shall state the facts as found by the Committee together with recommended action and the reasons therefor. The right to seats from each Assembly District part shall be decided separately from the right to seats from every other part. The failure of a member to sign the official roll shall be deemed a mere irregularity which will not invalidate action taken by the committee. The County Committee may vote to dispense with calling the names on the official roll at any meeting.

(g) Speaking. No member of the County Committee shall speak more than once on the same question to the exclusion of any other member and no member shall speak for more than three minutes at a time without the consent of the County Committee.

7. Subcommittees. (a) There shall be the following standing subcommittees of the County Committee.

(i) Executive Committee. The Executive Committee shall exercise all of the powers of the County Committee when the County Committee is not in session, including the power to nominate the commissioner of the board of elections, except that it may not amend these Rules and Regulations or fill vacancies in the County Committee.

(ii) Committee on Credentials. The Committee on Credentials shall hear and report on all disputes regarding membership in the County Committee or any District Committee.

(iii) Committee on Rules. The Committee on Rules shall consider and report on all amendments proposed to these Rules and Regulations.

(iv) Committee on Ethics. The Committee on Ethics shall hear complaints and render opinions in accordance with Article VI of these Rules and Regulations. Any hearings pursuant to Election Law 2-116 shall be heard by the Committee on Ethics; The Chairperson of the County Committee must designate the Committee on Ethics to hold hearings pursuant to Election Law 16-110 (2) when it requests authority to do so.

(v) Other Committees. The County Committee may designate such other subcommittees as it shall deem necessary or proper.

(b) Appointment. The Chairperson of the County Committee, unless instructed otherwise by resolution of the County Committee or two-thirds of the Executive Committee, shall appoint and may remove at any time, the Chairperson and Vice Chairperson of all subcommittees of the County Committee, except of the Executive Committee or its subcommittees. The Chairperson of any subcommittee, subject to the direction of the Executive Committee, shall appoint and may remove at any time the other members of such committee. A quorum of a subcommittee other than the Executive Committee and its subcommittees shall be a majority of those members appointed and not removed by the Chairperson of such committee unless the Executive Committee or the County Committee shall direct otherwise.

8. Membership List. The New York County Democratic Committee shall make reasonable efforts to publish the full list of County Committee Members on the New York County Democratic Committee website. The list should include any members who have been elected or appointed, either at the first full meeting of the County Committee, or any subsequent District Committee meetings. Members shall be listed with their full names and the Election Districts they represent, but without their home address.

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ARTICLE III: EXECUTIVE COMMITTEE

1. Membership. The Executive Committee shall consist of the Chairperson of the County Committee and the District Leaders elected at the primary election held in each odd-numbered year from the parts designated in the statement filed with the Board of Elections in accordance with Election Law 2-120 or their successors. There shall be one male and one female District Leader from each part. Each leader elected in an Assembly District which contains four parts shall have three votes; each District Leader elected in an Assembly District which contains three parts shall have four votes; each District Leader elected in an Assembly District which has two parts shall have six votes; each District Leader elected in an Assembly District which has one part shall have twelve votes. No district leader shall represent more than one Assembly District part.

(a) Ex-Officio: The Secretary of the County Committee, the Chair(s) of the Law Committee, the Executive Director, the President of the Manhattan Young Democrats, and the Immediate Past County Leader shall be entitled to receive meeting notices, minutes, and agendas, attend meetings, and have the right to be recognized by the chair of a meeting of the Executive Committee, except they are not entitled to a vote or to make motions unless they are also a District Leader.

2. Vacancies. Vacancies shall be filled in accordance with Election Law 2-110(2) and Article IV, section 1(e) of these Rules and Regulations.

3. Removal. Any officer or member of the Executive Committee may, upon good cause shown, be removed from such office or such membership by a two-thirds vote of the Executive Committee. Removal of any officer or member of the Executive Committee shall be only after a hearing by the Executive Committee on written notice specifying the charges. Any officer or member of the Executive Committee may be suspended by the Committee on Ethics in accordance with Article VI of these Rules and Regulations.

4. Officers. (a) The Executive Committee shall elect the following officers from among its Members, except that the County Leader must be a District Leader:

County Leader

Chairperson of the Executive Committee

Vice Chairperson of the Executive Committee

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(b) County Leader. The County Leader shall, subject to the direction of the Executive Committee, be the principal political, executive and administrative officer of the Democratic Party in New York County. The County Leader shall report to each meeting of the Executive Committee and the County Committee on the state of the Party and its activities. The County Leader may, subject to the approval of the Executive Committee, employ such persons who shall perform such ministerial duties and implement such policies as are assigned, allocated or directed by the County Leader or the Executive Committee. The County Leader shall have the power to call a meeting of any District Committee or any Subcommittee of the County Committee or of the Executive Committee.

(c) Chairperson of the Executive Committee. The Chairperson of the Executive Committee shall preside at all meetings of the Executive Committee. The Vice Chairperson shall preside at meetings of the Executive Committee in the absence of the Chairperson.

(d) Secretary. The Secretary of the County Committee shall serve as Secretary of the Executive Committee. The Secretary shall keep accurate minutes of all meetings of the Executive Committee. The minutes shall be available for inspection by interested Democrats at all reasonable times and shall be turned over intact to the succeeding Secretary.

(e) Vice Chairperson. The Vice Chairperson shall assist the Chairperson and carry out the duties and responsibilities of the Chairperson in their absence or incapacity or by delegation. The Vice Chair shall assist the Chair in the administration of the Chair's responsibilities in conducting the affairs of the Executive Committee. The Vice Chairperson shall be accountable to the County Chairperson for tasks, assignments and responsibilities in conducting the affairs of the County Committee.

5. Duties. The District Leaders shall be the principal political, executive and administrative officers and spokespersons for the Democratic Party in their Assembly District parts and they shall report to the County Leader, the Executive Committee and their Divisional Assembly District Committee on the state of the Party and its activities.

6. Meetings. (a) The Chairperson of the County Committee shall call a meeting of the Executive Committee within 30 days after the biennial Primary Election at which the District Leaders are elected and shall preside at such meeting until the Chairperson of the Executive Committee shall have been elected. Regular meetings of the Executive Committee shall be held on the third Thursday of each month except July and August unless the Executive Committee shall provide otherwise, or on call of the Chairperson of the Executive Committee or of the County Leader, provided further that members of the Executive Committee entitled to cast at least twenty-five percent (25%) of the votes of the Executive Committee may call a meeting for the purposes specified in the request, in which case the notice of meeting shall contain the signatures of the persons calling the meeting and list the matters which will be voted on.

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(b) Notice. Notice of all regular meetings of the Executive Committee must be postmarked by United States Postal mail service, or sent by electronic mail to such members as have designated an appropriate address for such purpose, at least seven days before the meeting.

(c) At least twelve hours notice of all special or other meetings shall be given in writing delivered to the address designated by the member for such notice, or by telephone to each member of the Executive Committee, except that at least three days notice by delivery to the address designated for that purpose or by telephone must be given for any special meeting which is not called by the Chairperson of the Executive Committee or by the County Leader.

(d) All notices shall include an agenda of the matters to be acted upon at the meeting. There shall be included in the agenda for any meeting of the Executive Committee any item specified by a member in a written request delivered to the Chairperson or the Secretary of the Executive Committee at least ten days prior to a scheduled meeting.

(e) Quorum and Proxies. A quorum of the Executive Committee shall consist of members entitled to cast a majority of the votes. Every member of the Executive Committee may attend any meeting and vote thereat in person or by written proxy given to another member of the Executive Committee, and any member of the Executive Committee holding a written proxy from not more than one other member shall have full power to act for and in stead of said member (including the power to designate in writing another holder of the proxy, unless the proxy provides otherwise), with the same effect as if said member were personally present.

7. Subcommittees. (a) There shall be the following subcommittees of the Executive Committee: Judiciary, Law, Young Democrats.

(i) Committee on the Judiciary. (1) The Committee on the Judiciary shall consist of at least five members of the Executive Committee appointed by the County Leader, additional members to be appointed in the discretion of the County Leader and the Chairperson or Chairpersons of the Law Committee, ex-officio. It shall, by majority vote, select organizations (or heads of organizations acting in their individual capacity) which shall each designate one Democrat registered in the City of New York as a member of an independent panel for screening judicial candidates, and the Committee on the Judiciary shall report its selections to the Executive Committee. In selecting such organizations, the Committee on the Judiciary shall insure broad representation of all elements of the community.

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(2) The Committee on the Judiciary shall also designate a person, not a member of the Executive Committee, who shall act as Administrator of the independent panel, without being a voting member thereof. The Committee shall cooperate with the independent panel by establishing timetables and procedures for the operation of the panel, and shall establish guidelines for the qualifications and method of selection of members designated to serve on the independent panel and for the conduct of the panel. The Committee shall also provide for adequate publicity in advance of the first meeting of the panel with respect to each judicial position. The Committee shall meet with the Administrator and with the independent panel at the first meeting to review the guidelines and timetables set by the Committee. At such meeting the Administrator shall inquire as to the availability and qualifications of each panel member, and in a proper case may request the designation of a substitute for a particular member of the independent panel, such request to be made to the organization (or head of organization) which had originally designated such member. No person shall be proposed or approved as a member of the independent panel who shall not have agreed to follow the guidelines established by the Committee. No person may serve as a voting member of an independent screening panel for more than one year in any consecutive three year period. Any member of a panel who is or was a relative, partner, associate, employer or employee of any person who appears before said panel for the purpose of being screened shall disclose such relationship to the Administrator and shall be disqualified from voting with respect to such person; the Committee on the Judiciary may establish guidelines which are more restrictive in order to prevent conflicts of interest.

(3) Neither the Executive Committee nor the County Leader shall designate, nominate or propose any candidate for judicial offices which are to be elected county-wide in New York County, or which are to be proposed for appointment by the Mayor of the City of New York or by the Governor of the State of New York, exclusive of recommendations for interim appointment by the Mayor or the Governor, unless such candidate shall have been approved in that calendar year for such office by the independent panel., except that once a candidate for the office of Justice of the Supreme Court has been reported as highly qualified by at least two of the last four independent screening panels for that office, that candidate shall be considered as having been approved by the panel for such office during each of the four calendar years after the year in which the candidate shall have last achieved such status, (not counting a year in which there are no vacancies for the office of Justice of the Supreme Court other than a vacancy resulting from the expiration of the term of office of a justice eligible for and seeking re-election to that office, or a vacancy which has been filled by an interim Supreme Court justice seeking re-election who has been appointed by the Governor and who satisfies the requirements of sub-paragraph 4(b), provided in each case that such justice has been determined by the independent panel to merit continuation in office), and such candidate shall not make application to the panel during any of such years unless the Committee on the Judiciary shall require the candidate to make such an application.

(4) The independent panel shall report as approved for each judicial position all highly qualified persons who make application to the panel, provided that if the number of highly qualified applicants exceeds three times the number of existing vacancies to be filled in such position (determined as of the time the panel renders its report), the independent panel shall report as approved the most highly qualified applicants in a number equal to three times the number of vacancies to be filled in such position, provided further that if the number of highly qualified applicants is less than three times the number of vacancies to be filled in such position the independent panel shall report as approved the most highly qualified applicants in a number equal to not less than two times the number of such vacancies, provided further that the following categories of applicants who are eligible for reelection or reappointment shall be reported as approved if their performance during their term of office merits continuation in office, and no other applicants shall be reported as approved for their vacancies: (a) a judge or justice completing a full term of office seeking re-election to that office, or (b) an interim Supreme Court justice who has been appointed by the Governor to fill an existing vacancy no later than the previous June 1 after approval of the Governor's screening panel, who has been confirmed by the State Senate and has assumed office no later than the date the panel renders its report, and who otherwise would not be required to make application to the independent screening panel pursuant to the provisions of sub-paragraph (3). In the event that the panel should receive an application from a candidate who is required to make application to the panel by the Committee on the Judiciary pursuant to the last clause of sub-paragraph (3), the panel shall report such applicant as approved if the applicant's performance since the most recent panel report on that applicant merits continuation of such status and such applicant shall not be counted in determining the number of additional applicants to be reported as approved in accordance with the first sentence of this sub-paragraph (4). A finding that a judge or justice completing a full term of office seeking re-election to that office, or an interim Supreme Court justice as in (b) above, does not merit continuation in office, shall require an affirmative majority vote of the panel that the candidate is not qualified, and must be voted on separately.

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(5) The report of the independent panel shall be delivered to the chairperson of the Committee on the Judiciary and the chairperson of the Law Committee immediately upon its adoption. The chairperson of the Committee on the Judiciary shall immediately confer with the members of the Committee on the Judiciary to determine whether the report complies with these Rules and the guidelines established by the Committee. The report shall be delivered at least ten days prior to the following times: (A) the first day for circulating designating petitions in the case of an elective position; (B) the meeting date of the Judicial Nominating Convention or other body nominating a candidate for elective judicial positions; or (C) the date any candidate is to be proposed for appointment for any such judicial position; or (D) if the vacancy in such position occurs at such a time as to make it impossible to comply with the aforesaid timetable, the panel shall deliver its report as expeditiously as possible. In the event that it is determined that the report does not comply with these Rules and the Committee's guidelines, the Administrator shall immediately reconvene the panel to correct its report.

(6) The independent panel shall have no power to make any change in its report after the final meeting. The Committee shall release the report to all members of the Executive Committee within 24 hours after the close of such final meeting.

(iii) Law Committee. The Law Committee shall advise the County Committee and the Executive Committee, or any committee or officer thereof, on any question of law relating to the discharge of any duty, shall consider and report on any matters of a legal nature that may be referred to it by the County Committee or the Executive Committee, and shall investigate all reports of violation of duty by election or other officers.

(iv) Committee on Youth Organization and its Activities. The Committee on Youth Organization and its Activities shall be composed of Executive Committee members, and the President and Vice President of the Manhattan Young Democrats, and youths between the ages of 18 and 36 years appointed by the County Leader. The Committee shall be a liaison to the Executive Committee on programs and activities encouraging the participation of Youth in the Democratic Party of New York County, New York State and the Democratic National Committee. The Chairperson of this committee shall be a member of the Executive Committee expressing interest and having ability in matters of youth.

(v) Other Subcommittees. The Executive Committee may establish such other subcommittees of the Executive Committee as it may deem necessary or proper.

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(b) The County Leader shall be ex officio a member of all subcommittees of the Executive Committee and shall have the power to appoint and remove at any time the chairperson and any other officers of all such committees (except as otherwise provided herein), subject to the approval of the Executive Committee. If the County Leader should fail to appoint the chairperson of any of the subcommittees described herein within thirty days of the election of the County Leader, or within thirty days after the establishment of a committee or within ten days after the removal of a chairperson, the Executive Committee may fill such offices. All meetings of the subcommittees shall be held on the call of their chairpersons and be open to all members of the Executive Committee. The chairpersons shall make reports to the Executive Committee and shall keep a written record of the actions taken by their committees which record shall be available to any member of the Executive Committee.

(c) No subcommittee shall cause to be made public or issue any report unless such report has the prior approval of the Executive Committee, nor shall the chairperson or any other officer or member of any subcommittee issue any public statements or make any public appearance in behalf of such subcommittee or permit the use of his title as identification in connection with any public appearance without the prior approval of the Executive Committee or of the County Leader.

## ARTICLE IV: DISTRICT COMMITTEES

Divisional Assembly District Committees. (a) Within thirty days after each election of the County Committee, each Divisional Assembly District Committee shall hold an organizing meeting upon the call of either of the District Leaders of such part (or in the event that both District Leader offices are vacant, on the call of the Chairperson of the County Committee who shall designate a temporary chairperson), who shall mail notice to each member at least three days before such meeting and electronically notify the County Chair and County Leader at least five days before such meeting; provided however, that if such meeting is not held within such time, the Chairperson of the County Committee, the County Leader or either District Leader may at any time thereafter call such meeting by mailing notice at least seven days before such meeting and may designate a temporary chairperson thereof.

(b) At such meeting each such Divisional Assembly District Committee shall elect a Chairperson, a Secretary and such other officers as the Committee may determine, and may adopt rules not inconsistent with these Rules and Regulations. Pending the adoption of rules, a quorum at a meeting of any such Committee shall consist of 20% of the members thereof, required to be elected in such assembly district part, present in person, but the rules of such Committee when adopted may vary the aforesaid quorum requirement.

(c) Other meetings of such a committee shall be held on the call of its Chairperson or as provided otherwise by such committee. Notice of such meetings shall be sent by United States Postal mail service, and by electronic mail to such members as have designated an appropriate address for such purpose, ten days before any such meeting to the County Leader and unless provided otherwise by the rules of such committee, seven days before any such meeting to the members of the Divisional Assembly District Committee. If the Chairperson of a committee should receive a petition signed by at least 20% of the members of the Committee within 30 days of its submission requesting a meeting of the Committee, the Chairperson shall call a meeting of the Committee within two days after the receipt of the petition for a date within ten days after the date of such receipt for the purposes set forth in the petition.

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(d) A copy of the minutes of each meeting of the Divisional Assembly District Committee signed by the Secretary must be mailed to the Secretary of the County Committee or other person designated by the Secretary of the County Committee within ten days after the meeting.

(e) Vacancies in District Leadership. If a vacancy shall exist in any District Leadership, such vacancy shall be filled by vote of the Divisional Assembly District Committee for the part in which such vacancy shall exist; provided however, that if there is no legally constituted Committee, then such vacancy may be filled by the Executive Committee. Further, if a vacancy shall exist in both the Male and Female District Leadership in any Assembly District part, then, upon the favorable votes of at least two-thirds of those present and voting at a meeting of the Divisional Assembly District Committee of the part to be dissolved and of each part to which Election Districts are to be distributed, voting separately, such part shall be dissolved and the Election Districts therein distributed among one or more of the remaining parts of the Assembly District and the votes of the District Leaders adjusted accordingly.

(f) In the event that there are vacancies in a Divisional Assembly District Committee greater than 80% of the County Committee members thereof after thirty days after each election of the County Committee, the Chair of the County Committee may call an organizing meeting by mailing notice to each member at least seven days before such meeting and may designate a temporary chairperson thereof, <u>and allow 50% of the occupied County Committee member positions to achieve a quorum.</u>

2. Other District Committees. (a) Meetings of other District Committees shall be held at the call of the Chairperson of the County Committee or County Leader upon notice sent by United States Postal mail service, and by electronic mail to such members as have designated an appropriate address for such purpose, not less than five nor more than ten days before the meeting, which notice shall designate a Temporary Chairperson. The Chairperson of the County Committee shall call a meeting of such committee within five days after receiving a petition requesting a meeting of such committee signed by at least 10% of the members of such committee within 30 days of receiving the petition. A quorum at a meeting of any such District Committee shall be 30% of the members thereof, not including vacant positions, present in person. Any such Committee may adopt rules not inconsistent with these Rules and Regulations and the rules may vary the quorum requirement set forth in this section. Whenever a district committee meets for the purpose of nominating a candidate for public office: the Credentials Committee of the County Committee shall make available lists of the members of such committee and the weighted vote of each such member at least five days prior; no member of such committee shall be eligible to vote unless the Secretary of the County Committee shall have received at least 72 hours before the commencement of the meeting all necessary documentation of the member's election; if reasonably possible, the Temporary Chairperson shall obtain a list of facsimile signatures of the members from the Board of Elections, and the presiding officers shall arrange for a videotape or audio tape record of the meeting.

(b) In the event that the members of the Executive Committee from any political subdivision contained within New York County have met and have not agreed upon a designation of a candidate for party position or public office to be filled by such political subdivision at the next primary election at least ten days before the first day for obtaining signatures on designating petitions for such party position or public office, the Chairperson of the County Committee on the written request of a member of the Executive Committee from the political subdivision made no more than ten days nor less than six days before the first day for signatures on designating petitions shall convene a meeting of the appropriate District Committee of such political subdivision, to be held no later than the first day for signatures on a designating petition, in order to obtain the views of such District Committee concerning the designation of a candidate for the public office or party position specified in the request.

3. Intercounty Districts. Whenever the Chairperson of the County Committee by reason of the Rules of the Democratic Party of the State of New York is a member of a District Committee of a political subdivision lying partly within and partly without New York County which is required to make a Party nomination for public office, he or she shall convene a meeting of the District Committee for the part of such political subdivision within New York County, to be held no later than five days before the last day provided by law for filing a certificate of such Party nomination. Nothing contained herein shall preclude the Chairperson of the County Committee from cooperating with the Chairperson of the County Committee of each other county containing part of such political subdivision in convening a joint meeting of all County Committee members from such political subdivision and from acting in accordance with the advice of a majority of those present and voting at such joint meeting under uniform rules and weighting in lieu of convening a meeting of the District Committee for the part of such political subdivision within the County of New York as aforesaid. When a joint meeting of all County Committee members from each county containing part of such political subdivision is not held then the majority of the weighted vote of those present and voting at the meeting of the District Committee will be represented by the Chairperson of the County Committee as the decision of the District Committee. If the Manhattan part of the County Committee represents more than 50% of the weighted vote of the combined weighted vote for such political subdivision, then the Chairperson of the County Committee must vote all (100%) of New York County's weighted vote for the candidate receiving the majority of the weighted vote in the District Committee. In the event there is no majority vote reached, then the Chairperson of the County Committee must vote all (100%) of New York County's weighted vote for the candidate receiving the greatest number of the weighted votes. The majority vote is defined as more than 50% of the New York County total weighted vote. If the County Committee of New York County represents 50% or less of the weighted vote, then the Chairperson of the County Committee will be guided by New York County's majority vote. Notwithstanding any other provision of these Rules and Regulations, the Executive Committee may establish procedures which shall govern the conduct of the County Committee members from New York County at any such joint meeting, including rules covering such matters as proxy voting, method of balloting and identification of members.

ARTICLE V: GENERAL PROVISIONS

1. Dues. Each Divisional Assembly District Committee may by resolution establish dues to be paid by each member of such Committee to the Treasurer or such other officer as such Committee may direct.

2. Seal. The County Committee shall have a seal bearing the words "Democratic County Committee of the County of New York." The Chairperson of the County Committee and the Secretary shall each have authority to affix said seal to all necessary or proper documents.

3. Nominations for Public Office. (a) Whenever a Party nomination for a public office to be filled at a general or special election is not made at a primary election or by judicial nominating convention, or when no valid designating petition is filed with the board of elections (1) such nomination shall be made by the Executive Committee if for a public office to be filled by the voters of a political subdivision whose boundaries are coterminous with the County of New York or the Borough of Manhattan, and any vacancy in a nomination so made shall be filled by the Executive Committee or a subcommittee appointed by the Executive Committee for that purpose, and (2) such nomination shall be made by the appropriate District Committee if for a public office to be filled by the voters of a political subdivision wholly or partly contained within, but embracing only a part of, the County of New York or Borough of Manhattan, and any vacancy in a nomination so made shall be filled by a subcommittee appointed by said District Committee for that purpose.

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(b) Weighted Voting. Whenever the Executive Committee or a District Committee takes action with respect to a Party nomination for public office as provided in this section or an authorization of a designation or nomination as provided in the following section, the voting power of each member shall be in proportion to the Democratic vote for Governor at the last preceding gubernatorial election in the district from which such member was elected, or in case the boundaries of any such district have been changed since the last preceding gubernatorial election in such manner that such vote for governor cannot be determined, or in case any new district has been created since such election, in proportion to the Democratic vote for Member of Assembly in such district, as the case may be, or in the event that there was no election for member of Assembly subsequent to such change, then in proportion to that percentage of the Party enrollment in such district on the list of enrolled voters last published by the Board of Elections which the total vote cast in the County for governor under the Party emblem at the last preceding gubernatorial election bore to the total Party enrollment in the County on the list of enrolled voters last published by the Board of Elections, provided however, that with respect to the vote of District Leaders who are ex officio members of District Committees pursuant to Election Law 2-110(2), the vote of any such District Leader in any such District Committee shall equal the smallest proportional vote allotted by the foregoing provisions of this section to any other member of such District Committee, and provided further that each member of a District Committee shall have at least one proportional vote.

4. Authorization of Designation. The Executive Committee shall have the sole power to authorize the designation or nomination as a candidate for public office of a person who is not enrolled as a member of the Party as provided in Election Law 6-120; provided however, that in the case of a candidate for public office other than an office to be filled by all of the voters of the County of New York or the Borough of Manhattan, in the event that the Executive Committee does not give such authorization before thirty days before the last day provided by law for filing such authorization, the appropriate District Committee shall thereafter have concurrent power to give such authorization.

5. Party Statement and Call. The Executive Committee shall adopt and designate a person or persons to file the statement required to be filed by Election Law 2-120 setting forth the party positions to be filled at each primary election and the number of persons to be elected to each position and the election districts contained within each part of an Assembly District. The Executive Committee shall designate the number of parts to be created within each such Assembly District, and provided that there shall be no more than four parts in each Assembly District, provided that a two-thirds vote of the full membership of the Executive Committee shall be required to alter the number of parts within an Assembly District. The order in which Male and Female party positions shall be listed shall be drawn by lot each year for each such dual position.

6. Other Party Organizations. (a) Any organization which uses the word "Democratic" or "Democrat" in its name which conducts any activities in the County of New York, other than an organization sponsored, chartered or affiliated with the Democratic National Committee or the New York State Democratic Committee, shall conform to the provisions of this section.

(b) Each Democratic organization shall have a written constitution which provides among other things (i) that the annual election of officers be by a secret ballot of the members of the organization; (ii) that membership in the organization be open to all enrolled Democrats residing in the political subdivision for which the organization is to function; (iii) that there be periodic financial reports to the membership, with at least one report each year and that the receipts and expenditures of the organization may be reviewed upon the written request of any member of the organization at a reasonable time and place fixed by an officer of the organization designated for that purpose; (iv) that endorsement of all candidates for party position or public office in the party primary be by a secret ballot of the members of the organization.

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(c) The Chairperson of the County Committee shall exercise the power granted to him or her pursuant to Not-for-Profit Corporation Law 404(m) only with the advice of the Executive Committee. The Executive Committee may consent or may advise the Chairperson of the County Committee to consent to the use of the name Democrat or Democratic by clubs, organizations or associations seeking to incorporate, organize or associate under the Democratic Party label only if such club, organization or association satisfies the requirements of subsection (b) and that the constitution of such organization provides that no amendment can be adopted which does not comply with the Rules and Regulations of the Democratic Party.

(d) Although a Democratic organization, club or association described in paragraph (a) may, in its discretion, permit within its membership persons holding membership in more than one such organization, in all votes taken for endorsement of a nominee for public office or party position such multiple membership holder may not vote on such endorsement in any such organization if the member has already voted on such endorsement in any other such organization.

(e) The Executive Committee may revoke the right of any organization which fails to conform with these Rules and Regulations to use the words "Democratic" or "Democrat" in its name and may prevent the organization from claiming any affiliation with the Democratic Party.

(f) Each Democratic organization and its District Leaders shall make reasonable efforts to collect the contact information of the County Committee member candidates in their districts, including full home addresses, phone numbers, and email addresses, and shall share that information with the Secretary of the County Committee.

(g) Each officer of an organization described in this section shall have the obligation to comply with the requirements of subsection (b). The Committee on Ethics may hear any complaint concerning violation of these Rules and Regulations.

7. Amendment. These Rules and Regulations may be amended by the County Committee in the manner provided by the Election Law.

8. Roberts' Rules. Unless otherwise provided herein or in the rules of the appropriate committee, the proceedings of the County Committee and all committees and subcommittees organized hereunder shall be governed by the latest edition of Roberts' Rules of Order, Newly Revised.

9. Open Meetings. Meetings of the County Committee, the Executive Committee, District Committees and subcommittees of the County Committee or of the Executive Committee shall be open to the public. Members of the public shall be required to remain in designated areas during such meetings and to conduct themselves so as not to interfere with the conduct of the meeting. Notwithstanding anything contained herein to the contrary, any such committee, by a two-thirds vote of the members present and voting shall have the right to hold an executive session or to exclude members of the public who fail to conduct themselves as required by this section; such vote may be made at any time.

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10. Copies of these Rules and Regulations. Copies of the Rules and Regulations shall be published following each organizational meeting of the County Committee and shall be available to any member of the Party. The County Leader may prescribe a reasonable fee to cover the costs of publication, mailing and handling.

ARTICLE VI: ETHICS

1. Statement of Principles. Public trust in party leadership is essential if the Democratic Party of the County of New York is to achieve continued success and deserve it. Rules of ethical guidance for the conduct of party leaders can help earn that public trust.

It is essential that party leadership not be used for private gain. It is also essential that the Democratic Party attract those citizens best qualified to serve, and not impede unreasonably or unnecessarily their recruitment and retention or unfairly deny to them the economic rights and opportunities available to all other citizens.

It is the intent of these Rules and Regulations to implement these objectives of promoting both the integrity of the Democratic Party and the recruitment and retention of qualified party leadership by prescribing restrictions against abuses of political position for private financial gain without creating unnecessary barriers to party service.

The Democratic Party of the County of New York shall be inclusive of all persons, regardless of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status.

2. Committee on Ethics. The Committee on Ethics shall consist of 5 members of the County Committee. No Party Leader of the County Committee, no more than one member of Executive Committee of the County Committee, and no more than one officer of the County Committee shall serve as a member of the Committee on Ethics. Members shall be nominated by the Chair of the County Committee and appointed with the approval of the County Committee or its Executive Committee. The Chair of the County Committee shall designate a chair from among the committee members and act promptly to nominate persons to fill vacancies on the Committee on Ethics as they arise. The members of the Ethics Committee may be removed by the Chair of the County Committee for substantial neglect of duty, gross misconduct in office, inability to discharge the powers or duties of office or violation of these rules, after written notice and opportunity for a reply. The Committee may appoint a counsel or counsels to serve at its discretion, and may employ other employees or consultants within the budget set by the County Committee. The Committee may establish standing rules for the Committee governing standing, jurisdiction and the right of appeal, not inconsistent with paragraph (b) herein.

(a) Complaints. Any member of the Democratic Party of the County of New York may submit to the Committee on Ethics a written complaint alleging a specific violation of these Rules and Regulations. Complaints shall be filed privately and without any public release or announcement. The Committee on Ethics may also initiate a complaint alleging a specific violation of these Rules and Regulations.

(b) Hearings. (i) Upon receipt or initiation of a complaint, the Chairperson of the Committee on Ethics shall promptly mail or deliver by other means a copy of the complaint to each person or organization who is charged with a violation, unless the Chairperson determines that the complaint is so frivolous that it should be dismissed without further inquiry, in which case the full Committee shall be notified and may review the ruling of the Chairperson and direct that the complaint be mailed.

(ii) The respondent may submit a written reply within fifteen days after mailing of the complaint unless the Committee shall prescribe a different time. Promptly thereafter, and in no case more than thirty days after the last date to submit a written reply, the Committee may, in its discretion, dismiss the complaint, issue a reprimand or admonition to respondent or schedule a hearing on the merits of the complaint, except that if a respondent requests that a hearing be held, the Committee shall schedule a hearing.

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(iii) The Chairperson or the Committee may schedule a hearing after receipt of the complaint or after receipt of the written reply. The respondent shall be notified of the time, date and place of the hearing.

(iv) Hearings shall be private, unless the respondent requests in writing at least 48 hours before the hearing that it be public. All reprimands, admonitions, and recommendations for sanctions shall be made public by the Committee.

(v) In conducting a hearing, the Committee may request and consider written or oral testimony. The respondent may have counsel present at the hearing. The Committee may establish procedures which it deems appropriate for the conduct of its hearings.

(vi) A majority vote of all members of the Committee shall be required to make any final determination or recommendation on a complaint.

(vii) Any reprimand or admonition of the Committee may be appealed to the Executive Committee by providing to the Secretary of the County Committee at the office of the County Committee sufficient copies of the complaint, written reply and any other evidence considered by the Committee within 30 days of such determination. The Committee on Ethics or the Policy Committee may allow the appellant to provide a Committee report or a summary of the evidence in lieu of providing copies of a full record of the evidence considered by the Committee.

(c) Advisory Opinions. (i) The Committee on Ethics may, in its discretion, issue public or private advisory opinions with respect to questions of ethical conduct, conflicts of interest and other matters arising under this Article. Records of all public advisory opinions shall be kept by the Committee for consultation, as appropriate, by members of the Democratic Party.

(ii) Any member of the Executive Committee or employee of the County Committee may request in writing a public or private advisory opinion regarding conduct relating to his or her public or party responsibilities. Private advisory opinions shall be treated as confidential by the Committee on Ethics.

3. Conflict of Interest. (a) No officer of the County Committee, District Committee or Divisional Committee or of any of their subcommittees, no member of the Executive Committee and no employee of the County Committee shall accept, directly or indirectly for such person's gain, anything of value, whether in the form of a service, loan, gift, promise or contribution to her or her campaign in excess of $100, from any person, firm, association, corporation or other entity which to such person's knowledge has a financial interest in the outcome of any decision, contract, policy or appointment pending before such committee.

(b) No officer of the County Committee, District Committee or Divisional Committee or of any of their subcommittees, no member of the Executive Committee and no employee of the County Committee shall use or attempt any party position as a means of undue or improper influence to secure from any state or local agency (as those terms are defined in Public Officers Law 73) for that officer, member of the Executive Committee or employee or others with whom the person has a family, employment, business or financial relationship any benefits, privileges or exemptions not generally available to members of the public. The submission of the name of a family member for consideration by any public agency seeking to hire part time employees for a period of four months or less shall not by itself constitute undue or improper influence.

(c) No member of the Executive Committee or member of the State Committee elected within New York County or delegate or alternate delegate to a judicial nominating convention may receive any compensation in connection with any campaign for endorsement, nomination or election to any judicial office within New York County.

(d) Each officer of the County Committee and Executive Committee and each employee of the County Committee is required to comply with the provisions of Public Officers Law 73.

4. Dual Office-Holding. No member of the Executive Committee during his or her tenure in office shall simultaneously: (a) hold any state-wide elective public office; or (b) hold any city-wide elective public office in New York City or the Presidency of the Borough of Manhattan; or (c) serve as a judge of any court of record, attorney general or deputy or assistant attorney general or solicitor general, district attorney or assistant district attorney.

5. Financial Disclosure. Those persons subject to Public Officers Law 73-a, General Municipal Law 812 or such other law, ordinance or resolution requiring financial disclosure shall comply with those applicable provisions of law.

6. Oath of Office. The Secretary of the County Committee shall provide each officer of the County Committee and each member of the Executive Committee with a copy of these Rules and Regulations promptly after each person's election. Within ten days after receipt of these Rules and Regulations each such person shall file a notarized oath of office in the following form: "I,____, swear or affirm that I am enrolled as a member of the Democratic Party; that I am qualified under the Constitution and laws of the State of New York and the Rules and Regulations of the Democratic Party to hold the party office to which I have been elected; I have received and read a copy of the Rules and Regulations of the Democratic Party of New York County; I will faithfully perform the duties of my party office and that I will conform to the purposes and intent of those Rules and Regulations." No member of the Executive Committee who has failed to file the oath within the required time may vote at any meeting of the Executive Committee until the oath is filed. Any officer of the County Committee who has failed to file the oath within the required time shall be suspended from office until the oath is filed.

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7. Criminal Offenses. The party office of any member of the Executive Committee or officer of the County

Committee or any District or Divisional Committee shall become vacant upon the conviction of such person in any state or federal court of a criminal offense that constitutes (or, had such offense occurred in New York, would have constituted) a felony under the laws of the State of New York. No person shall be eligible to be a member of the Executive Committee or to be an officer of the County Committee or any District or Divisional Committee for five years from the date of such conviction, or if later, from the date of expiration of his or her maximum sentence of imprisonment or discharge from parole.

8. Sanctions. (a). The Committee on Ethics may issue an admonition or reprimand for any violation of these Rules and Regulations. A willful violation of these Rules and Regulations shall constitute disloyalty to the Democratic Party. A violation shall be deemed willful if there is evidence that the offender knew that the conduct was a violation at the time it was made, or if the offender fails to cure such violation after admonition or reprimand from the Committee on Ethics or from the Executive Committee. After a hearing in accordance with Election Law 2-116 and these Rules and Regulations, the Committee on Ethics may recommend that the Executive Committee remove any member or officer of the Executive Committee or of the County Committee.

(b) (i) Upon making a recommendation that any person be removed from office, or (ii) upon finding that a complaint, information, indictment or other instrument charging a person with a criminal offense described in Section 7 of this Article has been filed, the Committee on Ethics may vote by a two-thirds majority of all members of the Committee on Ethics to suspend that person from office pending a determination on the Committee's recommendation of removal or final adjudication of the criminal charges. The Executive Committee may lift such suspension by vote of more than one third of the Executive Committee. During such suspension an officer may not perform any duties of office and a member may not exercise the right to vote. A motion to lift a suspension shall take priority over all other business pending before the Executive Committee.

(c) In an appropriate case, the Committee on Ethics may request that the Chairperson of the County Committee designate it to conduct a proceeding pursuant to Election Law 16-110(2).

(d) In the event that the respondent is an organization described in Article V, Section 6 of these Rules and Regulations, the Committee on Ethics may recommend to the Executive Committee that it revoke the right of the organization to use the word "Democratic" or "Democrat" in its name and to prevent the organization from claiming any affiliation with the Democratic Party.

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# CERTIFICATE OF ADOPTION OF RULES

REPUBLICAN PARTY, COUNTY OF NEW YORK
STATE AND CITY OF NEW YORK

TO: THE BOARD OF ELECTIONS

I, Paul R. Niehaus, being the Secretary of the New York Republican County Committee,

DO HEREBY CERTIFY THAT:

The document annexed hereto is a true, accurate, and complete copy of the rules of the New York Republican County Committee, adopted at the Biennial Meeting of the New York Republican County Committee held on September 28, 2015 at 3 West 51st Street, in New York County, by a majority vote of the members thereof, with a quorum being present.

IN WITNESS WHEREOF, I have hereunto set forth my hand this 28th day September, 2015,

Secretary

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STATE OF NEW YORK )
) ss.
COUNTY OF NEW YORK )

On this 28 day of September in the year 2015, before me personally appeared Paul R. Niehaus, to me known and known by me to be the individual executing this instrument either upon personal knowledge or upon sufficient proof adduced, and by me being duly sworn, did execute the same and acknowledge to me the truth and accuracy of the contents thereof.

Dated: September 28, 2015
New York, New York

Notary Public, State of New York

**Alexandra C Sherer**
**Notary Public - State of New York**
**No. 01SH6319945**
**Qualified in New York County**
**Commission Expires 02/23/2019**

# RULES AND REGULATIONS OF THE REPUBLICAN COUNTY COMMITTEE OF THE COUNTY OF NEW YORK

## ARTICLE I- GENERAL PROVISIONS

Section 1: These Rules are prepared and adopted pursuant to the provisions of the New York State Election Law (the "Election Law").

Section 2: The Republican Party of New York County is composed of the voters who are enrolled as Republicans in New York County.

Section 3: The emblem of the Republican Party and the Republican County Committee of the County of New York ("County Committee") shall be the same as that adopted and certified by the Republican State Committee and filed pursuant to the Election Law.

## ARTICLE II- THE COUNTY COMMITTEE

Section 1: The County Committee, a voluntary, unincorporated association, is the representative body of the Republican Party in New York County. It shall take care of these interests, and be charged with governance of the affairs of the Republican Party in New York County as well as with the promotion of the efficiency, welfare, and success of the Republican Party at the State and National levels.

Section 2: The County Committee shall consist of two members elected from each Election District within the County of New York. Each member must be qualified in accordance with the provisions of Election Law, be an enrolled Republican, and be duly elected to the County Committee at the Primary Election or duly chosen to fill a vacancy.

Section 3: The members of the County Committee shall be elected biennially at the Primary Election each odd-numbered year and shall hold office until the next Primary Election in the succeeding odd-numbered year. Should the provisions of the Election Law allow the election of County Committee members for a term of greater than two (2) years, then in such event the members of the County Committee shall thereafter be elected for the maximum term so provided for and permitted by law.

## ARTICLE III - OFFICERS OF THE COUNTY COMMITTEE

Section 1: The officers of the County Committee shall be: Chairman and President; First Vice Chairman; Second Vice Chairman; Secretary; Treasurer; and such additional officers, up to a maximum of fifty (50), as may be appointed by the Chairman, with the approval of the Executive Committee of the County Committee (the "Executive Committee") or the County Committee, and who shall serve at his or her pleasure. The Chairman, First Vice Chairman, Second Vice Chairman, Secretary, and Treasurer shall be elected by the County Committee at its biennial organizational meeting and shall hold office for a term of two years or until a new County Committee is elected and organized and their successors are duly elected. All officers shall be enrolled voters of the Republican Party in New York County but need not be members

of the County Committee. (State Law prescribes the use of the term "Chairman." The terms "Chairman" or "Vice Chairman." as used herein, shall refer to both male and female holders of such positions.)

Section 2: The Chairman of the County Committee, or his designee, shall preside at all meeting of the County Committee and the Executive Committee, and shall be a member of all committees. He shall be the President and Chief Executive Officer of the County Committee; shall be the principal political executive and administrative officer of the County Committee; shall have general control and charge of the operation and management of the County Committee, and shall have the power to disburse all funds. He shall discharge all the duties imposed by Election Law and by these Rules and may act in any manner not specifically precluded by statute.

Section 3: The First Vice Chairman and Second Vice Chairman shall perform such duties as may be assigned to them by the Chairman.

Section 4: The Secretary shall keep a true record of all proceedings of the County Committee and shall perform such other duties as may be assigned to him by the Chairman.

Section 5: The Treasurer shall, at the direction of the Chairman, cause to be received, held, and dispersed the funds of the County Committee. The Treasurer shall render such financial reports as required by the Chairman or the Executive Committee. The Treasurer shall further perform such other duties as are from time to time assigned to him by the Chairman.

Section 6: Any other officers appointed by the Chairman shall perform such duties as may be assigned to them by the Chairman.

## ARTICLE IV - STANDING COMMITTEES OF THE COUNTY COMMITTEE

Section 1: Standing Committees and Advisory Committees of the County Committee, and the chairmen and members thereof, may be designated by the Chairman from time to time as the occasion may arise.

## ARTICLE V - MEETING OF THE COUNTY COMMITTEE

Section 1: The County Committee shall within twenty (20) days after the Primary Election in each odd numbered year, meet for the purpose of organization, at a time and place to be fixed by the Chairman. The incumbent Chairman or his designee shall call the organizational meeting to order and shall preside until a Temporary Chairman is elected. At such organizational meeting, the County Committee shall elect a Chairman and the officers designated in Article III, Section 1 hereof.

Section 2: Other meetings of the County Committee may be called by the Chairman upon proper notice.

Section 3: At least five (5) days' notice by mail of every meeting of the County Committee shall be given to each member. This notice shall be sent to the address shown on the designation petition filed by or on behalf of each member elected at a Primary Election or to such other address as each member may supply to the Secretary.

Section 4: A quorum of the County Committee shall be fifty (50) members; provided that at least five (5) members must be present from each of at least four (4) Assembly Districts.

Section 5: Unless a roll call is required by these rules, the vote on any question may be taken by a voice vote. A roll call may be taken on any question whenever so requested by one-fifth of the members present. All roll calls shall be conducted in the following manner: The Secretary shall successively call each Assembly Executive District by number and thereupon the Assembly Executive District Leader for each district shall cast the aggregate total vote of the members of the County Committee of his or her Assembly Executive District who are present and voting. Upon any roll call, the announcement of the vote of an Assembly Executive District delegation may be challenged by one-fifth of the members present of such delegation, or by a majority of the members present of any two other delegations, and upon such challenge the Secretary shall call for the vote of each County Committee member in such delegation and the result of such individual poll of such delegation shall be recorded as the vote of such delegation.

Section 6: All meetings of the County Committee and any committee thereof, including the Executive Committee, shall be governed by the rules of parliamentary procedure contained in the current edition of Robert's Rules of Order Revised, unless inconsistent with these Rules or the Election Law.

Section 7: All resolutions, after being read at a meeting of the County Committee, may be referred without debate by the Chairman to the Committee on Resolutions. Should the Committee of Resolutions fail to report upon a resolution so referred at or before the next succeeding meeting of the County Committee, such resolution shall be considered at such next succeeding meeting under the head of unfinished business. This Section may be suspended at any meeting by a two-thirds vote.

## ARTICLE VI - ASSEMBLY EXECUTIVE DISTRICTS

Section 1: The Chairman is hereby empowered to divide each Assembly District into separate Assembly Executive Districts to be designated by Assembly District number and geographic appellation (North, South, East, West, or Middle as the Chairman may choose), or to designate an entire Assembly District as an Executive District, or to consolidate one or more Assembly Executive Districts within the same Assembly District.

Section 2: In each of the said Assembly Executive Districts, an Assembly Executive District Leader and an Associate Assembly Executive District Leader shall be elected biennially at the primary election in each odd numbered year and shall hold office for a period of two years or until the election of their successors. Each Assembly Executive District Leader and Associate Assembly Executive District Leader shall be enrolled voter of the party and reside within the Assembly District which includes the Assembly Executive District they represent. Each

Assembly Executive District Leader and Associate Assembly Executive District Leader shall be elected by the Republican voters in the Assembly Executive District which they represent. A duly registered Republican may solicit signatures on petitions in any part of the Assembly District he or she resides in and is registered in, irrespective of what Assembly Executive District he or she may reside in. The duties, powers, and functions of each Assembly Executive District Leader and Associate Assembly Executive District Leader shall consist of service on the Executive Committee and such other duties, functions, and powers as the County Committee and/or Chairman shall provide.

Section 3: The Assembly Executive Districts for the New York Republican County Party as prescribed and set forth in the 2015 Republican Party Call for New York County heretofore filed with the Board of Elections in the City of New York pursuant to Section 2-120 of the Election Law and hereby ratified and adopted as the Assembly Executive Districts for the New York County Republican Party, subject to such changes which may hereafter be made by the Chairman pursuant to the authority vested in him or her under Article VI, Section 1, of these Rules.

Section 4: In the event the Election Districts shall be reapportioned and certain Election Districts are not within the confines of the same Assembly Executive District as at the organization of the County Committee, then the Chairman is authorized to designate the Assembly Executive District in which such Election Districts shall be part.

Section 5: The members of the County Committee representing the Election Districts within each Assembly Executive District shall constitute the district committee of such Assembly Executive District and shall meet for organization and election of a Secretary and a Treasurer not less than two days before the organization of the County Committee, at such time and place as may be designated by the Chairman of the County Committee or, in the absence of such a designation by the Chairman, the Assembly Executive District Leader for such district.

Section 6: Within ten days after the Chairman prescribes or changes the boundaries of an Assembly Executive District, the Secretary of the County Committee shall notify the members of the County Committee representing the Election Districts within such newly established Assembly Executive District to meet for reorganization and the election of a Secretary and a Treasurer, at such time and place as may be designated by the Chairman of the County Committee or, in the absence of such a designation by the Chairman, the Assembly Executive District Leader for such district.

Section 7: The members of the County Committee in each Assembly Executive District shall have power to adopt rules for its own government, not inconsistent with the rules and regulations of the County Committee. Such members of the County Committee, subject to the County Committee, shall be charged with the administration of the affairs of the party in said District.

## ARTICLE VII - EXECUTIVE COMMITTEE

Section 1: There shall be an Executive Committee established pursuant to the provisions of the Election Law. The Executive Committee, immediately upon its organization and at all times when the County Committee is not in session, shall have and exercise all the rights, privileges, powers, and duties of the County Committee.

Section 2: The Executive Committee shall be composed of (a) all officers of the County Committee who are also members of the County Committee; (b) each Assembly Executive District Leader and Associate Leader; and (c) all publicly elected Republican officials who reside in New York County and represent a city, state, or federal legislative district, all or part of which is located in New York County.

Section 3: Each member of the Executive Committee shall have one vote, regardless of the number of offices or positions any such member may hold which entitles him or her to sit on the Executive Committee.

Section 4: A quorum for the transaction of business of the Executive Committee shall be ten (10) members of said committee, present in person or by proxy.

Section 5: Regular and special meetings of the Executive Committee shall be held at the call of the Chairman, or his designee or successor, upon at least five (5) days' written notice, including by electronic mail.

## ARTICLE VIII - VACANCIES

Section 1: If a vacancy occurs in the membership of the County Committee for any reason (including but not limited to the failure of one or more members to be elected within an Election District), the vacancy shall be filled by the County Committee or by the Executive Committee.

Section 2: If a vacancy occurs for any reason in any office of the County Committee whose holder is to be elected by the County Committee pursuant to Section 1 of Article III, the vacancy shall be filled by the Executive Committee.

Section 3: If a vacancy occurs for any reason in the position of Assembly Executive District Leader or Associate Leader, such vacancy shall be filled in the manner provided by Section 2-110 of the Election Law by members of the County Committee from the Assembly Executive District in which such vacancy occurs.

Section 4: A resignation to be effective shall be in writing and addressed to the Chairman. It shall become effective upon acceptance by the Chairman.

## ARTICLE IX- NOMINATIONS FOR PUBLIC OFFICE

Section 1: When a vacancy in a nomination for public office made at a Primary Election is caused by a declination, disqualification, or death of a candidate, or by a tie vote, or when a candidate is to be nominated for an elective office to be filled at a special election, or when a candidate is to be nominated pursuant to Section 6-118 of the Election Law, a meeting of the Executive Committee shall be duly convened, and a majority of those present shall nominate a candidate for the office to be filled in accordance with the Election Law. The Executive Committee is hereby empowered to make such nominations in accordance with and pursuant to Section 6-114, 6-116, and 6-148 of the Election Law.

Section 2: If no Republican candidate for a nomination for public office in New York County or in a district where a majority of the Election Districts of which are in New York County qualifies as such pursuant to Article VI of the Election Law, the Republican nominee for such office shall be nominated by a majority vote of those present at a meeting of the Executive Committee. A certificate of such nomination shall be filed with the Board of Elections. The Executive Committee is hereby empowered to make such a nomination in order to present the voters with the opportunity to choose a candidate to appear on the Republican line.

Section 3: The Executive Committee of the County Committee is empowered in accordance with and pursuant to the provisions of Section 6-120 of the Election Law by a majority vote of those present at a meeting of the Executive Committee to authorize the designation or nomination of a person as a candidate for public office who is not enrolled as a member of the Republican Party.

Section 4: If these Rules fail to provide for any contingency, or in the event a designation or nomination is not made pursuant to this Article as hereinabove provided, the Executive Committee is hereby authorized to take whatever action it deems necessary to effectuate the purpose of these Rules or of the Election Law and to make any designation or nomination. Such actions of the Executive Committee are hereby authorized.\

## ARTICLE X - AMENDMENT

These Rules may be amended by a majority vote of the members present at a meeting of the County Committee or by a two-thirds vote of the members present at a meeting of the Executive Committee. A copy of the proposed amendment or amendments shall be sent with the notice of such meeting not less than five (5) days before the meeting at which such amendment or amendments shall be proposed.

DATED: New York, New York
September 28, 2015

# RULES OF THE WORKING FAMILIES PARTY OF NEW YORK STATE

10 AM 10: 04

(Adopted by the Working Families Party State Committee at its Organizational Meeting held in the City of New York on September 16, 2014)

## ARTICLE I
## ESTABLISHMENT OF RULES

The Working Families Party having attained party status as that term is defined under the New York State Election Law at the General Election held on November 3, 1998 does hereby adopt the following RULES:

1. NAME. The name of this party shall be Working Families Party.

2. SYMBOL. The symbol for the Working Families Party shall be


3. JURISDICTION. The jurisdiction of the Working Families Party shall be the State of New York.

## ARTICLE II
## STATE COMMITTEE

1. Term. All State Committee members shall serve a term of two (2) years or until their successors are duly elected as provided herein and by statute. State Committee elections shall be held biennially at the Fall primary election in even numbered years.[1] The unit of representation at all State Committee elections occurring after the adoption of these Rules shall be the Congressional Districts of New York State, with twelve members elected from each, six male and six female.

2. Qualifications for Membership. Each member of the State Committee shall be an enrolled member of the Working Families Party residing within the Unit of Representation from which such member is elected except as may be permitted pursuant to Election Law Section 2-102 (3) in years when district lines are altered or adjusted.

3. Officers. The officers of the State Committee shall be five (5) Executive Officers, a Secretary, one or more non-voting Assistant Secretaries, a Treasurer and such other officers as the State Committee from time to time deems appropriate. Each of five (5) Executive Officers shall serve for a period of five months in each of the offices of Chairperson, First Vice

[1] In the event that there is no Fall primary election as the result of an amendment to the Election Law and the Election Law as amended does not determine the election at which State Committee members will be elected, the Executive Board may adopt a resolution making such a determination.

Chairperson, Second Vice Chairperson, Third Vice Chairperson, Fourth Vice Chairperson and Fifth Vice Chairperson. The Executive Officers shall be elected to their respective positions and then rotate automatically in alphabetical order by last name in 5-month terms beginning October 1. In the event that the Chairperson is unavailable, the First Vice Chairperson is authorized to preside over any meeting over which the Chairperson would normally preside, and to sign any and all documents that would normally be signed by the Chairperson. In the event that the Chairperson and First Vice Chairperson are unavailable, the Second Vice Chairperson is authorized to preside over any meeting over which the Chairperson would normally preside, and to sign any and all documents that would normally be signed by the Chairperson, etc. Any non-voting Assistant Secretary shall be authorized to act as secretary at any meeting and to sign any and all documents that would normally also be signed by the Secretary. The officers of the State Committee shall be elected by the State Committee and may but need not be members thereof. Each officer shall be an enrolled member of the Working Families Party residing within New York State. The names and residence/post office addresses of such officers shall be filed with the Board of Elections as required by law.

4. Executive Committee. The State Committee shall elect a State Executive Committee, which shall act for the full State Committee when it is not in session or stands in recess. The State Executive Committee shall consist of the Officers of the State Committee and such other members as from time to time are selected by the State Committee, or by the State Executive Committee. Such additional members of the State Executive Committee may but need not be members of the State Committee. The officers of the State Committee shall fill the same officer positions on the State Executive Committee (e.g. the Chairperson of the State Committee shall be the Chairperson of the State Executive Committee). Each member of the State Executive Committee shall be an enrolled member of the Working Families Party residing within New York State. In addition to its other duties the State Executive Committee shall in any county where no County Committee has been elected and organized pursuant to the Election Law, exercise and discharge, within such county, all of the powers, functions and duties of the County Committee or the County Executive Committee as permitted by these rules or by law. The State Committee shall be informed of decisions made by the Executive Committee in a timely fashion.

5. Executive Board. The officers of the State Committee shall constitute and occupy the same positions on an Executive Board that may exercise the powers delineated in Article VIII of these Rules.

6. Prohibitions. Unless this rule is waived for an individual by a two-thirds ($^2/_3$) vote of the Executive Committee, no member or officer of the State Executive Committee shall (I) receive any remuneration (excluding reimbursement of expenses) for his/her service in that capacity, (II) hold any elective public office, (III) be directly employed or appointed to any paid (excluding reimbursement of expenses) position by any elected public office holder or (IV) hold a paid (excluding reimbursement of expenses) non-civil service position with any governmental or quasi governmental entity or body.

7. Removal. Except as otherwise may be provided by law, a member or officer of the State Committee or the State Executive Committee may be removed by such Committee by a two-

thirds ($^2/_3$) vote if no longer eligible for service, for disloyalty to the party, corruption in office or violation of Article II Section 6 above after notice and a hearing upon written charges, to be heard by such committee or a sub committee appointed for that purpose, which shall report its finding to the State Executive Committee and the State Committee. Appeals may be made to the State Executive Committee and to the State Committee.

8. Committees. The State Committee or State Executive Committee may create such committees (e.g. law, finance, etc.) as are deemed necessary or desirable.

## ARTICLE III
## ORGANIZATIONAL MEETING

The State Committee shall, within fifteen days after its election, meet and organize by the election of officers and adoption of rules and for the transaction of such other business as may properly come before the meeting. Such meeting shall be held at the time and place set forth in the notice of meeting, which meeting shall be called by the Secretary of the outgoing Committee. In the event the Secretary of the outgoing Committee fails to provide such notice on or before the date of the elections of the State Committee, any officer of the outgoing Committee shall provide such notice. Members who wish to participate in the organizational meeting must be physically present at the meeting or have signed a valid proxy giving proxy authority to a member who is physically present.

## ARTICLE IV
## NOTICE OF ORGANIZATIONAL MEETING

Notice of the time and place of the organizational meeting shall be served in person or by mailing a notice of meeting to each member post marked not less than five days before such meeting. Such notice shall be directed to the address of each member as it appears on the records of the New York State (or any County or City) Board of Elections unless a member has notified the Secretary in writing of a different address at which notice should be provided.

## ARTICLE V
## MEETINGS

Meetings of the State Committee other than the organizational meeting shall be held (i) upon the call of the Chairperson, or in the case of vacancy in the office of the Chairperson, on the call of the First Vice Chairperson or (ii) upon the call of a majority of the Executive Committee in which case such committee shall designate a member of the Executive Committee to issue such a call. Upon written petition of one-third (33 $^1/_3$%) or more of the sitting members of the State Committee, filed jointly or separately in the office of the Chairperson asking for a meeting of the State Committee, it shall be the duty of the Chairperson within 10 days after receipt of said petition to issue a call for the meeting of the State Committee, the date of such meeting to be not later than 20 days, or earlier than 10 days from the issuance of the call. In the event that the Chairperson shall fail to call such meeting within 10 days after the filing of such petition, the same shall be called by the First Vice Chairperson or the Secretary. The agenda of any meeting

called by petition shall be limited to items expressly and specifically set forth in the subject petition and no other matters shall be considered at such meeting. Members who wish to participate in a State Committee meeting must be physically present at the meeting or have signed a valid proxy giving proxy authority to a member who is physically present.

Meetings of the State Executive Committee or Executive Board may be held in person or by telephone or video conference, at the discretion of the Chairperson. Any member of the State Executive Committee or Executive Board unable to participate in person at a meeting may participate by telephone. Any telephone meeting of the State Executive Committee or Executive Board, or telephone participation in a meeting by any member thereof shall be by telephone or video conference wherein each member shall be able to hear and participate at the same time as the other members. Issues may be put before the State Executive Committee by a notice of issue mailed or e-mailed by or on behalf of any two State Executive Committee members. A meeting of the State Executive Committee or Executive Board may be called by the Chairperson or any three members thereof on not less than 24 hours notice by e-mail, telephone or facsimile or three days written notice if such notice is mailed. Notice of meetings of the Executive Board shall be provided to the entire State Executive Committee. Any member of the State Executive Committee may participate without a vote in a meeting of the Executive Board.

## ARTICLE VI
## NOTICE OF MEETING OF THE STATE COMMITTEE

Notice of the time and place of every meeting other than the organizational meeting shall be served by mailing a notice to each member post marked not less than five days before such a meeting. Such notice shall be directed to the address of each member as it appears on the records of the New York State (or any County or City) Board of Elections unless a member has notified the Secretary in writing of a different address at which notice should be provided. A member of the State Committee may waive mail notice by providing the Secretary an electronic mail address, thereby giving the Secretary the option of delivering meeting notices by postal or electronic mail. All meeting notices delivered by electronic mail must be so delivered not less than five days before the subject meeting.

## ARTICLE VII
## VOTING

1. State Committee Meetings. Except as expressly provided in Section 2 and Section 3 of this Article VII, on all votes each member of the State Committee shall cast one (1) vote.

2. Election of Officers and Members of State Executive Committee. On all votes pertaining to the election of the Officers of the State Committee and members of the State Executive Committee each member of the State Committee shall cast one-twelfth of the whole number of votes cast for Governor from the Unit of Representation, as described in Article II, which he or she represents, on the line or column of the Working Families Party in the last preceding general election for Governor (hereinafter the weighted vote).

3. Nominations, Substitutions and Authorizations for Elected Offices in New York State. On all votes pertaining to the nomination, substitution or authorization of a candidate for any elected office held anywhere in the state, whether for a statewide, county, city, town, or village office, or any other office which may properly be considered by the State Committee, each member of the State Committee shall cast one-twelfth of the whole number of votes cast for Governor from the Unit of Representation, as described in Article II, which he or she represents, on the line or column of the Working Families Party in the last preceding general election for Governor.

4. Executive Committee and Executive Board Meetings. In all meetings of the Executive Committee or Executive Board each member shall cast one (1) vote. Voting on any issue before the State Executive Committee or Executive Board may be accomplished through telephone conference or through e-mail or other written ballot. The State Executive Committee may create additional rules for this process.

5. Proxies. All committees of the Working Families Party, including the State Committee and any duly constituted County Committees, Town Committees, or other committees shall be bound by the following rules on the use of proxies:

   a. Voting by proxy at any meeting of the State Committee shall be valid. Only another member of the State Committee or the State Executive Committee may hold the proxy of an absent State Committee member. No person may hold more than eight proxies.

   b. Voting by proxy at any meeting of any duly constituted County Committee, Town Committee, or other committee shall be valid if so allowed by the rules of that committee. Only another member of a committee shall be able to hold the proxy of an absent member of that committee. No person may hold more than eight proxies.

   c. Proxies shall be prohibited in the Executive Committee and Executive Board.

   d. Proxies for any meeting of any committee of the Working Families Party shall be in writing and revocable at the pleasure of the person executing the same. Facsimile and e-mail proxies shall be acceptable. A proxy may direct how the holder shall vote on any particular issue or with respect to any candidate.

   e. There shall be no distinction between the members of a committee with respect to their power to carry proxies. No committee of the Working Families Party may adopt rules allowing members of its Executive Committee or any other subset of members to carry more proxies than may be carried by its other members.

6. Majority Vote. Unless otherwise specified in these rules or by law, on any question, motion, designation, nomination, substitution, authorization or election, a majority of votes cast,

including proxies, shall carry such question, motion, designation, nomination, substitution, authorization or election.

## ARTICLE VIII
## NOMINATIONS FOR PUBLIC OFFICE

1. The nomination, designation and/or authorization (as such authorization is permitted under Section 6-120 of the Election Law) of candidates for any office to be filled by the voters of the entire state shall be made by the State Committee. Substitution of such candidates shall be made by the State Executive Committee.

2. Except as herein provided, the authorization (as such authorization is permitted under Section 6-120 of the Election Law) of candidates for any county, city or local office, including offices of towns and villages but excluding citywide offices of New York City, shall be made by the State Committee, or by the State Executive Committee when the State Committee is not convened, or by the Executive Board when the State Executive Committee is not convened. Substitution of such candidates shall be made by the State Executive Committee or by a Committee on Vacancies, consistent with Election Law.

3. The nomination and authorization of candidates for President and Vice President of the United States and for the office of elector of President and Vice President of the United States shall be made by the State Committee. Substitution of such candidates shall be made by the State Executive Committee.

4. Nominations for the office of Justice of the Supreme Court of New York shall be made by the Working Families Party Judicial District Convention(s) which convention(s) shall be constituted by the election of delegates and alternate delegates from each Assembly District contained in whole or in part in the subject judicial district as follows.

    a. Each Assembly District or part of an Assembly District contained within the subject Judicial District shall elect one delegate and one alternate and one additional delegate and one additional alternate delegate for every 1,000 votes or major fraction thereof cast on the Working Families Party line or column in the last preceding general election for Governor in that portion of the subject Assembly District contained within the subject in that judicial district.

    b. Each delegate and each alternate delegate to any Judicial District convention shall (i) be an enrolled member of the Working Families Party, and (ii) reside within the Judicial District from which such delegate or alternate delegate is elected.

    c. The Chairperson shall fix the time and place of meeting of judicial district conventions and shall issue the call for any such convention.

5. The nomination of a candidate for election to fill a vacancy in an elective office required to be filled at the next general election, occurring after seven days before the last day for

circulating designating petitions or after the holding of the meeting or convention to nominate or designate candidates for such elective office shall be made by the State Executive Committee or by the Executive Board if the State Executive Committee is not convened.

6. Nominations for public office to be filled at a special election shall be made by the State Executive Committee or by the Executive Board if the State Executive Committee is not convened.

7. Vacancies in the nomination made at a Judicial District Convention, or by the State Committee, or by the State Executive Committee, or by any other committee or entity pursuant to these rules or by statute shall be filled by a committee, appointed by such Convention or State Committee or State Executive Committee or other committee or entity to nominate candidates, to fill vacancies in nominations made by such Convention or State Committee or State Executive Committee or other committee or entity, provided however, that in the event that such committee to fill vacancies is not appointed or fails to act, the State Executive Committee, or Executive Board if the State Executive Committee is not convened, may fill such vacancies.

8. In all cases where the Election Law allows a vacancy in nomination to be filled by such committee as the rules of the party may provide, or in any other case of a vacancy in nomination or designation, said vacancy shall be filled by the State Executive Committee or by the Executive Board if the State Executive Committee is not convened.

9. Except to the extent otherwise provided herein and by law with respect to certain offices to be filled by all the voters of the City of New York, the State Executive Committee, or the Executive Board if the State Executive Committee is not convened, shall authorize the designation, nomination or substitution of a person as a candidate for any office who is not enrolled as a member of the Working Families Party, as permitted by Section 6-120 of the Election Law Authorization of the designation, nomination or substitution of any person as a candidate for Mayor, Comptroller or Public Advocate of the City of New York shall be made at a joint meeting or joint meetings of the Executive Committees of the County Committees of each of the five counties of the City of New York. At such joint meeting every vote taken shall be by each county executive committee casting the total number of votes equal to the vote cast in such County for the candidate of the Working Families Party for Governor in the last preceding gubernatorial election. The Chairperson of each New York City county executive committee, in his or her discretion, shall apportion the vote for such county equally among the members of the subject executive committee. In the event of any omission, error or failure in the appointment, election or organization of a Working Families Party County Committee or County Executive Committee in any County in the City of New York, the State Executive Committee or Executive Board may authorize the nomination of a person who is not enrolled as a member of the Working Families Party for the public offices of Mayor, Comptroller and Public Advocate of the City of New York.

10. An authorization provided for herein shall be signified by the filing of a certificate, signed and acknowledged by the presiding officer and the secretary of the meeting at which such authorization was given, authorizing such designation, nomination or substitution with the officer or board with whom or with which such designation or substitution is required to be filed.

11. Nominations for town office shall be made by town caucus or at the primary election preceding the general election and candidates shall be designated for such nomination by petition. The decision to utilize a primary election or town caucus shall be made by the State Executive Committee, or the Executive Board if the State Executive Committee is not convened, except that in any town in a county having a population of over seven hundred and fifty thousand inhabitants, as shown by the last federal decennial or special population census, party nominations of candidates for town office shall be made at the primary election preceding the general election, in compliance with Section 6-108 of the Election Law.

12. Nominations for village office shall be made by village caucus or at a primary election held pursuant to the Election Law and candidates shall be designated for such nomination by petition. The decision to utilize a primary election or village caucus shall be made by the State Executive Committee or Executive Board if the State Executive Committee is not convened, in compliance with Section 15-108 of the Election Law.

## ARTICLE IX
## VACANCIES IN STATE COMMITTEE, EXECUTIVE COMMITTEE, AND EXECUTIVE BOARD

1. In the case of the resignation, death, declination, disqualification, removal from district or removal from office of a member of the State Committee, or the failure to elect a member of the State Committee, the vacancy created thereby shall be filled by the remaining members of the State Committee, by the selection of an enrolled voter of the party qualified for election from the unit of representation in which such vacancy occurred, except as may otherwise be provided by law.

2. In the case of the resignation, death, declination, disqualification, or removal from office, of a member of the State Executive Committee, the vacancy created thereby shall be filled by the remaining members of the State Executive Committee, by the selection of an enrolled member of the party.

3. The resignation or removal of any Executive Officer, Treasurer, Secretary, or Assistant Secretary from such office shall also constitute a resignation or removal from the State Executive Committee and Executive Board. The vacancy created by such resignation or removal shall be filled by the State Executive Committee on an interim basis, subject to ratification by the State Committee at its next meeting.

## ARTICLE X
## ADDITIONAL RULES

Robert's Rules of Order Newly Revised shall govern in all meetings of the State Committee, Executive Committee and Executive Board insofar as they are applicable and not inconsistent with these rules.

## ARTICLE XI
## ADVISORY COUNCIL

1. The State Executive Committee shall have the power to authorize the creation of an Advisory Council to advise the State Committee, State Executive Committee, and Executive Board on matters of endorsements, political strategy, policy, and operations.

2. The Advisory Council shall act in a purely advisory capacity, and its recommendations shall not be binding upon any committee of the Working Families Party.

3. The Advisory Council shall have the power to adopt and amend its own rules, subject to review by and approval of the State Executive Committee.

4. The Advisory Council shall have the power to organize and to approve and recognize organizations as affiliated and supporting organizations. Such affiliation shall be subject to rules and regulations, procedures or decisions made by the Advisory Council and may include a requirement for payment of dues by such organization or the members thereof.

5. The Advisory Council shall have the power to approve, recognize, form and charter and to make rules and regulations, adopt procedures and make decisions for the conduct and management of local supporting organizations, such as regional councils, countywide or multi-county chapters, and assembly district, neighborhood, town and other clubs. It shall also have the power to require the payment of dues or other fees by such organizations, or the members thereof.

6. Subject to applicable law, no local organization, council, chapter or club may use the Working Families Party name without approval by the State Executive Committee.

## ARTICLE XII
## COUNTY ORGANIZATIONS AND OTHER LOCAL ORGANIZATIONS

Except as delineated in these Rules, no County Committee shall be recognized unless elected, organized and constituted in accordance with the provisions of the Election Law and each county chairperson must be elected by a legally constituted county committee, under the Election Law. The State Executive Committee will be available to consult with the various County Committees and provide model rules for consideration.

The State Executive Committee may appoint an Interim County Chairperson and Interim County Committees, who shall serve at the pleasure of the State Executive Committee shall exercise the powers of a County Chairperson and County Committee pursuant to these Rules and the New York State Election Law until a County Chairperson is elected by a legally constituted County Committee or until the State Executive Committee revokes the appointment. The Interim County Chairperson shall be responsible for, and shall have sole authority to, determine the time and place of the first organizational meeting of an elected and legally constituted County Committee (other than county committees which have already organized and adopted rules), provided that such meeting must be held within twenty days after the County Committee's election pursuant to section 2-112 of the Election Law. Except to the extent otherwise provided herein and by law with respect to certain offices to be filled by all the voters of the City of New York, the Working Families Party shall not authorize any County Committee to nominate, designate, or authorize any candidates for public office. That power is reserved for the State Committee and the State Executive Committee.

## ARTICLE XIII
## EXCLUSIVITY

1. These rules shall be the exclusive rules for the Working Families Party. No other rules shall be effective unless approved in writing by the State Committee.

2. If any rule adopted by the State Committee is in conflict with a rule created by a County Committee or any other committee, the rule of the State Committee shall control. If any action taken by a County Committee or another committee is in conflict with a State Committee resolution, rule or action, the State Committee rule, resolution or action shall supersede the action of the County Committee or such other committee.

## ARTICLE XIV
## AMENDMENT

These rules may be amended, changed or repealed at any meeting of the State Committee, by a majority vote of the members of such committee present at a meeting at which there is a quorum, provided, however, that a copy of the proposed amendment or amendments shall be sent with the notice of the meeting at which such amendment is to be proposed. Such notice shall be given as provided in ARTICLE VI above.

Amendments to these rules may be proposed by the State Executive Committee or by one-third ($33\ ^1/_3\%$) or more of the duly elected members of the State Committee. Such proposed amendment(s) shall be filed with the Secretary of the State Committee who shall be required to call a special meeting of the State Committee within fifteen days after the receipt thereof, setting forth the purpose or purposes of such meeting and giving the notice required in the preceding section. Such proposed amendments may also be filed with the Secretary not less than fifteen days before any fixed or regular meeting of the State Committee. In such case, the Secretary shall mail a copy of the proposed amendment to each of the members of the State Committee,

together with the notice of the meeting and such amendments shall come before such fixed or regular meeting for consideration and action.

## ARTICLE XV
## QUORUM

Unless otherwise indicated in the Rules of the Working Families Party of New York State or determined by the election law, a quorum at any Working Families Party convention or any meeting of the State Committee, Executive Committee, Executive Board or any duly constituted County or Town Committees, shall be 50% plus one member of the sitting members of that body present in person or by proxy; except that State Executive Committee members are not counted towards quorum at meetings of the Executive Board, and Non-Voting Assistant Secretaries are not counted towards quorum at any meeting.

CERTIFICATE OF ADOPTION OF RULES
OF THE WORKING FAMILIES PARTY
OF NEW YORK STATE

We, Robert Master and Ari Kamen, presiding officer and secretary, respectively, **HEREBY CERTIFY** that at a meeting duly held on September 16, 2014, of the State Committee of the Working Families Party in the City of New York, County of New York, State of New York, and pursuant to the provisions of the Election Law and the Rules of the Working Families Party of New York State, do hereby certify that appended hereto are the Rules of the Working Families Party of New York State adopted at said meeting and the same are hereby submitted for filing pursuant to Article 2 of the Election Law.

**IN WITNESS WHEREOF** we have set our hands this 16 day of September, 2014.

Robert Master, Presiding Officer

Ari Kamen, Secretary

**ACKNOWLEDGMENT**

STATE OF NEW YORK )
) ss.
COUNTY OF NEW YORK)

On the 16th day of September in the year 2014 before me, the undersigned, personally appeared Robert Master and Ari Kamen, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities, and that by their signatures on the instrument, the individuals, or the person upon behalf of which the individuals acted, executed the instrument.

Notary Public

ALEXANDER C RABB
NOTARY PUBLIC STATE OF NEW YORK
KINGS COUNTY
LIC. #02RA6239444
COMM. EXP. 4/18/15

RECEIVED
STATE BOARD OF ELECTIONS
SEP 22 2014
NEW YORK STATE

2014 JUL 10 PM 10:

AFFIDAVIT

STATE OF NEW YORK )
) ss.
COUNTY OF NEW YORK )

We, Robert Master and Ari Kamen, being severally duly sworn, each of himself deposes and says that we have read the foregoing certificate and know the contents thereof and that the same is true except to those matters therein stated to be alleged on information and belief and to those matters we believe it to be true; that the said certificate of adoption of rules was made and executed pursuant to the provisions of the Election Law and the Rules of the Working Families Party of New York State and that Robert Master was the presiding officer and Ari Kamen was the secretary of the meeting referred to in the certificate.

Robert Master, Presiding Officer

Ari Kamen, Secretary

Sworn to before me this
16th day of September, 2014

Notary Public

ALEXANDER C RABB
NOTARY PUBLIC STATE OF NEW YORK
KINGS COUNTY
LIC. #02RA6239444
COMM. EXP. 4/18/15

**CERTIFICATE OF ADOPTION OF RULES AND REGULATIONS OF THE _QUEENS_____ COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE ADOPTED BY SAID COMMITTEE AT THE ORGANIZING MEETING HELD ON SEPTEMBER 24, 2020**

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**TO THE NEW YORK STATE BOARD OF ELECTIONS AND THE BOARD OF ELECTIONS IN ____QUEENS_____ COUNTY :**

**WE,** the undersigned, __THOMAS M. LONG_____ and ____THOMAS M. CASEY_____, as Permanent Chairman and Presiding Officer, and Permanent Secretary, respectively, of the Organizing/Reorganizing Meeting of the _____QUEENS_____ County Committee of the Conservative Party of New York State, held at ___7:45_____p.m on SEPTEMBER 24, 2020 at Forest Hills Volunteer Ambulance Corps, 92-29 Metropolitan Avenue, Forest Hills, NY 11375 .

**DO HEREBY CERTIFY THAT:**

1. The body which adopted the Rules and Regulations hereto annexed is the ___QUEENS_____ County Committee of the Conservative Party of New York State, and the aforesaid County Committee meeting was duly convened, with a quorum present, and held at the date, time and place aforesaid.
2. Rules and Regulations for the _____QUEENS_____ County Committee were duly adopted pursuant to the Rules and Regulations of the New York State Conservative Party and the New York State Election Law.
3. A true copy of the Rules and Regulations adopted at the aforesaid meeting, consisting of __8__ pages which we have initialed, is attached hereto.

**IN WITNESS WHEREOF,** we have hereunto set our hands this __24TH__ day of __September_, 2020

Thomas M Long
Presiding Officer/Chairman

Thomas Casey
Secretary

STATE OF NEW YORK )
COUNTY OF __QUEENS_ _____ ) ss. :

On this _24th ___ day of __September_____, 2020, before me came _Thomas M. Long _____ and _Thomas M. Cassey_____, to me known and known to me to be the persons described in and who executed the foregoing instrument, and they severally duly acknowledged to me that they executed the same.

Anke M. Long
Notary Public/Comm. Of Deeds

ANKE M. LONG
Commissioner of Deeds
City of New York #4-5050
Certificate Filed in
Commission Expires ~~May 3~~ July 1, 2022

STATE OF NEW YORK )
COUNTY OF _QUEENS___ ) ss.:

**WE,** __Thomas M. Long_____ and _Thomas M. Casey_____, being severally duly sworn, each for himself/herself and himself/herself, deposes and says: That we have read the foregoing certificate of adoption of rules and regulations and know the contents thereof and that the same is true to our own knowledge except as to those matters herein stated to be alleged on information and belief and as to those matters we believe it to be true. That said certificate was made and executed pursuant to the Rules and Regulations of the Conservative Party of New York State and in accordance with law.

That __Thomas M. Long_____ was the Presiding Officer at the meeting referred to in the above certificate and that ___Thomas M. Casey _____ was the Presiding Secretary thereof.

Thomas M Long
Presiding Officer/Chairman

Thomas Casey
Presiding Secretary

Sworn to before me this _24th _ day of _September, 2020.

Anke M. Long
Notary Public/Comm. Of Deeds

ANKE M. LONG
Commissioner of Deeds
City of New York #4-5050
Certificate Filed in
Commission Expires ~~May 3~~ July 1, 2022

# RULES AND REGULATIONS OF THE QUEENS COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE, as adopted at the Organizing Meeting of said Committee on September 24, 2020.

The Queens County Committee of the Conservative Party of New York State does hereby adopt the Rules and Regulations following, for the organization and government of the Conservative Party of the County of Queens.

## ARTICLE I: PARTY ORGANIZATION.

**Section 1 – Basic Organization.** The basis of the organization of the Conservative Party of Queens County shall consist of the Conservative electors of each election district who have duly enrolled as required by law in their respective election districts for the purpose of participating in the primary elections of the Conservative Party. The aforesaid electors shall elect a County Committee.

**Section 2 – Purpose of Organization**. The County Committee is organized for the purpose of supporting and electing to public office, candidates nominated by the Conservative Party pursuant to law, of engaging in political action for the promotion of the principles and policies of the Conservative Party, and of coordinating the activities of all other Conservative Party Organizations within Queens County.

**Section 3 – Executive Districts**. The organizational unit of the Conservative Party management shall be either the subdivisions of Assembly Districts or entire Assembly Districts, as provided for in **ARTICLE III** of these Rules and Regulations. Each such subdivision or entire Assembly District, as the case may be, shall be known as an "Executive District".

## ARTICLE II: COUNTY COMMITTEE.

**Section 1 – Authority and Power**. The County Committee shall have general Authority over the Conservative Party organization of the County and every subdivision thereof, except where limited by these Rules and Regulations or by law.

**Section 2 – Membership**. The County Committee shall be constituted by the election, biennially in each even numbered year at the first primary election in each such year held pursuant to the New York State Election Law, of two (2) members from each election district within the County, (who shall be residents of the Assembly District containing the election district from which they are elected), except as hereinafter provided in this Section. If more than 55 but not more than 74 Conservative Party votes were cast for Governor in any election district in the last preceding gubernatorial election, then three (3) County Committee members shall be elected from that election district. If more than 74 Conservative Party votes were cast for Governor in any election district in the last preceding gubernatorial election, then four (4) County Committee members shall be elected from that election district. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then three (3) County Committee members shall be elected from any such election district, if there has been an Assembly election in that election district since the last preceding gubernatorial election and more than 55 but no more than 74 Conservative Party votes were cast for Member of Assembly therein, or if no such Assembly election has been held, and the Conservative Party enrollment in that election district is more than 35 but not more than 50. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then four (4) County Committee members shall be elected from any such election district if there has been an Assembly election in that election district since the last preceding gubernatorial election and more than 75 Conservative Party votes were cast for Member of Assembly therein, or if no such Assembly election has been held and the Conservative Party enrollment in that election district is more than 50.



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**Section 3 – Vacancies**. Any vacancy in the membership of the County Committee caused only by death, resignation, declination, disqualification, removal from the Assembly District or removal from office of a member of the County Committee, or by failure to elect a member, as by reason of a tie vote, or by the creation of a new election district for which there shall be no member in the County Committee, shall be filled by the remaining members of such County Committee by the election of an enrolled Conservative qualified to represent the election district in question.

**Section 4 – Removal of Member of Committee**. A member of the County Committee may be removed by such Committee, or by the Executive Committee of such Committee, for disloyalty to the Party, corruption in office or enrollment in another party, after notice and a hearing upon written charges to be heard by the Executive Committee. The Executive Committee may hear such charges or it may appoint a Sub-Committee to hear them, in which case the Sub-Committee shall report its findings to the Executive Committee, and if the Executive Committee deems that the charges have been sustained, it shall act thereon or report its findings to the County Committee which shall act thereon.

## ARTICLE III: EXECUTIVE DISTRICTS AND DISTRICT LEADERS.

**Section 1 – Boundaries.** The Executive Districts of Queens County shall be those as defined in the Statement of Party Positions, as last duly filed.

**Section 2 – Changes in Executive District**. In the event of any changes in election districts or Assembly Districts, the changes in any Executive District shall be made by the Executive Committee of the County Committee, as provided in **ARTICLE V**, **Section 2**.

**Section 3** – There shall be elected at the same primary election of the County Committee, one (1) Assembly District Leader and one (1) Associate Assembly District Leader from each Executive District.

**Section 4(a)** – Said Assembly District Leaders and said Associate Assembly District Leaders shall be duly enrolled voters of the Conservative Party in their respective Assembly District from which they are to be elected, and need reside within the Executive District of the Assembly District from which they are to be elected.

**Section 4(b)** – This shall not affect the requirement, pursuant to Section 6-132, Paragraph 2 of the New York State Election Law, that a candidate, who desires to act as a witness, must be a resident of the political subdivision in which the office or position is to be voted for, in this case an Executive District, for any signatures witnessed to be valid.

## ARTICLE IV: THE EXECUTIVE COMMITTEE.

**Section 1 – Organization.** **(a)** The duly elected Assembly District Leaders and Associate Assembly District Leaders and such officers, Members-at-large and Standing Committee Chairmen as are provided for, shall constitute the Executive Committee of such County Committee. Each said Assembly District Leader, Associate Assembly District Leader, Members-at-large and Standing Committee Chairmen may be known as an Executive Member of the County Committee.
**(b)** The Chairman of the Executive Committee may appoint up to and including six (6) Members-at-large and up to and including four (4) Standing Committee Chairmen who need not be an Assembly District Leader or an Associate Assembly District Leader. Once appointed, their terms shall expire at the same time as the other members and officers of the Executive Committee, during whose terms they are appointed.



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**Section 2 Officers**. The Officers of the Executive Committee shall be: The Chairman, the Executive Vice Chairman, two (2) Vice Chairmen, the Queens County Executive Director, the Treasurer, and the Secretary Each Officer must be duly enrolled in the Conservative Party in Queens County. This shall not be so strictly construed as to automatically deprive an officer of his position, through some minor technicality and/or error, and/or omission by the Board of Elections and/or the Officer.

**Section 3** – Members, Officers, and members-at-large of the Executive Committee shall hold office as long as they are qualified as heretofore provided and each shall have one vote on the Executive Committee except as hereafter provided by **ARTICLE VIII**, **Section 8**.

**Section 4 – Vacancies**. A vacancy in the membership of the Executive Committee shall be filled at a meeting by the members of the Executive Committee, except as otherwise provided by these rules and regulations.

**Section 5 – Removal of Member of Executive Committee**. A member of the Executive Committee may be removed by such Committee for disloyalty to the party including actions detrimental to the party and its candidates, corruption in office or enrollment in another party. Written charges may be submitted by any member at any regularly scheduled meeting. Following a second and discussion, a simple majority vote of the Executive Committee members in attendance will be needed to accept the charges. No proxies will be permitted on this vote. Notice of this hearing must be included in the meeting notice for the next regularly scheduled meeting. The charges will be discussed at this meeting. A motion to expel will require a two thirds majority of those present and voting. No proxies will be permitted on this vote.

## ARTICLE V: POWERS OF THE EXECUTIVE COMMITTEE.

**Section 1** – At all times when the County Committee is not actually in session, or stands in recess, the Executive Committee of the County Committee shall have, possess and exercise without any limitations whatsoever, all the rights, privileges, powers and duties which the County Committee may have, possess and exercise.

**Section 2** – The Executive Committee shall make any changes in Executive Districts, pursuant to **ARTICLE III**, and shall define and assign all boundaries and areas of Executive Districts.

**Section 3** – The Executive Committee shall have the right to adopt its own Rules and Regulations not in conflict with these Rules and Regulations.

## ARTICLE VI: OTHER COMMITTEES.

**Section 1** – The Chairman of the County Executive Committee shall establish or terminate such other committees of the Executive Committee of the County Committee as necessary, and shall appoint or remove the chairman of each such other committee.

## ARTICLE VII: ELECTION AND DUTIES OF OFFICERS OF THE COUNTY AND EXECUTIVE COMMITTEE.

**Section 1 – The election of Officers and organization of the County Committee and Executive Committee**. **(a)** The County Committee shall meet to organize within twenty (20) days after the primary election at which its members were elected or within the period set by the New York State Election Law, and shall elect a Chairman, an Executive Vice Chairman, two (2) Vice Chairmen, the Queens County Executive Director, the Treasurer, and the Secretary . The said officers need not be chosen from the



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membe. :ted as provided in **Section 2** of **ARTICLE II**, but each must be a duly enrolled Conservative in an elec. n district within the county, as set forth in **ARTICLE IV**, **Section 2**.
**(b)** The Executive Committee shall meet within twenty (20) days after the primary election at the Call of the Chairman and can organize prior to the County Committee, and shall elect a Chairman, an Executive Vice Chairman, two (2) Vice Chairmen, the Queens County Executive Director, a Treasurer, and the Secretary. The said Officers need not be chosen from the members elected as provided in **Section 2** of **ARTICLE II**, but each must be a duly enrolled Conservative in an election district within the county, as above.
**(c)** Within three (3) days after the election of said officers, the Secretary of the County Committee or an appropriate person, shall file with the New York State Board of Elections and with the Board of Elections of New York City, a certificate stating the names and post office addresses of such officers.

**Section 2 – Terms of office**. The officers of the County Committee and of the Executive Committee elected or chosen pursuant to these Rules and Regulations, shall hold office as long as they are qualified as herein provided.

**Section 3 – Vacancies**. **(a)** In case of the death, resignation, removal from the county, or other disqualification of any Officer of the County Committee, or of the Executive Committee, the Executive Committee may fill the vacancy created thereby for the balance of the term of the office in question (except for the position of Chairman).
**(b)** If the position of Chairman becomes vacant a special meeting of the Executive Committee shall be called by the Executive Vice Chairman within sixty (60) days to elect a new Chairman to fulfill the unexpired term.

**Section 4 – Eligibility**. An Officer of the County Committee may also be elected an Officer of the Executive Committee.

**Section 5 – Duties of Officers**. The Chairman of the County Committee shall preside at all meetings of the County Committee. He shall make all appointments called for by law or by these Rules and Regulations. He shall perform the Duties ordinarily performed by the chief executive officer of political party committees and such other duties as may be prescribed by law.

The Chairman of the Executive Committee shall preside at all meetings of the Executive Committee. He shall make all appointments called for or authorized by these rules. He shall perform all other duties as may be authorized by these Rules and Regulations and/or the Executive Committee.

The Executive Vice Chairman of the County Committee shall perform the duties of the Chairman in case of absence or incapacity of the Chairman.

The Executive Vice Chairman of the Executive Committee shall perform the duties of the Chairman in case of absence or incapacity of the Chairman.

The Vice Chairmen of the County Committee, as designated by the Chairman, shall perform such duties as may be assigned to them by the County Committee or the Chairman.

The Vice Chairmen of the Executive Committee, as designated by the Chairman, shall perform such duties as may be assigned to them by the Executive Committee or the Chairman

The Queens County Executive Director of the County Committee shall perform the duties generally performed by an executive director.

The Queens County Executive Director of the Executive Committee shall perform the duties generally performed by an executive director.



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The Treasurer of the County Committee shall be the chief financial officer of the County Committee. He shall be responsible for the collection of funds for party purposes in and for the County. He shall see that such funds are properly disbursed. He shall file with the proper officers or departments all financial reports and statements required by law of the County Committee, the Executive Committee, or any other standing or special committee of the County Committee. In general, he shall perform the duties ordinarily performed by the Treasure of a political party and the committees thereof and, in addition thereto, such other duties relating to financial matters of the County Committee as it or the Executive Committee or the County Chairman may require.

The Treasurer of the Executive Committee shall coordinate the financial activities of the Executive Committee with those of the Treasurer of the County Committee. He may maintain accounts and records separately from those of the County Committee. He shall furnish the Treasurer of the County Committee all financial records of the Executive Committee necessary to the Treasurer of the County Committee for reports and statements required by law.

The Secretary of the County Committee shall keep the minutes of all meetings of the County Committee, shall send out all notices of meetings, and shall keep the records of said Committee, and the files or correspondence of the Committee and its officers. He shall be responsible for the preparation and filing of all reports required by law, except those which have to do with matters financial, or which by law are required to be filed by some other officer. He shall also prepare and mail all notices and statements required by law or by these rules to be forwarded to other party organizations in the County or State. In general he shall perform the duties of a Secretary and in addition thereto, such other duties as the County or Executive Committee or the County Chairman may require.

The Secretary of the Executive Committee shall keep the minutes of all meetings of the Executive Committee, shall send out all notices of meetings, and shall keep the records of said Committee and the files or correspondence of the Committee and its officers. In addition thereto, he shall perform such other duties as the Executive Committee may require.

## ARTICLE VIII: MEETINGS.

**Section 1 – Organization Meeting**. At the meeting of the County Committee and of the Executive Committee for organization purposes as provided in **Section 1** of **ARTICLE VII**, the Chairman of the outgoing committee shall preside until the Chairman of the new committee is elected.

**Section 2 – Committee Meetings**. The Executive Committee shall meet approximately monthly, with the possible exception of July and August, at a time and place set by the Chairman of the Executive Committee. Other committees shall meet upon a call of their Chairman or the Chairman of the Executive Committee.

**Section 3 – Order of Business – County Committee Meetings**. The following shall be the order of business at meetings of the County Committee:

1 Call of Roll



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2 Pledge of Allegiance to the Flag
3 Filling of vacancies, limited to those specified in **ARTICLE II Section 3**
4 Adoption of Rules and Regulations – at organizing meeting only
5 Election of Officers – at organizing meeting only
6 Old Business
7 New Business
8 Adjournment

**Section 4- Order of Business – Executive and other Committee Meetings**. The order of business at meetings of the Executive Committee and other Committees shall follow the agenda set by the Chairman of said Committee, subject to the amendment by the members of such Committee.

**Section 5 – Special Meeting**. **(a)** A special meeting of the County Committee may be called by the Executive Committee, or by the Chairman of the Executive Committee, or by the Chairman of the County Committee, and must be called by the Chairman or Secretary of the County Committee upon written request of at least fifty (50%) of the members of the County Committee. A meeting called upon such request shall be held on the date designated therein, provided a reasonable time is allowed to prepare and mail the notice require by **Section 6** of this **ARTICLE**. If such notice cannot be given, the meeting shall be called at the earliest reasonable date thereafter.
**(b)** A special meeting of the Executive Committee shall be held upon call of the Chairman of the Executive Committee or by one third (1/3) of the members of the Executive Committee.

**Section 6 – Notice of Meetings**. **(a)** Notice of the time and place of all meetings of the County Committee must be mailed to each member not less than five (5) days before said meetings, and notice of all adjourned meetings must be mailed to each member at least two (2) days prior thereto, except when a different notice is required by law.
**(b)** Notice of meetings of the Executive Committee must be given by mail at least three (3) days before the meeting, or may be given by telegraph or telephone not less than twenty four (24) hours before the meeting.

**Section 7 – Quorums**. **(a)** A quorum of the County Committee shall consist of one tenth (1/10) of the whole membership of said committee or one hundred (100) members, whichever shall be less, and unless otherwise provided by law, may transact the business of the County Committee. Less than a quorum may adjourn a meeting to another time.
**(b)** A quorum of the Executive Committee shall consist of on third (1/3) of the whole membership of said Committee or eighteen (18) members, whichever shall be less, and unless otherwise provided by law, may transact the business of the Executive Committee. Less than a quorum may adjourn a meeting to another time.

**Section 8 – Proxies**. **(a)** At meetings of the County Committee, a member shall be entitled to vote in person or by proxy. Such proxy must designate another member of the County Committee of the same Assembly District as the member giving the proxy, shall be confined to a specific meeting of the County Committee, or adjournment thereof and must be evidenced by an authorization in writing on a form to be provided by the County Committee, or a reasonable facsimile thereof, and shall be filed with the Secretary of the meeting for which the proxy is given.
**(b)** At meetings of the Executive Committee, a member shall be entitled to vote in person or by proxy except where proxies are specifically excluded by these By-Laws. Such proxy must designate another member of the Executive Committee as the member giving the proxy, shall be confined to a specific meeting of the Executive Committee or adjournment thereof and must be evidenced by an authorization in writing on a form to be provided by the Executive Committee, or a reasonable facsimile thereof, and must be filed with the Secretary of the meeting for which the proxy is given.



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**(c)** An Executive Committee Member may give a proxy to any other Executive Committee Member for any other meetings in which Leaders or Executive Committee Members participate as Members of the County Executive Committee. Such proxy must be evidenced by an authorization in writing on a form to be provided by the Chairman of the Executive Committee, or a reasonable facsimile thereof.

## ARTICLE IX: DESIGNATIONS AND NOMINATIONS FOR PUBLIC OFFICE.

**Section 1** – **(a)** The Executive Committee of the County Committee, at a meeting or meetings, shall make the designation of all candidates for public office within Queens County upon a favorable recommendation of the leaders and associate leaders in the political sub-division involved, with the exception of county-wide offices.
**(b)** In the event of a tie in the recommendation, the Chairman shall cast the deciding vote.

**Section 2** – The Executive Committee of the County Committee, at a meeting or meetings, shall nominate all candidates for public office within Queens County, including all circumstances not provided for in **Section 1** of this **ARTICLE**.

**Section 3** – Any other designations or nominations for public office may be made pursuant to these Rules and Regulations and the Rules and Regulations of the Conservative Party State Committee.

**Section 4** – All powers and rights of the Executive Committee of the County Committee under **Sections 1, 2 and 3** of this **ARTICLE** may be delegated at a meeting of the Executive Committee of the County Committee to a sub-Committee of the Executive Committee of the County Committee.

**Section 5** – The Delegates and Alternate Delegates to a Judicial District Convention shall be chosen in accordance with the Rules and Regulations of the Conservative Party State Committee. Said Delegates and Alternate Delegates shall be designated or approved by the Executive Committee of the County Committee.

**Section 6 – Authorization of Candidates for Public Office Not Enrolled in the Conservative Party.**
**(a)** The authorization of the designation or nomination of a person as a candidate for any public office to be filed by the voters of Queens County or of any political subdivision within Queens County at any general, primary or special election, who is not enrolled as a member of the Conservative Party, shall be made by the Executive Committee of the County Committee. In the event that such designation or nomination is for an office to be filled by the voters of a political subdivision lying partly in Queens County and partly in any other county or borough (other than offices to be filled by all of the voters of the City of New York), such authorization shall be made by a committee consisting of the Chairmen of the County Committees (or other persons possessing the powers of Chairmen of the County Committee) of each county in which such political subdivision lies.
**(b)** It is the specific intention of our Committee to absolutely require the authorization, pursuant to Section 6-120, paragraph 3 of the New York State Election Law, of the designation or nomination of a person as a candidate for judicial office who is not enrolled as a member of the Conservative Party.

## ARTICLE X: OFFICIAL CHARTERS.

**Section 1** – The areas of responsibility for every new Club must be within the boundaries of a single Executive District.

**Section 2** – All applications for official Club charters in the County must be given preliminary approval by both the Assembly District Leader and the Associate District Leader of said Executive District.



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**Section 3** – Final approval of an official Club charter in the County shall be granted only upon a majority vote at a meeting of the Executive Committee. The notice for said meeting must state that the granting of an official Club charter will be considered.

**Section 4** – The right of any group to organize as an association, incorporated or otherwise, or to use the name "Conservative Party" as a part of its title or name, shall be granted only upon compliance with this section.

## ARTICLE XI: AMENDMENTS.

These Rules and Regulations shall continue to be the Rules and Regulations for the County Committee until they are amended or new Rules and Regulations are adopted by a successor Committee. These Rules and Regulations may be amended from time to time by a majority vote of the members of the County Committee present at a meeting at which there is a quorum, provided that a copy of the proposed amendment shall be sent with the notice of the meeting at which said amendment is to be proposed, said notice to be given not less than five (5) days before said meeting, and shall be mailed to the post office address of each member of the County Committee.

# Certification of Rules

Pursuant to §2-114 of the Election Law
as to the Adoption of Rules for the Government of the
Democratic Organization of Queens County

Pursuant to §2-114 of the *Election Law*, the undersigned, **Vivian E. Cook**, Chair of the Democratic County Committee of Queens County, and **Michael H. Reich**, Acting Secretary of the Democratic County Committee of Queens County **do hereby certify** that the attached is a true copy of the *Rules for the Government of the Democratic Organization of Queens County* readopted at the Organizational meeting thereof held on September 20, 2018.

***In Witness Whereof***, I have set my hand this 20th Day of September 2018.

**Vivian E. Cook**
Chair
Democratic County Committee
of Queens County

**Michael H. Reich**
Acting Secretary
Democratic County Committee
of Queens County

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IN THE CITY OF NEW YORK
2018 SEP 21 P 3:

State of New York )
) ss.
County of Queens )

**Vivian E. Cook** and **Michael H. Reich**, being duly sworn say that the said Vivian E. Cook was and is the Chair of the Democratic County Committee of Queens County, and Michael H. Reich was and is Acting Secretary of the Democratic County Committee of Queens County, described in the foregoing Certificate and that the said Certificate and the statements therein contained are true to the best of their information and belief.

**Vivian E. Cook**
Chair
Democratic County Committee
of Queens County

**Michael H. Reich**
Acting Secretary
Democratic County Committee
of Queens County

Subscribed and sworn
to before me this 20th day of
September 2018

FRANK A. BOLZ III
Notary Public, State of New York
No. 02BO4803493
Qualified in Suffolk County
Commission Expires Nov. 30, 2018

Frank A. Bolz III
Notary Public, State of New York
No. 02BO4803493
Qualified in Suffolk County
Commission Expires Nov. 30, 2018

# RULES

For the Government

of the

# DEMOCRATIC ORGANIZATION

of

# QUEENS COUNTY

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IN THE CITY OF NEW YORK
32 BROADWAY
2018 SEP 21 P 3:49

Rules of the Democratic Organization of Queens County

## ARTICLE I
## General Provisions

*Section 1.* All duly enrolled Democratic electors of each election district shall have the right to participate in the organization of the Democratic Party of Queens County.

*Section 2.* The primary unit of representation shall be the Election District.

*Section 3.* The duly enrolled Democratic electors of each Election District shall choose the members of the County Committee at the primary election.

*Section 4.* The organizational unit of party management shall be the subdivision of the Assembly Districts provided for in ARTICLE VII of these Rules. Each such subdivision shall be known as an "Executive District", and the members of the County Committee within such Executive District shall constitute, and shall be known as, the Executive District Committee.

*Section 5.* The duly enrolled Democratic electors of each Executive District shall be entitled to elect one male Assembly District Leader and one female Assembly District Leader.

*Section 6.* The management of the affairs of the Democratic Organization of Queens County shall be, and is hereby, vested in the County Committee of the County Organization and when that Committee is not actually in session, in the Executive Committee of the County Organization, without limitation, in the same manner as though the County Committee was acting while actually in session.

2018 SEP 21 P 3:49
RECEIVED BOARD OF ELECTIONS IN THE CITY OF NEW YORK 32 BROAD

## ARTICLE II
## Membership in the County Committee

*Section 1.* The County Committee shall have general authority over the organization of the Democratic Party in Queens County except as otherwise provided by law or by these Rules.

*Section 2.* The members of the County Committee shall be elected biennially in each even numbered year at the primary election at which members of the State Committee are elected.

*Section 3.* Each member of the County Committee shall be an enrolled Democrat and a resident of the Assembly District containing the Election District from which such member is elected.

*Section 4.* In each Election District there shall be elected two members of the County Committee; such members shall be equally divided between the sexes.

*Section 5.* In case of death, declination, disqualification, removal from the assembly district or removal from office of a member of the County Committee, or the failure to elect a member, the vacancy created thereby shall be filled by the remaining members of the County Committee by the selection of an enrolled voter of the party qualified for election from the unit of representation as to which such vacancy shall have occurred.

## ARTICLE III
## The Organization Meeting of the County Committee

*Section 1.* The County Committee shall meet within twenty days after its election, except that in the event the Chairman of the outgoing County Committee shall be unable to obtain the necessary data from the Board of Elections, the organization meeting of the County Committee shall be held not later than ninety days after its election.

*Section 2.* The Chairman of the outgoing County Committee shall issue the call for such meeting within Queens County on at least five days notice by mail, setting forth the time and place where the meeting is to be held. If such chairman shall fail or refuse to issue the call for such meeting, the Chairman of the Executive Committee shall issue such call.

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IN THE CITY OF NEW YORK

*Section 3.* At such organization meeting of the County Committee, the Chairman of the outgoing County Committee shall preside until a Chairman is elected by the new County Committee. In the absence of the Chairman of the outgoing County Committee, the next highest ranking officer present shall preside. In the absence of all officers, the Chairman of the Executive Committee shall preside until a new Chairman is elected by the County Committee. The Secretary of the outgoing County Committee shall act as Secretary of the meeting until a Secretary is elected by the new County Committee.

*Section 4.* At such organization meeting the County Committee may adopt Rules or amend existing rules for the organization of the Democratic Party in Queens County and shall elect the officers provided for in such rules. In the event copies of the proposed rules or proposed amendments of existing rules are not sent to the County Committee members as provided in ARTICLE XV, Section 1, then the rules in effect shall continue in full force and effect and shall be deemed readopted by the County Committee.

*Section 5.* *(a)* All votes at meetings of the County Committee shall be by voice unless the Chairman shall decide that a vote shall be by standing division or by roll call (i.e., by Assembly Districts; or parts thereof); provided, however, that a roll call vote shall be taken of the County Committee if requested by at least 300 members of the County Committee. Further, on every roll call the vote of the members from each Assembly District shall be announced by a District Leader from the district. Any members of any Assembly District Committee shall, upon request, have the right to have polled all the members of the committee polled.

*(b)* If requested by the Chairman, any member offering a resolution at a meeting of the County Committee shall reduce the resolution to writing and sign it.

*( c)* No member of the County Committee shall speak more than once on the same question, and no member shall speak for more than five minutes at a time without the consent of the County Committee.

*(d)* Members whose names are on the official roll shall be deemed prima facie entitled to their seats and shall have the right to vote on all questions except that of their right to their own seat. In the event of a contest for membership in the Committee, a committee on contested seats shall be appointed by the presiding officer. The calling of the name of the official roll may be dispensed with at any meeting of the County Committee.

All reports upon contested seats shall be in writing, and shall state the facts as found by the Committee, together with the action recommended and the reasons therefor. The right to seats from each Assembly District shall, in case of contest, be decided separately from the right to seats from every other district.

*(e)* Members of the County Committee will be authorized admittance to any meeting of the County Committee of which they are members upon presentation of proper credentials and identification as determined by the Chairman of the County Committee and the credentials required for admittance shall be specifically set forth in the meeting notice. In the event of a dispute as to the proper admission of any person, the matter shall be referred to the Committee on Contested seats, which Committee shall report to the County Committee as to whether or not such person should be admitted. An affidavit of the Assembly District leader attesting to the identity of the said person and the membership on the County Committee, shall be presumptive proof for the purpose of admission of that person to the meeting.

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*Section 6.* A quorum at all meetings of the County Committee shall consist of 10% of the members duly elected as set forth in ARTICLE II. All action by the County Committee shall require the affirmative vote of a majority of the members present. In the event a quorum is not present to open any meeting, no action other than to adjourn said meeting may be taken.

*Section 7.* The following shall be the order of business at the organization meeting of the County Committee:

1. Call to order
2. Reading of the call
3. Roll call
4. Filling vacancies
5. Adoption of new or amended rules, if any
6. Election of officers
7. Adjournment

## ARTICLE IV
### Additional and Special Meetings of the County Committee; Meetings of District Committees

*Section 1.* *(a)* Regular meetings of the County Committee shall be held at such time and place as may be designated by the chair of the County Committee.

*Section 2.* The Chairman of the County Committee shall issue calls for meetings of the County Committee as herein-authorized.

*Section 3.* The executive Committee of the County Organization, by majority vote, may at any time issue a call for a special meeting of the County Committee to be held at such time and place within Queens County as its resolution shall designate.

*Section 4.* Written notice of such special meeting shall be mailed to each member of the County Committee at their last known address not less than five days prior to the date fixed for the meeting. The notice shall clearly state the business to be transacted and in no event may any other matter, except that specified in the notice, may be considered.

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*Section 5.* The Chairman of the County Committee shall call a meeting upon the written petition of at least fifteen per cent of the members of the County Committee provided that such petition shall contain the signatures of at least 50 members from each of a majority of the Assembly Districts. The petition shall set forth the items of business to be transacted at such meeting. No other matters shall be considered except those specified in the petition.

*Section 6.* A petition for a special meeting pursuant to Section 4 of this ARTICLE shall be served upon the Chairman of the County Committee either personally or by certified mail addressed to the headquarters of the County Committee. The Chairman of the County Committee shall call a meeting to be held not more than twenty (20) days after the serving of such petition.

*Section 7.* If the Chairman of the County Committee fails or refuses to call such meeting within ten (10) days after the service of such petition, it shall be the duty of the Chairman of the Executive Committee of the County Organization to issue such call provided a copy of such petition was served upon him personally or by certified mail at the time of service upon the Chairman of the County Committee.

*Section 8.* If both the Chairman of the County Committee and the Chairman of the executive Committee of the County Organization fail or refuse to call such meeting, any signer of such petition may apply to the Supreme Court of the State of New York for an order to compel either of such officers to call such meeting.

*Section 9.* The Chairman of the County Committee shall preside at all meetings of the County Committee. In the absence of the chairman, the next highest ranking officer who is present shall preside.

*Section 10.* The following shall be the order of business at any additional or special meeting of the County Committee:

1. Call to order
2. Reading of Call
3. Roll Call
4. The business of the meeting as designated in the Call
5. Adjournment

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## ARTICLE V
### Officers of the County Committee

*Section 1.* The officers of the County Committee shall be:

(1.) Chairman
(2) First Vice-Chairman
(3) Second Vice-Chairman
(4) Treasurer
(5) Secretary
(6) Assistant Secretary
(7) Sergeant-at-Arms

*Section 2.* It shall be the duty of the Chairman of the County Committee to preside at all meetings of that body. In the absence of the Chairman, the First Vice-Chairman, the Second Vice-Chairman, or the Treasurer, in that order, shall preside. Unless otherwise provided by law or by these Rules, the Chairman of the County Committee shall appoint the members of all Committees, except standing committees and designate their chairman.

*Section 3.* In the event of a vacancy in the office of Chairman of the County Committee, the First Vice-Chairman shall exercise the powers and perform the duties of that office until a new Chairman shall be elected and take office. If the office of both Chairman and First Vice-Chairman shall be vacant, the Second Vice-Chairman shall serve until either office shall be filled.

*Section 4.* It shall be the duty of the Secretary to keep full and accurate minutes of all proceedings of the County Committee, to prepare a roll of the members with their respective places of residence and to notify the members of the time and place of all meetings. In addition, all duties pertaining to the office as may be assigned by the Chairman of the county Committee, shall be performed.

*Section 5.* The Assistant Secretary shall perform such duties as may be assigned by the Secretary, and in the absence of the Secretary, the Assistant Secretary shall exercise all the duties, powers and authority of the Secretary.

*Section 6.* The Treasurer of the County Committee shall receive and hold in trust all funds of the Committee, giving a receipt for same; keep a correct account thereof in a book or books provided for that purpose; pay all bills that have been attested by the Secretary or directed to be paid by the executive Committee, file all bills as vouchers for money paid by him; render an account of the funds, whenever called upon to do so by the County Committee; and at the expiration of the term of office, or on the removal or inability to act, deliver all books, papers and vouchers, or other properties belonging to the County Committee, and pay over all balances as directed by the Chairman of the County Committee.

*Section 7.* It shall be the duty of the Sergeant-at-Arms to assist the Chairman in preserving and maintaining order.

*Section 8.* A vacancy in any office of the County Committee may be filled at any regular meeting or at a special meeting provided the item is included in the notice of business to be transacted at such special meeting.

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## ARTICLE VI
### Executive Districts and District Leaders

*Section 1.* Each Assembly District of Queens County shall be subdivided into two Executive Districts.

*Section 2.* There shall be elected at the same primary election and for the same term as members of the County Committee one (1) male Assembly District Leader and (1) female Assembly District Leader from each Executive District as provided in Election Law §2-110.

*Section 3.* Such male Assembly District Leader and such female Assembly District Leader shall be enrolled voters of the Democratic Party and shall reside within the Executive District from which they are to be elected.

## ARTICLE VII
### The Executive Committee

*Section 1.* The duly elected Assembly District Leaders, shall constitute the Executive Committee of the County Organization. The members of the executive Committee of the County Organization are sometimes referred to as the executive Members from the respective executive Districts. The chairman of the County Committee shall be a member, ex officio, of the Executive Committee, but shall have no vote.

*Section 2.* The Chairman of the Executive Committee shall nominate five male and five female members to serve as At-Large Executive Members of the Executive Committee. Said nominations shall be confirmed by a majority vote of the Executive Committee. Terms of the At-Large Members shall be the same as Assembly District Leaders. At-Large Members of the Executive Committee shall have one vote each on all business before the entire Executive Committee. At-Large members shall not participate in any vote in a district caucus or any vote pursuant to Article XIII – Section 6 of these Rules.

*Section 3.* If a vacancy shall occur in the position of Assembly District Leader, the Chairman of the Executive Committee of the County Organization shall, within twenty days after the occurrence of such vacancy, call a special meeting of the members of the County Committee from the Executive District in which the vacancy occurs. At such meeting a new Assembly District Leader, shall be elected by a majority of those members present.

*Section 4.* The person chosen to fill such vacancy must be a member of the County Committee residing within the Executive district wherein the vacancy exists.

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## ARTICLE VIII
### Powers of the Executive Committee

*Section 1.* At all times when the County committee is not actually in session, the Executive Committee of the County Organization shall have, possess and exercise without any limitation whatsoever, all the rights, privileges, powers and duties which the County Committee may have, possess or exercise including but not limited to subdividing Assembly Districts into Executive Districts pursuant to the provisions of ARTICLE XII.

*Section 2.* The Executive Committee of the County Organization shall be vested with the general management of the affairs of the Democratic Party in Queens County. It shall have the custody, management and control of the funds and headquarters of the County Organization. It shall have authority to maintain such headquarters and to employ such clerical and other assistance as it may deem necessary except as may otherwise be provided by these Rules. It shall have the power to do all things and adopt all measures not in conflict with the law or these Rules.

*Section 3.* The Executive Committee shall have the right to adopt regulations and by-laws not in conflict with law or these Rules.

## ARTICLE IX
### The Organization of the Executive Committee

*Section 1.* The Executive Committee of the County Organization shall meet within thirty days after the primary election at which Assembly District Leaders shall have been elected.

*Section 2.* The Chairman of the outgoing Executive Committee shall issue the call for such meeting on at least three days' notice by mail, setting forth the time and place where the meeting is to be held.

*Section 3.* At such organization meeting of the Executive Committee, the Chairman of the outgoing Executive Committee shall preside until a Chairman is elected by the new Executive Committee. In the absence of the Chairman of the outgoing Executive Committee, the next highest ranking officer present shall preside. In the absence of all officers, any member of the Executive Committee chosen by a majority thereof may preside until a Chairman is elected by the executive committee. The Secretary of the outgoing Executive Committee shall act as Secretary of the meeting until a Secretary is elected by the new Executive Committee.

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*Section 4.* At such organization meeting the members of the Executive Committee shall elect the officers provided for by these Rules.

*Section 5.* The officers shall be elected by a majority vote of the members present. All officers of the Executive Committee, except as hereinafter provided, shall be members of said Committee.

*Section 6.* A member appointed pursuant to Article VII Section 2 shall not be eligible to hold any position as an officer of the Executive Committee and shall not participate in any vote for the election of an officer of the Executive Committee nor participate in any vote of the Executive Committee pursuant to Article XIV.

## ARTICLE X
### Officers of the Executive Committee of the County Organization

*Section 1.* The Officers of the Executive Committee of the County Organization shall be:

(1) Chairman
(2) First Vice-Chairman
(3) Second Vice-Chairman
(4) Treasurer
(5) Secretary
(6) Assistant Secretary
(7) Sergeant-at-Arms

*Section 2.* The Chairman of the Executive Committee of the County Organization shall preside at all meetings of the Executive Committee. In his absence the First Vice-Chairman, the Second Vice-Chairman, or the Treasurer in that order shall preside. The Chairman of the Executive Committee of the County Organization need not continue as a member of the executive Committee so long as he/she was a member of the Executive Committee at the time of his/her first election to the position of Chairman. The last preceding Chairman of an Executive Committee shall be eligible to be re-elected and hold the office of Chairman of the Executive Committee of the County Organization although not a member of the Executive Committee at the time of his/her re-election.

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*Section 3.* When the Executive Committee is not in session the Chairman shall possess and exercise all rights, powers and duties of said Committee and such other rights, powers and duties as may, from time to time, be granted by said Committee. Powers so granted by the Executive Committee may be withdrawn only by majority vote of the Committee.

*Section 4.* The Chairman of the Executive Committee shall have the power and authority to appoint an Executive Secretary and other personnel. The Executive Secretary need not be a member of the Executive Committee and may be removed at will by the Chairman of the Executive Committee.

*Section 5.* The Chairman of the Executive Committee shall file with the Board of Elections a statement of the Party Positions to be filled at such election and number of persons to be elected to each position pursuant to Section 2-120 of the New York State Election Law.

*Section 6.* In the event of a vacancy in the office of Chairman of the Executive Committee, the First Vice-Chairman shall exercise the powers and perform the duties of that Office until a new Chairman shall be elected and take office. If the office of both Chairman and First Vice-Chairman shall be vacant, the Second Vice-Chairman shall serve until either office shall be filled.

*Section 7.* It shall be the duty of the Secretary to keep full and accurate minutes of all proceedings of the Executive Committee, to prepare a roll of the members with their respective places of residence and to notify the members of the time and place of all meetings. In addition, the secretary shall perform such duties pertaining to the office as may be assigned by the Chairman of the Executive Committee.

*Section 8.* The Assistant Secretary shall perform such duties as may be assigned by the Secretary, and in case of absence the Assistant Secretary shall exercise all the duties, powers and authority of the Secretary.

*Section 9.* The Treasurer, who need not be a member of the Executive Committee, shall receive and hold in trust all funds of the Executive Committee, giving a receipt for same; keep a correct account thereof in a book or books provided for that purpose; pay all bills that have been attested by the Secretary or directed to be paid by the Executive Committee, and, unless otherwise authorized by a majority of the Executive Committee, all checks in payment therefore shall be signed by the Treasurer or any such other person as a majority of the Executive Committee shall authorize; file all bills as vouchers for money paid by her or him, render an account of the funds, whenever called upon to do so by the Committee; and at the expiration of the term of office, or the removal or inability to act, shall deliver all books, papers and vouchers, or other property in their possession to the Secretary.

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*Section 10.* It shall be the duty of the Sergeant-at-Arms at the discretion of the Chairman, to assist in preserving and maintaining order.

*Section 11.* A vacancy in any office of the Executive Committee may be filled at any regular or special meeting of the Executive Committee provided the item is included in the notice of business to be transacted at such meeting.

*Section 12.* The Treasurer shall exercise all the duties, powers and authority necessary to oversee the solicitation, receipt, direction, transfer, spending or disbursement of all funds of the Executive Committee.

## ARTICLE XI
### Regular and Special Meetings of the Executive Committee

*Section 1.* The Executive Committee of the County Organization shall meet at least once

in every two consecutive calendar months, except during the months of July and August. The Committee may by general or special resolution, fix the time and place of its regular meeting, in which event the Secretary shall notify the members by mail, not less than five days prior to the day fixed for such meeting.

*Section 2.* The Chairman of the Executive Committee may at any time issue a call for a special meeting of the Committee to be held at such time and place as he shall designate.

*Section 3.* Written notice of such special meeting shall be mailed to each member of the Executive Committee not less than three days prior to the date fixed for such meeting, unless the Chairman shall certify that an emergency exists, in which event notice may be sent by facsimile and/or email not less than twenty-four hours prior to the time fixed for the meeting. The notice of the meeting shall, in either event, clearly state the business to be transacted.

*Section 4.* The Chairman shall also call a meeting upon the written petition of a majority of the members of the Executive Committee. Such petition shall set forth the time and place and business to be transacted at such meeting. It shall be filed with the Chairman not less then ten days prior to the time set forth therein for the holding of such meeting either by delivering it personally to the Chairman or by registered mail addressed to the Chairman at the headquarters of the executive Committee. If after a lapse of five days, the Chairman shall fail or refuse to issue the call for such meeting, any five members who signed the petition may issue the call for the meeting, giving three days' notice by mail to each member of the Committee.

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*Section 5.* A quorum at all meetings of the Executive Committee of the County Organization shall consist of a majority of the members of such Executive Committee. All action of the Executive Committee, except as otherwise provided by law or by these Rules, shall require the affirmative vote of those present. In the event a quorum is not present at any meeting, no action other than to adjourn said meeting may be taken.

## ARTICLE XII
### Committees of the Executive Committee

*Section 1.* The Executive Committee may have the following standing committees:

(1) Committee on Law
(2) Committee on Finance
(3) Committee on Campaigns and Elections
(4) Committee on Public Affairs and Legislation

(5) Committee on Community Service on Human Relations
(6) Committee on Public Relations
(7) Committee on Young Democrats
(8) Committee on Subdivision of Assembly Districts
(9) Committee on Ethics

*Section 2.* The Chairman of the Executive Committee may establish such other committees of the executive Committee as are deemed necessary or proper.

*Section 3.* The Chairman of the Executive Committee shall be an ex-officio member of all committees of the Executive Committee and shall have the right to appoint and to remove at any time all members, including the Chairman, of such committees.

*Section 4. (a)* All of the members of the Executive Committee from each Assembly District together with the Chairman of the executive Committee shall constitute a standing committee on the subdivision of their respective Assembly District. Upon the recommendation of any such committee, at any time, any Assembly District may be divided, provided that:

(1) The boundary line shall be a single continuous line, as straight as practicable, with due regard being given to the geographical layout of the Assembly District and the common interest of the residents of the communities therein.

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(2) The portions of the Assembly District shall, as far as may be practicable, contain an equal number of election districts, due regard being given to the criteria set forth in subdivision (1) above.

(3) No Election District shall be divided.

(4) The report shall have the approval of a majority of the Executive Committee.

(5)All report(s) shall be filed with the Chairman of the Executive Committee no later than the party call is due pursuant to Election Law § 2-120.

(6) The reports(s) shall be approved by a majority of the Executive Committee of the County Organization.

*(b)* In the event of a reapportionment of the Assembly District lines the standing committee shall consist of those incumbent District Leaders residing within the Assembly District and, provided that less than two male and two female District Leaders reside therein, any incumbent District Leader who represented any portion of the Assembly District prior to the reapportionment and who has filed a certification with the Chairman of the Executive Committee that he or she intends to run for District Leader in an Executive District within the Assembly District.

## ARTICLE XIII
### Nominations and Designations For Public Office

*Section 1.* It shall be the duty of the Chairman of the Executive Committee of the County Organization to convene the members of such Committee to recommend for designation candidates for elective public offices. Five days' written notice shall be given of the time and place for the holding of such meetings.

*Section 2.* Where a public office is to be voted for by the electors of the entire county and the nominations for such office are to be made at an official primary election provided for by the Election Law, a candidate shall be recommended for designation by majority vote of the members of the Executive Committee present at such meeting.

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*Section 3.* Where a public office is to be voted for by the electors of an Assembly District the members of the Executive Committee of the County Organization from all the Executive districts within such Assembly, and the Chairman of the Executive Committee shall constitute the committee to recommend a candidate for designation. The Executive Members shall each have one vote, and a candidate shall be recommended for designation by a majority vote of the members present at such meeting. In the event of a tie, the Chairman of the Executive Committee shall have one vote.

*Section 4.* Where a public office is to be voted for by the electors of a State Senate, City Council or Congressional District, all of the members of the Executive Committee of the County Organization whose Executive Districts are wholly or partly within the boundaries of such District shall constitute the committee to recommend the candidate. Each member of such committee shall have a vote equal to the number of election districts of his Executive District, as shall be wholly or partly within such State Senate, City Council or Congressional District, and a candidate shall be recommended for designation by a majority of the votes cast at said meeting. In the event of a tie, the Chairman of the Executive Committee shall have one vote.

*Section 5.* The provisions for recommendation of candidates for designation described in Section 4 of this ARTICLE shall also apply to the recommendation for designation of a candidate for judicial office not to be voted for by the electors of the entire county.

*Section 6.* The provisions set forth in Sections 1, 2, 3, 4 and 5 of this ARTICLE shall be applicable to Party Nominations for an office to be filled at a special election and to a Party Nomination of a candidate for an election to fill a vacancy occurring after the seventh day preceding the last day to file designating petitions, in an elective office required to be filled at the next general election, if it be an office for which party nomination might otherwise be made at a primary or by a convention of delegates, chosen at such primary; provided, however, where a nomination is to be made for a public office, each member of the Executive Committee of the County Organization whose district is wholly or partly within the boundaries of the District for which public office is sought shall have a vote in proportion to the party vote in the District for Governor at the last preceding general election, or in case the boundary of such District has been changed or a new District has been created since the last preceding general election, proportional to the party vote cast for member of assembly, or in the event there was no election for member of assembly, then proportional to the party enrollment in such District at the last preceding general election. A vacancy in a nomination made at a primary or by a tie vote thereat shall similarly be made as provided by this Section.

*Section 7.* When a public office is to be filled by all the voters of the State or a Judicial District thereof and the law provided for a State or Judicial Convention to nominate party candidates for such office, the Delegates and the Alternate Delegates to such convention shall be chosen in accordance with the rules of the Democratic State Committee. The provisions set forth in Section 3 of this ARTICLE shall be applicable.

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*Section 8.* If, as a result of the reapportionment of any aforesaid political subdivision, the aforesaid procedures for nominating and designating candidates for public office cannot be carried out, then the Executive Committee shall formulate rules for the nomination and designation of such candidates.

## ARTICLE XIV
## Removal of Officers:
## Discipline of Party Members

*Section 1.* Any officer of the County Committee may be removed from office for cause by the County Committee provided the procedures set forth in this ARTICLE are complied with.

*Section 2.* Any officer of the executive Committee of the County Organization may be removed for cause by said Executive Committee provided the procedures set forth in this ARTICLE are complied with.

*Section 3.* For the removal of an officer of the County Committee, the following shall be required:

(A) Charges shall be in writing and shall contain the signatures of not less than six hundred members of the County Committee provided that such charges shall contain the signatures of at least fifty members from each of a majority of the Assembly Districts. All signatories shall state the residence addresses and the Assembly District and Part thereof in which they reside.

(B) Such charges shall be filed with the Chairman of the Executive Committee of the County Organization either personally or by registered mail addressed to him at the headquarters of the Executive Committee of the County Organization.

( C) The Chairman of the Executive Committee shall call a special meeting of the executive Committee to be held within thirty days after the receipt of such charges on not less than ten days notice to the members of such committee.

(D) The charges shall be heard by the Executive Committee and a vote of a majority of all its members shall be necessary to recommend the removal of such officer. If the Executive Committee fails to recommend removal the charges shall be deemed dismissed. The Chairman of the Executive Committee shall promptly report the action of such Committee to the Chairman of the County Committee.

(E) In the event that the Executive Committee recommends the removal of the officer in Question, the Chairman of the County Committee shall within ten days of the receipt of such recommendation call a special meeting of the County Committee on not less than ten days' written notice to its members.

(F) At such special meeting of the County Committee the charges and the recommendation of the executive Committee shall be read and a majority of those present shall have the power to remove said officer or dismiss the charges.

*Section 4.* For the removal of an officer of the Executive Committee the following shall be required:

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(A) Charges shall be in writing and shall contain the signatures of not less than twenty members of the executive Committee.

(B) Such charges shall be filed with the Chairman of the Executive Committee personally or by registered mail addressed to him at the headquarters of the Executive Committee of the County Organization.

( C) The Chairman of the Executive Committee shall call a special meeting of the Executive Committee to be held within thirty days after the receipt of such charges on not less than ten days notice to the members of such committee.

(D) At such special meeting the charges shall be read and a majority of those present shall have the power to remove said officer. If the Committee fails to remove the officer the charges shall be deemed dismissed.

*Section 5* For the removal of a member of the Executive Committee the following shall be required:

(A) Charges shall be in writing and shall contain the signatures of a majority of the members of the executive Committee of the County Organization.

(B) Such charges shall be filed with the Chairman of the Executive Committee personally or by registered mail addressed to him at the headquarters of the Executive Committee of the County Organization.

( C) The Chairman of the Executive Committee shall call a special meeting of the Executive Committee to be held within thirty days after the receipt of such charges on not less than ten days notice to the members of such committee.

(D) At such special meeting the charges shall be read and two-thirds of all the members of the Executive Committee shall have the power to remove such member from the Committee except that if such member has supported for public office a nominee in opposition to the nominee of the Democratic Party, a majority of the members of the Executive Committee shall have the power to remove such member from the Committee.

*Section 6.* All charges filed pursuant to this ARTICLE shall specify the name of the officer or member sought to be removed and shall set forth, in detail the act or acts constituting the alleged cause for removal and shall set forth, in detail the act or acts constituting the alleged

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cause for removal and shall contain a request for the removal of such officer or member.

*Section 7.* A true copy of all such charges shall be sent to the last known place of residence of the officer or member sought to be removed and unless such proof of mailing is furnished to the Chairman of the Executive Committee it shall be his duty to send a copy of such charges to said officer.

*Section 8.* All notices of special meetings of the Executive Committee or the County Committee pursuant to this ARTICLE shall state the time and place within Queens County where such meeting is to be held and shall state the purpose of the meeting to be the consideration of said charges.

*Section 9.* At all special meetings and any adjournments thereof the Executive Committee or the County Committee called for the consideration of charges pursuant to this ARTICLE, the officer or member whose removal is sought shall have the right to appear personally with counsel of his own selection and shall have the right to offer any defense or explanation of the act or acts with which he has been charged.

*Section 10.* The Executive Committee of the County Organization shall be and it is hereby vested with the power to remove any member of the County Committee for the reasons specified in Section 16 of the Election Law and with power to appoint a sub-committee to hear the charges and report its findings to the full committee. Any member of the county Committee sought to be removed pursuant to this section shall have the right to appear with counsel and be heard by such sub-committee.

*Section 11.* Any vacancy resulting from removal pursuant to this ARTICLE shall be filled as elsewhere provided in these Rules.

*Section 12.* Notwithstanding any contrary provision contained within the Rules, the executive Committee is empowered to adopt, and to amend a Code of Ethics for the Party. The Chairman of the Executive Committee is empowered to implement and enforce the Code of Ethics.

## ARTICLE XV
### Amendments and Procedure

*Section 1.* These Rules may be amended from time to time by a majority of the members of the County Committee present at a meeting at which there is a quorum, provided a



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copy of the proposed amendments shall be sent with the notice of the meeting at which such amendments are to be proposed, such notice to be not less than five days before such meeting, and to be mailed to the post office address of each member of the Committee.

*Section 2.* Copies of these Rules and all amendments thereto shall be furnished to each of the Executive Members in sufficient quantity for each member of the County Committee in the Executive District which he represents and he shall arrange for the distribution of such Rules and amendments to such members.

*Section 3.* On all matters of procedure not specifically covered by these Rules, Roberts Rules of Order shall be the parliamentary guide.

## ARTICLE XVI
### Severability

If any clause, sentence, paragraph, subdivision, section, rule, or part of these rules, shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, rule, or part thereof, directly involved in the controversy in which such judgment shall have been rendered.

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# CERTIFICATE OF ADOPTION OF BYLAWS AND RULES OF PARTY ORGANIZATION FOR THE REPUBLICAN PARTY COUNTY COMMITTEE OF QUEENS COUNTY

To: The New York State Board of Elections and
The Board of Elections in the City of New York

We, the undersigned Joann Ariola as the Chairwoman and Janice E. Bar as the Secretary of the Queens County Republican Party County Committee and the Queens County Republican Party Executive Committee,

**DO HEREBY CERTIFY THAT:** Pursuant to the New York State Election Law including but not limited to §2-112 and §2-114, and the Bylaws and Rules of Party Organization for the Republican Party of Queens County, the following are the bylaws and rules adopted at the organization meeting of the Republican Party County Committee and the Republican Party Executive Committee for the County of Queens at the duly convened meetings held at Father Dooley Hall located at 156-46 84 Street, Howard Beach, Queens County, New York on October 3, 2019.

And **WE DO HEREBY CERTIFY THAT** the following attached are the currently adopted bylaws and rules of the Republican Party County Committee and the Republican Party Executive Committee for the County of Queens, State of New York:

**IN WITNESS WHEREOF,** I have hereunto set my hand this 7th day of October, 2019.

Joann Ariola, Chairwoman

STATE OF NEW YORK }
COUNTY OF QUEENS } SS.:

Sworn to before me on this 7th day of October, 2019 Joann Ariola to me known and known to me to be the person described in and who executed the foregoing instrument and she duly acknowledged to me that he executed the same.

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2019 OCT 11 P 12:50

Notary Public

CATHERINE A. HARRISON
NOTARY PUBLIC-STATE OF NEW YORK
No. 01HA4985444
Qualified in Queens County
My Commission Expires August 19, 2021

**IN WITNESS WHEREOF,** I have hereunto set my hand this 7th day of October, 2019

Janice E. Bar, Secretary

STATE OF NEW YORK }
COUNTY OF QUEENS } SS.:

Sworn to before me on this 7th day of October, 2019 Janice E. Bar to me known and known to me to be the person described in and who executed the foregoing instrument and she duly acknowledged to me that she executed the same.

Notary Public STATE OF NEW YORK
JOSEPH F. KASPER
#02KA4835961
QUALIFIED IN QUEENS COUNTY
COMMISSION EXPIRES 4/30/23

**BYLAWS OF THE QUEENS COUNTY REPUBLICAN COMMITTEE**

**Adopted October 3, 2019**

**Article I**

General Provisions

Section 1. The County Committee of the Republican Party of Queens County shall be constituted in accordance with the provisions of the Election Law of the State of New York.

Section 2. The County Committee shall have general authority over the Republican Organization of the County and over all sub-committees within its jurisdiction, except where limited or curtailed by law or by these rules and regulations; and it shall fix the time and place within the time limited by law for the organization of the County Committee and all its sub-committees.

Section 3. The unit of representation shall be the Election District, and representation in the County Committee shall consist of two members elected from each Election District by the greater number of votes of the enrolled Republican voters thereof voting at the primaries.

Section 4. Official primary elections shall be held as provided in the Election Law.

Section 5. The elected State Committeemen and State Committeewoman from each Assembly District in Queens County shall be members ex-officio of the Queens County Committee and the Assembly District Committee in the Assembly District where such State Committeemen and Committeewomen are elected. They shall have no vote on the County Committee unless duly elected as a member of the County Committee at the primary election.

**Article II**

Conventions

Section 1. Delegates and alternate delegates to the State Conventions for the nomination of party candidates for public office to be voted for by all the voters of the State, shall be designated and elected, as provided by law, from each Assembly District in the County. The unit of representation to said conventions shall be prescribed by the State Committee.

Section 2. Delegates and alternate delegates to Judicial District conventions for the nomination of party candidates for the office of Justice of the Supreme Court in the Judicial District shall be designated and elected, as provided by law, from each Assembly District in the County of Queens. The unit of representation to said conventions shall be prescribed by the State Committee.

**Article III**

The County Committee Organization

Section 1. The County Committee shall consist of two members from each Election District within the County of Queens. Each member of the County Committee shall be an enrolled member of the Republican Party residing in the Assembly District containing the Election District in which such member is elected. The successors of the members of the existing County Committee shall be elected at the Primary to be held in the year 2021 and thereafter the members of the County Committee shall be elected biennially in odd numbered years at the same time that members of the State Committee are elected.

Section 2. No County Committee member shall have more than one vote.

Section 3. The County Committee shall meet not sooner than 15 days and not later than 20 days after the holding of the official primary election at which it is elected at such time and place as may be designated by the outgoing County Chairman, and at such meeting shall organize and adopt by-laws. The Chairman, or the Secretary, if designated by the Chairman, of the outgoing County Committee shall preside until a Chairman of the new County Committee is elected, and the Secretary of the outgoing County Committee shall act until a Secretary of the new County Committee is elected.

**Article IV**

Officers of the County Committee and Assembly District Committee

Section 1. A. The Officers of the County Committee shall consist of Chairman, First Vice Chairman, Second Vice Chairman, Four (4) additional Vice Chairpersons (listed alphabetically), Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, and Sergeant-at-Arms.

Section 1. B. The officers of the Assembly District Committee shall consist of a Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer and Sergeant-at-Arms, all of whom shall be elected as herein elsewhere provided.

Section 2. The Chairman shall preside at all meeting, and decide all questions of order, subject to appeal. In case the committee is equally divided on any question, including the vote of the Chairman, the same shall be lost. He shall perform such other duties as pertain to his office as prescribed by the rules of this committee, and by the Election Law.

Section 3. The First Vice Chairman shall act in the absence of the Chairman, or in the absence of both, the Second Vice Chairman shall act.

Section 4. The Secretary shall keep in a book provided for that purpose, the minutes of all the meetings and proceedings of the Committee; notify the members of the time and place of meeting; call the roll at the opening of each meeting and record the names of the members present and absent, to the extent permitted by law and these by-laws. After a quorum is established on motion duly made and carried a further roll call may be dispensed with. The Secretary shall also perform such other duties as may be required by the committee from time to time; and at the expiration of his term of office, or on his removal or inability to act, deliver all books or papers, or other property belonging to the Committee to his successor, or to the Committee, and shall perform such other duties as may be required by the Election Law.

Section 4. A. The Assistant Secretary shall act in the absence of the Secretary and shall assist the Secretary in the furtherance of his or her duties when called upon.

Section 5. A. The Treasurer of the County Committee shall keep a correct account of the County Committee funds in a book or records provided for that purpose; deposit all monies in such bank or banks as may be selected by the Executive Committee; pay all bills that have been directed to be paid by the Executive Committee; file all bills and vouchers for money paid by the Treasurer; cause the accounts maintained by him to be audited bi-annually by an outside accountant selected by the Chairman of the Executive Committee; render an account of the funds whenever called upon by the Executive Committee or County Committee, submit the audit reports of outside accountants to

the Executive Committee when and as rendered and comply with the provisions of the law; and at the expiration of his term of office or on his removal or inability to act, deliver all books, papers and vouchers, or other property in his possession belonging to the County Committee, and pay over all balances in his hands to his duly elected or appointed successor.

Section 5. B. The Assistant Treasurer shall have all the powers and functions of the Treasurer during the absence or disability of the Treasurer.

Section 6. The Treasurer of the Assembly District Committee shall keep a correct account of the Assembly District Committee; pay all bills that have been directed to be paid by the Assembly District Committee; file all bills and vouchers for money paid by him; render an account of the funds whenever called upon by the Assembly District Committee and comply with the provisions of the law; and at the expiration of his term of office or on his removal or inability to act, deliver all books, papers and vouchers, or other property in his possession belonging to the Assembly District committee, and pay over all balances in his hands to his duly elected or appointed successor.

Section 7. The Sergeant-at-Arms shall assist the Chairman in preserving and maintaining order.

Section 8. In the event of a vacancy in any of the elected offices, except the Chairman, enumerated in Section 1 of this article, occurring by the death, resignation, disqualification, inability or refusal to act of the incumbent, then a successor of such incumbent shall be duly elected by the Executive Committee as herein provided, at a meeting to be held for that purpose not more than sixty days after such office becomes vacant. Until such successor shall be elected, the Chairman may appoint a member to fill such vacancy, and such appointee shall hold office until such successor is duly elected.

In the event of a vacancy in the office of Chairman occurring by death, resignation, disqualification, inability or refusal to act of the incumbent then a successor of such incumbent shall be duly elected by the County Committee as herein provided, at meeting to be held for that purpose, on the call of the First Vice Chairman of the County Committee, not more than sixty days after such office becomes vacant. Until such successor shall be elected, the First Vice Chairman shall exercise the powers of the Chairman.

## Article V

### Committees of County Committee

Section 1. The Standing Committee of the County Committee shall be an Executive Committee.

Section 2. The Executive Committee shall be composed of the officers of the County Committee, who shall also serve as the officers of the Executive Committee, and the members of the Republican State Committee from each Assembly District in the County of Queens, and the Chairman of the Assembly District Committee in each Assembly District. No one member shall have more than one vote

Section 3. The Executive Committee shall have general management of Party affairs; shall have custody, management and control of the property, funds and headquarters of the County Committee; shall recommend dates and place for holding primaries and special elections, and meetings for designations of candidates and provide suitable places for holding meeting for the designation of candidates for office positions except those relating to Assembly Districts,

Section 4. The Executive Committee shall establish and maintain headquarters, and it shall have authority to appoint or employ such clerical and other assistance as it may deem necessary. It shall be the duty of the Chairman of the Executive Committee to report the proceedings concerning the management of political affairs of the County Committee at its meetings,

Section 5. The Chairman of the Executive Committee shall have the authority to appoint all committees and the Chairpersons of such committees as he or she shall deem necessary. Committees and the Chairpersons of such Committees shall serve at the will of the Chairman of the Executive Committee and shall report to the Chairman and the Executive Committee.

Section 6. The members of the Executive Committee pursuant to Section 6-120 of the Election Law may issue a certificate of authorization for any candidate seeking public office for countywide office or any public office wholly or partially contained within the County of Queens.

## Article VI

### Meetings

Section 1. All meetings of the County Committee shall be held at such time and place at the call of the Chairman of the County Committee and shall be conducted in accordance with the order of business and Rules of Order annexed hereto.

Section 2. A meeting of the County Committee must be called by the Chairman upon written request of not less than 25 per cent of the membership of the County Committee and such meeting shall be held on the date designated in such written request upon giving notice as required by Section 3. In the absence of the Chairman such meeting shall be called by the First Vice-Chairman or the appropriate Vice-Chairman in the aforementioned order of succession.

Section 3. Notice of the time and place of all meetings of the County Committee must be mailed to each member of the committee at least five business days prior to such meeting.

Section 4. A quorum of the County Committee for the transaction of business at any meeting shall consist of 150 members; except that on the adoption of an amendment to the By-laws or the election of Officers, or the removal of any member of the committee, or declaring vacant the place of any officer, a quorum shall consist of not less than twenty (20%) percent of its elected members. Less than a quorum may adjourn to another time.

Section 5. A quorum for the transaction of business at any regular or special meeting of any standing committee or sub-committee or special committee of the County Committee (including the Executive Committee, but excluding Assembly District Committees) shall consist of a majority of the members comprising any such committee. Less than a quorum may adjourn to another time.

Section 6. The organizational meeting of the Executive Committee shall be held within 5 days after the holding of the organizational meeting of the County Committee, at such time and place as may be designated by the newly elected Chairman of the County Committee.

Section 7. Meetings of the Executive Committee may be called by its Chairman upon his own motion and must be called by the Chairman upon written request of at least 20 of its members.

Section 8. All Meetings of the Executive Committee shall be called upon 3 days' notice in writing. Less than a quorum may adjourn the meeting.

Section 9. The Assembly District Committee meetings may be called by the Chairman or at the written request of 25 of its members. Notice of all regular and special meetings must be given to all members, either personally or by mail, at least 5 business days previous to the time fixed for the meeting and, in case of special meetings, the subject to be considered at such meeting.

Section 10. The County Committee of each Assembly district shall meet for the purposes of organization and election of officers within fourteen days after the official primary election at which they were elected and at such time and place as designated by outgoing State Committeeman, or in his absence or disability or failure to act, by the outgoing State Committeewoman, or the outgoing Chairman of the Assembly District Committee, on 5 business days notice in writing. The newly elected State Committeeman, or in his absence or disability or failure to act, the newly elected State Committeewoman, or in her absence or disability or failure to act, any member of the Assembly District Committee designated, by the Chairman of the County Committee, shall act as Secretary at such meeting until after organization and election of officers and the adoption of Bylaws and Rules of Order.

Section 11. The following shall be the order of business of the organizational meetings of the County Committee, and the Assembly District Committees.

1. Roll Call
2. Adoption of Rules and By-laws
3. Nomination of Officers
4. Election of Officers
5. Filling of Vacancies
6. New Business
7. Adjournment

Section 12. The following shall be the order of business of the organizational meetings of the Executive Committee of the County Committee:

1. Roll Call
2. Adoption of Rules and By-Laws
3. Filling of Vacancies
4. New Business
5. Adjournment

## Article VII

### Voting

Section 1. In the County Committee and all its sub-committees (including Executive Committee and Assembly District committees) each member shall be entitled to one vote, except as otherwise prescribed by law.

Section 2. Except as otherwise provided by law, a vote by roll call or by ayes and nays on all questions at all meetings of the County Committee shall be taken by calling the Assembly Districts in order, when the State Committeeman or in his absence the State Committeewoman or in her absence, the Chairman of the Assembly District, having ascertained the preference of its members shall state the result by announcing he number of ayes and the number of nays cast by such members from such Assembly District; said vote all be recorded by the Secretary as the vote of said district. Should objection be taken to the Assembly District result announced, the roll is to be called so that each member may vote, and the result ascertained thereby shall stand as the vote from said district. Thereafter the Secretary shall announce the total number of ayes and the total number of nays of all the Assembly Districts, which shall be the vote of the County Committee.

Section 3. In the Executive Committee and in all other committees, the ayes and nays shall be taken by calling the roll when each member shall state his preference orally, except as provided for in Section 5 hereof.

Section 4. In the event that only one candidate is nominated for any office, the vote shall be viva voce.

Section 5. In the even two or more candidates are nominated for the same office the members shall be polled by roll call and each member shall state his choice orally.

Section 6. The vote of a majority of the votes cast at any meeting of the County Committee, an Assembly District Committee, the Executive Committee of the County Committee, and all other Committees of the County Committee shall be necessary for the determination.

Section 7. Voting by proxy by members of the County Committee is permitted. Proxies may be held and voted by the Chairman of the Executive Committee, State Committee Persons or District Chairman from the same Assembly District as the member executing the proxy, or another duly elected member of the County Committee from the same Assembly District as the member executing the proxy.

Section 8. In the event of a tie vote at a meeting of the County Committee the same shall be resolved by the vote of the Chairman, provided such Chairman has not voted on the instant question or election.

Section 9. In the event of a tie vote at a meeting of the Executive Committee of the County Committee such tie vote shall be resolved by the Chairman of the County Committee, provided such chairman has not voted on the instant question or election.

## Article VIII

### Vacancies

Section 1. Vacancies in the membership of the County Committee accruing from any cause shall be filled by the selection of an enrolled voter qualified for election form the Assembly District in which said vacancy shall have occurred. Such enrolled voter shall be elected by a majority of the votes cast by the Assembly District Committee in the Assembly District where such Election District is situated.

Section 2 The names and addresses of all persons elected to fill such vacancies shall be forthwith as certified by the Executive Committee of the Assembly District, filed with the Chairman of the County Committee or such other person as is charged hereunder with the call of meetings of the County Committee.

Section 3. A vacancy in the nomination of a candidate for Countywide Public Office occurring after a primary election shall be filled by the Executive Committee of the County Committee.

Section 4. A vacancy in the nomination for the office of Member of the State Assembly occurring after a Primary Election shall be filled by the Assembly District committee.

Section 5. Vacancies in the nominations of Candidates for Public Office who are to be voted for by the voters of Queens County and another or other counties shall be filled in the manner prescribed by the Election Law.

Section 6. All other vacancies in the nomination of Candidates for Public office occurring after the Primary Election shall be filled by the members of the Executive Committee from the Assembly Districts contained in the political subdivision wherein said vacancy occurs.

## Article IX

### Discipline

Section 1. A member or officer of either the County Committee or an Assembly District Committee may be removed by such committees for disloyalty to the party, corruption in office or failure to maintain enrollment in the Party, Such member or officer may only be removed after the filing with the Executive Committee of the County Committee or of the Assembly District Committee, as the case may be , of written verified charges which shall be promptly heard by such Executive Committee or by a sub-committee appointed by such Executive Committee, after ten (10) days written notice of such hearing to the person so charged; a copy of such written verified charges shall accompany such notice. If the matter is referred to a sub-committee, such sub-committee shall report its finding to the Executive Committee for determination of the questions. The determination of the Executive Committee shall be final and binding on all parties.

Section 2. An application made by a voter to have the name of a person stricken from the Enrollment Books as not in sympathy with the principles of the Republican Party, pursuant to the Election Law must be accompanied by proof by affidavit of the specific Acts, and must be presented to the Chairman of the County Committee at least thirty days before a primary election. The procedure prescribed by the Election Law, which regulates this matter, must be strictly complied with.

## Article X

### Assembly District Committees

Section 1. There shall be in each Assembly District an Assembly District Committee, which shall consist of the members of the State Committee and the members of the County Committee from each Assembly District, which shall be sub-committees of the County Committee. The Assembly District Committee shall have the general care and supervision of the affairs of the Republican Party within such Assembly District under the direction of and in cooperation with the County Committee and in accordance with these by-laws.

Section 2. A quorum of an Assembly District Committee for the transaction of business at all meetings shall consist of 20 per cent of its duly elected members except that less than a quorum may adjourn any meeting to another time.

Section 3. The officers of an Assembly District Committee shall be a Chairman, Vice-Chairman, Secretary, Assistant Secretary, Treasurer and Sergeant-at-Arms, each of whom shall be a member of the County Committee of that Assembly District and each of whom shall perform the duties usually belonging to his or her office, and such other duties as may devolve upon any of them by vote of said committee.

Section 4. Every Assembly District Committee shall have an Executive Committee which shall be composed of the members of the State Committee from each District and the Chairman of the Assembly District Committee.

Section 5. The by-laws of the County Committee shall be the by-laws of each Assembly District Committee, expressly excepting from the operation thereof such provisions and sections as may be inconsistent so far as the duties of the Assembly District Committee are concerned.

## Article XI

### Amendments and Procedure

Section 1. These by-laws may be amended by a majority vote of the County Committee present at a meeting at which there is a quorum, provided a copy of the proposed amendment or amendments shall be sent with the notice of the meeting at which such amendment or amendments is or are to be proposed, such notice to be not less than five business days before such meeting, and to be mailed to the post office address of such member of the County Committee.

Section 2. The Assembly District Committee may, subject to the approval of the Executive Committee of the County Committee, adopt and amend from time to times its by-laws not inconsistent with the provisions hereof, but which may be necessary for the better regulation and conduct of its affairs; no such amendments to the by-laws shall be effective until same have been approved by the Executive Committee of the County Committee, and a copy thereof as adopted and amended shall be filed with the Executive Committee,

Section 3. Amendments to the by-laws of the Assembly District shall be recommended to the Executive Committee of the County Committee by written resolution setting forth the amendment and signed by the Secretary of the District Committee and approved by the Executive Committee of the Assembly District Committee after adoption of said resolution by a majority vote of the Assembly District Committee at a meeting where a quorum is present.

Section 4. After Consideration of said resolution the determination of the Executive Committee of the County Committee shall be certified to the Assembly District Committee by the Chairman of the Executive Committee of the County Committee, at which time the same shall become effective.

Section 5. Parliamentary practice and procedure not herein regulated shall be governed by Robert's' Rules of Order Newly Revised, however if there are any variances between then Parliamentary Practice and Procedure contained in Roberts' Rule of Order and these by-laws, then these by-laws shall prevail.

Section 6. These by-laws shall not be amended, waived or suspended except in the manner provided for in this Article.

## Article XII

### Resolutions

Section 1. All resolutions relating to Party Policy by the Assembly District Committee shall be referred to the Executive Committee of the County Committee for such action as it deems appropriate.

## Article XIII

### Rules Of Order

The following rules of order shall be the rules of order of the County Committee, the Executive Committee of the County Committee, and the Assembly District Committees and all sub-committees of any thereof:

(NB TO COUNTY COMMITTEE MEMBERS: The Rules of Order shall be identical to those previously duly enacted and adopted.)

**CERTIFICATE OF ADOPTION OF RULES AND REGULATIONS OF THE RICHMOND COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE ADOPTED BY SAID COMMITTEE AT THE ORGANIZING MEETING HELD ON SEPTEMBER 25, 2020**

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**TO THE NEW YORK STATE BOARD OF ELECTIONS AND THE BOARD OF ELECTIONS IN THE CITY OF NEW YORK:**

**WE,** the undersigned, David Mario Curcio and Rosemarie Furno, as Permanent Chairman and Presiding Officer, and Permanent Secretary, respectively, of the Reorganizing Meeting of the Richmond County Committee of the Conservative Party of New York State, held at 7:00 p.m. on September 25, 2020 at 2300 Richmond Road; Staten Island, NY 10306.

**DO HEREBY CERTIFY THAT:**

2020 SEP 28 A 11: 20

1. The body which adopted the Rules and Regulations hereto annexed is the Richmond County Committee of the Conservative Party of New York State, and the aforesaid County Committee meeting was duly convened, with a quorum present, and held at the date, time and place aforesaid.

2. Rules and Regulations for the Richmond County Committee were duly adopted pursuant to the Rules and Regulations of the New York State Conservative Party and the New York State Election Law.

3. A true copy of the Rules and Regulations adopted at the aforesaid meeting, consisting of eight (8) pages which we have initialed, is attached hereto.

**IN WITNESS WHEREOF,** we have hereunto set our hands this 25TH day of SEPTEMBER, 2020

Presiding Officer/Chairman

Secretary

STATE OF NEW YORK )
COUNTY OF RICHMOND ) ss.:

On this 25TH day of SEPTEMBER, 2020, before me came David Mario Curcio and Rosemarie Furno, to me known and known to me to be the persons described in and who executed the foregoing instrument, and they severally duly acknowledged to me that they executed the same.

Notary Public

BENNY UMBRA
NOTARY PUBLIC STATE OF NEW YORK
RICHMOND COUNTY
LIC. #01UM6208987
COMM. EXP. 7/13/21

STATE OF NEW YORK )
COUNTY OF RICHMOND ) ss.:

**WE**, David Mario Curcio and Rosemarie Furno, being severally duly sworn, each for himself/herself and himself/herself, deposes and says: That we have read the foregoing certificate of adoption of rules and regulations and know the contents thereof and that the same is true to our own knowledge except as to those matters herein stated to be alleged on information and belief and as to those matters we believe it to be true. That said certificate was made and executed pursuant to the Rules and Regulations of the Conservative Party of New York State and in accordance with law.

That David Mario Curcio was the Presiding Officer at the meeting referred to in the above certificate and that Rosemarie Furno was the Presiding Secretary thereof.

Presiding Officer/Chairman

Presiding Secretary

Sworn to before me this 25TH day of SEPTEMBER, 2020.

Notary Public

BENNY UMBRA
NOTARY PUBLIC STATE OF NEW YORK
RICHMOND COUNTY
LIC. #01UM6208987
COMM. EXP. 7/13/21

Due
RMF

# RULES AND REGULATIONS
# of the
# RICHMOND COUNTY COMMITTEE
# of the
# CONSERVATIVE PARTY OF NEW YORK STATE

***Adopted September 25, 2020***

The Richmond County Committee of the Conservative Party of New York State does hereby adopt the rules and regulations following, for the organization and government of the Conservative Party of the County of Richmond.

## ARTICLE I: PARTY ORGANIZATION

Section 1: Basic Organization. The basis of the organization of the Conservative Party of Richmond County shall consist of the Conservative electors of each election district who have duly enrolled as required by law in their respective election districts for the purpose of participating in the primary elections of the Conservative Party. The aforesaid electors shall elect a County Committee.

Section 2: Territory. The territory of this organization will encompass the entire Borough of Staten Island, City of New York.

Section 3: Purpose of Organization. The County Committee is organized for the purpose of supporting and electing to public office candidates nominated by the Conservative Party pursuant to law, engaging in political action for the promotion of the principles and policies of the Conservative Party, and coordinating the activities of any Conservative Party organizations within Richmond County.

## ARTICLE II: COUNTY COMMITTEE

Section 1: Power and Authority. The County Committee shall have general authority over the Conservative Party organization of the county and every subdivision thereof, except where limited by these rules and regulations, by the rules and regulations of the Conservative Party, or by law. All committees of the Conservative Party within Richmond County shall be under the jurisdiction of the County Committee and subject to such provisions and regulations as it may prescribe.

Section 2: Membership. The County Committee shall be constituted by the election, bi-annually in each even numbered year at first primary election in each such year held pursuant to the Election Law, of two members from each election district within the county (who shall be residents of the assembly district containing the election district from which they are elected, except as hereinafter provided in this section). If more than 200 but not more than 300 Conservative Party votes were cast for Governor in any election district in the last preceding gubernatorial election, then three County Committee members shall be elected from that election district. If more than 300 Conservative Party votes were cast for governor in any election district in the last preceding gubernatorial election, then four County Committee members shall be elected from that election district. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then three County Committee members shall be elected from any such election district if there has been an assembly election in that election district since the last preceding gubernatorial election and more than 200 but not more than 300 Conservative Party votes were cast for member of assembly therein, or if no such assembly election has been held and the Conservative Party enrollment in that election district is more than 200 but not more than 300. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then four County Committee members shall be elected from any such election district if there has been an assembly election in that election district since the last preceding gubernatorial election and more than 300 Conservative Party voters were cast for member of assembly therein, or if no such assembly election has been held and the Conservative Party enrollment in that election district is more than 300. In addition to the members elected as aforesaid, the Chairman, Vice Chairman, Secretary, and Treasurer of the County Committee shall be voting members of that committee by virtue of their office, in the event that one or more of the aforesaid officers would not otherwise be a member of the County Committee.

Section 3: Vacancies. Any vacancy in the membership of the County Committee caused by death, resignation, declination, disqualification, removal from the Assembly District, or removal from office of a member of the County Committee, or by failure to elect a member, or by the creation of a new election district for which there shall be no member in the County Committee, shall be filled by the remaining members of such County Committee by the election of an enrolled Conservative qualified to represent the election district in question.

Section 4: Removal of a Member of Committee. A member of the County Committee may be removed by such Committee, for disloyalty to the party, corruption in office, or by enrollment in another party, after proper notice and a hearing upon written charges to be heard by the Executive Committee. The Executive Committee may hear such charges or it may appoint a Sub-Committee to hear them, in which case the Sub-Committee shall report its findings to the Executive Committee, and if the Executive Committee deems that the charges have been sustained, it shall report its findings to the County Committee. If two-thirds of the members in attendance at a special or regular meeting of the County Committee support the findings of the Executive Committee, then removal of the member in question from the County Committee will be effective immediately.

Section 5: Officers. The Officers of the County Committee shall consist of a Chairman, a Vice Chairman, a Secretary, and a Treasurer, all of whom shall be elected by the County Committee, during the time period designated by the Board of Elections for county organizational meetings.

Section 6: Executive Committee. There shall be a County Executive Committee which shall consist of the Officers of the County Committee, along with the District Leaders from Richmond County of each Assembly District wholly or partially within the County, the Associate District Leaders from Richmond County of each Assembly District wholly or partially within the County, and members of the State Committee from Richmond County of each Congressional District wholly or partially within the County. All members of the County Executive Committee shall have one vote.

Section 7: Term of Office. The Officers of the County Committee and the Officers of the County Executive Committee shall hold office until their successors are duly elected. The officers will not be limited to the number of terms which they can serve. In the event of any vacancy in the County Executive Committee or among the Officers of the County Committee, the County Executive Committee shall be authorized to fill said vacancy. Such appointment must be approved by the County Committee within ninety days of said appointment. At the primary election in each even-numbered year, one District Leader and one Associate District Leader shall be elected from each Assembly District lying wholly or partly in Richmond County.

## ARTICLE III: MEETINGS OF THE COUNTY COMMITTEE

Section 1: Organization Meeting. At the meeting of the County Committee for the purpose of organization, the Chairman or, in his absence, the Vice Chairman, of the outgoing committee shall preside until the chairman of the new committee is elected. The organizational meeting shall take place during the time period designated by the Board of Elections for such purpose.

Section 2: Location. All meetings of the County Committee shall be held at such times and places as the County Committee or the County Executive Committee may decide. Meetings of the County Committee shall be called by the Chairman of the County Committee.

Section 3: Notice. At least five (5) days written notice of a meeting shall be given to members of the County Committee and when written notice is sent to members of the County Committee it shall contain agenda of topics to be discussed at the meeting. Topics other than those listed on the agenda may also be discussed.

Section 4: Quorum. One-fifth of the duly elected members of the County Committee, present in person or represented by proxy, shall constitute a quorum. In case a quorum shall not be present at any meeting, the meeting shall be adjourned to a future date by those present. Appropriate notice of such adjourned date shall be given to all the members of the County Committee.

Section 5: Proxies. Proxies for county committee meetings may only be held by members of the County Committee.

Section 6: Presiding Officer. The Chairman of the County Committee, or in his absence, the Vice Chairman of the County Committee, shall preside at all the meetings of the County Committee.

Section 7: Voting. The election of County Officers and nomination of candidates for public office will be by plurality; that is, the candidate who obtains the greatest number of votes among the contestants for the office. On all other matters, a majority of votes cast by duly qualified members, unless specified elsewhere in these Rules and Regulations, shall be sufficient to decide the outcome of any issue presented for a vote.

Section 8: Nominations. The Officers of the County Committee and County Executive Committee shall be nominated by the District Leaders acting as a nominating committee. Upon presentation of the recommendation of this nominating Committee, any additional nominations for the respective offices will be accepted from the floor at the time of election.

Section 9: Special Meetings. A special meeting of the County Committee may be called by the Executive Committee or by the Chairman. A special meeting must be called by the Chairman upon written request of a least one-fifth of the membership of the County Committee. A meeting called upon such request shall be held on the date designed therein, provided a reasonable time is allowed to prepare and mail the notice. If such notice cannot be given, the meeting shall be called at the earliest reasonable date thereafter.

## ARTICLE IV: COUNTY EXECUTIVE COMMITTEE

Section 1: Powers. The County Executive Committee shall have the power to act for the full County Committee when such Committee is not in session. It shall carry out the resolutions of the County Committee and shall, between meetings of the County Committee, administer the affairs of the Conservative Party of Richmond County. The County Executive Committee shall have the power to make rules and regulations, adopt procedures, and make decisions for its own government and activities not inconsistent with these Rules and Regulations. The County Executive Committee shall have the power to create any such committees as it may determine and will delegate the selection of the Chairman of each to the County Chairman with the approval of the County Executive Committee. The County Executive Committee shall have the power to organize, approve, and recognize organizations affiliated and supporting organizations of the Conservative Party of Richmond County. Such affiliation shall be revocable and shall be subject to rules and regulations, procedures, or decisions made by the County Executive Committee.

Section 2: Officers. The Officers of the County Executive Committee shall be a Chairman, a Vice Chairman, a Secretary, and a Treasurer who shall be the Chairman, the Vice Chairman, the Secretary, and the Treasurer of the County Committee, respectfully.

Section 3: Meetings. The County Executive Committee shall meet at such times and places as the committee may decide, or upon request of its Chairman, or upon the request of a majority of the members of the Committee. The latter request shall be in writing and shall be filed with the Secretary of such Committee.

Section 4: Quorum. A quorum of the County Executive Committee shall consist of a majority of the members thereof, present in person or represented by proxy.

Section 5: Proxies. Proxies for County Executive Committee meetings may only be held by members of the County Executive Committee.

## ARTICLE V: DUTIES OF MEMBERS OF THE EXECUTIVE COMMITTEE

Section 1: Chairman. The Chairman of the County Committee shall be the Chief Executive Officer of the Conservative Party of Richmond County. He shall perform the duties prescribed by these Rules and Regulations and those usually devolving upon a chairman and incident to his office as provided by law. The Chairman shall be ex-officio a member of all standing and special committees. He shall make all appointments called for by law or by these Rules and Regulations. He may, at his option, appoint a Law Chairman.

Section 2: Vice Chairman. The Vice Chairman of the County Committee shall perform the duties of the Chairman of the County Committee in case of his absence or incapacity. He will be responsible for developing and carrying out programs designed to increase membership and enrollment in the Conservative Party in Richmond County, along with other activities.

Section 3: Secretary. The Secretary shall keep minutes of all meetings of the County Committee. He shall keep the vote count at all Executive Committee and County Committee meetings. The Secretary shall be prepared to supply a copy of the minutes of any County Committee meeting to any member of the County Executive Committee upon request.

Section 4: Treasurer. The Treasurer shall be the Chief Financial Officer of the County Committee. He shall be responsible for the collection of funds for party purposes in and for the County. He shall see that such funds are properly disbursed. He shall file with the proper offices or departments all financial reports and statements required by law of the County Committee, the Executive Committee, or any other standing or special committee of the County Committee. In general, he shall perform the duties ordinarily performed by the Treasurer of a political party and the committees thereof and such other duties relating to financial matters of the County Committee as it, the Executive Committee, or the Chairman may require. All monies in the custody of the County Treasurer will be deposited promptly after receipt in a duly accredited bank operating in Richmond County. The Treasurer is empowered to open bank accounts in the name of the Conservative Party of Richmond County. Only the County Treasurer and the County Chairman are empowered to deposit or withdraw funds from the Party's bank accounts.

The County Executive Committee may set a sum above which any check written will require the signatures of both the County Chairman and the County Treasurer. No member of the County Committee will incur any indebtedness or make any loans on behalf of the Party without the expressed consent of a majority of the members of the County Executive Committee.

Section 5: District Leaders. The Assembly District Leaders will coordinate campaigns in their assembly district; work with the executive committee on programs to increase membership and enrollment in the Conservative Party and other activities as outlined by the County Executive Committee. When called upon by the County Chairman, they may represent the Chairman at pubic functions in their respective Districts.

Section 6: Associate District Leaders. The Associate District Leaders will be responsible for all activities in their part of the Assembly District as outlined by the Assembly District Leader and the County Executive Committee. The County Executive Committee may nominate additional Associate District Leaders, who would become voting members of the County Executive Committee by virtue of such appointment, subject to ratification by a majority of County Committee members present in person or represented by proxy at a regular or special meeting.

## ARTICLE VI: NOMINATIONS FOR PUBLIC OFFICE

Section 1: Nominations. Conservative Party nominations of candidates for public office in districts wholly in Richmond County shall be made at a meeting of the County Committee. Any such nomination may also be made at a meeting of the Executive Committee, and shall be valid if the County Committee does not nominate another candidate, or revoke the nomination of the Executive Committee prior to the time fixed by the Election Law for filing a certificate of nomination for the office in question.

Section 2: Certificate of Authorization. The Certificate of Authorization for the designation or nomination of a person as a candidate for any office to be filled by the voters of Richmond County, or of any political subdivision within Richmond County, at any general, primary or special election, who is not enrolled as a member of the Conservative Party shall be made by the Executive Committee of the County Committee. In the event that such designation or nomination is for an office to be filled by the voters of a political subdivision lying partly in Richmond County (other than offices to be filled by all the voters of the City of New York), such authorization may be made by a Committee consisting of the Chairpersons of the County Committees of each County in which such political subdivision lies.

Section 3: Vacancies. A nomination of a candidate for election to fill a vacancy occurring after the date on or before which a vacancy must be filled at a primary, a nomination for an office to be filled at a special election, and a vacancy in a nomination made at a primary or by a tie vote thereat, shall be made or filled, as the case may be, by the Executive Committee of the County Committee, for any office to be filled by the voters of Richmond County or of any political subdivision within Richmond County. In the case of a political subdivision partly within

Richmond County, or in the case of a nomination or vacancy for any office to be filled by the voters of any political subdivision lying partly in Richmond county, and partly in any other county (other than for any office to be filled by all the voters of the City of New York), such nomination may be made by a committee consisting of the Chairpersons of the County Committees of each county in which such political subdivision lies.

## ARTICLE VII: CONSERVATIVE PARTY CLUBS

Section 1: Guidelines. Any Conservative Party Club based in Richmond County will adhere strictly to the provisions outlined in these Rules and Regulations. Each club may establish rules and regulations pertaining to its operation as a club, provided such rules and regulations do not conflict in any way with these Rules and Regulations and provided they receive approval from the County Executive Committee. Only registered Conservative Party members from Richmond County may hold any office in a Conservative Party Club.

Section 2: Financial Liability. The Conservative Party of Richmond County, its County Committee, and its Executive Committee will not be liable for any indebtedness incurred by any Conservative Party Club or its Members.

## ARTICLE VIII: AMENDMENTS

Section 1: Proposal. Proposed amendments to these Rules and Regulations may be initiated by the County Committee, the Executive Committee, or by any member of the County Committee upon presentation to the Executive Committee or a petition recommending the proposed amendments bearing signatures of not less than one-fifth of the County Committee membership. All duly qualified members of the County Committee must receive notice at least five days prior to the special meeting, including a complete text of any amendment that will be proposed for their consideration.

Section 2: Ratification. Amendments proposed by the Executive Committee or by an individual member's petition shall not become effective unless ratified by a two-thirds majority of the County Committee members present in person or represented by proxy at a special meeting held within sixty days after an amendment to these Rules and Regulations has been properly proposed. Upon proper ratification, the new amendment will become immediately effective.

## ARTICLE IX: PARLIAMENTARY PROCEDURE

In all cases not provided by law, or by these Rules and Regulations, the authority for parliamentary procedure for any meeting of the County Committee or County Executive Committee shall be Robert's Rules of Order, latest edition, insofar as such rules or order may be appropriately applied.

## ARTICLE X: LEGAL DISCLAIMERS

If any clause, sentence, paragraph, subdivision, section, rule or part of these rules, shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, rule or part thereof, directly involved in the controversy in which such judgment shall have been rendered. Any reference to gender shall be deemed applicable to either gender. These Rules and Regulations shall continue to be the Rules and Regulations for the Richmond County Committee until they are amended or new rules and regulations are adopted by a successor County Committee.

#####

DAVID MARIO CURCIO, CHAIRMAN

ROSEMARIE FURNO, SECRETARY

# 2019

# RULES AND REGULATIONS

# OF

# THE DEMOCRATIC PARTY

# OF THE

# COUNTY OF RICHMOND

RECEIVED
BOARD OF ELECTIONS
IN THE CITY OF NEW YORK
32 BROADWAY
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# ARTICLE I

## GENERAL PROVISIONS

SECTION 1

All duly enrolled Democratic voters of each Election District of the County of Richmond shall have the right to participate in the organization of the Democratic Party of Richmond County.

SECTION 2

The duly enrolled Democratic voters of each Election District shall choose members of the County Committee at the Primary Election.

SECTION 3

The management of the affairs of the Democratic Organization of Richmond County shall be, and is hereby, vested in the County Committee of the County Organization and when that committee is not actually in session, in the Executive Committee of the County Organization, without limitation, except as otherwise provided by law or these By-Laws (also referred to as Rules), in the same manner as though the County Committee was acting while in session.

# ARTICLE II

## MEMBERSHIP OF THE COUNTY COMMITTEE

SECTION 1

The County Committee shall have general authority over the organization of the Democratic Party in Richmond County except as otherwise provided by law or by these By-Laws.

SECTION 2

The members of the County Committee shall be elected biennially, by the enrolled Democratic voters in each Election District, in Richmond County, at the Primary Election in each odd numbered year.

SECTION 3

Each member of the County Committee shall be an enrolled Democrat and a resident of the Assembly District containing the Election District from which such member is elected.

SECTION 4

The County Committee in each county shall be constituted by the election in each Election District within such county of at least two members and such additional members not in excess of two (2) as the rules of the County Committee within the county or statements filed pursuant to §2-103 of the Election Law my provide for such district, proportional to the party vote in the district for Governor at the past preceding gubernatorial election, pursuant to statute.

If the number of votes in such Election Districts cast on the Democratic line for the Governor at the last preceding gubernatorial election shall have exceeded 350, the Election District shall be entitled to one additional member of the County Committee for every 50 votes, or major portion thereof, over 350 but not in excess for two additional members.

SECTION 5

In the case of the death, declination, enrollment in another party, disqualification, relocation from the Assembly District or removal (as herein defined) from office as a member of the County Committee, or the failure to elect a member, the vacancy created shall be filled by an enrolled voter of the party, qualified for election from the Assembly District from which such vacancy shall have occurred, seized by the Chair of the County Committee. The term of such appointed members shall commence immediately upon appointment and continue until the adjournment of the next meeting of the County Committee, when vacancies are to be filled, as part of the business of the meeting by a voter of the members of the County Committee or by the filling of such vacancy by the election of a new member as provided in Art. II, Section II. Provided, however, that where the failure to elect a member is the result of a tie, the vacancy shall be filled at the Organizational meeting by the other members from that election district. If the vacancy is not filled by the remaining elected committee in the District, then the entire County Committee shall fill the vacancies from those who original tied, at the Organizational meeting.

SECTION 6

Any member of the County Committee may be removed from such office or membership for good cause shown, by a two-thirds vote of the Executive Committee. Any officer or member may be suspended by a specially created sub-committee of the Executive Committee in accordance with the rules of State Democratic Party, until a meeting of the Executive Committee when the Executive Committee must act to remove or end the suspension. The Executive Committee must meet not later than thirty days after such suspension is made.

SECTION 7

Voting in the County Committee shall be regulated by the following rules:

(a) Each member shall be entitled to one vote, except a hereinafter provided.
(b) A member of the County Committee may authorize a proxy only in the case of a bi-county, county convention held outside of the County of Richmond. Said

proxy may only be given to a member of the Richmond County Committee. Such proxy may be general or limited and must be in writing.

(c) A committee member may hold and cast not more than five (5) proxy votes at any one meeting.

(d) A proxy may only be revoked by the committee person personally appearing at the time of the convention and reporting the revocation to the Secretary before any action is taken thereunder.

# ARTICLE III

## THE ORGANIZATIONAL MEETING OF THE COUNTY COMMITTEE

SECTION 1

The County Committee shall meet within twenty (20) days after its election.

SECTION 2

The Chair of the outgoing County Committee (also referred to as County Chair) shall issue the call for such meeting on at least 72 hours notice by mail, setting forth the time and place where the meeting is to be held. If such chair shall fail or refuse to issue the call for such meeting, the Executive Committee of the County Organization, by majority vote, shall issue the call for such meeting on at least 48 hours notice.

SECTION 3

At such organization meeting of the County Committee, the Chair of the Committee on Law and the Judiciary (formerly the Law Chair), or if unable to serve, such other person designated by the outgoing Chair of the County Committee shall preside until a Chair of the County Committee is elected by the new County Committee. The Secretary of the outgoing County Committee shall act as Secretary of the meeting until a Secretary is elected by the new County Committee. In the absence of the Secretary, the Chair of the outgoing County Committee shall designate a temporary Secretary until a new Secretary is elected.

SECTION 4

In the event there shall be a dispute or contest for membership, the presiding officer shall appoint a Committee on Contested Seats to determine and decide such contests.

SECTION 5

At such organization meeting, the order of business shall include, in such order determined by the Presiding Officer.

Call to order; Reading the call; Roll Call; Appointment of Sergeants-at-Arms; Filling of vacancies; Election of Officers; Adoption of Rules; Adjournment.

# ARTICLE IV

## ADDITIONAL AND SPECIAL MEETINGS OF THE COUNTY COMMITTEE

SECTION 1

Regular meetings of the County Committee shall be called at least twice a year. The Organizational meeting shall be considered a regular meeting.

SECTION 2

Except as otherwise provided herein, the County Committee shall meet at the call of the County Chair who shall, by written notice mailed at least 72 hours in advance, inform the members of time and place of such meeting. Said notice shall be mailed to each member at the address appearing on the certified list of members of the County Committee, or at such other address as shall have been supplied to the Secretary by notice in writing.

SECTION 2A

The County Chair shall call any Special Meeting of the County Committee within fourteen (14) days after receipt of a petition in writing signed by at least 100 members of the County Committee requesting that such meeting be called and setting forth the purpose of the Special Meeting. The Meeting shall be called in the same manner as provided in ARTICLE IV, SECTION II.

SECTION 3

The Executive Committee, by majority vote, may call a special meeting of the County Committee in the same manner as provided in the preceding section.

SECTION 4

A quorum at all meetings of the County Committee for the purpose of transacting any business shall consist of seventy-five members. In the event a quorum is not present at any meeting, no action other than to adjourn said meeting shall be taken.

SECTION 5

At the order of the presiding officer, all resolutions shall be reduced to writing before they may be voted upon at the meeting.

SECTION 6

The County Committee shall not entertain any motion or resolution recommending any person for office where said office is not to be filled by the election of the people or the County Committee as provided by law or these rules.

SECTION 7

New business not included in the call of a meeting shall be included in the order of business at additional or special meetings in the following manner:

(a) By petition in writing signed by a majority of the members of the Executive Committee and submitted to the County Chair at least 10 days in advance of the meeting.
(b) By introduction from the floor by any member of the County Committee, in which event the County Chair may immediately place such item on the agenda or may refer such item of new business to the Executive Committee for report and action at the next meeting of the County Committee, unless such decision of the County Chair to refer such item to the Executive Committee is appealed to the floor and overruled by a two-thirds vote.

SECTION 8

The order of business at any additional or special meeting shall include, in such order, to be determined by the presiding officer:

Call to Order; Reading of call; Roll Call; Filling vacancies on County Committee; Treasurers Report and Committee Reports; The business of the meeting as designated in the call; New Business; Adjournment.

# ARTICLE V

## OFFICERS OF THE COUNTY COMMITTEE

SECTION 1

The officers of the County Committee are to be elected after the Primary Election to be held in odd number years, all of whom shall respectively hold office for the full term for which the County Committee is elected, shall be

(1) County Chair
(2) First Vice-Chair
(3) Second Vice-Chair
(4) Treasurer
(5) Secretary

(6) Executive Secretary

All duly enrolled Democratic voters shall be eligible for election to any office of the County Committee except, that in the office of First and Second-Vice Chair, one Vice-Chair shall be male and one Vice-Chair shall be female, and he Chair of the County Committee need not be a member of the County Committee.

SECTION 2

The Chair of the County Committee shall preside at all meetings of the County Committee and shall be ex officio member of all Committees. The County Chair shall appoint to members of all other committees unless other provisions are herein made, and designates their chair.

SECTION 3

The First Vice-Chair shall preside at meetings in the absence of the Chair. In the event of a vacancy in the office of Chair, the First Vice-Chair shall exercise the powers and perform the duties of the office until a new Chair shall be elected and takes office.

SECTION 4

The Second Vice-Chair shall preside at meetings in the absence of the Chair and First Vice-Chair. In the event of a vacancy in the office of Chair and First Vice-Chair, the Second Vice-Chair shall exercise the powers and perform the duties of the office of Chair until a new Chair be elected and take office.

SECTION 5

The Secretary shall keep full and accurate minutes of all proceedings of the County Committee, and shall prepare a roll of the members with their respective places of residence and to notify the members of the time and place of all meetings. In addition, the Secretary shall perform such duties pertaining to his office as may be assigned by the County Chair.

SECTION 6

The Treasurer shall receive and hold in trust all funds of the Committee, keep a correct account thereof; pay all bills that have been approved by the Chair, the Financial Chair, or by the Executive Committee; render an account of the funds whenever called upon to do so by the County Committee or by these By-Laws.

SECTION 7

During the months of January and July in each year, the Treasurer shall make to the Executive Committee a written report of income and expenses for the previous six months, and make such report available at meetings of the County Committee.

SECTION 8

The Executive Secretary shall be the Secretary of the Executive Committee, and perform such other duties of secretarial nature as may be assigned by the Chairperson other than the duties and functions performed by the Secretary of the County Committee.

SECTION 9

There shall be five (5) Sergeants-At-Arms who having been elected by the County Committee, shall assist in preserving and maintaining order at all meetings and shall promptly execute the orders of the Chairperson or the presiding officer.

SECTION 10

A vacancy in any office of the County Committee as set forth in Section 1 of this Article shall be filled for the remainder of the term by the Executive Committee of the County Committee within 30 days after such vacancy shall occur.

# ARTICLE VI

## DISTRICT LEADERS

SECTION 1

(a) There shall be elected at the same Primary Election and for the same term as members of the County Committee one (1) male Assembly District Leader and one (1) female Assembly District Leader from each District.
(b) All such District Leaders shall be enrolled voters of the Democratic Party and shall reside and within the District from which they are to be elected.

SECTION 2

Vacancies in the positions of District Leaders shall be filled for the remainder of the term by the members of the County Committee within the District. Said election to be held at the call of the County Chairperson within 60 days after such vacancy shall have occurred.

# ARTICLE VII

## EXECUTIVE COMMITTEE

SECTION 1

There shall be an Executive Committee consisting of the elected officers set forth in Article V, Section I, the District Leaders, the duly elected State Committee members, the Chair of the Committee on Law and the Judiciary, (formerly the Law Chair) serving for the same term as the elected officers, and not more than fourteen (14) at-large members appointed by the Chair of the County Committee and remaining at his discretion. The Executive Committee shall also include the following officers of four standing committees of the County Committee: Chair of the Committee on Campaign and Elections; Chair of the Committee on Youth Organizations; the Chair of the Financial Committee, and the Chair of the Policy Committee. These four chair members shall serve at the discretion of the County Chair, with each committee charged with the oversight and development of a quadrennial plan and the obligation of making annual report to both the County Committee and Executive Committee. The duties and responsibilities of all the Standing Committees of the County Committees are defined in Section VI (a)-(e).

SECTION 2

The Executive Committee shall meet at least four times per year, at the call of the Chairperson of the County Committee or by a majority of the members of the Executive Committee. Notice of such meetings unless waived by a majority of the Executive Committee shall be given at least 48 hours in advance.

SECTION 3

At meetings of the Executive Committee three-fifths (3/5) of the members of such Executive Committee shall constitute a quorum for the transaction of business, except that in the case of filling vacancies in any office of the County Committee as provided in Article V, Section 10, two-thirds (2/3) of the members shall constitute a quorum.

SECTION 4

In conducting the business which may come before the Executive Committee, the vote of a majority of those present shall be sufficient.

SECTION 5

In addition to the duties and functions set forth in Article I, Section III hereof, the Executive Committee shall receive reports from all committees and when appropriate, make recommendations and take action with respect thereto, act on all matters referred to it by the Chairperson of the County Committee and Interview Candidates for public and party offices and make recommendations with respect thereto to the County Committee.

SECTION 6

Standing Committees of the County Committee are created to provide the Executive Committee and Party with stability and growth throughout an entire election cycle, the ranking members of each of these committees is appointed and charged with developing a four year plan coinciding with coming electoral quadrennial. The appointed ranking officers shall serve as

members of the Executive Committee and shall remain as members of the Executive Committee until successors are named.

(a) The Financial Committee: Shall be responsible for the fundraising function of the Party. The financial Committee may establish and administer a Political Action Committee on the Federal, State and City levels. It shall also be charged with assuring compliance with financing rules and have the power to conduct compliance audits involving any committee or officer of the County or Executive Committee. The chair of this committee shall be appointed by the Chair of the County Committee and serve as member of the Executive Committee. Membership shall include such members of the County Committee appointed by the Committee Chair.

(b) The Committee on Campaigns and Elections: Shall plan and direct and supervise all activities of the Party in all general elections, including the preparation, distribution, of campaign literature and media; publicity for the Party, the planning of rallies and campaign events; the maintaining of election research and voting data and the arranging and hiring of qualified Democratic voters to serve as election inspectors and poll watchers. The chair of this committee shall be appointed by the Chair of the County Committee and serve as member of the Executive Committee. Membership shall include such members of the County Committee appointed by the Committee Chair.

(c) The Committee on Youth Organization: Shall be composed of members of the County and executive Committees between the ages of 18 and 36 appointed by the County Chair. The committee shall develop and maintain programs and activities for the encouragement of the participation of Youth in the Party. The chair of the committee shall be appointed by the County Chair and serve as a member of the Executive Committee.

(d) The Committee on Law and the Judiciary:

(i) In addition to the standing committees described above, there shall also be a Committee on Law and the Judiciary. This Committee, through its chair, shall advise the County Committee and Executive Committee and all other bodies and offices of the County Committee on any question of law relating to the discharge of any duty and report on matters of a legal nature.

(ii) The Committee on Law and the Judiciary shall be chaired by the Chair of the Committee on Law and the Judiciary (formerly the Law Chair) and said committee shall consist of the Chair of said committee and it shall also consist of at least six additional members of the bar of the State of New York, residing in Richmond County, five of whom shall be appointed by the County Chair and the Chair of the Committee on Law and the Judiciary and serve at the discretion of the County Chair. The Committee on Law and the Judiciary shall, either as composed, or by the inclusion of other members as it shall designate, as the Judicial Screening Panel, by majority vote, arrange and conduct the screening of candidates for judicial office and delegates for judicial convention.

(iii) Two of the seven members of the Committee on Law and the Judiciary shall be the Chair of the Committee on Law and the Judiciary and Deputy Chair. The Deputy Chair shall be appointed by the County Chair and serve at said Chairs discretion and the Deputy shall also serve as an additional member of the Executive Committee. The Committee Chair shall be charged with developing and promulgating rules and procedures under which Judicial Screening will take place and shall act as Administrator of the Judicial and Delegate Screening Panel. The deputy chair shall yield and defer to the chair of the committee

(iv) The Judicial Screening Panel, through the Chair of the committee on Law and the Judiciary shall report to the County Chair and the Executive Committee on all qualified applicants, for Judicial Office and as delegates, provided that if the number of qualified applicants, at the time the committee issues its report, exceeds three times the number of vacancies, the Screening Panel shall report as approved only a number of the most qualified applicants, not less than two times the number of said vacancies.

(v) The Screening Panel shall also be charged with the screening of incumbent judges and justices completing terms, and eligible for reelection or reappointment. However, by majority vote, the Panel may choose to deem as approved only the said incumbent seeking a new term and the Chair of the Law Committee or his designee shall report to the County Chair or Executive Committee.

(e) The Policy Committee shall be composed of the County, the two Vice Chairs and the Chair of the Policy Committee and such additional members as appointed by the County Chair, who shall serve at the discretion of the County Chair. The Policy Committee may make recommendation to the Executive Committee concerning the public role of the Democratic Party, concerning developing ways to better serve the People of Richmond County and withy permission from the Executive Committee be permitted to publicize the activities of the Party on behalf of the Chair.

SECTION 7

Should the Executive Committee fail to comply with State and National Democratic Party mandates for gender balance, the Chair of the County Committee is empowered to appoint such other members of the County Committee to the Executive Committee in order to achieve such balance with such appointments remaining in effect until gender balance is achieved by appointment or election as described herein.

SECTION 8

Any member of the Executive Committee may be removed from such office or membership for good cause shown, a two-thirds vote of the remaining Executive Committee. Any officer or member may be suspended by a special created cub-committee of the Executive Committee in accordance with the rules of the State Party, until a meeting of the Executive

Committee when the Executive Committee must act to remove or end the suspension. The Executive Committee must meet not later than thirty days after such suspension is made.

# ARTICLE IX

## NOMINATIONS FOR PUBLIC OFFICE

SECTION 1

Whenever a party nomination, other than a nomination required to be made at a Primary Election, is to be made for a public office to be filled at a General or Special Election (a) such nomination shall be made by the County Committee if for a public office to be filled by the voters of a political sub-division comprising the County of Richmond and any vacancy in a nomination so made shall be filled the Executive Committee or by a sub-committee thereof appointed by the Executive Committee for that purpose, and (b) such nomination shall be made by the members of the County Committee of the appropriate sub-division thereof if for a public office to be filled by the voters of a political sub-division wholly within, but embracing only a part of, the County of Richmond, however if by reason of impossibility, impracticability, severe hardship in the judgment of the County Hair, or the failure to reach a quorum at a sub-division Convention, the County Chair may call a special meeting of the Executive Committee to fill the nomination in the same manner as a vacancy, and any vacancy in a nomination so made shall be filled by a sub-committee appointed by said Executive Committee for that purpose.

SECTION 2

Whenever a sub-division of the County Committee takes action with respect to a party nomination for public office referred to in Article 9, Section (b) the voting power of each member shall be in proportion to the Democratic Party vote for Governor at the last preceding gubernatorial election in the Election District from which such member was elected, or in case the boundaries of any such district have been changed since the last preceding gubernatorial election, in such manner that such vote for Governor cannot be determined, or in case any new Election District has been created since such election, in proportion to the Democratic Party vote cast for Member of Assembly in such district, as the case may be, or in the event there was do election for Member of Assembly subsequent to such changes, then in proportion to the Party enrollment in such district.

SECTION 3

Whenever the Chair of the County Committee, by reason of Article I, Section II (e) (ii), of the Rules of the Democratic Party of the State of New York is a member of a District Committee of a political sub-division lying partly in Richmond County and partly in another County or Counties which is required to make a Party nomination for public office, her or she may at his or her sole discretion convene a meeting for the members of the County Committee for the part of such political sub-division with Richmond County, to be held no later than five (5) days before the last day provided by la for filing a certificate of such Party nomination; he or she

may at his or her sole discretion consult with such members of the County Committee and in carrying out his or duties as a member of the District Committee for such political sub-division, for the purpose of obtaining an advisory opinion in accordance with New York State Democratic Party Rules. Nothing contained herein shall preclude the Chairperson of the County Committee from cooperating with the Chairperson of the County Committee of each other County or Counties containing part of such political sub-division in convening a joint meeting of all the County Committee members from such political sub-division, and from acting in accordance with the advice of a majority of those present and voting at such joint meeting, in lieu of convening a meeting of the County Committee for part of such political sub-division within Richmond County as aforesaid.

# ARTICLE X

## CONFLICTS

SECTION 1

In the event of any conflict between these rules and the Election Law of the State of New York or the New York State Democratic Party Rules or the National Democratic Party Rules the Election Law or respective party rules shall prevail.

# ARTICLE XI

## AMENDMENT

SECTION 1

These Rules may be amended from time to time by a majority of the members of the County Committee present at a meeting at which there is a quorum, provided a copy of the proposed amendments shall be sent with the notice of the meeting at which such amendments are to be proposed, such notice shall be mailed not less than five days before such meeting, to the post office address of each member of the County Committee.

SECTION 2

On all matters of procedure not specifically covered by these Rules, Robert's Rules of Order currently in use shall be the parliamentary guide.

On all matters of procedure not specifically covered by these Rules, Robert's Rules of Order currently in use shall be the parliamentary guide.

**CERTIFICATION**

Michelle Akyempong, Executive Secretary, Staten Island Democratic County Committee, certifies that the enclosed is a certified true copy of the Rules and Regulations of the Democratic Party of the County of Richmond. Adopted at an Organization Meeting of the County Committee of the Democratic Party of the County of Richmond held on September 17, 2019

Dated: September 18, 2019
Staten Island, New York

Michelle Akyempong
Executive Secretary of the County Committee

I, Michelle Akyempong, Executive Secretary of the County Committee of the Democratic Party of the County of Richmond do hereby certify that an Organizational Meeting of the Richmond Democratic County Committee held on the date above, written in the annexed Rules and Regulations of the Democratic Party of the County of Richmond were adopted.

Michelle Akyempong
Executive Secretary of the County Committee

State of New York

County of Richmond

Sworn to before me this
18th day of September 2019

Vincent Argenziano
Notary Public, State of New York
No. 01AR6303389
Qualified in Richmond County
Commission Expires on May 12, 2022

# REPUBLICAN COMMITTEE OF RICHMOND COUNTY

April 19, 2020

New York State Board of Elections
40 North Pearl Street, Suite 5
Albany, NY 12207-2729

To whom it may concern:

Please find enclosed the most current version of the Official Rules of the Richmond County Republican Committee of New York.

As referenced in the attached notice of a meeting, the members of the Richmond County Republican Committee of New York convened at the Vanderbilt South Beach, 300 Father Capodanno Boulevard, Staten Island, NY 10305 on Thursday, February 27, 2020. The purpose of the meeting was to adopt Rules of the Richmond County Republican Committee of New York.

The enclosed Official Rules of the Richmond County Republican Committee of New York. was unanimously adopted at said meeting.

Sincerely,

Anthony Reinhart
Secretary
Republican Committee of Richmond County

2300 RICHMOND ROAD
STATEN ISLAND, NEW YORK 10306
www.SIGOP.com

# RICHMOND COUNTY REPUBLICAN COMMITTEE OF NEW YORK

To: MEMBERS OF THE RICHMOND COUNTY REPUBLICAN COMMITTEE OF NEW YORK

From: BRENDAN T. LANTRY, CHAIRMAN

Date: FEBRUARY 18, 2020

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Please be advised that pursuant to Section 2-114 of the New York Election Law and Article VIII, Section 3 and Article XII of the Bylaws of the Richmond County Republican Committee of New York, I hereby provide notice of a meeting of the Richmond County Republican Committee of New York.

This meeting will be held at the **Vanderbilt at South Beach**, 300 Father Capodanno Boulevard, Staten Island, New York 10305 on **Thursday, February 27, 2020**, beginning at **6:15 pm**.

This meeting is being called for the following purposes:

1. To adopt Rules of the Richmond County Republican Committee of New York (see enclosed document);
2. Other such business as may be necessary.

2300 RICHMOND ROAD
STATEN ISLAND, NEW YORK 10306
www.SIGOP.com

# OFFICIAL RULES OF THE RICHMOND COUNTY REPUBLICAN COMMITTEE OF NEW YORK

## ARTICLE I.
## GENERAL PROVISIONS

Section 1: These Rules are adopted pursuant to the provisions of the New York State Election Law.

Section 2: The Richmond County Republican Committee of New York is composed of the voters who are enrolled as Republicans in Richmond County, New York.

Section 3: The general use of a term denoting the masculine gender shall be deemed to include the feminine gender.

## ARTICLE II.
## EMBLEM

Section 1: The emblem of the Richmond County Republican Committee of New York shall be the same as that adopted and certified by the New York Republican State Committee and filed pursuant to Section 2-124 of the New York State Election Law.

## ARTICLE III.
## THE COUNTY COMMITTEE

Section 1: The County Committee of the Richmond County Republican Committee of New York, hereinafter referred to as the "County Committee", "Richmond County Republican Committee" and "Republican Committee of Richmond County", is the representative body of the Republican Party in Richmond County, New York. It shall be charged with the administration of the affairs of the Republican Party in Richmond County as well as the promotion of the goals, efficiency and welfare of the Republican Party at the County, Borough, City, State and Federal levels.

Section 2: The County Committee shall consist of those enrolled Republicans who are certified as having been duly elected at the Primary election or are duly chosen to fill vacancies.

Section 3: Each Member of the County Committee (hereinafter "Member") shall be elected biennially at the Primary election in each odd numbered year and shall hold office according to Section 2-106 and Section 2-112 of the New York State Election Law.

Section 4: Each Member must be qualified in accordance with the provisions of the New York State Election Law.

Section 5: The County Committee shall be constituted by the election in each Election District of Richmond County of two (2) Members pursuant to Section 2-104 of the New York State Election Law.

Section 6: The County Committee shall, no earlier than September seventeenth and no later than October sixth following the Primary election, meet and organize by the election of officers pursuant to Section 2-112 of the New York State Election Law.

Section 7: The outgoing Chairman of the County Committee shall call the organizational meeting to order and shall preside until a Temporary Chairman is elected. In the absence of the outgoing Chairman of the County Committee, the outgoing First Vice- Chairpersons, in their order elected, the outgoing Secretary or the outgoing Treasurer, in their order elected, shall act in the order named.

Section 8: Members whose names are on the official certified roll of the County Committee supplied by the Board of Elections together with those Members elected to fill vacancies pursuant to Article IV of these Rules, as certified by the Secretary of the County Committee, shall be deemed prima facie entitled to their seats and shall have the right to vote upon all questions.

## ARTICLE IV.
## VACANCY IN THE COUNTY COMMITTEE

Section 1: In case of death, declination, disqualification, resignation, removal from Assembly District, removal from office, enrollment in another party, the failure to elect a Member at a primary election by reason of a tie vote, or by not filling the position, then as a matter of law, the vacancy created thereby may be filled by the County Committee by the election of an enrolled voter of the Republican Party from the Assembly District in which such vacancy shall have occurred.

Section 2: Nominations to fill a vacancy in the County Committee shall be made by the Chairman of the County Committee upon the recommendation of the Executive Committee. Other nominations to fill a vacancy may be made from the floor of the convention or meeting.

Section 3: A vacancy or vacancies in the County Committee filled at such meeting shall be by election by majority vote of the Members present in accordance with these Rules.

Section 4: A resignation, to be effective, shall be in writing and addressed to the Secretary of the County Committee, and shall become effective upon receipt by the Secretary of the County Committee.

## ARTICLE V.
## ELECTED OFFICERS

Section 1: The elected Officers of the County Committee shall be a Chairman, two (2) First Vice-Chairpersons, each of the opposite sex, a Secretary and a Treasurer, all of whom shall hold office until a new County Committee is elected and organized.

These Officers or any one of them may be removed in accordance with Section 2-116 of the New York State Election Law or at a meeting called for that purpose as provided in these Rules.

Removal from office shall be upon a majority vote of those Members present, but shall not become effective until ratified by a majority vote at a second meeting held not less than seven (7) days nor more than thirty (30) days thereafter. All officers shall be enrolled voters of the Republican Party in Richmond County, but need not be Members.

Section 2: The Chairman shall be the Chairman of the County Committee and of any of its districts or political subdivisions and the Chairman of the Executive Committee of the County

Committee. The Chairman shall preside at all meetings of both bodies, be an ex-officio member of all Standing Committees, and discharge the duties prescribed by the New York State Election Law and these Rules. The Chairman of the County Committee shall appoint all the members and Chairmen of all Standing Committees, Special Committees and Advisory Committees, unless other provision herein is made.

Section 3: The First Vice-Chairpersons, in their order elected, and then the Secretary or Treasurer, in their order elected, shall preside at meetings of the County Committee, of any of its districts or political subdivisions, or of the Executive Committee of the County Committee in the absence of the Chairman of the County Committee, and upon a vacancy in the office of Chairman of the County Committee, shall preform all the duties of that office as Acting Chairman of the County Committee until a new Chairman of the County Committee is elected at a special meeting of the County Committee called for that purpose by the Acting Chairman of the County Committee. Said special meeting of the County Committee shall be held within thirty (30) days of the vacancy of the office of Chairman of the County Committee. When a vacancy occurs in any office other than Chairman of the County Committee, it shall be filled by the Executive Committee until a successor is elected at a special meeting of the County Committee called for that purpose. Said special meeting of the County Committee shall be held within ninety (90) days of said vacancy.

Section 4: The Secretary shall be the Secretary of the County Committee and of any of its districts or political subdivisions, and the Secretary of the Executive Committee of the County Committee. The Secretary shall keep the minutes of all meetings and proceedings of the County Committee, the Executive Committee, and any districts and political subdivisions of the former, notify all Members of the time and place of all meetings, call or record the roll at the opening of each meeting and record the names of the Members present and absent, to the extent permitted by law and these Rules. If necessary, after a quorum is established on a motion duly made and carried, a further roll call may be dispensed with. The Secretary shall also perform such other duties as may be required by the Chairman of the County Committee and the County Committee from time to time, and at the expiration of his term of office, or on removal or inability to act, deliver all books, records, papers, or other property belonging to the County Committee to his Successor, or to the County Committee, and shall perform such other duties as may be required by the New York State Election Law.

Section 5: The Treasurer shall receive and hold in trust all funds of the County Committee, and deposit all such funds of the County Committee in a bank in Richmond County, whose deposits are insured by the Federal Deposit Insurance Corporation. Withdrawal of the said funds from the depository may be made only on the signature of the Treasurer. The Treasurer shall provide a financial report to the Executive Committee at each meeting and shall provide an annual financial report to the Executive Committee prior to January 30th of each year. The Treasurer shall also be a member of the Finance Committee of the County Committee. The records of the Treasurer shall be audited by a certified public accountant when directed by the Chairman of the County Committee or by the Executive Committee, and if required by either the Chairman or the Executive Committee, the Treasurer shall furnish bond at the County Committee's expense in such form as the Committee may direct. During the absence or disability of the Treasurer, the Chairman of the County Committee may designate the Assistant Treasurer of the County Committee to have all of the powers and functions of the Treasurer. All expenditures over two thousand five hundred dollars ($2,500.00) shall be approved by the Executive Committee.

## ARTICLE VI.
## COMMITTEES OF THE COUNTY COMMITTEE

Section 1: The following Standing Committees of the County Committee are hereby constituted:

A. Committee on Law (also referred to herein as the "Law Committee")
B. Committee on Finance (also referred to herein as the "Finance Committee")
C. Committee on Campaigns (also referred to herein as the "Campaign Committee")

Section 2: Members and Chairmen of Standing Committees named in Section 1 of this Article shall be appointed by the Chairman of the County Committee and serve at the pleasure of said Chairman of the County Committee.

Section 3: The Committee on Law shall be chaired by the Law Chairman and have the duty of advising the County Committee, or an officer thereof, in respect of powers, rights, responsibilities and obligations of the County Committee or any of its officers. The Law Chairman shall consider, report on, and handle litigation in matters of a party or political nature that may be referred to it by the Chairman of the County Committee and to investigate all reports of violations of duty by elected or other public officials.

Section 4: The Committee on Finance shall be chaired by the Chairman of the Finance Committee and have the responsibility of developing and implementing programs to raise funds for the County Committee.

Section 5: The Committee on Campaigns shall be chaired by the Chairman of the Campaigns Committee and shall coordinate with candidate election committees in the conduct in Richmond County of election campaigns for national, state-wide, and local candidates of the Republican Party.

Section 6: Special Committees may be appointed, from time to time, by the Chairman of the County Committee, who shall define their purposes and duration.

Section 7: Advisory Committees may be appointed by the Chairman of the County Committee at his discretion. Members of such Advisory Committees shall be entitled to the privileges of the floor at any meeting of the County Committee and their Chairmen shall be deemed ex-officio members of the Executive Committee.

## ARTICLE VII.
## EXECUTIVE COMMITTEE

Section 1: The Executive Committee of the Richmond County Republican Committee of New York shall be comprised of the following:

Chairman of the County Committee
Two (2) First Vice-Chairpersons (one Male and one Female)
Secretary of the County Committee
Treasurer of the County Committee
Two (2) Second Vice-Chairpersons (one Male and one Female)

Assistant Secretary of the County Committee
Assistant Treasurer of the County Committee
Chairman of the Law Committee
Chairman of the Finance Committee
Chairman of the Campaign Committee
Assembly District Leaders (Male and Female)
Zone Leaders (Male and Female)

Section 2: The offices of Second Vice-Chairperson (Male), Second Vice-Chairperson (Female), Assistant Treasurer of the County Committee, Assistant Secretary of the County Committee, Chairman of the Law Committee, Chairman of the Finance Committee and Chairman of the Campaigns Committee, shall be filled by the Chairman of the County Committee and the persons appointed shall serve at his pleasure. In the event of a vacancy in the aforementioned offices, the Chairman shall fill said vacancy within ninety (90) days of its occurrence.

Section 3: A person serving as a member of the Executive Committee shall be entitled to only one vote to be exercised personally at meetings of the Executive Committee. Meetings of the Executive Committee can be held in person, telephonically, or digitally at the discretion of the Chairman of the County Committee.

Section 4: No person holding a position shall hold more than one of the positions on the Executive Committee, as enumerated in Section 1 of this Article.

Section 5: The Executive Committee shall be charged with the administration of the affairs of the County Committee and at all times when the County Committee is not in session and shall have, possess, and exercise all the rights, provisions, powers and duties which the County Committee may have, possess and exercise, except to designate, authorize, nominate, or endorse candidates for elective office, or to elect the officers of the County Committee, or to amend these Rules.

Section 6: The Executive Committee shall recommend a candidate or slate of candidates for elective public office from the Borough of Staten Island or the County of Richmond, or from a State Senatorial District, Congressional District, Assembly District, Municipal Court District, or City Councilmanic District, partly or wholly contained within Richmond County, to a special meeting of the County Committee called for the sole purpose of designating or nominating candidates to stand for election. The recommendations of the Executive Committee shall be placed in nomination at such a meeting and the Members shall have the privilege of making further nominations from the floor.

Section 7: The Executive Committee shall meet at the call of the Chairman of the County Committee. Notices for such a call may either be mailed or sent electronically. Upon written request of a majority of the members of the Executive Committee, the Chairman of the County Committee must call a meeting of the Executive Committee within ten (10) days after service of said request.

Section 8: One-third (1/3) of the voting members of the Executive Committee shall constitute a quorum.

## ARTICLE VIII.
## MEETINGS OF THE RICHMOND COUNTY REPUBLICAN COMMITTEE

Section 1: The regular meetings of the County Committee shall be held at the call of the Chairman of the County Committee or as required by law.

Section 2: Meetings of the County Committee shall be held as follows:

A. There shall be a special meeting of the County Committee at the call of the Chairman of the County Committee for the organization as provided in Article III, Section 6 of these Rules.

B. There shall be a special meeting of the County Committee at the call of the Chairman of the County Committee for the purpose of selecting candidates for public office. Such meetings to select candidates shall be held at the call of the Chairman of the County Committee as soon as practicable after the twentieth day prior to the date upon which designating petitions may first be circulated for the Primary election.

C. When a vacancy in a nomination for public office made at a Primary election is caused by a declination, disqualification or death of a candidate, or by a tie vote, or when a candidate is to be nominated for an elective office to be filled at a special election, the Members representing the party in the district or political subdivision in which the vacancy occurs shall be duly convened at the call of the Chairman of the County Committee, and a majority of a quorum shall nominate a candidate for the office to be filled in accordance with the New York State Election Law.

D. When a vacancy in a party position elected by the County Committee, a district or political subdivision of the County Committee, or the duly enrolled voters of the Republican Party of a district or political subdivision at a Primary election, the Members of the County Committee or those Members representing the party the district or political subdivision in which the vacancy occurs shall be duly convened at the call of the Chairman of the County Committee, and a majority of a quorum shall fill the vacancy in accordance with the New York State Election Law and these Rules.

Section 3: Other special meetings may be called by the Chairman of the County Committee to amend these rules or whenever deemed advisable.

Section 4: The Chairman of the County Committee must call a special meeting of the County Committee upon receipt of a written petition by at least one hundred fifty (150) Members stating the object for which said special meeting is to be called. Any such petition received by the Chairman of the County Committee must be accompanied by a certified check or money order in the amount of five hundred dollars ($500.00), drawn to the order of the County Committee to defray the expenses of calling and holding such special meeting. The Chairman of the County Committee must call a special meeting of the County Committee within ten (10) days from the date of receipt of said written petition accompanied by the check for expenses, as aforesaid. No other business shall be transacted at a special meeting called as requested by any petition, as aforesaid, except by unanimous consent of the Members present at said meeting.

Section 5: Notice shall be mailed of every meeting at least three (3) days prior thereto to each Member. Each Member shall deliver to the Secretary the address to which official

communications may be forwarded, but in the absence of such notice of an official mailing address, a notice shall be forwarded to each committeeman at the address appearing on the official certified roll of the County Committee as furnished by the New York City Board of Elections.

Section 6: Quorum for the transaction of business at meetings of the County Committee shall be fifty (50) Members or ten percent (10%) of the total number of Members, whichever is lower.

Section 7: Quorum for the transaction of business at meetings of the County Committee from a district or a political subdivision either wholly or partly contained within the County of Richmond, but less than the entire County of Richmond, shall be twenty (20) Members from the applicable district or political subdivision or ten percent (10%) of the total number of Members from the applicable district or political subdivision, whichever is lower.

Section 8: The meetings of the County Committee shall be held in executive session upon the resolution of a majority of the Members present at any meeting.

## ARTICLE IX.
## EXPULSIONS

Section 1: The County Committee may remove a Member in accordance with Section 2-116 of the New York State Election Law.

## ARTICLE X.
## ORDER OF BUSINESS AND RULES OF ORDER

Section 1: At all regular meetings of the County Committee and the Executive Committee of the County Committee the order of business shall be as follows:

A. Pledge of Allegiance
B. Roll Call
C. Reading and Adoption of the Minutes of the Last Meeting
D. Reports of Standing Committees
E. Reports of Special Committees
F. Reports of the Secretary and the Treasurer
G. Old Business
H. New Business
I. Adjournment

Section 2: The following are the rules for the conduct of all meetings of the County Committee, Executive Committee and all other committees:

A. Motions shall not be put or debated until seconded and when seconded, shall be stated by the Chairman of the County Committee before the debate.

B. On the request of the Chairman of the County Committee or any Member, all resolutions shall be reduced to writing and signed by the Member offering same.

C. No Member shall speak more than once on the same questions to the exclusion of any other member, and no member shall speak more than five minutes at a time without the consent of the County Committee or the Chairman of the County Committee.

D. The vote on any contested nomination or election, or upon any question shall be taken by Division of the Committee upon the demand of any Member. A roll call shall be taken for the purpose of establishing a quorum or such other purposes as otherwise permitted by the most recent edition of Robert's Rules of Order, Newly Revised. A roll call wherever provided for in these rules shall be held in the following manner: The Secretary shall successively call the Member from each Assembly District by Election District in consecutive numerical order.

E. A motion to reconsider business once disposed of shall not be entertained unless moved at the same or the next regular meeting of the County Committee by motion adopted by a three-fourths vote of the members present, unless such next meeting be a special meeting.

F. Except where otherwise provided herein, all parliamentary procedures shall be governed by the New York State Election Law in effect and the most recent edition of Robert's Rules of Order, Newly Revised.

## ARTICLE XI.
## SEAL

Section 1: The Executive Committee shall choose a seal with some combination of the words "Richmond County Republican Committee" thereon; such seal may be affixed by the Secretary, under the authority of the Chairman of the County Committee, to all certificates and other documents where a seal is required or proper.

## ARTICLE XII.
## SUBDIVISIONS AND VACANCIES

Section 1: The recognized political subdivisions in Richmond County shall be the Assembly Districts or any part of an Assembly District within Richmond County, as established by law. Each Assembly District or part of an Assembly District, established by law within Richmond County, shall have one (1) Assembly District Leader (Male) and one (1) Assembly District Leader (Female) both of whom shall be duly enrolled voters of the Republican Party residing within the Assembly District, and shall be elected biennially at the Primary election held in each odd numbered year, and each shall hold office until the conclusion of their term pursuant to New York State Election law. Assembly District Leaders (Male and Female) shall be elected at the same Primary election and for the same term as Members. Assembly District Leaders (Male and Female) shall be first elected at the Primary election held in the next odd numbered year.

Section 2: Any vacancy occurring in the position of Assembly District Leader (Male) or Assembly District Leader (Female) shall be filled by the Members within the same Assembly District wherein the vacancy occurs at a special meeting of the relevant political subdivision of the County Committee, which shall be called within ninety (90) days of a vacancy. In the interim, the vacancy may be filled by the Executive Committee.

Section 3: Assembly District Leaders (Male and Female) shall be Members of the Executive Committee of the County Committee by virtue of their position and shall be entitled to one (1)

vote each. They shall also be Members but shall be entitled to a weighted vote of zero (0) by virtue of this position. Nothing in this section shall be construed to deny or abridge the weighted vote of any Member who is also elected pursuant to Article III or Article IV of these Rules in addition to being an Assembly District Leader (Male) or Assembly District Leader (Female).

Section 4: Notwithstanding Sections 1-3 of this Article, the positions of Assembly District Leaders and Associate Assembly District Leaders shall continue for 2019-2021 term of the County Committee with all the rights and privileges of Assembly District Leaders (Male and Female) according to the sex designated in the statement of party positions pertaining to their most recent Primary election filed pursuant to Section 2-120 of the New York State Election Law. Any vacancies occurring in such positions will be filled pursuant to the process in Section 2 of this Article.

## ARTICLE XIII.
## ZONES

Section 1: Notwithstanding anything in these Rules to the contrary, for the purposes of providing better political administration, a broader base of participation in the affairs of the Republican Party, and a more efficient and stronger party structure, each Assembly District or part of an Assembly District established by law within Richmond County shall be divided pursuant of a resolution of the Executive Committee.

Section 2: The Members from the Assembly District shall elect at the same meeting called pursuant to Article III, Section 6 of these Rules two (2) Zone Leaders (Male) and two (2) Zone Leaders (Female), who must reside within said Assembly District and be enrolled Republican voters. Their duties shall be to coordinate and supervise the political activities of the other County Committeemen from their zone. Such Zone Leaders shall hold office for the same term as the County Committee. Any vacancy occurring in the position of Zone Leader shall be filled by the Executive Committee pending election in the manner provided above to be held at the next meeting of the County Committee.

## ARTICLE XIV.
## AMENDMENTS

Section 1: These Rules may be amended pursuant to Section 2-114 of the New York State Election Law.

## ARTICLE XV.
## MISCELLANEOUS

Section 1: These Rules shall supersede all prior Rules, Regulations or By-Laws of the Republican County Committee of Richmond County and shall become effective upon adoption by the County Committee and being filed with the New York State Board of Elections and the New York City Board Elections.

RECEIVED - NYSBOE
APR 27 '20 AM 8:00

# EMERGENCY INTERIM BYLAWS OF THE BRONX COUNTY CONSERVATIVE PARTY

Note: the pronouns "he" and "she" shall be interchangeable.

Due to the COVID pandemic that began in March, 2020, many of the provisions of these rules shall be subject to revision and exception as the pandemic situation continues to evolve.

## ARTICLE I

## THE PARTY

### Section I - PARTY NAME

The party shall be known as the Bronx County Conservative Party.

### Section II - MISSION OF THE PARTY

The mission of the party shall be to, subject to majority rule, espouse principles that align as closely as possible with principles of Conservatism. The party shall strive to elect candidates for public office whose principles align as closely as possible to Conservatism and the State Party's Legislative Agenda. The party shall attempt to the greatest extent possible to recruit new members, retain old members, and attempt to reengage former members who are conservative in philosophy.

It should be noted that the Bronx County Conservative Party, while aligning its policy positions as close as possible to the state party, shall not necessarily mirror or parody the state party on every issue. The Bronx County Conservative Party retains its right to operate independently as dictated by county demographics, needs of the members, statutory and case law, and the judgment of the chair and governing body as to what will best suit the county party.

### Section II (A) - TERTIARY MISSION OF THE PARTY

The tertiary mission of the party shall be an ongoing, continuous effort to improve the efficiency with which the party conducts its operations. This shall extend to all phases of the party's operations: fundraising, candidate screening, petitioning drives, Executive Committee meetings, recruitment of members.

## ARTICLE II

## STRUCTURE/ORGANIZATION OF THE PARTY

### Section 1 – The County Committee

The governing body of the Bronx County Conservative Party will be the County Committee. The County Committee will consist of at least ¼ of the enrolled active Conservative voters in Bronx County. Each County Committee member shall represent an Election District.

### Section II - ELECTIONS FOR OFFICERS OF THE PARTY

Elections for district leaders and county committee members shall be held biannually on the day of the Primary elections.

Elections for officers will take place in 2021 and every two years afterwards. The County Committee will vote for officers. Majority shall rule. Elections will take place at the organizing meeting in September. Proxies may be substituted for individual county committee members.Proxies shall be submitted no fewer than 60 minutes prior to the commencement of the meeting. At the Chair's discretion, elections for committee chairs shall occur either at the organizing meeting or at the subsequent meeting of the Executive Committee.

In the event of the removal, resignation, or long term unavailability of an Executive Committee member, the chair shall reserve the right to nominate a substitute. The Executive Committee shall vote for the replacement. Majority shall rule.

### Section III - EXECUTIVE COMMITTEE

### OFFICERS OF THE PARTY

There shall be a Chairman, a Vice Chairman, a Treasurer, and a Recording Secretary.

### Section III(A) OFFICERS OF THE PARTY – QUALIFICATIONS

An elected officer of the Bronx County Conservative Party shall reside within Bronx County and be a duly enrolled voter eligible to vote in a Conservative Party primary.

An elected officer may be – but need not be – a member of the County Committee.

Subject to further exploration by the Law Committee, non elected appointed officers are not restricted to residence in Bronx County. Any officer of the party must be duly enrolled to vote in a Conservative primary.

**Section III(A)(1) - CHAIRMAN**

The Chairman will be the head of the County Committee. He is the chief spokesperson for the party. Except in cases determined by the chair he shall be the chief spokesperson representing the party in the press and all other media. He shall preside over meetings of the Executive Committee,and will be in charge of fundraising for the party. He will guide candidates seeking the party's endorsement in partisan elections. He shall be in charge of the ongoing task of recruiting members for the party. He shall represent the party in all meetings with the state party and any other meetings/gatherings associated with the Conservative Party. Although the Chairman is not the Treasurer, he shall work closely with the Treasurer regarding the finances of the party.

**Section III(A)(2) - VICE CHAIR**

The Vice Chair will be the second in command and the Chair's main backup. The Vice Chair shall carry out the duties imposed on him by the chair, including – but not limited to – informing Executive Committee members of upcoming meetings, supplying transportation during petitioning drives, presiding over meetings in the absence of the chair, and any and all other duties as directed by the Chair.

In the event of the unavailability of the Chair on a short or long term basis, the Vice Chair shall be the interim Chair.

**Section III(A)(3) - TREASURER**

The Treasurer shall be the Chief Financial Officer for the party. He will file periodic reports with the New York State Board of Elections, both routine housekeeping reports and any other reports mandated by the Board of Elections. He shall maintain complete and accurate records of the party's finances. He shall as promptly as possible deposit all donations to the party in the repository. He, along with the Chair, shall disburse money from time to time as needed to maintain headquarters, purchase whatever goods and services are necessary during the ordinary course of the party's business, and/or reimburse a member of the party for expenses associated with party business. At every meeting of the Executive Committee the Treasurer shall give a complete report of party finances.

**Section III(A)(4) -RECORDING SECRETARY**

The Recording Secretary shall be responsible for recording and maintaining a complete and accurate record of each meeting of the Executive Committee and any and all other meetings that may arise from time to time. The Recording Secretary shall be responsible for producing, on demand, the minutes of any meeting at the request of any member of the Executive Committee or the party to examine.

**Section III(A)(5) - SPECIAL ASSISTANT TO THE CHAIR**

Although not required the Chair may, from time to time as is necessary in his judgment, designate an individual to be Special Assistant to the Chair. The Special Assistant's duties shall include, but not be limited to, liaisoning with the Board of Elections, assisting candidates for office with filing campaign finance reports, gathering information, data, and reports for the chair, and performing errands necessary for the conduct of party business. The Special Assistant shall serve at the pleasure of the Chair.

**Section III(B) - DUAL ROLE OF OFFICERS**

Although each officer shall to the greatest extent possible perform the specific duties of his title, each officer shall have in his personal possession information every other officer shall have. Each officer will have a complete and accurate list of County Committee Members, each officer shall have information on the repository of party funds and how to access balance information, each officer shall have a complete and accurate list of names and contact information for the other officers, each officer shall have the information necessary to file reports with the Board of Elections. The purpose of this shall be in the event of the resignation, removal, or unavailability of one of the elected officers any other elected officer shall be able to perform his function with no disruption to the party.

**Section III(C) - EXECUTIVE COMMITTEE – OTHER OFFICERS**

In addition to the elected officers of the party, the Executive Committee shall consist of all other elected and unelected positions within the Bronx County Conservative Party. This shall include District Leaders, County Committee members, heads of committees within the party, and any other officers deemed necessary by the Chair and subject to a majority vote by the Executive Committee.

## DISTRICT LEADERS

There shall be one District Leaders per Assembly District and 0ne Associate District Leader.

## Section IV - COMMITTEES WITHIN THE BRONX COUNTY CONSERVATIVE PARTY

The following Committees are established within the Bronx County Conservative Party. The purpose of these committees shall be to further the mission of the Bronx County Conservative Party. In all cases the Chair shall oversee the activities of each committee and each committee chair shall report directly to the chair. Each committee shall meet at least quarterly. Minutes of the meetings shall be taken and made available within a week. Reasonable reimbursements and expenditures shall be provided to the committee chair for expenses associated with the discharge of his duties.

### Community Affairs Committee

There shall be a Community Affairs Committee of the Bronx County Conservative Party. The Community Affairs Unit shall be responsible for liaisoning with various members of the community, including but not limited to clergy, community boards, elected officials, etc., within all of Bronx County to foster better community relations.

### Membership Subcommittee

There shall be a Membership Subcommittee within the Community Affairs Committee of the Bronx County Conservative Party. Its purpose shall relate to all matters regarding membership in the Bronx County Conservative Party. It shall make every effort to recruit new members to the Bronx County Conservative Party. The Membership Committee will focus on – although not limit itself exclusively to – ongoing recruitment of members of the Black and Latino communities. The Membership Committee shall also focus on – although not devote exclusive attention to – voters between the age of 18 and 30. It will explore new methods of outreach to the community.

### Disability Subcommittee

There shall be a Disability Subcommittee of the Community Affairs Committee of the Bronx County Conservative Party. The purpose of the Disability

Subcommittee shall be to listen to the needs and concerns of the disabled community and attempt to improve conditions for them.

While not necessary, it is preferable the head of the Disability Subcommittee be disabled himself.

**Youth Subcommittee**

There shall be a Youth Subcommittee within the Community Affairs Committee of the Bronx County Conservative Party. The purpose of the Youth Committee will be to hold outreach at various high schools, colleges, and other youth oriented venues to provide the opportunity to engage and possibly recruit those in the age range of 18 -23 as to Conservative philosophy and principles.

**Electronic Media Subcommittee**

There shall be an Electronic Media Committee of the Community Affairs Committee of the Bronx County Conservative Party. The purpose of the Electronic Media Committee will be to expand the presence of the Bronx County Conservative Party and the Conservative movement in general across all forms of social media, including but not limited to Facebook, Instagram, Twitter, via website, etc.

**Fundraising Committee**

There shall be a Fundraising Committee within the Bronx County Conservative Party. Its purpose shall be to raise money for the Bronx County Conservative Party. This will be accomplished by, but not necessarily limited to, soliciting donations, raffles, social gatherings, etc.

**Candidates Committee**

There shall be a Candidates Committee of the Bronx County Conservative Party. Its purpose shall all functions of supporting candidates for elected office, including but not limited to facilitating candidate screening, gathering petition signatures for approved candidates, and any and all other necessary support for candidates.

**Law Committee**

There shall be a Law Committee of the Bronx County Conservative Party. Although preferable, the head of the Law Committee will not necessarily be a lawyer admitted to practice law in one of the four Appellate Departments of New York State. The purpose of the law committee shall be to advise the Chair on any

legal matters concerning the party and evaluate legislation the party wishes to take a stand for or against.

**Rulemaking Subcommittee**

There shall be a Rulemaking Subcommittee within the Bronx County Conservative Party. Its purpose shall be to review the governing rules of the party and propose amendments from time to time as the party evolves.

Any amendments of the rules shall be put to a full vote of the Executive Committee. Majority will rule.

The Chairman shall reserve the right to create new committees as the need arises. The Chairman shall reserve the right to create new officer positions as the need arises.

## ARTICLE III

## FINANCES OF THE PARTY

The party currently has a single bank account used to maintain headquarters and support candidates. While not incorrect, this is not generally accepted practice. As soon as possible, the Bronx County Conservative Party shall establish two bank accounts: one a Housekeeping Account and the other a Political Action Committee Account. The Housekeeping account shall pay for the operations necessary to maintaining county headquarters: rent, light, Internet, etc. The PAC account will be to support candidates for office, including party officers.

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### Section 1 - PARTY EXPENDITURES

There shall be complete transparency with the party's finances.

To the greatest extent practicable, major or unusual expenditures of party funds shall be voted on by the Executive Committee, majority rules.

To the greatest extent practicable, any expenditures of party funds shall have been discussed by Chairman and Treasurer and shall be in advance. Should the need suddenly arise for an unforeseen expenditure by either Chairman or Treasurer (as will happen sometimes during the ordinary course of business), Chairman and Treasurer shall immediately apprise each other, either by telephone, e mail, or text, of an unplanned expenditure.

Checks drawn on the party account shall be done by strict numerical order. A master log of all expenditures shall be maintained. Chair, Treasurer and two designated appointees will be authorized to sign checks; two signatures are required on each check in order for it to be valid.

## ARTICLE IV

## EXECUTIVE BOARD MEETINGS

Executive Committee meetings shall be held at the pleasure of the Chair, but no less than bi monthly. Due to the ongoing COVID pandemic meetings by Zoom or other computer oriented venue may be explored. As part of the party's ongoing process to improve efficiency in its operations, less frequent in person meetings will be explored. In any case in person meetings shall be held no less than every quarter. Majority rule shall prevail on any issue, resolution, or proposal to come in front of the Executive Committee. Roberts Rules of Order shall govern the conduct of meetings.

## REMOVAL FROM OFFICE

Any member of the County Committee or any elected or appointed officer shall be removed from office for enrollment in another party, disloyalty to the Bronx County Conservative Party, conducting unbecoming, embezzlement of party or committee funds, or dishonesty involving nominating petitions, voter registration, proxies, or any other official document.

No party shall be removed from office without a full and fair opportunity to be heard and defend himself. Charges are to be drawn up and formally served. The individual charged shall be provided with at least ten days' notice. Should the accused member require more time, he may make a request for an adjournment at least 24 hours before the scheduled meeting or at the meeting itself. Only two adjournments shall be granted unless extraordinary circumstance exist. The Chair reserves the right to call a special, unscheduled meeting to present such charges to the Executive Committee.

The charges shall be read and any supporting evidence produced. Upon completion of the specification of the charges and the details, the individual shall be given the opportunity to defend himself. The vote on removal shall be anonymous. Majority will rule.

## ARTICLE V

## CANDIDATE SCREENINGS, GENERALLY

Screenings of candidates for partisan office shall be held by a screening committee to consist of between five and seven persons duly enrolled to vote in the Conservative Party primary.

The Chairman of the Bronx County Conservative Party shall oversee candidate screenings. In the event of a dispute, the rule of the Chairman shall be final and binding.

The purpose of a candidate screening is to determine, yes or no, does the candidate or does the candidate not meet minimally acceptable standards as per the Conservative Party's basic philosophy and legislative agenda. We are not here to make the candidate eligible or ineligible. The purpose is not to debate the candidate endlessly when his philosophy does not match our personal philosophy, the purpose is not to make the candidate feel uncomfortable or unwelcome, the purpose is not to endlessly direct or cross examine when we feel the candidate has developed inconsistencies in their positions, and the purpose is not to attempt to make the candidate see the wisdom of our position. Pointing out inconsistencies and attempting to rectify them is permissible. Debating the candidate endlessly to resolve an inconsistency is not. Ask the questions, record the answers, thank the candidate for their time and interest in the Conservative Party, and inform the potential candidate he will be informed as soon as possible.

Members of the screening committee will treat each other and the candidate with the utmost of respect when screening a candidate. Rolling eyes, shaking the head, sarcastic comments, or other body gestures indicating disdain or disrespect are prohibited. Making smart comments about a question a fellow member of the screening committee has asked is unprofessional and makes us look bad in front of the candidate. Although the goal is to ultimately engage in calm and civil discourse, any argument re: candidate screening should take place inhouse.

To the greatest extent possible, options such as meetings by computer shall be explored during the two year duration of the current Executive Committee. Other options, such as reducing the length of the screenings and the use of questionnaires pre filled out by candidates shall also be explored.

Also to be explored is maximum lengths of candidate screenings.

CERTIFICATION

Jeffrey Dinowitz, Secretary, Bronx Democratic County Committee and Secretary of the Executive Committee of the Bronx Democratic County Committee, certifies that the enclosed is a certified true copy of the Rules and Regulations of the Democratic Party of the County of Bronx.

Dated: September 30, 2020
Bronx, New York

Jeffrey Dinowitz

RECEIVED
BOARD OF ELECTIONS
IN THE CITY OF NEW YORK
2020 OCT -5 P 5:39

Adopted at a Meeting of the
County Committee of the Democratic Party of the
County of Bronx held on September 30, 2020

Jeffrey Dinowitz
Secretary of the County Committee

I, Jeffrey Dinowitz, Secretary of the County Committee of the Democratic Party of the County of Bronx do hereby certify that a Meeting of the Bronx Democratic County Committee held on the date above, written the annexed Rules and Regulations of the Democratic Party of the County of Bronx were adopted.

Jeffrey Dinowitz
Secretary of the County Committee of the
Democratic Party of the County of Bronx

State of New York )
ss.
County of Bronx )

Sworn to me before this
30th day of September 2020

Stanley Kalmon Schlein – Notary Public, State of New York
#03-4634627
Qualified in Bronx County
Commission expires 7/31/2022

# 2020

# Rules and Regulations

## of

# The Democratic Party

## of the

# County of Bronx

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**Rules and Regulations**
**of the**
**Democratic Party of the County of Bronx**

## ARTICLE I. ORGANIZATION

**§1-1. Party Membership.** The Democratic Party of the County of Bronx ("the Party") shall consist of all enrolled voters of the Party residing in the County of Bronx.

**§1-2. Party Committees.** The affairs of the Party shall be entrusted to, and conducted by, the following representative committees, each of which shall be constituted and governed as provided in the Election Law of the State of New York ("the Election Law") and these Rules and Regulations ("the Rules").

**§1-2.1. County Committee.** The County Committee of the Party ("the County Committee") shall be as constituted and described in Article II of these Rules;

**§1-2.2. Executive Committee.** The Executive Committee of the County Committee of the Party ("the Executive Committee") shall be as constituted and described in Article III of these Rules;

**§1-2.3. Standing Subcommittees.** The standing subcommittees of the County Committee and Executive Committee shall be as constituted and described in Article IV of these Rules; and

**§1-2.4. Other Subcommittees.** There may be such other subcommittees of the County Committee or the Executive Committee as may from time to time be deemed necessary and proper established by either the County Committee, the Executive Committee, or the Chairman of the Executive Committee, as provided in Article III of these rules.

## ARTICLE II. THE COUNTY COMMITTEE

### §2.1. County Committee Membership.

**§2.1-1. Qualification and Number.** In accordance with §2-104 of the Election Law and these Rules, the County Committee shall consist of members elected biennially in even numbered years and there shall be not less than two (2) nor more than four (4) qualified members for each of the election districts in the County of Bronx as more specifically provided in §2-1.2. Each member of the County Committee shall be an enrolled Democratic voter residing in the Bronx and in the Assembly District containing the election district in which such member seeks election, except that a member of the County Committee who, as a result of an alteration of Assembly District lines, no longer resides within such Assembly District may continue to serve for the balance of the term to which such member was elected. In addition, in accordance with §2-110 of the Election Law, Assembly District leaders shall automatically be members and shall have the right to participate and vote in meetings of the County Committee and in meetings of any subcommittee thereof.

**§2-1.2. Proportional Representation.** In accordance with subdivision 1 of §2-104 of the Election Law, the County Committee membership in each election district shall be calculated as follows:

(i) where there have been no boundary changes or new districts created since the last preceding gubernatorial election, then the calculation shall be upon and proportional to the Democratic Party vote in the district for governor at the last preceding gubernatorial election; or

(ii) where the boundaries of such district have been changed or a new election district created since the last preceding gubernatorial election, then the calculation shall be proportional to the party vote cast for member of the assembly; or

(iii) in the event there was no election for member of the assembly, then proportional to the number of enrolled voters of the Democratic Party in such district on the list of enrolled voters last published by the New York State/New York City Board of Elections, excluding voters in inactive status.

Each election district shall have at least two (2) County Committee members plus one (1) additional member if 200 or more votes and less than 401 votes were cast (or voters enrolled) as set forth above; and a total of two (2) additional members (thereby making a maximum of four(4) members) if 401 votes or more were cast (or voters enrolled) as set forth above.

**§2-2. Officers of the County Committee.** The County Committee shall have the following titled officers each of whom shall be selected at the Organizational Meeting of the County Committee, namely: Chairperson; Secretary; Treasurer; First Vice Chairperson; Sergeant-at-Arms and Vice Chairpersons, not to exceed twenty-one (21);

**§2-2.1. The Chairperson.** The Chairperson shall preside over all meetings of the County Committee, or any subdivision thereof, and shall discharge all the duties imposed upon the Chairperson by law or by these Rules or by resolution of the County Committee. The Chairperson shall continue in office and exercise all of the powers under these Rules until the election of the Chairperson of the County Committee at the next Organizational Meeting. In the absence of the Chairperson, at any duly called meeting of the County Committee, the other officers shall preside and shall act as substitute presiding officer in the order set forth above in §2.2.

**§2-2.2. The Secretary.** The Secretary shall:

(i) keep all records other than financial,

(ii) prepare all notices and certificates,

(iii) prepare and file the statement as to party positions to be filled at the primary election pursuant to §2-120 of the Election Law, and

(iv) act as the Secretary of the Executive Committee

**§2-2.3. The Treasurer.** The Treasurer shall:

(i) receive, hold and disburse the County Committee funds on behalf of the Party,

(ii) keep all financial records of the County Committee,

(iii) file all necessary reports in compliance with any and all statutory provisions,

(iv) within ninety (90) days after termination of the fiscal year, deliver to each member of the Executive Committee a financial report of County Committee funds for the preceding year, which shall begin the day after the November general election and end on the day of the next November general election, and

(v) act as the Treasurer of the Executive Committee.

**§2-2.4. Vice Chairpersons**

(i) **The First Vice Chairperson.** The first Vice Chairperson shall collaborate with the Chairs of the County Committee and Executive Committee in enhancing the structure of our party and all activities that we engage in to further our values and goals as a Democrat Party.

(ii) **Vice Chairpersons.** Vice Chairpersons shall perform such duties as shall be assigned to them by the Chairperson or in the absence of the Chairperson, by the substitute presiding officer.

**§2-2.5 The Sergeant-at-Arms.** The Sergeant-at-Arms shall maintain order at all meetings of the County Committee and the Executive Committee.

**§2-3. Vacancies.** Vacancies shall be filled in accordance with Sections 2-110 and 2-118 of the Election Law and these Rules, as follows:

**§2-3.1 District Leader, Vacancy.** In accordance with §2-110 of the Election Law, a vacancy in the office of District Leader shall be filled by the members of the County Committee within the Assembly District or part thereof, as the case may be, until the first primary election following the creation of said vacancy at which time the successor shall be directly elected as provided in the Election Law.

**§2-3.2 Member Vacancy, By Other Than a Tie Vote.** A vacancy in the membership of the County Committee, created by other than a tie vote at a primary election, may be filled by the County Committee by selection of a qualified enrolled Democrat(s), upon the recommendations of a District Leader of the Assembly District or party thereof containing the election district in which the vacancy shall exist.

**§2-3.3. Member Vacancy, By a Tie Vote.** A vacancy created by a tie vote at the primary election shall be filled in the same manner as set forth in §2-3.2 above, except that such vacancy must be filled by the selection of one of the candidates involved in the tied vote.

**§2-3.4. Officer Vacancy.** In the event of a vacancy in any of the County Committee officer positions identified in §2-2 above, said vacancy shall be filled by the Executive Committee.

**§2-3.5. Vacancy Determination.** The Secretary of the County Committee may from time to time determine if a vacancy exists in accordance with §2-118 of the Election Law.

**§2-3.6. Certification and Filing.** The County Committee and/or the Executive Committee shall, within ten (10) days after such a vacancy is filled, file a certificate with the New York City Board of Elections setting forth the name, address and unit of representation of the person so selected.

**§2-4. Removal of Members.** Any member of the County Committee may be removed in accordance with the provisions of §2-116 of the Election Law.

**§2-5. Powers.** The County Committee shall have the power to amend these Rules, and shall have such other powers as may be provided by the Election Law and other laws of the State of New York.

**§2-6. Meetings.** The County Committee shall be required to meet at least once each year.

**§2-6.1. Organizational Meeting.** The County Committee shall meet and conduct its organizational meeting in accordance with the provision of the election law after the date of a primary election held in even numbered years. The outgoing Chairperson shall exercise all of the powers of Chairperson until a temporary Chairperson shall be chosen at the Organizational Meeting.

**§2-6.2. The Order of Business at the Organizational Meeting.** The Order of Business at the Organizational Meeting shall be as follows:

(i) roll call,
(ii) filling of vacancies of the County Committee,
(iii) election of Temporary Chairperson,
(iv) election of Temporary Secretary,
(v) election of Chairperson,
(vi) election of Secretary,
(vii) adoption of Rules and Regulations, and
(viii) election of other officers.

**§2-6.3. Order of Business – Other Meetings.** The Order of Business for all meetings of the County Committee, other than the Organizational Meeting, shall be as follows:

(i) roll call,
(ii) reading of minutes,
(iii) report of standing committees,
(iv) report of special committees,
(v) communications,
(vi) unfinished business, and

**§2-6.4. Call.** Meetings of the County Committee, or of the members from any political subdivision of

the County Committee, shall be called either by:

(i) the Chairperson of the Executive Committee; or

(ii) the Chairperson or the Secretary of the County Committee at the written request of either a majority of the Executive Committee or one-fourth of the members of the County Committee for the entire Bronx County; or

(iii) a resolution of the Executive Committee or of the County Committee adopted at a prior meeting.

**§2-6.5. Notices.** All notices for meetings of the County Committee or any subdivision thereof shall be given in writing and mailed via ordinary mail to each member of the County Committee at least five (5) days before the meeting is scheduled. Notice shall also be sent electronically to all email addresses on file with the Secretary at least five (5) days before the meeting is scheduled. Each notice, except the notice of the Organizational Meeting, shall include an agenda of the matters to be acted upon at the meeting.

**§2-6.6. Quorum and Proxy.** Ten percent (10%) of the members of the County Committee or any subdivision thereof shall constitute a quorum for the meeting and a member present at the meeting may leave and give his or her proxy to any other member.

**§2-6.7. Voting Procedure.** All votes at a meeting of the County Committee except for contested elections shall be by voice unless the Chairperson shall decide that a vote shall be by standing division or by roll call, (i.e., by Assembly District or by party thereof). Where more than one candidate is placed in nomination for any temporary or permanent office of the County Committee a vote shall be by standing division. Upon request of 150 or more of the members of the County Committee present at said meeting, a roll call shall be taken. On every roll call, the vote of the members for each Assembly District shall be announced by a District Leader. If one-third (1/3) of the County Committee members present in an Assembly District (or part thereof in a divided District) request a polling of such members, the Chairperson of the County Committee shall appoint two (2) tellers to conduct such poll on the floor of the meeting; and while such poll is being taken of the particular Assembly District (or subdivision thereof) the roll call of the balance of the County Committee shall continue.

**§2-6.8. Resolutions.** If so requested by the Chairperson of the County Committee, any member offering a resolution at a meeting of the County Committee shall reduce such resolution to writing and identify the sponsor or sponsors.

**§2-6.9. Limitation of Speaking.** No member shall speak more than three (3) minutes without the Chairperson's consent; no more than three speakers may speak on the same side of any questions without the consent of the Chairperson or a majority of the members present.

**§2-6.10. Credentials.** Members whose names are on the official roll and who have personally signed a copy of such roll upon entering the meeting shall be deemed prima facie entitled to their seats and shall have the right to vote on all questions except that of their right to their own seats. The copy of the roll with members' signatures shall be filed by the Secretary with the minutes of the meeting. In the event of a contest for membership in the Committee, a Committee on Contested Seats shall be appointed by the Chairperson. The calling of the names of the official roll may be dispensed with on motion at any meeting. All reports upon contested seats shall be in writing and shall state the facts as found by the Committee, together with the action recommended and reasons, therefore. The right to seats from each Assembly District shall, in case of contest, be decided separately from the right to seats from every other Assembly District. The failure of a member to sign, or the failure of the Secretary to file the roll, shall be deemed mere irregularities which will not invalidate any action taken by the County Committee.

## ARTICLE III. EXECUTIVE COMMITTEE

**§3-1. Executive Committee Members.** The Executive Committee of the County Committee shall consist of the following officers and members:

(i) Chairperson of the Executive Committee,
(ii) Chairperson of the County Committee,
(iii) First Vice Chairperson of the County Committee,
(iv) Vice Chairpersons of the County Committee,
(v) Secretary of the County Committee,
(vi) Treasurer of the County Committee,
(vii) Counsel of the County Committee,
(viii) Parliamentarian of the County Committee,
(ix) Sergeant-at-Arms,
(x) one male and one female District Leader for each full Assembly District (or part thereof) of the Bronx as it exists at the time of the biennial primary election, and in a split Assembly District, two male and two female District Leaders each of whom shall have proportional voting rights as hereinafter set forth.

**§3-1.2.** These officers and members shall elect a Chairperson of the Executive Committee by a majority vote in accordance with the votes allocated to each officer and member as set forth in

**§3-2. Officers of the Executive Committee.** The Executive Committee shall be comprised of the officers and members set forth in section 3-3.2.

**§3-2.1. Eligibility for Office.** All officers of the Executive Committee need not be members of the County Committee to be eligible for election to office.

**§3-2.2. Chairperson of the Executive Committee.** The Chairperson of the Executive Committee shall be the principal political, executive and administrative officer of the Party and shall designate an Acting Secretary if a vacancy occurs in that office who shall have the same duties and powers on the Executive Committee as that granted to the Secretary. The Chairperson of the Executive Committee shall also appoint and may remove at any time any member of the subcommittees of the County Committee. The Chairperson of the Executive Committee shall call all meetings of the Executive Committee and shall preside over same.

**§3-2.3. Secretary of the Executive Committee.** In addition to the duties imposed as Secretary of the County Committee, the Secretary shall:

(i) preside at all meetings of the Executive Committee in the absence of the Chairperson,
(ii) keep full and accurate minutes and records of the proceedings of the Executive Committee,
(iii) prepare and maintain a list of the names and addresses of the members of the Executive Committee,
(iv) notify all such members of the time and place of all meetings of the Executive Committee, &
(v) perform such other duties as may be assigned by the Executive Committee or by the Chairperson of the Executive Committee.

**§3-2.4. Counsel and Parliamentarian.** The Counsel and Parliamentarian shall each be available to aid and assist the Executive Committee at the request of the Chairperson.

**§3-2.5. Treasurer.** In addition to the duties imposed as Treasurer for the County Committee, the Treasurer shall perform such other duties as may be assigned by the Executive Committee or by Chairperson of the Executive Committee.

**§3-2.6. Sergeant-at-Arms.** The Sergeant-at-Arms shall maintain order at all meetings of the Executive Committee and County Committee.

**§3-2.7. Removal.** Any officer or member of the Executive Committee may be removed from such office pursuant to the provisions of the Election Law of the State of New York.

**§3-3. Voting Rights.** The members of the Executive Committee shall have the following voting Rights

**(i).** The Chairperson of the County Committee, the First Vice Chairperson of the County Committee, the Counsel, the Parliamentarian and Sergeant-at-Arms shall each have one (1) vote; and

**(ii).** Every other member of the Executive Committee, except the Vice Chairpersons and shall have two (2) votes, except that where an Assembly District has been divided into two or more parts, in which case the standard two votes per district leader shall be divided and proportionally allocated to the total number of district leaders in that Assembly District, based upon ratios each of which will have as its denominator the last total party enrollment available for the entire Assembly District; and its numerator for each part of the split district the total party enrollment in that part of the split district. The vote resulting from the application of these ratios shall be rounded to the nearest ten percent of a vote. If only part of an Assembly District is in the Bronx, the vote of each District Leader member from such District may be adjusted proportionately by the Executive Committee.

**§3-4. Powers.** Except as otherwise provided by statute, the Executive Committee shall have and may exercise all the powers of the County Committee at all times when the County Committee is not in actual session except to either change or modify these Rules. The Executive Committee shall have sole power to authorize, in accordance with §6-120 of the Election Law, the designation or nomination as a candidate for public office of a person who is not enrolled as a member of the Party.

**§3-5. Meetings of the Executive Committee**

**§3-5.1. Organizational Meeting.** The Executive Committee shall meet for organization on the same date of the Organizational Meeting of the County Committee held in every even numbered year and elect a Chairperson of the Executive Committee, a Counsel and a Parliamentarian. The Chairperson of the County Committee shall preside at such meeting until the Chairperson of the Executive Committee shall have been elected, thereafter, the Chairperson of the Executive Committee shall preside.

**§3-5.2. Minimum Number of Meetings.** The Executive Committee shall be required to meet not less than three (3) times during each calendar year. , which said year shall be construed to commence from the date of the first meeting of the County Committee, until the expiration of twelve months thereafter or until the election of a new County Committee, whichever occurs first.

**§3-5.3. Call.** Meetings shall be called by the Chairperson, or by the Secretary, at the request of a majority of votes of the Executive Committee.

**§3-5.4. Notices.** All notices for Executive Committee meetings shall be in writing and mailed to each member at least three (3) days before the meeting is scheduled, and sent to all email addresses of Executive Committee members on file with the Secretary, except that oral notice given at the County Committee Organizational Meeting shall be sufficient for the Organizational Meeting of the Executive Committee.

**§3-5.5. Quorum.** A majority of the members of the Executive Committee entitled to cast votes shall constitute a quorum. Every member of the Executive Committee may attend any meeting thereof and vote in person.

**§3-6. Subcommittees.** The Chairperson of the Executive Committee may establish and create any subcommittee that the Chairperson deems necessary and proper. The Chairperson shall appoint, and may remove at any time, with or without cause, any member of any subcommittee established and created. Organizational and subsequent meetings of the subcommittees shall be held on the call of their respective chairpersons. The chairperson of each said subcommittee shall make a report to the Executive Committee and shall keep a written record of all actions taken by said subcommittee.

**§3-6.1. Confidentiality.** No subcommittee shall cause to be made public or issue any report unless such report and its publication have the prior approval of the Executive Committee. Neither the chairperson of any subcommittee nor any other officer or member of said subcommittee shall issue any public statements on behalf of the subcommittee or make any public appearance on behalf of the subcommittee or permit the use of title or membership as identification in connection with any public appearance without the prior approval of the Executive Committee or the Chairperson of the Executive Committee.

**§3-6.2. Chairperson Vacancy.** A vacancy in the position of the Chairperson of the Executive Committee shall be temporarily filled by the Chairperson of the County Committee until such time as the Executive Committee convenes and elects a new Chairperson by majority vote.

**Article IV. Standing Subcommittees**

**§4-1.1. Committee on Resolutions.** There shall be a Committee on Resolutions which shall prepare, consider and report resolutions to the Executive Committee of the Bronx Democratic County Committee. The Resolutions Committee shall establish and publish the procedures for the proposition of said resolutions that are consistent with the Party's Bylaws. The Executive Committee shall consider any proposed resolution and may adopt, amend or reject same. Any adopted resolution shall be referred to the appropriate political or governmental body for their respective action.

**§4-1.2. Committee on Rules.** This committee shall consider and report to the County Committee on all amendments proposed to these Rules.

**§4-1.3. Subcommittee on Community Engagement.** This subcommittee shall engage in voter registration and other events as approved by the subcommittee and the Executive Committee.

**§4-1.4. Independent Judicial Screening Panel.** An independent judicial screening panel is established for the designation/nomination of all judicial candidates seeking the support of the Party for election to judicial office. There shall be a panel administrator who organizes and conducts the screening panel. The panel administrator shall provide notice of the judicial screening panel questionnaire's availability in the New York Law Journal. There shall be a minimum of seven (7) participants comprising the independent screening panel, consisting of bar and community groups and these groups shall be solely responsible for the selection of the participating member on the panel without any direction of the Party. Only those candidates deemed qualified by the panel shall be considered for designation or nomination for the respective judicial office.

## ARTICLE V. CODE OF ETHICS

**§5-1.** Notwithstanding any contrary provision contained within these Rules, the Executive Committee is empowered to adopt, and to amend, a Code of Ethics for the Party. The Chairperson of the Executive Committee is empowered to implement and enforce the code of Ethics.

## ARTICLE VI. DIVIDED ASSEMBLY DISTRICTS

**§6-1. The 82nd Assembly District, Parts A & B.** In accordance with §2-120 of the Election Law, the 82nd Assembly District, as defined by Chapters 16 and 20 of the Laws of 2012 of the State of New York, shall be divided as follows:

**§6-1.1. Part A.** Part A of the 82nd Assembly District shall consist of that part of the 82nd Assembly District geographically located within the area described as follows: beginning at a point where East Gun Hill Road intersects with Stillwell Avenue, thence northwesterly along said Road to Gunther Avenue, thence northwesterly along said avenue to Bartow Avenue, thence northeasterly along said Avenue to New England Thruway, thence northerly along said Thruway to the Hutchison River, thence northerly along the western bank of said river to the Bronx-Westchester county line, thence southeasterly through said waters north of Goose Island to Shore Road, thence southerly along said road then westerly to Pelham Parkway to Hutchison River Parkway, thence northerly alongside said Parkway Expressway to the point and place of beginning.

**§6-1.2. Part B.** Part B of the 82nd Assembly District shall consist of that party of the 82nd Assembly District not geographically located in the 82nd Assembly District Part A.

## ARTICLE VII. GENERAL PROVISIONS

**§7-1. Seal.** The County Committee shall have a seal bearing the words "Democratic County Committee of the County of Bronx." The Chairperson and the Secretary of the County Committee shall each have authority to affix said seal to all necessary and proper documents.

**§7-2. Nomination for Public Office.** Whenever a Party nomination, other than a nomination required to be made at a primary election, is to be made for a public office to be filled at a general or special election, such nomination shall be made as follows:

**§7-2.1. Nominations by Executive Committee.** If the nomination is for a public office to be filled by voters of a political subdivision whose boundaries are coterminous with the boundaries of the Bronx, such nomination and any vacancy in a nomination shall be made by the members of the Executive Committee.

**§7-2.2. Nominations by Part of the County Committee.** If the nomination for a public office to be filled by voters of a political subdivision wholly contained in the Bronx, such nomination shall be filled by the members of the County Committee from the election districts within such political subdivision.

**§7-2.3. Nominations in Accordance with State Rules.** If such nomination is for a public office to be filled by the voters of a political subdivision partly contained within and partly contained without the Bronx, such nomination and any vacancy in a nomination so made shall be filled in accordance with the Rules of the New York State Democratic Committee.

**§7-2.4. One Person-One Vote Principle.** All nominations made in accordance with the aforesaid provisions shall be made pursuant to a formula that complies with the one person-one vote principle. The procedures to be employed shall be considered by the Rules Committee and submitted to the Executive Committee for adoption.

**§7-3. Amendments.** These Rules may be amended from time to time by the County Committee in the manner provided for in the Election Law.

**§7-4. Robert's Rules.** Unless otherwise provided herein, the procedures for meetings of the County Committee, the Executive Committee, and all other committees established pursuant to these Rules shall be governed by Robert's Rules of Order, Newly Revised.

**§7-5. Open Meetings.** Meetings of the County Committee, the Executive Committee, and all other committees established pursuant to these Rules, shall be open to the press and public. Members of the press and public shall be required to remain in designated areas during such meetings and to conduct themselves so as not to interfere with the conduct of the meeting. Upon a two-thirds (2/3) vote of the members present, a committee established pursuant to these Rules shall have the right to conduct its business in Executive Session. Such vote can be made at any time.

**§7-6. Copies of County Committee Rules.** A copy of these Rules as currently in effect shall be filed with the minutes of meetings following each Organizational Meeting of the County Committee. A copy of such Rules shall be furnished to any member of the County Committee upon request. In addition, a copy of the rules shall be sent to all email addresses of members on file with the Secretary and shall be posted on the official party website within two (2) weeks of adoption.

**§7-7. Severability.** If any provision of these Rules or its application to any matter or circumstance shall be held invalid, the remainder of these Rules and the applicability of its provisions to other matters and circumstances shall not be affected thereby.

**§7-8. Discipline.** Any duly enrolled member of the Party, as defined in section 1-1 hereinabove, who shall have their enrollment canceled, pursuant to the provisions of §16-110 [1] or [2] of the New York State Election Law, shall be barred from re-enrolling in the Democratic Party in the County of the Bronx for a period of five (5) years from the date of said cancellation.

## ARTICLE IX

### MEETINGS OF THE BRONX REPUBLICAN COUNTY COMMITTEE

**Section 1:** The regular meetings of the Bronx Republican Committee shall be held at the call of its Chairman (President).

**Section 2:** Special Meetings of the County Committee shall not be called by its Chairman (President).

**Section 3:** Notice of regular and special meetings shall be given by mail to each Member of the Bronx Republican County Committee. Such Notice shall be mailed at least seventy-two (72) hours before the hour of the meeting.

**Section 4:** A quorum for the transaction of business shall be three hundred (300) members of the Bronx Republican County Committee.

**Section 5:** Members of the Bronx Republican County Committee shall be required to pay dues.

## ARTICLE X

### ORDER OF BUSINESS AND RULES OF ORDER

**Section 1:** The order of business at all Regular Meetings shall be as follows:

a. Roll call or Report of Attendance of County Committee members by Sergeant-at-Arms
b. Reading of minutes of previous meeting, if any.
c. Adoption of Rules
d. Filling of Vacancies
e. Elections
f. Report of Standing Committees appointed by the Chairman (President).
g. Reports of Standing Committees other than those appointed by the Chairman (President).
h. Communications
i. New Business
j. Miscellaneous business
k. Unfinished business
l. Adjournment

**Section 2.** The Rules of Order shall be as follows:

a. A motion must be seconded before it may be stated by the Presiding Officer. It must be stated before it may be debated. The Presiding Officer shall afford ample opportunity for debate.

b. All the resolutions shall be reduced to writing and signed by the Members offering the same on request of the Presiding Officer.

c. All resolutions, after being read by the Secretary may, upon motion, be referred without debate to the Committee on Resolution. Should that committee fail to report upon a resolution so referred to on or before the next succeeding Regular Meeting of the Bronx Republican County Committee, such resolution shall be considered at the succeeding Regular Meeting under the order of Unfinished Business.

d. No Member shall speak more than once on the same question to the exclusion of any other Member, and no Member shall speak more than five (5) minutes at a time.

e. The ayes and nayes shall be taken on any question and the vote entered on the minutes. However, if there is a contested vote, the ayes and nayes shall be taken by a standing vote of individual Assembly Executive Districts successively polled and the vote entered on the minutes.

f. When the question has been stated, the following motions, and none other, shall be in order and entertained, to amend the amendment, to substitute to lay on the table, to refer to a Committee, the previous question, and to adjourn. A motion to adjourn or to lay on the table shall be in order at any time, but such motion may not be renewed until there has been intervening business and shall be decided without debate.

g. A motion to reconsider business once disposed of shall not be entertained unless moved by a Member voting with the majority and so moved at the meeting when the action was taken or at the next succeeding Regular Meeting of the Committee.

h. In all cases not herein provided Cushing's Manual on Parliamentary Practice shall prevail.

i. In all cases provided herein

## ARTICLE XI

### SEAL

The Bronx Republican County Committee shall have a seal with the words: "Bronx Republican County Committee Seal" thereon.

Such seal may be affixed by the Chairman (President) to all certificates and other documents where a seal is required.

## ARTICLE XII

### AMENDMENT

These Rules may be amended by a majority vote of the Members present at a meeting of the Bronx Republican County Committee.

A copy of the proposed amendment or amendments shall be sent with the Notice of meeting not less than five (5) days before the meeting at which such amendments shall be proposed.

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BOARD OF ELECTIONS
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# RULES OF THE BRONX REPUBLICAN COUNTY COMMITTEE

## ARTICLE I
## GENERAL PROVISIONS

**Section 1:** These rules are prepared and adopted pursuant to the provisions of the Election Law.

**Section 2:** The Republican Party of Bronx County is composed of the voters who are enrolled as Republicans in Bronx County.

## ARTICLE II
## EMBLEM

The emblem of the Republican Party and the Bronx Republican County Committee shall be the same as that adopted and certified by the Republican State Committee and filed pursuant to the Election Law.

## ARTICLE III
## THE COUNTY COMMITTEE

**Section 1:** The Bronx Republican County Committee of Bronx County, a voluntary, unincorporated association, is the representative body of the Republican Party in Bronx County. It shall take care of the interests, and be charged with the governance, of the affairs of the Party in Bronx County as well as with the promotion of the efficiency welfare and success of the Republican Party at the state and national levels.

**Section 2:** The County Committee shall consist of those enrolled Republicans who are duly elected at the Primary Election or are duly chosen to fill vacancies.

**Section 3:** The Members of the Bronx Republican County Committee shall be elected biennially at the primary election in each odd numbered year, and shall hold office until the next primary election in the succeeding odd numbered year.

**Section 4:** The County Committee shall consist of:

a. Two Members elected from each Election district within the County of Bronx; and

b. One additional or third Member if the vote cast for the Republican Party Candidate for Governor under the Republican Party Emblem at the last preceding Gubernatorial Election in such Election District exceeded two hundred (200) votes; and another additional or fourth Member if the vote cast for the Republican Candidate for Governor under the Republican Party Emblem at the last preceding Gubernatorial Election in such Election District exceeded three hundred (300) votes; or

c. In case the boundaries of such Election District have been changed or a new Election District has been created since the last preceding Gubernatorial Election, then there shall be one additional or third Member if the vote cast for the Republican Candidate for Member of Assembly under the Republican Party Emblem at the last preceding election in such Election District exceeded two hundred (200), and an additional or fourth Member if the vote cast exceeded three hundred (300) votes.

**Section 5:** Each member must be qualified in accordance with the provisions of the Election Law. Each Member shall be permitted to cast one vote on all matters.

**Section 6:** The County Committee shall, within twenty (20) days, after Primary Day, meet for the purpose of organization, at a time and place to be fixed by the Chairman (President) of the County Committee. The County Committee shall elect a Chairman (President) and such other officers as are hereinafter designated.

**Section 7:** The Chairman (President) of the County Committee or one designated by him shall call the organization meeting to order and shall preside until a Temporary Chairman is elected.

**Section 8:** At any regular or special meeting of the County Committee any member of the County Committee who shall have been present more than one and one-half hours from the time for which the meeting was called may leave his proxy with the Chairman (President) or the presiding officer as designated by the Chairman (President) of the County Committee and withdraw from the meeting. The proxy to be valid, must have been witnessed by the Chairman of the Credentials Committee.

## ARTICLE IV
## VACANCIES

**Section 1:** In case of a tie vote, death, declination, disqualification, removal from the District, removal from office of a Member of the State, or County Committee, or the failure to elect a Member within an Election District, the vacancy shall be filled, by the vote of the Members of the County Committee, or if the County Committee is not in session, by a vote of the Executive Committee.

**Section 2:** A resignation to be effective shall be in writing and addressed to the Chairman (President) of the County Committee. It shall become effective upon receipt by the Chairman (President) of the County Committee.

## ARTICLE V
## OFFICERS

**Section 1:** The officers of the County Committee shall be; Chairman (President); Vice-Chairman, who shall be Assistant to the Chairman (President); 15 Vice-presidents who shall be numerically designated from First to Fifteenth; Secretary, Assistant Secretary; Recording Secretary; Treasurer; Assistant Treasurer; and Sergeant-at-Arms. All officers shall hold office until a new County Committee is elected and organized. All officers shall be enrolled voters of the Republican Party in Bronx County but need not be members of the County Committee.

**Section 2:** The Chairman (President) of the County Committee or his appointee, shall preside at all meetings and be a member of all committees. He shall discharge all the duties imposed by the Election Law and by these Rules and Regulations, and may act in any manner not specifically interdicted by statute.

**Section 3:** The Vice-Chairman shall be Assistant to the Chairman (President) and shall perform the duties assigned by the Chairman (President).

**Section 4:** The Vice-Presidents, in numerical order, shall preside at meetings of the Committee, in the absence of the Chairman (President) or his appointee.

**Section 5:** The Secretary shall notify the Members, by mail, of the time and place of all regular and special meetings. He shall be subject to the instructions of the County Committee through the Chairman (President).

**Section 6:** The Assistant Secretary shall assist the Secretary in all of the aforementioned duties as prescribed and shall act in the place and stead of the Secretary in his absence.

**Section 7:** The Recording Secretary shall keep a true and complete record of all proceedings of the Committee and a roll of the Members with their respective addresses.

**Section 8:** The Treasurer shall receive and hold in trust all funds of the Committee and, when funds are available, shall honor all drafts approved by the Chairman (President) of the County Committee. He shall be ex-officio a Member of the Finance Committee.

The Treasurer shall:

(a) have the custody of the Committee's funds and securities.

(b) keep full and accurate accounts of receipts and disbursements in the committee books.

(c) deposit all money and other valuables in the name and to the credit of the Committee in such depositories as may be designated by the Committee.

(d) disburse the funds of the Committee only to the extent ordered or authorized by the Chairman (President) and he shall preserve proper vouchers for such disbursements.

(e) render to the Chairman (President) an account of all his transactions as Treasurer and of the financial condition of the Committee whenever requested by him to do so.

(f) render a full financial report at the annual meeting of the committee if so requested.

(g) be furnished by all Committee members at his request, with such reports and statements as he may require, as to all financial transactions of the County Committee.

(h) perform such other duties as are given to him by these by-laws or as from time to time are assigned to him by the President.

**Section 9:** The Assistant Treasurer shall have all the powers and functions of the Treasurer during the absence, disability of the Treasurer.

**Section 10:** The Sergeant-at-Arms shall promptly execute all orders of the Chairman (President) and other officers of the Committee. He shall be responsible for the maintenance of order at all meetings subject to the direction of the Chairman (President) and shall perform all the customary duties of a Sergeant-at-Arms.

**Section 11:** The Chairman (President) of the County Committee shall appoint a Counsel to the Chairman of the County Committee who shall consult with and advise the Chairman (President) in respect of such matters as may concern the Chairman (President). The Counsel shall serve at the pleasure of the Chairman.

## ARTICLE VI

## STANDING COMMITTEES OF THE COUNTY COMMITTEE TO BE APPOINTED BY THE CHAIRMAN (PRESIDENT)

**Section 1:** The following Standing Committees of the County Committee are hereby constituted:

1. Committee on Law
2. Committee on Resolutions
3. Committee on Public Meetings
4. Committee on Finance
5. Committee on Civil Rights
6. Speakers Committee
7. Youth Co-Ordination Committee
8. Committee on Public Information
9. Committee on Credentials
10. Committee on Membership
11. Committee on Equal Rights
12. Committee on Party Enrollment
13. Committee on Federal Legislation
14. Committee on Civic Affairs
15. Committee on Arrangements
16. Committee on Nominations
17. Committee on National and State Campaigns
18. Committee on City Campaigns
19. Committee on District and Local Campaigns
20. Committee on City an State Legislation
21. Committee on Transportation

**Section 1a:** The Chairman (President) of the County Committee is hereby authorized to expend any and all sums of money, which in his sole discretion will further the work, purposes and activities of the standing Committees which shall include, but not be limited to, such expenditures of printing and publication of newspapers, magazines, pamphlets, purchasing of radio or TV time and such other expenditures in connection therewith which shall be in furtherance of the work of the Standing Committees.

**Section 2:** Members and Chairman of Standing Committees named in Section 1 above shall be appointed by the Chairman (President) and serve at his pleasure. All Assembly Executive District leaders are ex-officio members of all Standing Committees, with the right to participate and vote on terms or equity with other members.

**Section 2a: The Committee on Law** shall have the duty of advising the County Committee, or an officer thereof, in respect of powers, rights, responsibilities and obligations of the County Committee or any of its officers; to consider, report on and handle litigation in matters of a party or political nature that may be referred to it by the Chairman (President); to investigate all reports of violation of duty by election or other public officials; and to represent the County Committee, or any Committee or Officer; thereof, in the Courts and in all proceedings relating to elections pursuant to the direction of the Chairman (President).

**Section 2b: The Committee on Resolutions** shall have the duty of advising the County Committee and the County Chairman (President) of such resolutions which in the opinion of the Committee shall be proposed to the county Committee at any meeting thereof for the purpose of furthering the general provisions and aims of the Bronx Republican County Committee of Bronx County.

**Section 2c: The Committee on Public Meetings** shall make suitable arrangements for meetings to be held under the auspices of the County Committee and provide speakers for all meetings held at the direction of the County Committee.

**Section 2d: The Committee on Finance** shall provide the necessary funds for the County Committee

**Section 2e: The Civil Rights Committee** shall foster existing civil rights programs of city, state and federal agencies.

**Section 2f: The Speakers Committee** shall furnish speakers for appropriate programs an engagements.

**Section 2g: The Youth Co-Ordination Committee** shall promote the interest and activity of the youth in the Republican Party.

**Section 2h: The Committee on Public Information** shall keep the public informed through communications media of the programs and activities of the Republican Party and of the County Committee in Bronx County.

**Section 2i: The Committee on Credentials** shall ascertain the validity of proof of membership of any person claiming to be a member of the County Committee and decide the right of membership in the County Committee. It shall have the power to permit or deny attendance of such person at a County Committee meeting.

**Section 2j: The Committee on Membership** shall have authority to act pursuant to Section 16 of the Election Law in the conduct of removal hearings.

**Section 2k: The Committee on Equal Rights** shall be charged with the responsibility of fostering equal rights within the Republican Party for all persons regardless of race, creed, sex or national origin.

**Section 2l: The Committee on Party Enrollment** shall induce new voters and first voters to affiliate with and participate in the affairs of the Republican Party as enrolled Republicans.

**Section 2m: The Committee on City and State Legislation** shall seek to persuade the New York City Council and the New York State Legislature to pass laws and resolutions which shall be for the general benefit of residents of Bronx County and others, and when deemed necessary by the Chairman, shall study and report on bills before the standing committees of the New York City Council and the New York State Legislature.

**Section 2n: The Committee on Federal Legislation** shall seek to persuade the Congress of the United States to pass laws and resolutions which may be for the general benefit of residents of Bronx County and others and, when deemed necessary by the Chairman, to study and report on bills before the standing committees of the Congress of the United States.

**Section 2o: The Committee on Civic Affairs** shall familiarize itself with the activities of local religious, civic, fraternal, social, taxpayer, athletic, professional and service organizations which may affect the welfare of the residents of Bronx County or any of its neighborhoods. When directed by the Chairman, the committee shall assist such activity.

**Section 2p: The Committee on Arrangements** shall keep, care and provide the necessary furnishings and equipment for the headquarters of the County Committee and assure the security of the headquarters.

**Section 2q: The Committee on Nominations** shall ascertain the time and place of the conduct of such meetings as may be required for the nomination of candidates of city-wide, county-wide or judicial office; and shall arrange for the required notices to be sent to the appropriate committee of the County committee and to the appropriate public officials.

**Section 2r: The Committee on National and State Campaigns** shall work with the nation-wide and state-wide committees in the conduct in Bronx County of election campaigns for national and state-wide candidates of the Republican Party.

**Section 2s: The Committee on City Campaigns** shall work with the city-wide and New York County Committees in the conduct in Bronx County of electoral campaigns for city-wide, judicial or other candidates of the Republican Party.

**Section 2t: Committee of District and Local Campaigns** shall work with local committees for Republican Party candidates for public offices wholly and partly within Bronx County.

**Section 2u: Committee on Transportation** shall have the duty to report to the County Committee and to the Chairman (President) on all matters with respect to transportation within the County of Bronx and shall make such recommendations as they deem advisable to the County Committee and to the Chairman (President).

**Section 3: Special Committees** may be appointed, from time to time, by the Chairman (President) and he shall define their purposes and duration.

**Section 4: Advisory Committees** may be appointed by the Chairman (President) from time to time, as the occasion may arise.

## ARTICLE VII
## STANDING COMMITTEES OF THE COUNTY COMMITTEE OTHER THAN THOSE APPOINTED BY THE CHAIRMAN

**Section 1:** The following Standing Committees are established pursuant to the provisions of the Election Law:

A. Assembly District Committee

B. Executive Committee

**Section 2:** The Chairman (President) of the County Committee is hereby empowered, with the consent of the Executive Committee, to divide each Assembly District into separate Assembly Executive Districts to be designated by the Assembly District number and geographic appellation (North, South, East, West or Middle, as the Chairman may choose) or designate an entire Assembly District as an Executive District, or to consolidate one or more Executive Districts within the same Assembly District. For the purpose of this Article these divisions shall be considered political units within the Party.

**Section 3:** In each of the said Assembly Executive Districts, within each of the assembly districts an Assembly Executive District Leader and an Assembly Associate Executive District Leader shall be elected at the primary election to be held in the year 1987 as provided in Section 2-120 of the Election Law, and similar elections shall take place biennially thereafter.

A. The Assembly Executive District Leader and the Associate Assembly Executive District Leader shall be enrolled voters for the party and reside within the Assembly District

B. They shall be elected at the same election as the County Committee and for the same term.

C. The said Assembly Executive District Leader and Associate Assembly District Leader shall be elected by the Republican voters in those parts or subdivisions which they represent and not by the entire assembly district unless the executive district is an entire assembly district.

D. The duties, powers and functions of said Assembly Executive District Leader and Associate Assembly Executive District Leader shall consist of service on the Executive Committee and such other duties, functions and powers as the County Committee and/or Chairman (President) shall define.

**Section 4:** The Assembly Executive Districts for the Bronx County Republican Party as prescribed and set forth in the Republican Party call for Bronx County heretofore filled on May 26, 1987 with the Board of Elections in the City of New York pursuant to Section 2-120 of the Election Law are hereby ratified and adopted as an Assembly Executive District for the Bronx County Republican Party, subject to such changes which may hereafter be made by the County Chairman (President) pursuant to the authority vested in him under Article VII, Section 2, of these Rules.

**Section 5:** In the event the Election Districts shall be reapportioned and certain Election Districts are not within the confines of the same Assembly Executive District as at the organization of this County Committee, then the County Chairman is authorized to designate the Assembly Executive District in which such Election Districts shall have jurisdiction.

**Section 6:** If the office of the Chairman (President) shall become vacant by reason of death, resignation or otherwise, the Vice Chairman shall become the Chairman (President) for the balance of the unexpired two year term with the same powers and authority; in the event of the Vice Chairman position become vacant by reason of death, resignation or otherwise then the First Vice-president shall become Chairman (President) for the balance of the unexpired two year term with the same powers and authority; and in the event the First Vice-president's position shall become vacant then each succeeding Vice-president in numerical order shall succeed to the Chairmanship. If a vacancy occurs in the position of any office of the county committee, the Chairman shall fill the unexpired term with an appointee who shall be an enrolled Republican in Bronx County, but not necessarily a member of the County Committee.

## ARTICLE VIII
## EXECUTIVE COMMITTEE, ORGANIZATION AND MEETINGS

**Section 1:** The Executive Committee, immediately upon its organization and at times when the County Committee is not in session, shall have and exercise all the rights, privileges, powers and duties of the County Committee, if their exercise does not contravene any provision of these Rules.

**Section 2:** The Executive Committee shall meet for the purpose of organization within twenty (20) days after the meeting of the Bronx Republican County Committee.

**Section 3:** Regular and Special Meetings of the Executive Committee shall be held only at the call of the Chairman (President) of the Bronx Republican County Committee, or his appointee.

**Section 4:** The Executive Committee shall appoint a committee to fill vacancies with the power to substitute candidates if vacancies occur because of death, declination, disqualification or of any reason.

**Section 5:** If these Rules fail to provide for any contingency or in the event a designation or nomination is not made, pursuant to this Article as hereinabove provided, the Bronx Republican County Committee, hereby authorizes the Executive Committee of the Bronx Republican County Committee to take whatever action they deem necessary to effectuate the purpose of these Rules or of the Election Law and to make any designation or nomination. Such actions of the Executive Committee are hereby authorized if they are not interdicted by the Election Law.

**Section 6:** The Executive Committee shall execute the orders and resolutions of the County Committee; have general supervision of the finances of the County Committee; provide and have the custody of the Headquarters of the Bronx Republican County Committee; report at each regular meeting upon all matters previously referred to it for consideration and action; and recommend such resolutions as it may deem necessary for the welfare of the Republican Party of Bronx County.

**Section 7:** The Executive Committee of the Bronx Republican County Committee shall be composed of the

Chairman (President)
Vice-Chairman (Assistant o the Chairman/President)
Counsel to the County Chairman (President)
Vice-Presidents
Secretary
Assistant Secretary
Recording Secretary
Treasurer
Assistant-Treasurer
Sergeant-at-Arms
Chairman of Standing Committees
Assembly Executive District Leaders
Associate Assembly Executive District Leaders

Each member of the Executive Committee shall have one vote.

**Section 7a:** A quorum for the transaction of business of the Executive Committee shall be twelve (12) members of said Committee.

**Section 8:** The Executive Committee shall immediately upon its election, at all times when the County Committee is not actually in session, have, possess, and exercise all the rights, privileges, powers and duties which the County Committee may have, possess and exercise.

**Section 9:** The Chairman (President) of the Bronx Republican County Committee shall also be Chairman of the Executive Committee.

**CERTIFICATE OF ADOPTION OF RULES AND REGULATIONS OF THE KINGS COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE ADOPTED BY SAID COMMITTEE AT THE ORGANIZING MEETING HELD ON SEPTEMBER 30 , 2020**

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**TO THE NEW YORK STATE BOARD OF ELECTIONS AND THE BOARD OF ELECTIONS IN THE CITY OF NEW YORK :**

**WE,** the undersigned, FRANCES T. VELLA-MARRONE and NANCI RODEN, as Permanent Chairman and Presiding Officer, and Permanent Secretary, respectively, of the Organizing Meeting of the Kings County Committee of the Conservative Party of New York State, held at 7:00p.m. on Wednesday, September 30TH, 2020 at the Knights of Columbus John Hughes Council, 1305 86th Street, Brooklyn, N.Y. 11228.

**DO HEREBY CERTIFY THAT:**

1. The body which adopted the Rules and Regulations hereto annexed is the Kings County Committee of the Conservative Party of New York State, and the aforesaid County Committee meeting was duly convened, with a quorum present, and held at the date, time and place aforesaid.
2. Rules and Regulations for the Kings County Committee were duly adopted pursuant to the Rules and Regulations of the New York State Conservative Party and the New York State Election Law.
3. A true copy of the Rules and Regulations adopted at the aforesaid meeting, consisting of 12 pages which we have initialed, is attached hereto.

**IN WITNESS WHEREOF,** we have hereunto set our hands this 30th day of September, 2020.

RECEIVED
BOARD OF ELECTIONS
IN THE CITY OF NEW YORK
32 BROADWAY
2020 OCT -1 A 11:05

Presiding Officer/Chairman

Secretary

STATE OF NEW YORK )
COUNTY OF KINGS ) ss. :

On this 30th day of September, 2020, before me came Frances T. Vella-Marrone and Nanci Roden, to me known and known to me to be the persons described in and who executed the foregoing instrument, and they severally duly acknowledged to me that they executed the same.

Notary Public

ROSS BRADY
Notary Public, State of New York
No. 02BR5059956
Qualified in Kings County
Commission Expires 5/0/2022

STATE OF NEW YORK )
COUNTY OF KINGS ) ss.:

**WE**, Frances T. Vella-Marrone and Nanci Roden, being severally duly sworn, each for himself and himself, deposes and says: That we have read the foregoing certificate of adoption of rules and regulations and know the contents thereof and that the same is true to our own knowledge except as to those matters herein stated to be alleged on information and belief and as to those matters we believe it to be true. That said certificate was made and executed pursuant to the Rules and Regulations of the Conservative Party of New York State and in accordance with law.

That Frances T. Vella-Marrone was the Presiding Officer at the meeting referred to in the above certificate and that Nanci Roden was the Permanent Secretary thereof.

Presiding Officer/Chairman

Presiding Secretary

Sworn to before me this 30th day of September, 2020.

Notary Public

ROSS GRADY
Notary Public, State of New York
No. 02BH6208696
Qualified in Kings County
Commission Expires 6/14/2022

# RULES AND REGULATIONS OF THE KINGS COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE ADOPTED

SEPTEMBER 30th, 2020

## ARTICLE 1

## PARTY ORGANIZATION

### Section 1 - Basic Organization

The basic organization of the Conservative Party of Kings County shall be the registered Conservative voters of each Election District, who, having duly enrolled as required by law in their respective districts for the purpose of participating in the primary election of the Conservative Party. The aforesaid voters shall elect a County Committee.

### Section 2 - Purpose of the Organization

The County Committee is organized for the purpose of conducting the affairs of the Conservative Party in Kings County, including supporting and electing to public office candidates nominated by the Conservative Party, engaging in political action for the promotion of the principles and policies of the Conservative Party and coordinating the activities of other Conservative Party organizations in Kings County.

## ARTICLE II

## COUNTY COMMITTEE

### Section 1 - Authority and Power

The County Committee shall have general authority over the Conservative Party organization of the County and every subdivision thereof, except where limited by these Rules and Regulations, or by law. All Committees of the Conservative Party within Kings County shall be under the jurisdiction of the County Committee and subject to such provisions and regulations as it may prescribe.

KVm
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Section 2 - Membership

The County Committee shall be constituted by the election, biennially in each even-numbered year, at the first primary election held pursuant to the Election Law of the State of New York (the "Election Law"), of two members from each Election District within the County (who, except as permitted by the Election Law, shall be residents of the Assembly District containing the Election District from which they are elected), except as hereinafter provided in this Section.

If more than 100 but no more than 199 Conservative Party votes were cast for Governor in any Election District in the last preceding Gubernatorial election, then three County Committee members shall be elected from such Election District. If more than 199 Conservative Party votes were cast for Governor in the last preceding Gubernatorial election, then four County Committee members shall be elected from such Election District.

If the boundaries of any Election District have been changed or a new Election District has been created since the last preceding Gubernatorial election, then three County Committee members shall be elected from such Election District if there has been an Assembly election in that District since the last preceding Gubernatorial election and more than 100 but less than 199 Conservative Party votes were cast for members of the Assembly therein or, if no such Assembly election has been held, the Conservative Party enrollment in that Election District is more than 100 but not more than 199.

If the boundaries of any Election District have been changed or a new Election District has been created since the last preceding Gubernatorial election, then four County Committee members shall be elected from such Election District if there has been an Assembly election in that Election District since the last preceding Gubernatorial election and more than 199 Conservative Party votes were cast for members of the Assembly therein, or, if no such Assembly election has been held, the Conservative Party enrollment in that Election District is more than 199.

In addition to the members elected as aforesaid the Chairperson, Vice Chairperson, Executive Secretary and Treasurer of the County Committee shall be voting members by virtue of their office in the event that one or more of the aforesaid officers would not otherwise be a member of the County Committee.

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Section 3 - Vacancies

Any vacancy in the membership of the County Committee caused by death, resignation, declination, disqualification, removal from office or removal from the Assembly District, or the failure to nominate or elect a member, or by creation of a new Election District for which there shall be no member of the County Committee, shall be filled by the remaining members of such County Committee by the election of an enrolled Conservative qualified to represent the Election District in which such vacancy shall have occurred.

Section 4 - Removal of Member of Committee

A member of the County Committee may be removed by such Committee or by the Executive Committee of such Committee for disloyalty to the Party, corruption in office or enrollment in another Party, after 10 days written notice and a hearing upon written charges by the Executive Committee. The Executive Committee may hear such charges or it may appoint a subcommittee to hear them, in which case the subcommittee shall report its findings to the Executive Committee. If the Executive Committee deems these charges to have been sustained, it shall report its findings to the County Committee, which shall act thereon.

Section 5 - Dues

The County Committee may set a dues schedule for members of the Committee but it shall not be a condition of membership that any member of the Committee pay any such dues.

The Executive Committee shall set a dues schedule for members of that Committee and it shall have the power to enforce such dues schedule by suspension of membership for failure to pay such dues.

## ARTICLE III

## OFFICERS AND COMMITTEES

Section 1A - Election of Officers and Organization of Executive County Committee

The County Committee shall meet to organize within the meaning of and in accordance with New York State Election laws and regulations after the primary election at which its members were elected and shall elect a Chairperson of the County Committee, who shall also serve as Chairperson

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of the Executive Committee, a Vice Chairperson of the County Committee who shall also serve as Vice Chairperson of the Executive Committee, an Executive Secretary of the County Committee who shall also serve as Executive Secretary of the Executive Committee, and a Treasurer of the County Committee who shall also serve as Treasurer of the Executive Committee. The said Officers need not have been elected to the County Committee pursuant to Article II, Section 2, but each must be a duly enrolled Conservative in an Election District within the County. Each Officer shall be a voting member of the Executive Committee, and perform his/her respective duties for both the County Committee and the Executive Committee.

Section 1B

Within three (3) days after the election of such Officers, the Executive Secretary of the Executive Committee will file with the New York State Board of Elections and the Board of Elections of New York City a certificate stating the names and post office addresses of such Officers.

Section 1C

Officers and committees elected or appointed pursuant to these Rules and Regulations shall hold office for two (2) years or until their successors are elected or until the reorganization of the County and Executive Committees following the election of the next County Committee.

Section 2 - Duties of Officers

The Chairperson of the County Committee shall preside at all meetings of the County Committee. The Chairperson shall be an ex-officio member of all Standing and Special Committees unless otherwise provided by these Rules and Regulations. The Chairperson shall be known as the County Chairperson and shall be representative to all bodies or organizations of the Conservative Party, or other organization outside of or comprising more than one county, except where representation is otherwise proscribed by law. He/She shall issue the party call and watchers' and challengers' certificates, and shall perform the duties assigned by the County Committee.

The Chairperson of the Executive Committee shall preside at all meetings of the Executive Committee and shall be an ex-officio member of all Standing and Special Committees unless otherwise provided by these Rules and Regulations.

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He/She shall make all appointments called for by law or by these Rules and Regulations, subject to the approval of the Executive Committee and shall perform the duties ordinarily performed within the County by the Chief Executive Officer of political party committees and such other duties as may be prescribed by law, or assigned by the County or Executive Committees.

The Vice Chairperson of the County Committee shall perform the duties of the Chairperson of the County Committee in case of his/her absence or incapacity, and such other duties as may be assigned by the County Committee or Chairperson of the County Committee. The Vice Chairperson of the Executive Committee shall perform the duties of the Chairperson of the Executive Committee in case of his/her absence or incapacity, and such other duties as may be assigned by the Chairperson of the County Committee or the Chairperson of the Executive Committee.

The Executive Secretary shall be responsible for the minutes of all meetings of the County and Executive Committees, shall send out notices of all meetings and hold records of said Committees and the files and correspondence of the Officers of the said Committees. He/She shall be responsible for the preparation and filing of all reports required by law, except for those which have to do with financial matters, or which by law, are required to be filed by some other Officer. The Executive Secretary shall also prepare and mail all notices and statements required by law or these Rules, to other party organizations in the County or State. In general, he/she shall perform the duties of an Executive Secretary of a political party and the committees thereof and, in addition thereto, such other duties as the County or Executive Committees or Chairperson may require.

The Treasurer shall be the chief financial officer of the County Committee. He/She shall be responsible for the collection of funds for party purposes in and for the County. He/She shall see that such funds are properly disbursed. He/She shall file with the proper officers or department, all financial reports and statements required by law or the County Committee, the Executive Committee, or any other Standing Special Committee of the County Committee. In general, he/she shall perform the duties ordinarily performed by the Treasurer of a political party and the committees thereof, and, in addition, thereto, such other duties related to financial matters as the County

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Committee, Executive Committee or the Chairperson may require.

Section 3A - Committees

There shall be an Executive Committee composed of the Officers of the Executive Committee, the Leaders and Associate Leaders of each Assembly District within Kings County, and the Chairpersons of the Standing and Special Committees, and the Recording Secretary, Special Assistants to the Chairperson, Corresponding Secretary, Sergeant-At-Arms and Parliamentarian. At all times when the County Committee is not actually in session, the Executive Committee shall have, possess and exercise all rights, privileges and powers which the County Committee may have, possess and exercise. The Chairpersons of Committees, appointed pursuant to these Rules, shall be members of the Executive Committee and, as such, shall have equal rights and privileges.

Each member of the Executive Committee shall have one vote. Members of the Executive Committee shall be known as Executive Members.

Other committees may be constituted and their Chairperson and members shall be appointed by the Chairperson of the Executive Committee.

Section 3B - Other Committees

In addition to the Executive Committee, there shall be the following Standing Committees of the County Committee, the Chairpersons and members of which, other than ex-officio members, shall be appointed by the Chairperson of the Executive Committee.

Membership Committee

Whose purpose is to develop and execute programs to increase the membership of the Conservative Party within Kings County, especially, including programs for the formation of new Conservative Party clubs in Kings County.

Public Relations Committee

Whose purpose is to develop and execute programs to publicize the Conservative Party in all media of communications.

Finance Committee

Whose purpose is to develop and execute programs both to finance the activities of the County Committee and Executive Committee, and to assist in financing other activities of the Conservative Party.

Law Committee

Whose purpose is to advise the County Committee and the Executive Committee concerning all aspects of their activities, and in particular, to ensure that all activities of the Conservative Party in Kings County comply with the provisions of the Election Law.

In addition to the Executive Committee and the Standing Committees, there shall be the following Special Committees of the County Committee, the Chairpersons and members of which, other than ex-officio members, shall be appointed by the Chairperson of the Executive Committee.

Petitions
Campaign Practices
Young Conservatives
Campaign Coordination
National Affairs
Legislative Affairs
Speakers Bureau
Rules and Regulations
Right-to-Life

In addition to the Executive Committee and the Standing and Special Committees, the following positions of the County Committee shall be appointed by the Chairperson of the Executive Committee.

Recording Secretary
Sergeant-At-Arms
Parliamentarian
Corresponding Secretary
Special Assistants to the Chairperson

The duties of any committee for which duties are not specified in these Rules and Regulations shall be specified by the County Chairperson.

Section 4 - Executive Members

At the primary election every two years, one Assembly District Leader and one Associate Assembly District Leader shall be elected from each of the Assembly Districts.

A vacancy in the membership of the Executive Committee shall be filled at a meeting by the members of the Executive Committee. If the vacancy is for the position of

Assembly District Leader or Associate Assembly District Leader, the vacancy shall be filled by an enrolled Conservative residing in that Assembly District.

Assembly District Leaders and Associate Assembly District Leaders shall automatically be members of the County Committee and shall have the right to vote in meetings of the County Committee.

Section 5 - Removal of Officer or Executive Committee Member

An Officer or Executive Committee Member may be removed by the County Committee or by the Executive Committee for disloyalty to the Party, corruption in office or enrollment in another Party, after 10 days' written notice and hearing upon written charges by the Executive Committee. The Executive Committee may hear such charges or it may appoint a subcommittee to hear them, in which case the subcommittee shall report its findings to the Executive Committee. If the Executive Committee deems these charges to have been sustained, it shall report its findings to the County Committee, which shall act thereon.

Section 6 - Vacancies

In the case of the failure to elect, death, resignation, removal from office, removal from the County or other disqualification of any Officer or any member of the Executive Committee, a vacancy shall exist to be filled by the aforesaid procedures.

## ARTICLE IV
## MEETINGS

Section 1 - Organization Meetings

At the meeting of the County Committee for organization purposes, as provided in Section 1 of Article III, the Chairperson of the outgoing Committee shall preside until the Chairperson of the new Committee is elected.

Section 2 - Executive Committee Meetings

The Executive Committee shall meet monthly at a time and place set by the Chairperson of the Executive Committee unless the Executive Committee votes otherwise.

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Section 3 - Order of Business

The following, so far as applicable, shall be the order of business at all meetings of the County Committee and at all meetings of Standing and Special Committees thereof:

1. Pledge of Allegiance
2. Calling of the Roll
3. Adoption of Agenda
4. Filling of Vacancies
5. Adoption of Rules
6. Election of Officers
7. Old Business
8. New Business
9. Adjournment

Section 4 - Special Meetings

A Special Meeting of the County Committee may be called by the Executive Committee or the Chairperson of the Executive Committee and must be called upon written request of at least 250 County Committeemembers. A meeting called upon such written request shall be held on or about the date designed therein, provided a reasonable time is allowed to prepare and mail the notice required by Sections of this Article. If such notice cannot be given, the meeting shall be called at the earliest reasonable date thereafter.

A Special Meeting of the Executive Committee shall be held upon call of the Chairperson or upon written request of one-half of the members of the Executive Committee.

Section 5 - Notice of Meetings

Notice of the time and place of all meetings of the County Committee shall be mailed not less than five (5) days before such meeting and notice of adjourned meetings must be mailed at least two (2) days prior thereto except when a different notice is required by law.

Notice of meetings of the Executive Committee and of all such Standing and Special Committees must be given by mail at least five (5) days prior to the meeting, or may be given by telephone, email, or text message, not less than twenty-four (24) hours prior to the meeting.

Notice of a Special Meeting of the Executive Committee must be given by telephone, email, or text message, not less than twenty-four (24) hours prior to the Special Meeting.

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Section 6 - Quorums

A quorum of the County Committee and of all subcommittees thereof shall consist of one-tenth of the whole membership of any such committee, or sixty (60) members, whichever shall be less, present in-person or by written proxy, and unless otherwise provided by law, may transact the business of the County Committee or subcommittee thereof. Less than a quorum may adjourn the meeting to another time.

A quorum of the Executive Committee shall consist of one-third of the whole membership or fifteen (15) members, whichever shall be less, present in-person or by written proxy, and said members may transact the business of the Executive Committee.

Section 7 - Voting at County Convention

A member shall be entitled to vote by proxy. Such proxy must designate another member of the County Committee as proxy, shall be confined to a specific meeting of the County Committee or adjournment thereof, must be evidenced by an authorization in writing on a form to be provided by the Executive Committee, or a reasonable facsimile thereof, and shall be filed at the calling of the roll with the Secretary of the meeting for which the proxy is given.

Section 8 - Voting at Executive Committee Meetings

Voting by proxy at Executive Committee meetings shall be allowed. Such proxy must designate another member of the Executive Committee as proxy, shall be confined to a specific meeting of the Executive Committee or adjournment thereof, must be evidenced by an authorization in writing on a form to be provided by the Executive Committee, or a reasonable facsimile thereof, and shall be filed at the calling of the roll with the Secretary of the meeting for which the proxy is given.

Section 9 - Procedure

At all meetings of the County Committee and the County Executive Committee, the then current issue of "Roberts Rules of Order" shall govern procedures in all instances wherein these Rules and Regulations do not specify a procedural format.

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## ARTICLE V
## NOMINATIONS FOR PUBLIC OFFICE

Section 1 - Nominations

Conservative Party nominations of candidates for public office shall be made at a meeting of the County Executive Committee. Such nominations shall be valid so long as the County Committee does not nominate another candidate or revoke the nomination of the Executive Committee prior to the time fixed by the Election Law for filing a Certificate of Nomination for the office in question.

Section 2 - Authorization of Candidates for Public Office Not Enrolled in the Conservative Party

The authorization of the designation or nomination of a person as a candidate for any office to be filled by the voters of Kings County or the Borough of Brooklyn, or of any political subdivision within Kings County or the Borough of Brooklyn at any general, primary or special election, who is not enrolled as a member of the Conservative Party, shall be made by the Executive Committee of the County Committee. In the event that such designation or nomination is for an office to be filled by voters of a political subdivision lying partly in Kings County or the Borough of Brooklyn, and partly in any other County or Borough (other than offices to be filled by all the voters of the City of New York) such authorization shall be made by a committee consisting of the Chairpersons of the County Committees (or other persons possessing the powers of Chairpersons of the County Committees) of each County in which such political subdivision lies.

Section 3 - Nominations to Fill Vacancies in Nominations; Nominations for Special Elections

A nomination of a candidate for election to fill a vacancy occurring after the date on or before which a vacancy must be filled at a primary, a nomination for an office to be filled at a Special Election, and a vacancy in a nomination made at a primary, or by a tie vote thereat, shall be filled by the Executive Committee of the County Committee, for any office to be filled by the voters of Kings County or the Borough of Brooklyn, or of any subdivision within Kings County or the Borough of Brooklyn; or in the case of a nomination or vacancy for any office to be filled by the voters of any political subdivision lying partly in Kings County and partly in another County or Borough (other than for any office to be filled by all voters of the City of

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New York) by Committee consisting of the Chairpersons of the County Committees (or other persons possessing the powers of the Chairpersons of the County Committees) of each County in which such political subdivision lies.

## ARTICLE VI
## AMENDMENTS

These Rules and Regulations shall continue to be the rules for the County Committee until duly amended or new rules are adopted by the next County Committee.

These Rules may be amended by a majority vote of the members present of the County Committee, at a meeting at which there is a quorum. Notice of the proposed amendment is to be given no less than five (5) days before such meeting, and is to be mailed to the post office address of each member of the County Committee.

The Executive Committee may amend these Rules, but any such amendment shall be void if not submitted and approved by the next regular or Special Meeting of the County Committee.

## ARTICLE VII

For the accomplishment of the aforesaid purposes, and the furtherance of the goals of the Kings County Conservative Party, this organization shall have and may exercise all of the powers conferred by the Election Law, or in accordance with the provisions of any other statute of the State of New York, and the terms used herein shall have the meaning which is clearly apparent in language or context, unless specifically defined herein.

## ARTICLE VIII

If any provision or provisions of these Rules and Regulations are declared to be invalid under either the laws of the United States and/or the laws of the State of New York, or any subdivision thereof, then such invalid provision or provisions shall be severed from these Rules and Regulations and all remaining provisions of these Rules and Regulations shall be given full force and effect.

# *Certificate*

## PURSUANT TO §2-114 OF THE ELECTION LAW AS TO THE AMENDMENT AND ADOPTION OF RULES OF THE KINGS COUNTY DEMOCRATIC COUNTY COMMITTEE

Pursuant to §2-114 of the *Election Law*, the undersigned, **Rodneyse Bichotte**, Chair, and **Nancy Tong**, Secretary, respectively, of the Executive Committee of the Kings County Democratic County Committee, ***do hereby certify*** that the attached is a true copy of the *Rules for the Government of the Kings County Democratic County Committee* amended and adopted at the Organizational meeting of said Executive Committee thereof held on September 29, 2020.

***In Witness Whereof,*** we have set our hands this 30th day of September 2020.

**Nancy Tong**
Secretary
Executive Committee
Kings County Democratic County Committee

**Rodneyse Bichotte**
Chair and Presiding Officer
Executive Committee
Kings County Democratic County Committee

State of New York )
City of New York ) **ss.:**
County of Kings )

**Rodneyse Bichotte** and **Nancy Tong**, being severally sworn, each for himself, say that the said Rodneyse Bichotte was and is the Chair and Presiding Officer of the Executive Committee of the Kings County Democratic County Committee, described in the foregoing Certificate, and the said Nancy Tong, was and is the Secretary of said Committee, and that the said Certificate and the statements therein contained are true to the best of their information and belief.

**Nancy Tong**
Secretary
Executive Committee
Kings County Democratic County Committee

**Rodneyse Bichotte**
Chair and Presiding Officer
Executive Committee
Kings County Democratic County Committee

Severally subscribed and sworn
to before me this 30th day of
September 2020.

**Jeffrey C. Feldman**
Commissioner of Deeds
City of New York - No. 2-9011
Certificate filed in Kings County
Commission Expires on February 1, 2022

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# RULES FOR THE GOVERNMENT
# OF THE
# KINGS COUNTY DEMOCRATIC COUNTY COMMITTEE

*Amended on September 29, 2020*

## ARTICLE I
General Provisions

§1. The County Committee shall be constituted of members elected from each Election District within Kings County by the greatest number of votes of the duly enrolled electors thereof voting in the Democratic primaries.

§2. The County Committee shall conduct all affairs of the Democratic Party organization of Kings County and exercise general authority over all committees within its jurisdiction, except as otherwise provided by these Rules.

§3. The County Committee shall call all official primary elections and in its discretion may, by resolution duly adopted, call unofficial primary elections of the Democratic Party of Kings County, designating in said call the unit of representation and the time and place at which said unofficial primary election shall be held in accordance with the Election Law.

## ARTICLE II
The County Committee: Membership

§1. The members of the County Committee shall be elected biennially in each even number year at the same time that members of the State Committee are elected.

§2. The County Committee shall consist of not less than two members from each Election District, and two additional members in each district which shall qualify by having an "average number" of voters ascertained in the manner hereinafter set forth:

(a) The party vote in each district for Governor at the last preceding gubernatorial election, or in case the boundaries of such district have been changed or a new district has been created since the last preceding gubernatorial election the party vote cast for Member of the Assembly, or in the event there was no election for Member of the Assembly, then the party enrollment in such district at the last preceding general election shall be

determined, and the total of such party vote or enrollment in the entire county of Kings, hereinafter referred to as the "County Total" shall be ascertained.

(b) The "County Total" shall then be divided by the total number of used election districts in the county, the quotient hereinafter referred to as the "average number".

(c) In each election district, wherein the party vote or enrollment, as the case may be, so included in the "County Total" shall be not less than the "average number" (fractions being disregarded), such election districts shall be entitled to two additional members. All other election districts shall not be entitled to any additional members. Accordingly, each election district shall be entitled to either two or four members.

(d) Each member of the County Committee shall be an enrolled member of the Party residing in the Assembly District containing the Election District in which such member is elected, and the representation of each Election District shall be equally divided between men and women.

§3. Vacancies in the membership of the County Committee existing at the time of the organizational meeting shall be filled for the unexpired term by the County Committee. Nominations to fill such vacancies shall be made upon a majority vote of the members of the County Committee from the Assembly District in which such vacancy occurs, or in the event that the Assembly District Committee has not yet organized, upon the nomination of five members thereof. Vacancies occurring in the membership of the County Committee after the organizational meeting shall be filled by the Assembly District Committee. A person chosen to fill such vacancy shall be an enrolled Democrat qualified for election from the Assembly District in which such vacancy shall have occurred.

§4. Voting in the County Committee shall be regulated by the following rules:

(a) Each member shall be entitled to one vote, except as hereinafter provided.

(b) Except as otherwise provided by law, a vote by roll call or by ayes and noes in the County Committee shall be taken by a call of Assembly Districts in numerical order. When the Chairperson of such district delegation has ascertained the vote of its individual members, he shall announce the result, which shall be recorded by the Secretary as the vote of the members from said district. However, if objection is made by any member of the County Committee, the membership roll of the Assembly District from which he is a member shall be called, and the vote as so ascertained shall be recorded.

(c) A member of the County Committee may authorize as his proxy another member

of the Committee. Such proxy may be general or limited and must be in writing, signed by the member so authorizing it, and filed with the Secretary of the Committee before action is taken thereunder. A proxy is authorized to act notwithstanding the presence of the person authorizing him to act as such proxy, but said person may, before action is taken thereunder, declare to the Chairperson that said proxy is revoked.

## ARTICLE III

### The County Committee: Organization and Procedure

§1. The County Committee shall meet no earlier than September seventeenth and no later than October sixth following the June Primary, at such time and place as shall be designated by the Chairperson of the outgoing County Committee or if he shall neglect, fail or refuse to call said meeting, by the Chairman of the last preceding Executive Committee, and at such meeting shall organize and adopt rules for the government of the Democratic Party of Kings County. The Chairperson is elected by the new County Committee.

At the organizational meeting, the order of business shall be as follows:

1. Call of the Roll
2. Adoption of Rules
3. Filling of Vacancies
4. Election of Officers
5. Reports of Standing and Special Committees
6. Unfinished Business
7. New Business
8. Adjournment

§2. (A) After the organizational meeting, there shall be such regular meetings held at such time and place as may be designated by the Chairperson of the County Committee.

(B) Notice of the time and place of all regular meetings of the County Committee must be sent by mail or telegram to each member at least five days before such meetings, and similar notice of all adjournments of such meeting shall be resolution issue a call for said meeting. Such notice shall make reference to the official website of the Kings County Democratic Committee for the purpose of providing notice of any and all resolutions which have been properly placed on the Agenda for such meeting as items of New Business.

(C) In addition thereto, there shall be a meeting of the County Committee for the

sole purpose of discussing issues of public policy, and for the purpose of voting upon any previously submitted resolutions, upon 5 days notice to the members thereof, if any, in September or October of each year. The Executive Committee, for good cause shown, by it's majority vote is hereby authorized to reschedule any meeting required by this section.

(D) Resolutions may be proposed and considered as New Business provided that such Resolution is: not addressed to any aspect of the internal governance of the Kings County Democratic County Committee or that of any subcommittee thereof, nor may it direct the conduct of any officer or agent thereof or be construed as a rule or regulation or amendment thereof; be prepared in writing; and submitted to the Chairman of the Executive Committee at least ten (10) days prior to the meeting for which it is to be presented; and said proposed Resolution contains the following statement which shall be signed by members of the County Committee in accordance with subsection (iv) hereof: "I hereby propose the foregoing Resolution to be voted upon at the next lawful meeting of this County Committee"; and said proposal is signed by no less than five (5) members of the County Committee from each of no less than five (5) of the seven (7) Assembly District Groups as follows:

a] 42, 58, 60
b] 41, 45, 59
c] 46, 47, 48
d] 44, 52, 64
e] 50, 53, 54
f] 49, 51, 55
g] 43, 56, 57

No such proposed Resolution may require the expenditure of funds directly or otherwise other than recommending to the Executive Committee that it take such financial action.

§3. Special meetings of the County Committee may be called by the Chairperson thereof to be held at such time and place as he may designate. A special meeting of the County Committee shall be called by the Chairperson within ten days after receipt by him/her of a petition signed by 750 duly elected County Committee Members. Special meetings shall be held not less than five nor more than ten days after such call. Notice of such meetings and adjournments thereof shall be given in the same manner as provided for regular meetings. The call for a special meetings issued by the Chairperson on his/her own motion shall specify the items to be considered. If the meeting is called in response to a petition, it shall specify the items to be considered. If the meeting is called in response to a petition, it shall specify the items set forth in such petition. In either event, no other matter shall be considered at a special meeting.

§4. A quorum at all meetings of the County Committee for the purpose of transacting any business shall consist of 450 members present in person or by proxy. All action by the County Committee shall require the affirmative vote of a majority of votes cast. In the event a quorum is not present at any meeting, no action other than to adjourn said meeting may be taken.

§5. The Chairperson of the Executive Committee shall, together with the Notice of the Organizational Meeting, send out Proxy forms in the following manner:

a. The proposed Proxy Holder shall be the Chairperson of the Executive Committee or his or her designee. However, the Notice shall leave a blank space after the name of the proposed Proxy Holder for the optional insertion of the name of a member of the County Committee to hold such Proxy. In the event that this space is blank, or the name inserted is not that of a member of the County Committee, not present at the meeting at which he or she has been authorized to act, or is illegible, then the Proxy Holder shall be the Chairperson of the Executive Committee or his or her designee.

§6. All meetings of the entire County Committee shall be open to the public. The Chairperson of the Executive Committee shall make such arrangements as are reasonable to accommodate the public and to seat them in an area that is segregated from voting members of the County Committee. Participation at the County Committee meeting shall be open only to duly elected members of the County Committee.

**§7. Emergency Provisions during COVID-19 Pandemic** To enable the organization and operation of the Kings County Democratic County Committee while achieving the greatest degree of social distancing, complying with state and local laws and orders limiting the size of public gatherings, sheltering in place and reducing exposure to mail depositories and mail carriers, while maintaining the integrity of its voting processes with transparency and public disclosure, the following special provisions shall supercede the provisions of each and every rule set forth within these Rules and the corollary provisions of the Election Law, except for special meetings of the County Committee or a subcommittee thereof called to make a Democratic Party nomination in a special election or to fill a vacancy in nomination due to death, resignation or disqualification of a candidate for public office and wherever else a nomination shall be made for a public office other than for Justice of the Supreme Court and other than by primary election.

A. Except as further provided herein, each member of the Executive Committee elected as a State Committee member or to fill a vacancy for a State Committee member shall hold, cast and carry the votes and represent the members of the County Committee within

their respective Assembly District at the organizational meeting thereof and each meeting subsequent thereto. If both members are in attendance at any such meeting, each shall cast half the votes of such absent County Committee members; if only one Executive Committee member from the Assembly District is in attendance, then that member shall cast all the votes from the absent County Committee members.

B. Members of the County Committee may attend, vote and be entitled to the privileges of the floor at every meeting thereof held during their term of office and, if they do so attend, their vote will not be attributable to or held by their respective members of the Executive Committee. To the same effect, members of the County Committee may issue a proxy to any other member of the County Committee and by doing so, their vote will not be attributable to or held by their respective members of the Executive Committee. Such proxy shall be signed, dated and submitted as an original document with photocopies or facsimiles being of no force or effect. Each such proxy to be valid shall explicitly state the full names of the two members of the Executive Committee elected as a State Committee members or to fill a vacancy for State Committee members from the County Committee member's Assembly District and include the name of the new designee as a replacement, to wit: "I hereby designate **in the place of** James Doe and Mary Roe (fictitious examples), the current voting representatives from the _____ Assembly District, **John Q. Public** (fictitious example) as my proxy to vote and otherwise act. . . . "

C. Members of the County Committee may also direct, in a signed and dated original document, that they do not wish to be represented by their respective Executive Committee members to vote on their behalf, said document to be duly filed pursuant to this section.

D. The Chair of the Executive Committee shall arrange for meetings of the County Committee to be held in physical settings located in Kings County, as then permitted by law, so that duly filed original proxies and withdrawals of voting authorizations, as provided herein, may be examined prior to or during the deliberations attendant to those meeting in addition to engaging in deliberative discourse and voting in an accountable and verifiable manner. The Chair shall not convene any meeting of the County Committee, in which the voting may occur, via teleconference or video teleconference to prevent the disenfranchisement of members of limited economic means and/or without access to the internet or smart phone technology

E. While the Election Law directs that the County Committee organization take place on or before October 7, 2020, such meeting shall be called by the Chair of the Executive Committee to be held in a public physical setting within 45 days after the Governor or the Mayor of the City of New York authorize public gatherings in excess of 500 persons.

F. Original proxies and withdrawals of voting authorizations, as provided herein, shall be filed no later than two full business days before any scheduled meeting with the County Committee at a location and address specified in the notice of every such meeting. The credentials committee of the County Committee shall meet within those two business days to review said documents as filed.

G. A quorum of every meeting held pursuant to this section shall be the physical attendance of at least one (1) member of the Executive Committee, elected as a State Committee member or to fill a vacancy for a State Committee member, from each of eleven (11) Assembly Districts casting an aggregate of four hundred fifty (450) County Committee votes.

H. Until authorized to conduct a physical meeting to organize pursuant to §2-112 (b) and this section, the members of the County Committee elected or deemed elected at the primary election held on June 23, 2020 shall be deemed seated and authorized to act as of the date of such organization or at midnight, October 7, 2020, whichever first occurs.

I. This section shall expire upon the earlier of the public declaration that the COVID-19 pandemic has ended or the legal authorization for public meetings in excess of two thousand (2000) attendees to be convened within the City of New York.

## ARTICLE IV
Officers of the County Committee

§1. The County Committee shall elect the following officers: A Chairperson, First Vice-Chairperson, Second Vice-Chairperson, Third Vice-Chairperson, Fourth Vice-Chairperson, Fifth Vice-Chairperson, Sixth Vice-Chairperson, Secretary, First Assistant Secretary, Second Assistant Secretary, Treasurer, Assistant Treasurer and a Sergeant-at-Arms. The Chairperson may be of either sex; the First Vice-Chairperson shall be of the opposite sex. A vacancy in any office of the County Committee shall be filled at the next meeting of the County Committee. Pending a meeting of the County Committee, vacancies may be filled by the Executive Committee.

§2. It shall be the duty of the Chairperson of the County Committee to preside at all meetings of that body. In the absence of the Chairperson, The First, Second, Third, Fourth, Fifth or Sixth Vice-Chairperson, Secretary, First Assistant Secretary, Second Assistant Secretary, Treasurer or Assistant Treasurer of the County Committee shall in that order preside at meetings of the Committee.

§3. (A) It shall be the duty of the Secretary to keep full and accurate minutes of all proceedings of the County Committee, to prepare a roll of the members with their respective places of residence and to notify the members of the time and place of all meetings. In addition he shall perform such duties pertaining to his/her office as may be assigned by the Chairperson.

(B) The First Assistant Secretary and the Second Assistant Secretary shall perform such duties as may be assigned to them by the Secretary, and in his/her absence the ranking Assistant shall exercise all the duties, powers and authority of the Secretary.

§4. (A) The treasurer shall receive and hold in trust funds of the Committee, giving a receipt for same; keep a correct account thereof in book or books provided for that purpose, pay all bills that have been attested by the Secretary or directed to be paid by the Executive Committee except that checks in payment therefore shall be signed by two of the following six officers; The Chairperson of the County Committee, the Vice-Chair of the Executive Committee, the Third Vice-Chairperson of the County Committee, Treasurer, Assistant Treasurer and Secretary of the County Committee; file all bills as vouchers for money paid by that person, render an account of the funds whenever called upon to do so by the County Committee; and at the expiration of his/her term of office, or in his/her removal or inability to act, deliver all books, papers and vouchers, or other property in his/her possession belonging to the County Committee, and pay over all balances in his/her hands to his/her successors, or to the Committee on Finance or to the County Committee, and deposit all moneys in such bank or banks as may be selected by the Executive Committee.

(1) Notwithstanding the foregoing, Committee funds may be expended through electronic bill payment, electronic funds transfer and, in the case of wages, single signatory payroll check, by Treasurer, Assistant Treasurer or by any accountant retained by the Committee on their behalf (who shall be deemed a signatory), by any one of them, provided that no such transaction(s) shall cause any individual payee to receive an aggregate sum exceeding Ten Thousand Dollars ($10,000.00) within a thirty (30) day period and that each transaction shall be disclosed and reported as if it had been made by check.

(B) Within 60 days after the end of each calendar quarter the Treasurer shall make to the Executive Committee a written report of income and expenses for such quarter.

(C) The Assistant Treasurer shall perform such duties as may be assigned to him by the Treasurer or the County Committee and in the absence of the Treasurer shall exercise all the duties, powers and authority of the Treasurer.

§5. It shall be the duty of the Sergeant-at-Arms to assist the Chairperson in preserving and maintain order, .and when any member of the Committee shall present himself for

admission for the calling of the roll, to announce his name and Assembly District to the Secretary.

## ARTICLE V
The Executive Committee

§1. The Executive Committee shall be a standing committee of the County Committee. It shall be composed of the members of the State Committee from the County of Kings, the Chairperson, Secretary, Treasurer and Assistant Treasurer of the County Committee; except that only members of the State Committee shall be authorized to vote.

§2. (A) The members of the Executive Committee shall meet for the purpose of organization pursuant to the resolution of the County Committee adopted at the organization meeting of the County Committee, and elect as officers a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson and the Vice-Chairperson of the Executive Committee shall be members of the State Committee, except that a person who has served as Chairperson of the Executive Committee of that or any prior Executive Committee shall be eligible to be or hold the office of Chairperson, although not a member of the State Committee. The entitlement to the office of the Chairperson of the Executive Committee shall not be affected by his or her failure to remain a member of the State Committee.

(B) In the event of vacancy in any office of the Executive Committee, a majority of the Executive Committee may fill such vacancy.

§3. (A) During each year, except the months of July and August, there shall be regular bi-monthly meetings of the Executive Committee, on such dates and at such times as may be designated by the Chairperson of the Executive Committee.

(B) Special meetings of the Executive Committee may be called at any time by the Chairperson upon not less than twelve hours notice by telegram, email, text message or telephone. Upon a written request for a special meeting signed by a majority of members of the Executive Committee, the Chairperson, or in his/her absence, the Secretary shall call such special meeting to be held on a date nor more than ten days after receipt of such written request.

(C) Notice of the time and place of all regular meetings of the Executive Committee and all special meetings called at the request of a majority of members, and an agenda of matters to be considered thereat, must be sent by mail, email, text message or

telegram to each member at least five days before such meetings. Similar notice of all adjournments of such meetings must be sent at least two days prior to such adjourned meetings.

(D) The Chairman of the Executive Committee is authorized to convene special meetings via telephone, or teleconference, when, in his or her discretion, the subject matter is either sufficiently limited and/or urgent to forego a meeting requiring the physical presence of the members or their duly appointed proxies. The notice of such special meetings shall be sent via email, telephone or text message on no less than 12 hours notice.

§4. A quorum at all meetings of the Executive Committee for the purpose of transacting any business shall consist of a majority of the members, present in person or by proxy. All action by the Executive Committee shall require the affirmative vote of a majority of votes cast. In the event a quorum is not present at any meeting, no action other than to adjourn said meeting may be taken. Any member of the Executive Committee may place an item on the agenda of any regular meeting by written notice served upon the Chairperson of the Executive Committee at least three days prior to such meeting.

§5. A member of the Executive Committee may authorize as his proxy only another member of the Executive Committee. Such proxy may be general or limited and must be in writing, signed by the member so authorizing it, and filed with the Chairperson of the Committee before action is taken thereunder. A proxy is authorized to act notwithstanding the presence of the person authorizing him to act as such proxy, but said person may, before action is taken thereunder, declare to the Chairperson that said proxy is revoked. Proxies may be filed with the Chairman by delivering the same in person, by mail or overnight delivery, via facsimile transmission, text message or by email. A facsimile copy of a Proxy, shall be deemed an original for all purposes.

§6. In the event of the resignation, death or removal of a member of the State Committee, the vacancy in the Executive Committee caused thereby shall be filled by the meeting called for such purpose, by electing to the Executive Committee any duly enrolled Democratic voter residing in the Assembly District who need not be a member of the County Committee. The person so elected shall serve for the unexpired term of the vacancy. The Chairperson of the Executive Committee shall, thereafter, pursuant to the Rules of the State Committee, recommend to the State Committee the election to said committee of the person elected to the Executive Committee. If the State Committee shall elect a person other than the person so recommended, such other person shall not be a member of the Executive Committee nor shall he be entitled to vote or participate in the deliberations of the Executive Committee by reason of his membership on the State Committee.

§7. The Executive Committee, at all times when the County Committee is not in actual session, shall have, possess, exercise and enjoy, without any limitation whatsoever, all the rights, privileges, powers and duties which are not by statute vested in or imposed upon said County Committee exclusively and may not be delegated to the Executive Committee.

§8. For the purposes of this section, the members of the Executive Committee shall constitute a party Committee.

§9. The Chairperson of the Executive Committee is hereby authorized and empowered to direct the Treasurer, Assistant Treasurer or any accountant retained by the Committee on their behalf, of the County Committee, upon a voucher duly signed by him/her, to expend for any lawful purpose any of the political funds of the County Committee whenever in his/her judgment it is considered for the best interests of the Democratic Party of Kings County.

§10. Every voting member of the Executive Committee, notwithstanding any dual membership, shall possess one vote.

§11. Members of the State Committee shall possess the duties, powers and functions of an Assembly District Leader or an Associate Assembly District Leader.

§12. Meetings of the Executive Committee shall be conducted in Public Session, except upon a vote of the majority of the voting members present to proceed in Executive Session, which may be limited to a specific item or items. Proxies may not be used on such a motion unless they specifically so authorize. Notwithstanding the foregoing, meetings of the Executive Committee held for the purpose of endorsing judicial candidates may be held in public session only upon a majority vote of the Executive Committee. No member of the Executive Committee may nominate or cast a vote at such Executive Committee meeting with regard to a judicial endorsement in which a member of his or her immediate family is a candidate in such contest. For purposes of this Section, immediate family shall be defined to include, spouse, domestic partner, child, parent or sibling.

§13. The Executive Committee shall cause to be maintained a functioning website that includes, at least, an up to date list of County Committee members and State Committee members, the governing rules of the County Party, instructions on how to run for the County Committee, all party endorsements of political and judicial candidates and all financial reporting as is required by Article IV, Section 4 (b) of these Rules.

§14. Endorsements and withdrawal of endorsements. The Executive Committee may endorse and/or withdraw the endorsement of candidates for public office and party positions.

In the case of endorsements of candidates for judicial office, the Committee shall be bound by any formally adopted policy requiring such candidate to be screened and deemed qualified to be eligible for such endorsement. In all other determinations to endorse or withdraw a previously issued endorsement, the Committee may consider qualifications, reputation, character, public record, ideology, ability to prosecute a campaign, the conduct of the campaign, the assemblage of funds to conduct their campaign or lack thereof and the speech, behavior and conduct of the candidate now and in the past.

§15. Authorizations pursuant to §6-120 of the Election Law. The Executive Committee shall have the exclusive authority to, by a majority vote of those present at such meeting, provided a quorum is present, authorize the designation or nomination of a person as candidate for any public office, situated in whole or in part, within Kings County who is not enrolled as a member of such party.

## ARTICLE VI
### Committees of the County Committee

§1. The Executive Committee shall have the following standing committees:

(1) Committee on Rules
(2) Committee on Resolutions
(3) Committee on Law
(4) Committee on Finance
(5) Committee on Organization
(6) Committee on Campaigns and Elections
(7) Committee on Public Affairs and Legislation
(8) Committee on Community Services
(9) Committee on Inter-Group Relations
(10) Committee on Legislative Reapportionment
(11) Committee on Labor and Industry
(12) Committee on Public Education
(13) Committee on Public Meetings
(14) Committee on Public Relations
(15) Advisory Committee

§2. The Chairperson and Vice-Chairperson of each such standing committee shall be appointed by the Chairperson of the Executive Committee, the members of each such standing committee shall be selected by the Chairperson thereof and the Chairperson of the Executive Committee shall be ex-officio a member of all such standing committees. The Chairperson shall

be a member of the County Committee.

§3. The members of the Advisory Committee shall be the Chairpersons of all of the other standing committees set forth in Section 1 of this Article. The members of all other committees need not be members of either the Executive Committee or of County Committee, but all such members shall be duly enrolled Democratic electors.

§4. The Committees on Finance and Public Relations shall each consist of fifteen members. There shall be no limitation on the size of all other committees.

§5. The standing committees shall have the following duties:

(1) The Committee on Rules shall have the duty to construe these Rules whenever a question as to their interpretation shall be referred to it by the Executive Committee to insure that the intent and purpose of these Rules shall be fully achieved. it shall consider and report on all proposed amendments referred to it by the County or Executive Committees. The Committee shall meet no less than ten days before the organization meeting of the County Committee to study and recommend the adoption of the Rules for the County Committee.

(2) The Committee on Resolutions shall have the duty to prepare such resolutions as may be directed by the County or Executive Committees. The Committee shall consider and report on such resolutions as may be referred to it by either of said committees.

(3) The Committee on Law shall have the duty to advise the County Committee, the Executive Committee, or any committee or any officer of either of them, on any question of law relating to the discharge of its or his duty. The Committee shall consider and report on any matters that may be referred to it by the County or Executive Committee, it shall investigate all reports of violations of duty by election officials, or by officers of the County Committee, the Executive Committee or any committee of either of them.

(4) The Committee on Finance shall have the duty to procure the necessary funds to defray the expenses of the County Committee. The Committee shall keep an accurate account of all monies received by it and pay the same to the Treasurer of the County Committee.

(5) The Committee on Organization shall have the duty to assist the proper officers of the County Committee and Executive Committee to prepare and file as authorized and required by law, original, supplemental and additional lists of Democratic electors duly qualified to serve as election officials. The Committee shall perform such other duties as may

be referred to it from time to time.

(6) The Committee on Campaigns and Elections shall have the duty to plan and recommend all activities of the Executive Committee in all general elections, including the preparation and distribution of campaign material and literature. The Committee shall perform such other duties pertaining to elections as may be referred to it from time to time.

(7) The Committee on Public Affairs and Legislation shall have the duty to consider and report to the Executive Committee on National, State and Municipal affairs affecting the political, social and economic interests of the community. When directed by the Executive Committee, the Committee shall sponsor and promote legislation regarding such matters. The Committee shall confer with duly elected Democratic members of the City, State and Federal legislatures for the purpose of determining policy and exchanging views on problems of current interest and need. The Committee shall seek to arrange not less than two such conferences annually with each group of legislators.

(8) The Committee on Community Services shall have the duty to study and, when appropriate, to recommend action on such matters as: rent control, housing, education, human relations, senior citizens, law enforcement and such other matters as the Executive Committee shall from time to time direct. The Committee shall develop, carry out and coordinate programs and facilities to enable the Democratic Party to better serve the people of Kings County. The Chairperson, Vice-Chairperson, or any other member of the Committee, when designated by the Chairperson of the Executive Committee, shall attend public hearings held by City, State and Federal agencies concerning matters within the purview of the Committee.

(9) The Committee on Inter-Group Relations shall have the duty to study and recommend programs for the advancement of social and political integration. All communications and recommendations from groups and individuals for the implementation of such programs shall be referred to it. The Committee shall also consider and report to the Executive Committee on matters affecting the relations of groups within the community with suggestions as to how more harmonious relations may be fostered.

(10) The Committee on Legislative Reapportionment shall have the duty to study and compile information regarding the apportionment of Legislative Districts on the National, State and Local levels and shall make such findings and recommendations as are necessary to assure the proper and legal representation of all citizens.

(11) The Committee on Labor and Industry shall have the duty to study and recommend programs to advance the economic growth of Kings County. It shall also consider

the problems of employment, workmen's compensation, minimum wages, working conditions and other related matters. The committee shall confer with representatives of industry and organized labor and shall recommend to the Executive Committee programs concerning the economic future of the County of Kings. This committee is authorized to conduct such hearings as are necessary to properly study and make findings concerning the matters within its jurisdiction.

(12) The Committee on Public Education shall have the duty to study and recommend such activity as is necessary to promote the educational programs in the County of Kings. The committee shall consider all levels of education including higher education. It shall have the power to make recommendations concerning the capital construction program for educational facilities on a City and State level and all matters of State and Federal aid to education including the related formulas upon which such aid is based.

(13) The Committee on Public Meetings shall have the duty to prepare a list of persons who will be available to speak at district and other meetings. The Committee shall also ascertain the names of all civic educational and philanthropic organizations within the County of Kings and communicate with each such organization to offer without charge speakers to attend meetings of said organizations.

(14) The Committee on Public Relations shall have the duty to publicize the activities of the Democratic Party, its officers and committees in such manner as shall be directed by the County Committee or the Executive Committee.

(15) The Advisory Committee shall have the duty to consider matters of current political, economic and social interest affecting the County of Kings and to recommend to the Executive Committee programs implementing the policy of the Executive Committee and of the standing committees thereof, in regard to matters within its jurisdiction. It shall meet periodically. The Chairperson of the Executive Committee, or in his/her absence, the Vice - Chairperson, shall preside at all meetings of the Advisory Committee.

## ARTICLE VII

The Assembly District Committees

§1. There is hereby established in each Assembly District an Assembly District Committee which shall be a standing committee of the County Committee.

§2. Each Assembly District Committee shall have the general care and supervision of the affairs of the Democratic Party within such district, under the direction and cooperation

with the County Committee, and shall have the charge of the campaign within its district. Each Assembly District Committee shall at all times maintain a headquarters.

§3. Each Assembly District Committee shall meet and organize prior to or within 30 days after the organization meeting of the County Committee. It shall meet. at such time and place as shall be designated jointly by the members of 'the State Committee from the Assembly District. In the event that no such joint notice of meeting is issued, the meeting shall be called by the Chairperson of the Executive Committee who shall also designate the person to call the meeting to order and preside thereat until the election of a Chairperson.

§4. (A) Regular meetings of the Assembly District Committee shall be held, as the business of the Committee may require, at a time and place designated by the Chairperson. There shall be, however, not less than two regular meetings of the Committee each year, including the organization meeting.

(B) Notice of the time and place of all regular meetings of the Assembly District Committee must be sent by mail or telegram to each member at least five days before such meetings, and similar notice of all adjournments of such meetings must be sent at least two days prior to such adjourned meetings.

§5. Special meetings of the Assembly District Committee may be called by the Chairperson thereof to be held at such time and place as he may designate. A special meeting must be called by the Chairperson within ten days after receipt by him/her of a petition signed by one-fourth of the whole number of the members of the County Committee to which the Assembly District is entitled. Special meetings shall be held not less than five nor more than ten days after such call. Notice of such meetings and adjournments thereof shall be given in the same manner as provided for regular meetings. The call for a special meeting used by the Chairperson on his/her own motion shall specify the items set forth in such petition. In either event, no other matter shall be considered at a special meeting. If the Chairperson is absent or he refuses to call a special meeting, such meeting shall be called jointly by the members of the Executive Committee from the Assembly District. In the event that no such joint notice of meeting is issued, the meeting shall be called by the Chairperson of the Executive Committee who shall also designate the person to call the meeting to order and preside thereat until the election of a Chairperson.

§6. A quorum at all meetings of the Assembly District Committee for the purpose of transacting any business shall consist of one-third of the membership of said Committee present in person or by proxy. All action by the Assembly District Committee shall require the affirmative vote of a majority of votes cast. In the event a quorum is not present at any meeting, no action other than to adjourn said meeting may be taken.

§7. Each Assembly District Committee shall have the power to establish rules for its conduct and activities subject to the Rules of the County Committee. Provided, however, that notwithstanding any provision in the Rules of the County Committee, each Assembly District Committee shall have the power to abolish, limit or otherwise restrict the use of proxies at meetings of the Assembly District Committee by rule duly passed to that effect.

§8. Each Assembly district Committee shall elect a Chairperson, Vice-Chairperson, Secretary, Treasurer and such other officers as the rules of such Committee provide. These officers shall perform the duties usually belonging to said officers and such other duties as may be assigned to them by the Assembly District Committee.

§9. (A) Each Assembly District Committee shall have the following standing committees:

(1) Committee on Rules and Resolutions
(2) Committee on Public Affairs and Legislation
(3) Committee on Community Services
(4) Committee on Inter-Group Relations
(5) Committee on Public Meetings
(6) Committee on Public Relations

(B) The powers and duties of these standing committees shall be similar to those of the like standing committees of the Executive Committee as prescribed in Article VI of these Rules, except that the Chairpersons of these standing committees shall not be members of the Advisory Committee.

(C) All standing committees shall render regular reports to the Assembly District Committee at each regular meeting of the said committee. Said reports shall contain information regarding the activities of the committee and their recommendations for action regarding the subject matter under the jurisdiction of said committees.

§10. Each Assembly District Committee shall have the power to appoint other standing committees as it may deem proper in the discharge of its duties, and may fix the quorum for all standing committees.

§11. The Chairperson of the Executive Committee of the County Committee may, at any time after the organization meeting of the County Committee, appoint special committees of three members of the Executive Committee to organize an Assembly District Committee in any Assembly District which has failed to organize.

## ARTICLE VIII

Primaries, Conventions, Special Nominations and Organization of New Assembly Districts

§1. An official primary election shall be held in each year on such date and between such hours as shall be provided in the Election Law. At such primary, candidates for public office shall be nominated.

§2. In each even numbered year, members of party committees to be elected by the direct vote of the duly enrolled Democratic voters shall be elected at the primary elections.

§3. In years when a President and Vice-President of the United States are to be elected, a primary election shall be held on such date and between such hours as shall be provided in the Election Law. At such primary, there shall be elected delegates and alternate delegates from Kings County to the National Democratic Convention to nominate candidates for President and Vice-President of the United States, as the Rules of the Democratic Party may prescribe.

§4. Unofficial primary elections may be called from time to time by the County Committee.

§5. Vacancies in nominations for public office and nominations to fill vacancies in public office occurring too late to be filled by primary election or by convention, and all other nominations which may under the Election Law be filled by such committee as the Rules of the Party provide, shall be filled in accordance with the following rules:

(a) In the event that the vacancy occurs as to a public office to be voted for by the electors of the entire county, it shall be filled by the members of the Executive Committee at a regular meeting or at a special meeting to be called for said purpose.

(b) In the event that the vacancy occurs in a political subdivision wholly in the County of Kings, it shall be filled by the members of the County Committee in said political subdivision at a regular meeting or at a special meeting to be called for said purpose.

(c) Vacancies occurring in nominations where candidates are to be voted for by the electors from more than one county, shall be filled in the manner prescribed by the State Committee.

(d) A special meeting of members of the County Committee from any political subdivision for the purpose of filling vacancies in accordance with this Section, shall be called

by the Chairperson of the Executive Committee. Notice of the time and place of such special meeting shall be sent by mail or telegram to each member of the County Committee not less than two days before such meeting notwithstanding any other provision of these Rules. A special meeting of the Assembly District Committee to fill a vacancy as to a public office to be voted for by the electors of the Assembly District, shall be called by the Chairman of the Assembly District Committee giving the same notice.

## ARTICLE IX
Discipline

§1. An application for the removal of a member of a party committee for disloyalty to the Democratic Party, corruption in office, or enrollment in another party, must be accompanied by written charges, duly verified by the complainant, stating his place of residence and specifying in detail the acts of which it is claimed the person charged is guilty. Such charges and specifications shall be presented to the County Committee and shall be at once referred, without debate, to a special committee of five members of the County Committee appointed by the Chairperson. Such committee shall give not less than five days notice by mail or telegram of the time and place for the hearing, and shall cause a copy of the charges and specifications to be served upon the accused. The complainant shall receive like notices. Such notices shall be sent to the accused at his place of residence as stated in the official roll or in the books of the County Committee, and to the complainant at the address given in his complaint. Each party shall be required to produce his witnesses and any documentary evidence that he may have before such committee. The committee shall proceed with the hearing with all convenient speed and report its findings to the County Committee for its action.

§2. Any officer of the County Committee and Assembly District Committee may be removed upon the vote of two-thirds of the members of such committee authorized to vote at a special meeting to be called for such purpose. Any officer of the Executive Committee may be removed upon the vote of two-thirds of the members of the Executive Committee, at a special meeting to be called for such purpose. No less than ten days prior to any meeting at which such action is to be taken, notice in writing shall be sent by mail to every member of the committee at which such action is to be considered. Said notice shall contain the purpose for which the special meeting is called.

§3. An application made by a voter to have the name of a person stricken from the enrollment books, pursuant to the Election Law, as not being in sympathy with the principles of the Democratic Party, must be supported by oral proof or by affidavit respecting the acts charged, and must be presented to the Chairperson of the County Committee at least thirty days before a primary election, but the Chairperson may in his or her discretion entertain an application presented within a lesser period before a primary election. The procedure prescribed

by the Election Law, which regulates this matter, must, however, be complied with.

§4. In any proceedings or hearings provided for in Sections 1 and 3 of this Article, the accused member or voter shall at all times be entitled to representation by counsel. Any person removed in accordance herewith shall be precluded from holding a party or committee office or position and shall not be eligible for nomination in party primaries for a period not to exceed five (5) years from the date of removal.

§5. The County Committee may not endorse any candidate, nor provide material assistance to, any candidate for public office or party position who has been convicted of a felony related to corruption or malfeasance in public office or political party position.

## ARTICLE X
### Amendments

§1. These Rules may be amended from time to time by a majority of the members of the County Committee or when the County Committee is not in session, by a majority of the members of the Executive Committee present at a meeting at which there is a quorum, provided a copy of the proposed amendments shall be sent with the notice of the meeting at which such amendments are to be proposed, such notice to be not less than five days before such meeting, and to be mailed to the post office address of each member of the Committee.

§2. These Rules shall continue in effect until amended or repealed, pursuant to this Article, and, filed with the State Board of Elections and the Board of Elections in the City of New York, pursuant to §2-114 of the Election Law.

## ARTICLE XI
### Indemnification

§1. To the extent not prohibited by law, the Committee shall indemnify any person who is, was, or is threatened to be made a party in any proceeding, or is otherwise made subject to legal process or in need of legal representation, by reason of the fact that such person (or a person, of whom such person is a legal representative) is or was an officer or employee of the Committee, which is alleged to be arising out of any action or nonaction of such person in connection with the activities of the Committee, against all sums, fees, and expenses of any kind (including, but not limited to, judgments, amounts paid in settlement, and attorneys' fees

and costs), except that such person shall not be indemnified if a final adjudication establishes either (1) that such person's actions were committed in bad faith or were the result of active and deliberate dishonesty, or (2) that such person gained a personal financial profit to which such person was not legally entitled. To the extent not prohibited by law, the Committee shall advance or reimburse any funds to any person entitled to an indemnity for the payment of such sums, fees, and expenses of any kind (including, but not limited to, judgments, amounts paid in settlement, and attorneys' fees and costs), and shall have the power to purchase and maintain insurance to indemnify itself for any obligation incurred as a result of this indemnification and to indemnify any officer or employee of the Committee in instances when such a person is entitled to an indemnification.

## Article XIII
Severability

§1. If any clause, sentence, paragraph, subdivision, section, rule, or part of these rules, shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, rule or part thereof, directly involved in the controversy in which such judgement shall have been rendered.

## RULES OF ORDER

### Rule I

The following shall be the order of business at meetings of all party committees except at the organization meeting thereof.

1. Calling of the Roll
2. Reading the Minutes of the Last Meeting
3. Reports of Standing Committees
4. Reports of Special Committees
5. Reports of Treasurer and Secretary
6. Miscellaneous and Unfinished Business
7. New Business
8. Adjournment

## Rule II

When the minutes of the preceding meeting shall have been read, errors therein, if any, may be corrected.

## Rule III

The presiding officer shall preserve order and decorum and decide all questions of order, subject to an appeal to the committee.

## Rule IV

All motions and addresses shall be made to the presiding officer, the member rising in his seat.

## Rule V

No motion shall be debated or moved until seconded, but all motions shall be considered as seconded until the mover thereof yields the floor.

## Rule VI

When the motion is seconded, it shall be stated by the presiding officer, before debate, and every motion shall be reduced to writing on the request of the presiding officer or of any member.

## Rule VII

On any question taken, the ayes and noes shall be entered, if required by a majority of the members present at a meeting, a quorum being present.

## Rule VIII

While a member is speaking he shall not be interrupted, except to be called to order, when he shall sit down until the point of order is decided.

## Code of Ethics


I. Statement of Principles.

II. Definitions.

III. County Committee Ethics Commission.

IV. Conflict of Interest.

V. Dual Office-Holding.

VI. Financial Disclosure.

VII. Certificate of Party Leaders.

VIII. Penalties.

IX. Revision and Amendment.

X. Effective Date.


### I. Statement of Principles.

Public trust in party leadership is essential if the Democratic Party in New York City and Kings County is to achieve continued success and deserve it. Rules of ethical guidance for the conduct of party leaders can help earn that public trust.

It is essential that party leadership not be used for private gain. It is also essential that the Democratic Party attract those citizens best qualified to serve, and not impede unreasonably or unnecessarily their recruitment and retention or unfairly deny to them the economic rights and opportunities available to all other citizens.

It is the intent of this Code of Ethics to implement these objectives of promoting both the integrity of the Democratic Party arid the recruitment and retention of qualified party leadership by prescribing restrictions against abuses of political position for private financial gain without creating unnecessary barriers to party service.

II. Definitions.

"Code of Ethics" - The Democratic Party Model Code of Ethics, as set forth herein and as may be amended from time to time.

"County Committee" - The Kings County Democratic County Committee

"Committee Ethics Commission" - The Kings County Democratic County Committee Ethics Commission, as created pursuant to this Code of Ethics.

"Compensation" - Any money, thing of value or financial benefit conferred in return for services rendered or to be rendered. With regard to matters undertaken by a firm, corporation or association, Compensation shall mean net revenues, as defined in accordance with generally accepted accounting principles as applied by the State Ethics Commission.

"Legislative Body" -The New York State Assembly or Senate, any county or municipal legislative body or any board of estimate.

"Licensing" - Any State Agency, New York City Agency or Other Local Agency activity, other than before the Division of Corporations and State Records in the Department of State, respecting the grant, denial, renewal, revocation, enforcement, suspension, annulment, withdrawal, recall, cancellation or amendment of a license, permit or other form of permission conferring the right or privilege to engage in Ci) a profession, trade, or occupation or (ii) any business or activity regulated by a Regulatory Agency (or, with respect to any New York City Agency activity, a regulatory agency of a New York City Agency), which in the absence of such license, permit or other form of permission would be prohibited.

"Ministerial Matter" -An administrative act carried out in a prescribed manner not allowing for substantial personal discretion.

"New York City Agency" -A city, county, borough or other office, position, administration, department, division, bureau, board, commission, authority, corporation or other agency of government, the expenses of which are paid in whole or in part from the New York City treasury, and shall include the Board of Education, the Board of Higher Education, school boards, city and community colleges, community boards, the New York City Transit Authority, the New York City Housing Authority and the Triborough Bridge and Tunnel Authority, but shall not include any court or corporation or institution maintaining or operating a public library, museum, botanical garden, arboretum, tomb, memorial building, aquarium, zoological garden or similar facility.

"Other Local Agency" - Any county, city, town, village, school district or district

corporation, or any agency, department, division, board, commission or bureau thereof; and any public benefit corporation or public authority not included in the definition of State Agency; but not including any New York City Agency or any entity expressly excluded from the definition of New York City Agency.

"Party Leader" - (a) Each chair or acting chair of the County Committee;

(b) each person (usually designated by the rules of a county committee as the "county leader" or "chairman of the executive committee") by whatever title designated, who pursuant to the rules of the County Committee or in actual practice, possesses or performs any or all of the following duties or roles:

(i) the principal political, executive and administrative officer of the County Committee;

(ii) the power of general management over the affairs of the County Committee;

(iii) the power to exercise the powers of the Chair of the County Committee as provided for in the rules of the County Committee;

(iv) the power to preside at all meetings of the Executive Committee of the County Committee, if such Executive Committee is created by the rules of the County Committee or exists de facto, or any other committee or subcommittee of the county vested by such rules with or having de facto the power of general management over the affairs of the County Committee at times when the County Committee is not in actual session;

(v) the power to call a meeting of the County Committee or of any committee or subcommittee vested with the rights, powers, duties or privileges of the County Committee pursuant to the rules of the County Committee, for the purpose of filling an office at a special election in accordance with §6-114 of the Election Law, for the purpose of filling a vacancy in accordance with §6-116 of such law; or

(vi) the power to direct the treasurer of the County Committee to expend funds of the County Committee;

(c) each leader or co-leader of each assembly district within Kings County;

(d) each officer serving the County Committee in a full-time capacity; and

(e) each managerial employee and professional employee performing duties of a

policy-making nature and serving the County Committee in a full-time capacity.

"Regulatory Agency" - The Banking Department, Insurance Department, State Liquor Authority, Department of Agriculture and Markets, Department of Education, Department of Environmental Conservation, Department of Health, Division of Housing and Community Renewal, Department of State (other than the Division of Corporations and State Records), Department of Public Service, the Industrial Board of Appeals in the Department of Labor and the Department of Law.

"Representative Capacity" - The presentation of the interests of a client or other person pursuant to an agreement, express or implied, for Compensation for services.

"State Agency" - Any state department, or division, board, commission, or bureau of any state department, any public benefit corporation, public authority or commission at least one of whose members is appointed by the Governor, or the State University of New York or the City University of New York, including all their constituent units except community colleges and the independent institutions operating statutory or contract colleges on behalf of the State.

"State Ethics Commission"—The State Ethics Commission established pursuant to §94 of the Executive Law.

III. <u>County Committee Ethics Commission</u>.

§1. a. The Committee Ethics Commission shall consist of five enrolled Democrats residing within Kings County, serving terms of four years each (except that the first terms of two of the initial members shall be six years each) with no more than three terms expiring during the same year. No Party Leader of the County Committee, no more than one member of Executive Committee of the County Committee and no more than one officer of the County Committee shall serve as a member of the Committee Ethics Commission. Committee Ethics Commission members shall be nominated by the Chair of the County Committee and appointed with the approval of the County Committee or its Executive Committee. The Chair of the County Committee shall designate a Commission chair from among the Committee Ethics Commission members and act promptly to nominate persons to fill vacancies on the Committee Ethics Commission as they arise. The members of the Committee Ethics Commission may be removed by the Chair of the County Committee for substantial neglect of duty, gross misconduct in office, inability to discharge the powers or duties of office or violation of this Code of Ethics, after written notice and opportunity for a reply. The Committee Ethics Commission may appoint a counsel to serve at its discretion and may employ other employees or consultants within the budget set by the County Committee.

b. The Committee Ethics Commission shall be bound by this Code of Ethics in the administration of hearings and the rendering of decisions and shall maintain for public inspection all disclosures filed under Article IV of this Code. The Committee Ethics Commission may establish rules for the Commission governing standing, jurisdiction and the right of appeal.

§2. Complaints.

a. Any enrolled Democrat (the "Complainant") may submit to the Committee Ethics Commission (privately and without any public release or announcement with respect thereto) a written complaint (a "Complaint") alleging a specific violation of the Code of Ethics by a Party Leader (the "Respondent").

b. The Committee Ethics Commission may independently initiate a Complaint alleging a specific violation of the Code of Ethics by a Party Leader (the "Respondent")

§3. Hearings.

a. Upon receipt or initiation of a Complaint, the Committee Ethics Commission shall promptly give the Respondent a copy thereof.

b. Within 15 days of receipt of the copy of such Complaint, the Respondent may submit a written response to the Committee Ethics Commission. Promptly thereafter (and in no case later than 30 days after the conclusion of such 15-day period), the Committee Ethics Commission may, in its discretion, dismiss the Complaint, issue a reprimand or admonition to the Respondent or schedule a hearing on the merits of the Complaint, except that if the Respondent, in his or her response, requests that a hearing be held, then the Committee Ethics Commission shall schedule such a hearing. The Committee Ethics Commission shall dismiss and take action to discourage unfounded or frivolous Complaints.

c. If a hearing is to be held, then,- at least 15 days prior to the date scheduled by the Committee Ethics Commission, the Complainant, if any, and Respondent shall each be notified of the time, date and place of such hearing.

d. Hearings shall be private, unless the Respondent requests otherwise, but all reprimands, admonitions, penalties and other determinations adverse to the Respondent shall be made public by the Committee Ethics Commission.

e. In conducting a hearing, the Committee Ethics Commission may request

written or oral testimony. The Respondent may present written or oral testimony on his or her behalf and will be entitled to have counsel present at such hearing.

f. A quorum of at least four members of the Committee Ethics Commission shall be present at any hearing.

g. A majority vote of all the members of the Committee Ethics Commission shall be required to make any determination with respect to a Respondent, including determinations made as a result of a hearing.

h. If the Committee Ethics Commission has made an adverse determination with respect to a Respondent, and the vote for such determination was not unanimous, the Respondent may, within 30 days of such determination, appeal such determination to the County Committee or, at the Respondent's election, to its Executive Committee.

§4. Advisory Opinions.

a. The Committee Ethics Commission may, in its discretion, issue public or private advisory opinions with respect to questions of ethical conduct, conflicts of interest and other matters arising under this Code of Ethics. Records of all public advisory opinions shall be kept by the Committee Ethics Commission for consultation, as appropriate, by enrolled Democrats.

b. Any Party Leader may request in writing a public or private advisory opinion regarding conduct relating to his or her public or party responsibilities. Private advisory opinions shall be treated as confidential by the Committee Ethics Commission.

IV. Conflict of Interest.

§1. No Party Leader, no firm or association in which such Party Leader is a member and no corporation, ten per centum or more of the stock of which is owned or controlled directly or indirectly by such Party Leader, during the Party Leader's tenure in office shall:

a. receive, directly or indirectly, or enter into any agreement express or implied for, any Compensation, in whatever form, for the appearance or rendition of services (whether by such Party Leader, firm, association, corporation or another) (x) in relation to any bill, resolution or other matter before any Legislative Body or (y) in relation to any case, proceeding, application or other matter before any State Agency, New York City Agency or Other Local Agency where such appearance or rendition of services before such State Agency, New York City Agency or Other Local Agency is in connection with:

(i) the purchase, sale, rental or lease of real property, goods or services, or a contract therefor, from, to or with any such Agency;

(ii) any proceeding relating to rate-making;

(iii) the adoption or repeal of any rule or regulation having the force and effect of law;

(iv) the obtaining of grants of money or loans;

(v) Licensing; or

(vi) any proceeding relating to a franchise provided for in the Public Service Law;

provided, however, that with regard to this Subsection IV.l.a.:

(A) nothing shall prohibit (x) a leader or co-leader of any assembly district (or any firm or association in which such person is a member or a corporation in which such person is a shareholder) from appearing or rendering services in relation to any matter before a State Agency; or (y) a leader or co-leader of any assembly district (or any firm or association in which such person is a member or a corporation in which such person is a shareholder) from appearing or rendering services in relation to any matter before a Legislative Body or a New York City Agency or Other Local Agency; or (z) any other Party Leader (or any firm or association in which such person is a member or a corporation in which such person is a shareholder) from appearing or rendering services in relation to any matter before (i) a Legislative Body whose jurisdiction is co-extensive with that of the State, a county other than Kings County or any other political subdivision outside New York City or (ii) an Other Local Agency if, in the case of either (y) or (z):

(1) the identity of the source of such Compensation, the identity of such Party Leader (including his or her party position) and the fact of such representation are promptly disclosed in writing to the Committee Ethics Commission; and

(2) the Compensation received for such appearance or rendition is not contingent upon the success of any enterprise or the success of any case, proceeding, application or other matter pending before such Agency or bill, resolution or other matter before such Legislative Body; for purposes of this paragraph (2), such Compensation includes an equity interest in a venture dependent for its success upon government action, including the approval of such case, proceeding, application, bill, resolution or other matter, or a venture in any other way contingent upon the success of such appearance or rendition of services; and

(3) any such case, proceeding, application or other matter involving the sale or lease by or to such Agency of any goods, services or real property is subject to reasonable public notice and competitive bidding or other selection process unrelated to the use of undue or improper influence;

(B) nothing shall prohibit such Party Leader, firm, association or corporation from appearing before a State Agency, New York City Agency or Other Local Agency in a Representative Capacity if such appearance in a Representative Capacity is in connection with a Ministerial Matter;

(C) nothing shall prohibit such Party Leader from Participating in or advocating any matter in an official capacity; and

(D) a Party Leader who is a member, associate, retired member, of counsel to, or shareholder of any firm, association or corporation shall not be deemed to have made an appearance or to have rendered services solely by the submission to a State Agency, New York City Agency, Other Local Agency or Legislative Body of any printed material or document bearing his or her name, but unsigned by him or her, such as by limited illustrations the name of the firm, association or corporation on the letterhead of any stationery, which pro forma serves only as an indication that he or she is a member, associate, retired member, of counsel to or shareholder;

b. (x) sell any goods or services having a value in excess of $25 to any State Agency, New York City Agency or Other Local Agency or (y) contract for or provide such services with or to any private entity where the power to contract, appoint or retain on behalf of such private entity is exercised, directly or indirectly, by a State Agency, New York City Agency or Other Local Agency or officer thereof, unless such goods or services are provided pursuant to an award or contract let after public notice and competitive bidding; provided, however, that (i) with respect to sales to Other Local Agencies by such Party Leader, firm, association or corporation and (ii) with respect to sales to State Agencies or New York City Agencies by leaders or co-leaders of assembly districts (or any firm or association in which such person is a member or a corporation of which such person is a shareholder), such goods or services may be provided pursuant to another selection process unrelated to the use of undue or improper influence; and provided further, however, that this Subsection IV.1.b. shall not apply to the publication of resolutions, advertisements or other legal propositions or notices in newspapers designated pursuant to law for such purpose and for which the rates are fixed pursuant to law; or

c. accept, directly or indirectly, for such Party Leader's personal gain, anything of value, whether in the form of a service, loan, gift, promise, or contribution to his or her

campaign for party office in excess of $100, from any person, firm, association, corporation or other entity which to his or her knowledge has a financial interest in the outcome of any pending County Committee decision, contract, policy or appointment; provided, however, that nothing contained in this § IV.l. shall be construed or applied to prohibit any such firm, association or corporation from appearing, practicing, communicating or otherwise rendering services in relation to any matter before, or transacting business with any State Agency, New York City Agency or Other Local Agency or Legislative Body, where such Party Leader does not share in the net revenues (as defined in accordance with generally accepted accounting principles as applied by the State Ethics Commission) resulting therefrom, or, acting in good faith, reasonably believed that he or she would not share in the net revenues as so defined.

§2. Notwithstanding and in addition to the foregoing provisions of § IV.l.,

a. No Party Leader who is a member, associate, retired member, of counsel to or shareholder of any firm, association or corporation which is appearing or rendering services in connection with any case, proceeding, application or other matter listed in Subsection IV.l.a. shall orally communicate, with or without Compensation, as to the merits of such cause with an officer or an employee of the Agency concerned with the matter; and

b. No Party Leader shall use or attempt to use his or her party position as a means of undue or improper influence to secure from any State Agency, New York City Agency or Other Local Agency for him or herself or others with whom he or she has a family, employment or business or financial relationship any benefits, privileges or exemptions not generally available to members of the public.

V. Dual OfficeHolding.

No Party Leader, during his or her tenure in such office, shall simultaneously:

a. hold any appointive office of a policy-making nature in the executive branch of either the federal or state government; or

b. hold or seek any state—wide elective public office; or

c. hold or seek any city-wide elective public office in New York City or the Presidency of the Borough of Brooklyn; or

d. serve as a judge of any court of record, attorney general or deputy or assistant attorney general or solicitor general, district attorney or assistant district attorney.

VI. Financial Disclosure.

To the extent covered thereby, each Party Leader shall comply with the applicable provisions regarding financial disclosure contained in § 73-a of the Public Officers Law, § 812 of the General Municipal Law or such other law, ordinance or resolution requiring financial disclosure by such Party Leader.

VII. Certification of Party Leaders.

Promptly after a Party Leader's election or appointment to Party office, the Committee Ethics Commission shall provide such Party Leader with a copy of this Code of Ethics together with such other material as the Committee Ethics Commission may prepare related thereto. Within 10 :days of receipt of the Code of Ethics, a Party Leader shall file with the Committee Ethics Commission a certificate (in the form attached hereto as Annex A) acknowledging receipt of the Code of Ethics and any other materials prepared by the Committee Ethics Commission related thereto, and that he or she has read the same and undertakes to conform to the provisions, purposes and intent thereof and to the norms of conduct for leaders of the Democratic Party.

VIII. Penalties.

§1. The Committee Ethics Commission, within two weeks of its being notified or otherwise learning of the issuance, filing or serving of a complaint, information, indictment or other instrument charging a Party Leader with any criminal offense, shall, after notice to the Party Leader, hold a hearing as to whether such offense is of the type that, upon conviction thereof and pursuant to § 2 of this Article VIII, the party office of such Party Leader shall automatically become vacant, and, upon a determination that such crime or offense is of such type, such Party Leader shall automatically and immediately be suspended from party office pending final adjudication of his or her case.

§2. The party office of any Party Leader convicted in any state or federal court of a criminal offense that constitutes (or, had such offense occurred in New York, would have constituted) a felony under the laws of the State of New York shall automatically become vacant immediately upon such conviction.

§3. Pursuant to the procedures set forth in Article III above, a Party Leader may, in the Committee Ethics Commission 's discretion, be reprimanded, admonished or suspended or removed from party office by a determination by the Committee Ethics Commission of a violation by such Party Leader of the Code of Ethics.

§4. A Party Leader who, pursuant to this Article VIII, is removed from office for a violation of the Code of Ethics, or for conviction of a crime included in § 2 of this Article VIII, may not hold party office for five years from the date of removal, or, if later and if such Party Leader was convicted of such a crime and sentenced to imprisonment, from the date of expiration of his or her maximum sentence of imprisonment or discharge from parole.

IX. Revision and Amendment.

The Committee Ethics Commission shall review the provisions of the Code of Ethics from time to time and recommend to the County Committee such changes or additions as it may consider appropriate or desirable.

X. Effective Date.

The provisions of this Code of Ethics shall apply to a Party Leader effective January 1, 1989; provided, however, that (1) the provisions of Subsection IV.l.a. shall not apply to the appearance or rendition of services before a State Agency, New York Agency, Other Local Agency or Legislative Body where the Party Leader, firm, association or corporation subject to such provisions was substantially and actively involved in the case, proceeding, application or other matter, or transaction of business as of January 1, 1988 and substitution of new counsel would impose substantial hardship on the client and (2) nothing contained in Subsection V.c. shall be applied to prohibit a Party Leader from simultaneously holding any of the public offices specified therein if such Party Leader holds such party office and public office as of the date on which this Code of Ethics is adopted and continues to hold each such office for consecutive successive terms thereafter.

*ANNEX A*

## DEMOCRATIC PARTY OF THE STATE OF NEW YORK

### Certificate of Party Leader

COUNTY OF _____

STATE OF NEW YORK

I, _____, having been duly sworn, hereby certify that I am currently an enrolled member of the Democratic Party; that I am qualified under the Constitution and laws of the State of New York and the Rules of the New York State Democratic Party to hold the party office to which I have been elected; that I acknowledge receipt of a copy of the Code of Ethics of the Kings County Democratic County Committee and the Democratic Party of the State of New York; that I have read the same and undertake to conform to the provisions, purposes and intent thereof and to the norms of conduct for leaders of the Democratic Party.

_____

Sworn to and subscribed to
before me this day of
_____ 20__ at _____
County, New York.

_____
Signature of Notary Public

RECEIVED
BOARD OF ELECTIONS
IN THE CITY OF NEW YORK
32 BROADWAY

2020 OCT -1 P 2:06

CERTIFICATE OF ADOPTION OF
RULES OF THE KINGS COUNTY REPUBLICAN PARTY COUNTY COMMITTEE
(a/k/a RULES OF THE KINGS COUNTY REPUBLICAN PARTY)

To: The New York State Board of Elections and
The Board of Elections in the City of New York

We, the undersigned, GEORGEA KONTZAMANIS, as the Chair of the meeting, and THOMAS MCCARTHY, as the Secretary of the meeting, respectively, of the Kings County Republican Party County Committee,

**DO HEREBY CERTIFY THAT:**

Pursuant to the New York State Election Law including but not limited to 2-106, 2-112 and 2-114, and the Rules of the Kings County Republican Party County Committee (a/k/s the Rules of the Kings County Republican Party), the Kings County Republican Party County Committee was elected on June 25, 2019; met and organized on October 4, 2019, at The Bay Ridge Manor, 476 76 Street, Brooklyn, Kings County, New York State; and by a majority of the votes cast at said meeting, where a quorum was present, did adopt the following (appearing herein after this certification) as the Rules of the Kings County Republican Party County Committee, said Rules constituting the rules governing the Republican Party in Kings County. And we do hereby certify that said Rules were originally adopted on October 4, 2007, and have been re-adopted at each organizational meeting of said County Committee thereafter, and were the Rules in effect at the time of, and under which, the October 4, 2019 organizational Meeting of said County Committee was conducted.

**IN WITNESS WHEREOF**, we have hereunto set our hands this 4 day of October 2019.

State of New York, County of Kings) ss.:

GEORGEA KONTZAMANIS, Chairman
Kings County Republican Party County Committee
Re-organization meeting

THOMAS MCCARTHY, Secretary
Kings County Republican Party County Committee
Re-organization meeting

GEORGEA KONTZAMANIS and THOMAS MCCARTHY, being severally sworn, each for himself, say that the said GEORGEA KONTZAMANIS and THOMAS MCCARTHY, was the Chair of the above referenced Re-organization meeting and that the said THOMAS MCCARTHY, was the Secretary of the above referenced Re-organization meeting, and that the statement contained in this certificate are true.

Severally subscribed and sworn to before me this 4th day of October, 2019.

Notary Public STATE OF NY
John Ciampoli
Commissioned in Nassau County
#02 CI 5062635
Exp. 7/1/2022

RECEIVED
BOARD OF ELECTIONS
IN THE CITY OF NEW YORK
32 BROADWAY
2019 OCT -4 P 1:23

# RULES OF THE KINGS COUNTY REPUBLICAN PARTY

## ARTICLE I: COMPOSITION AND MEETINGS OF COUNTY COMMITTEE

**Amended October 4, 2007**

SECTION 1. The County Committee shall consist of members representing each Election District in each Assembly District as provided by law. Each Election District which polled less than 200 hundred votes on the Republican line for governor at the last gubernatorial election shall elect two members. Each Election District which polled at least 200 votes but less than 400 votes on the Republican line for governor at the last gubernatorial election shall elect three members. Each Election District which polled at least 400 votes on the Republican line for governor at the last gubernatorial election shall elect four members. The vote on the Republican line for State Assembly at the preceding State Assembly election or the number of enrolled Republicans in the list of enrolled voters last published by the Board of Elections shall be used in lieu of the vote for Governor under the circumstances described in Election Law section 2-104.

SECTION 2. The members of the County Committee shall be elected biennially in odd numbered years, when members of the Republican State Committee are elected. In the event that the election of Republican State Committee members is changed so that they are to be elected in even numbered years, then the next election of County Committee members shall be held in the next even numbered year which is not the year following the year in which the last election of County Committee members was held.

SECTION 3. The County Committee shall meet within twenty days after its election for the purpose of organizing the County Committee, at a time and place designated by the Chair of the outgoing County Committee, who shall preside at the meeting until a Chair is elected, provided however that the Chair of the outgoing County Committee may designate any enrolled Republican to preside until a new Chair is elected. The following shall be the order of business at the organizational meeting: (1) Call of official roll; (2) Adoption of rules; (3) Filling vacancies in the County Committee; (4) Election of officers; (5) Report of Treasurer; (6) Unfinished business; (7) New business; (8) Adjournment.

SECTION 4. Regular meetings of the County Committee shall be held at such time and place as may be designated by the Chair of the County Committee. At such meetings, the following shall be the order of business: (1) Call of official roll; (2) Filling vacancies in the County Committee; (3) Report of Treasurer; (4) Unfinished business; (5) New Business; (6) Adjournment.

SECTION 5. Special meetings of the County Committee shall be held at such time and place as may be designated by the Chair of the County Committee. The matters to be considered at such meeting shall be designated by the Chair in the call of the meeting, which shall also set forth the order of business.

SECTION 6. Prior to the commencement of each meeting of the County Committee, the Chair shall appoint a Credentials Committee, which shall consist of five members who shall have the sole authority to check the credentials of the members of the County Committee for said meeting. The said Credentials Committee shall also assist the Secretary of the County Committee in recording proxies and in admitting people to the meeting. The said Credentials Committee may appoint as many assistants as are necessary to give aid and assistance to said Credentials Committee as are deemed necessary.

SECTION 7. Prior to the commencement of the organizational meeting, the seated members of each Assembly District shall caucus and elect a Chair of that Assembly District's County Committee members, whose title shall be "Assembly District Delegation Chair," for the meeting. The election of each such Assembly District Delegation Chair shall be noted in the minutes of the meeting. Each such Assembly District Delegation Chair shall be the person to report the total votes of his respective Assembly District with respect to any matters which may be voted upon at the meeting.

SECTION 8. At any meetings of the County Committee held subsequent to the organizational meeting, the Chair of the Assembly District Committee shall be the person to report the total votes of his respective Assembly District with respect to any matters which may be voted upon at the meeting.

SECTION 9. Voting on any matter at a meeting of the County Committee shall take place as follows. Voting shall be done "viva voce." Any member of the County Committee, however, may make a motion to the presiding officer for an Assembly District roll call vote whereby each Assembly District Delegation Chair shall announce the vote of his respective Assembly District County Committee members on the particular matter, which must be seconded by fifty other County Committee members. If such fifty other County Committee members second such motion, then an Assembly District roll call vote shall be taken by the presiding officer on the particular matter, without the need to vote on the motion to conduct a roll call vote. Where an Assembly District roll call vote is conducted, any member of the Assembly District delegation may move the presiding officer that all County Committee members from his respective Assembly District be polled individually. If either five other members of such delegation or fifty other members of the entire County Committee second such motion, then, without the need to vote on the motion therefor, an individual appointed by the Chair shall poll the County Committee members individually of that respective Assembly District delegation and then report back to the Chair the result thereof, and the votes of the individual County Committee members shall be recorded in the minutes. For purposes of this section, the terms "member of the County Committee," "County Committee members," and "member of the Assembly District delegation," "members of such delegation," and members of the entire County Committee" shall refer to members of the County Committee present in person or through designated proxies.

SECTION 10. A quorum at all meetings of the County Committee shall be 300 members present in person or by proxy.

SECTION 11. At meetings of the County Committee, members shall be seated in areas set aside for their respective Assembly District delegations.

SECTION 12. At meetings of the County Committee, the Chair, or in his absence, the highest ranking Officer present, shall preside, unless the Chair or such highest ranking Officer present may designate such other person, who shall be an enrolled Republican, to preside.

SECTION 13. Vacancies in the membership of the County Committee occurring from any cause shall be filled by the remaining members of the entire County Committee by the election of an enrolled Republican residing in the Assembly District containing the Election District from which the vacancy exists, provided, however, that the County Committee hereby delegates to the Executive Committee the authority to fill such vacancies during the times when the County Committee is not in session.

SECTION 14. Any member of the County Committee may designate another member of the County Committee as his proxy for the purpose of casting his vote and recording him present as part of a quorum. At the beginning of each meeting of the County Committee, all such proxies which are to be used shall be registered with the County Committee Secretary or Chair of the Credentials Committee. The Credentials Committee for each meeting, with the consent of the Chair and Secretary of the County Committee, may determine that it will meet on a date or time prior to said meeting for the purpose of receiving proxies therefor; this, however, shall not preclude the submission of proxies at the meeting itself. After the meeting, the proxies shall be retained as part of the official records thereof. The form of such proxy shall be substantially as follows: "I, _____, a member of the Kings County Republican Party County Committee, residing at _____, hereby designate _____ to act as my proxy for the purpose of casting my vote and recording me present at the meeting of the Kings County Republican Party County Committee to be held on _____." Said proxy may contain the following additional provision: "In the event the foregoing person is not present at such meeting, then _____ shall act as my proxy for said purposes." Such proxies shall be dated and signed. In the event that a person shall have executed more than one proxy form, the latter dated one shall be in effect, and if more than one designating different proxy holders bear the same date, then none shall be in effect.

## ARTICLE II: OFFICERS OF THE COUNTY COMMITTEE

SECTION 1. The officers of the County Committee shall be as follows:

Chairman, Vice Chairman, Secretary, Treasurer, Sergeant-at-Arms, Parliamentarian,

Law Committee Chairman, Law Committee Vice Chairman for Club Activities, Law Committee Vice Chairman for Campaign Activities,

Youth Activities Chairman, Enterprise Outreach Committee Chairman, Enterprise Outreach Committee Vice Chairman for Financial Services, Enterprise Outreach Committee Vice Chairman for Small Business, Enterprise Outreach Committee Vice Chairman for Media,

Communications Committee Chairman, Communications Committee Vice Chairman for Media, Communications Committee Vice Chairman for Party Activities,

Finance Committee Chairman, Finance Committee Vice Chairman for Events, Finance Committee Vice Chairman for Direct Solicitation,

Community Outreach Committee Chairman, Community Outreach Committee Vice Chairman for Neighborhoods, Community Outreach Committee Vice Chairman for Ethnic Groups, Community Outreach Committee Vice Chairman for Veterans, Community Outreach Committee Vice Chairman for Law Enforcement, Community Outreach Committee Vice Chairman for Labor, Community Outreach Committee Vice Chairman for Military Affairs, Community Outreach Committee Vice Chairman for Education, Community Outreach Committee Vice Chairman for Retirees, Community Outreach Committee Vice Chairman for Voter Registration, and Community Outreach Committee Vice Chairman for Voter Registration, who shall be elected at the organizational meeting of the County Committee, to hold office until the next primary election at which County Committee members are elected, provided however that the persons holding such office shall have the authority to participate and vote at any meeting of the Executive Committee of the County Committee held subsequent to said next primary election if the County Committee has not yet organized and provided further that nothing in this section shall be construed as limiting the powers of the Chair of an outgoing County Committee to preside at the organizational meeting of the newly elected County Committee or to appoint someone to preside thereat in accordance with these rules. Each officer shall be enrolled in the Republican Party.

SECTION 2. The Chairman of the County Committee shall preside at meetings of the County Committee and shall possess the general duties of a presiding officer. In his absence, the highest ranking Officer as listed in Article II, Section 1 of the County Committee shall perform his duties. The Chairman may designate any person, who shall be an enrolled Republican, to preside at a meeting of the County Committee. Upon the death, resignation, removal from New York State, or change in enrollment of the Chairman, the Vice Chairman shall assume the office of Chair for the remainder of the original Chairman's term of office.

SECTION 3. Upon the death, resignation, removal from New York State, or change in enrollment of any other County Committee officer, the Executive Committee shall, by majority vote, select a replacement to fill said position for the remainder of the original officer's term of office.

SECTION 4. After consultation with medical professionals, the Executive Committee may, by a twothirds vote of its membership, declare that the Chair is incapable medically of performing the duties and functions assigned to said office. Thereupon, the 1st ViceChair shall assume the office of Chair on an acting basis. The Executive Committee may thereafter, by a twothirds vote of its membership, declare that the Chair is capable medically of performing said duties and functions, after consultation with medical professionals.

SECTION 5. The Secretary of the County Committee shall keep a full account of all proceedings of the County Committee which shall be open to the inspection of any member and shall keep the records of said Committee.

SECTION 6. Repealed

SECTION 7. The Treasurer shall receive all monies of the Committee, keep an accurate account thereof, deposit them to the credit of and in the name of the County Committee in a bank or trust company approved by the Chair, and shall make all payments by check upon a warrant signed by the Chair and the Chair of the Executive Committee. Expenditures may be made for such purposes as the Chair may determine to be advantageous to or in the interests of the Republican Party, including, without limiting the generality of the foregoing, donations to charitable, civic, educational, or religious causes, purchase of funeral flowers or tributes, such determination to be evidenced by the signatures of the Chair and the Chair of the Executive Committee. The Treasurer shall present a report at organizational and regular meetings of the County Committee.

SECTION 8. Repealed

SECTION 9. The Sergeant-at-Arms shall be responsible for maintaining order at meetings of the County Committee.

SECTION 10. Repealed

Section 11. In addition to the foregoing, the officers of the County Committee shall perform such other duties as are delegated to them by the Chair or the County Committee.

SECTION 12. When the Officers of the County Committee are filled by election at the organization meeting, each member of the County Committee shall be entitled to one vote per office to be filled.

SECTION 13. Repealed

SECTION 14. Repealed

SECTION 15. Repealed

SECTION 16. The County Committee hereby delegates to the Executive Committee the authority to conduct the reassignment of County Committee members to Election Districts they will represent as described in section 2-118 of the Election Law.

SECTION 17. No person convicted of a crime in any federal, state, or local court within ten years prior to the primary election most immediately preceding the organizational meeting of the County Committee shall be eligible to serve as an officer of the County Committee.

## ARTICLE III: EXECUTIVE COMMITTEE OF THE COUNTY COMMITTEE; STATE COMMITTEE MEMBERS

SECTION 1. There shall exist an Executive Committee of the County Committee, which shall consist of the following persons: (a) Executive Members, as provided for hereinafter; (b) the officers of the County Committee; (c) any Chairs Emeritus; (d) the President of the Brooklyn Young Republicans,; (e) President of the Kings County Republuican Women. Any Executive Members who are subsequently elected Officers of the County Committee shall not take office until they have resigned their State Committee Membership, with the exception of those representing Assembly Districts that cross county lines. The provisions of this Section are subject to the provisions of Section 8 of this Article and other provisions of these Rules with respect to officers of the County Committee, Committee Chairs, and Chairs Emeritus.

SECTION 2. Each Assembly District located wholly or partially within Kings County shall have one male and one female Executive Member, who shall serve on the Executive Committee. The male State Committee member and the female State Committee member representing a respective Assembly District shall constitute the Executive Members for that Assembly District. The provisions of this section are subject to the provisions of Section 9 of this article.

SECTION 3. Members of the State Committee elected from Assembly Districts or parts thereof located in Kings County shall possess the duties, powers, and functions of an assembly district leader and associate assembly district leader. Said members of the State Committee shall be of opposite sexes and enrolled voters of the Republican Party residing within the respective Assembly Districts from where they are elected, except as otherwise provided by law. The designating petitions and primary election ballots shall list such party position separately by sexes.

SECTION 4. Members of the State Committee from Assembly Districts located wholly or partially in Kings County shall automatically serve as voting members of and have the right to participate and vote in meetings of the County Committee. The members of the State Committee from an Assembly District shall automatically serve as voting members of and have the right to participate and vote in meetings of County Committee members representing the Election Districts comprising a particular political unit whenever at least one Election District of said Assembly District is located within the political unit.

SECTION 5. Vacancies in the position of State Committee member shall be filled by the State Committee.

Section 6. The Executive Committee shall organize, at the call of the Chair of the County Committee, within 50 days after the primary election at which members of the State Committee are elected but not earlier than the organizational meeting of the County Committee. The Executive Committee shall consist of all Officers of the County Committee, including Committee Chairmen and Vice Chairmen. Upon written request of ten members of the Executive Committee, transmitted to the Secretary of the Executive Committee, the Executive Committee Chair must call a meeting. At least two days notice of each meeting of the Executive Committee shall be given by mail to each member, provided however that any member of the Executive Committee, subsequent to the organizational meeting of the Executive Committee, may file with the Secretary of the Executive Committee an authorization for meeting notices to be sent to him in lieu of by mail, by facsimile transmission to a telephone number or by email at an address designated by him. A quorum of the Executive Committee shall consist of onethird of its members. Meetings of the Executive Committee shall be chaired by the Chair of the Executive Committee, or in his absence, by an Officer of the County Committee, in the order designated in Article II, Section 1.

SECTION 7. The Executive Committee shall have general supervision of the finances of the County Committee, have the custody of the headquarters of the County Committee, have charge of Republican campaigns in Kings County, and perform such other duties as the County Committee shall direct.

Section 8. Any member of the Executive Committee may designate another member of the Executive Committee in writing to act as his proxy for the purpose of casting his vote and recording him present as part of a quorum. At the beginning of each meeting of the Executive Committee, all such proxies which are to be used shall be registered with the Executive Committee Secretary or Chair. After the meeting, the proxies shall be retained as part of the official records thereof. The form of such proxy shall be substantially as follows: "I, _____, a member of the Kings County Republican Party Executive Committee, residing at _____, hereby designate _____ to act as my proxy for the purpose of casting my vote and recording me present at the meeting of the Kings County Republican Party Executive Committee to be held on _____." Said proxy may contain the following additional provision: "In the event the foregoing person is not present at such meeting, then _____ shall act as my proxy for said purposes." Such proxies shall be dated and signed. In the event that a person shall have executed more

than one proxy form designating different proxy holders, the later dated one shall be in effect, and if more than one bear the same date, then none shall be in effect. Proxies sent in by facsimile transmission or email shall be valid provided that the respective member of the Executive Committee shall have previously consented in writing to acceptance of his or her proxy by facsimile transmission.

SECTION 9. If the boundaries of any Assembly District located wholly or partially in Kings County be changed after the election of members of the State Committee, the Executive Committee shall appoint one male and one female to serve as Executive Committee members from each such Assembly District; such persons appointed need not have been previously elected as State Committee members. The words "Assembly District" in the preceding sentence shall include any Assembly District created by law which did not exist theretofore. Such members of the Executive Committee so appointed shall thereupon possess the duties, powers, and functions of an assembly district leader and associate assembly district leader. Such members of the Executive Committee so appointed shall be residents and enrolled Republicans in Kings County. Any persons who served on the Executive Committee by virtue of having been elected State Committee members at the preceding primary election, and who are not so appointed as Executive Committee members, shall continue to serve on the Executive Committee, until their term of office has expired. Such appointments shall be made by the Executive Committee no later than 30 days following the effective date of the law which changed the boundaries of an Assembly District. The persons so appointed shall hold such Executive Committee positions until the next primary election at which members of the County Committee are elected.

SECTION 10. At all times when the County Committee is not in actual session, the Executive Committee shall have, possess, and exercise all the rights, privileges, powers, and duties which the County Committee may have and possess, except where such rights, privileges, powers, and duties are by statute vested in or imposed upon said County Committee exclusively. The County Committee hereby delegates to the Executive Committee the authority to make the recommendation for Republican commissioner of elections from Kings County pursuant to Election Law section 3-204, provided however that if the County Committee makes such a recommendation then any recommendation made by the Executive Committee shall be null and void.

SECTION 11. The Chair of the County Committee shall have the authority to appoint no more than two persons to the office of Chair Emeritus. To be eligible for such appointment, the person appointed shall have been a pervious Chair of the County Committee. Persons so appointed shall serve at the pleasure of the Chair of the County Committee.

Section 12. Members of the Executive Committee, who are not State Committee Members, who fail to attend three consecutive Executive Committee meetings, or fail to attend 50% of all Executive Committee meetings in a single calendar year, will automatically forfeit their office.

## ARTICLE IV: OTHER COMMITTEES OF THE COUNTY COMMITTEE

SECTION 1. The Finance Committee shall consist of a Chair and two Vice Chairs, one for Events and one for Direct Solicitation. Its duties shall be to raise sufficient monies to enable the County Committee to conduct operations, and to audit the Treasurer's accounts.

SECTION 2. The Law Committee shall consist of a Chair and two Vice Chairs, one for Club Activities and one for Campaign Activities. Its duties shall be to advise the County Committee or any committee or officer thereof, on any question of law pertaining to its or his duties, and to assist local Republican Clubs and Republican candidates with questions pertaining to their political activities and the general well-being of the Republican Party.

SECTION 3. The Communications Committee shall consist of a Chairman and two Vice Chairs, one for Media and one for Party Relations. Its duties shall be to oversee internal and external communications for the County Committee.

Section 4. The Enterprise Outreach Committee shall consist of a Chair and three Vice Chairs, one for Financial Services, one for Small Business, and one for Media. Its duties shall be to advise the County Committee or any committee or officer thereof, on issues of importance to the business community and entrepreneurs, and to work with those groups on behalf of the Republican Party.

Section 5. The Community Outreach Committee shall consist of a Chair and eight Vice Chairs. These Vice Chairs shall be for Neighborhoods, Ethnic Groups, New Americans, Veterans, Law Enforcement, Labor, Education, Military Affairs, Voter Registration, Candidate Recruitment, and Retirees. Its duties shall be to advise the County Committee or any committee or officer thereof, on issues of importance to their respective constituency.

SECTION 6. The County Committee Chair may create Special Committees of the County Committee as he deems necessary to assist the County Committee in the performance of its functions. The term of existence of said Special Committees shall be as designated by the County Committee Chair. The County Committee Chair shall appoint the Chair and members of such special committees, and they shall serve at his pleasure, with all the rights and privileges of voting members of the Executive Committee.

SECTION 7. The members of special committees created pursuant to this article need not be members of the County Committee.

## ARTICLE V: ASSEMBLY DISTRICT COMMITTEES

SECTION 1. Each Assembly District shall have an Assembly District Committee comprised of the members of the State Committee and of the County Committee elected from such Assembly District.

SECTION 2. Each Assembly District Committee shall have the responsibility for the conduct of the affairs of the Republican Party within its Assembly District subject to the direction of and in cooperation with the County Committee.

SECTION 3. Each Assembly District Committee shall meet and organize within thirty days after the organizational meeting of the County Committee. The time and place of such meeting shall be designated by the County Committee Chair, who shall designate the person to convene the meeting. A quorum at such organizational meeting shall consist of ten percent of the then current members of the Assembly District Committee.

SECTION 4. The officers of each Assembly District Committee shall be as follows: Chair, ViceChair, Secretary, Treasurer, and such other officers as may be created pursuant to rule of the Assembly District Committee. The duties of such officers shall be as prescribed by rule of the Assembly District Committee subject to statute and the rules of the County Committee.

SECTION 5. Each Assembly District Committee shall have the power to establish rules for its conduct and activities subject to statute and the rules of the County Committee.

SECTION 6. The County Committee Chair may at any time direct that a meeting of an Assembly District Committee be held in order to obtain the advice and opinion of said Assembly District Committee.

SECTION 7. With the exception of the organizational meeting of an Assembly District Committee, any member of an Assembly District Committee may designate another member of such Committee in writing to act as his proxy for the purpose of casting his vote and recording him present as part of a quorum. At the beginning of each meeting of an Assembly District Committee, other than the organizational meeting, all such proxies which are to be used shall be registered with the Assembly District Committee Secretary or Chair. After the meeting, the proxies shall be retained as part of the official records thereof. The form of such proxy shall be substantially as follows: "I, _____, a member of the ____ Assembly District Republican Committee, resid-

ing at _____, hereby designate _____ to act as my proxy for the purpose of casting my vote and recording me present at the meeting of the____ Assembly District Republican Committee to be held on _____." Said proxy may contain the following additional provision: "In the event the foregoing person is not present at such meeting, then _____ shall act as my proxy for said purposes." Such proxies shall be dated and signed. In the event that a person shall have executed more than one proxy form, the latter dated one shall be in effect, and if more than one designating different proxy holders bear the same date, then none shall be in effect. Notwithstanding any provision of this section, any Assembly District Committee may by rule prohibit or limit the use of proxies.

## ARTICLE VI: NOMINATIONS IN SPECIAL SITUATIONS AND AUTHORIZATIONS

Section 1. Wherever state law provides for the making of a party nomination for public office in the manner prescribed by the rules of the party (including but not limited to nominations for special elections and nominations referred to in sections 6-114. 6-116, 6-148(3), and 6-152 of the Election Law), the Republican Party nomination for a public office to be voted for in a political unit wholly contained within Kings County shall be made in the following manner. A nomination for Representative in Congress shall be made by a majority vote of the members voting at a meeting of County Committee members representing Election Districts contained within the Congressional District in which the election will be held. A nomination for any public office other than Representative in Congress shall be made by a majority vote of the members voting at a meeting of County Committee members representing Election Districts contained within the political unit in which the election will be held provided however that such nomination may be made by a majority vote of the members of the Executive Committee voting at a meeting of the Executive Committee called for such purpose by the County Committee Chair upon a determination by the County Committee Chair that the Executive Committee shall make such nomination.

SECTION 2. An authorization of the designation or nomination of a person not enrolled in the Republican Party as a candidate of the Republican Party to be voted for in a political unit wholly contained within Kings County may be made in accordance with the provisions of Section 1 of this article in the same manner as described therein.

SECTION 3. The Chair of the County Committee shall designate the time and place of any meeting at which there is to be voted upon a nomination referred to in Section 1 of this article or an authorization referred to in Section 2 of this article.

SECTION 4. Notice of a meeting at which there is to be voted upon a nomination referred to in Section 1 of this article or an authorization referred to in Section 2 of this article shall be given in writing, with at least two days notice, provided however that if such nomination or authorization is to be made at a meeting of the Executive Committee the provisions of notice by facsimile transmission or email set forth in these rules shall apply. The County Committee Chair or a person (or an alternate person in the order of designation) designated by him in writing shall convene the meeting. A quorum at such a meeting shall be ten percent of the membership entitled to vote at the meeting.

SECTION 5. At any meeting at which there is to be voted upon a nomination referred to in Section 1 of this article or an authorization referred to in Section 2 of this article, any member of the County Committee or the Executive Committee, whichever the case may be, may designate in writing another person who is also entitled to vote at such meeting in to act as his proxy for the purpose of casting his vote and recording him present as part of a quorum. At the beginning of each such meeting, all such proxies which are to be used shall be registered with the person designated to convene the meeting, or if none, with the presiding officer. After the meeting, the proxies shall be retained as part of the official records thereof. In the event such a nomination or authorization is to be voted upon by the Executive Committee, the form of such a proxy shall be as specified in the provisions of these rules relating to proxies at Executive Committee meetings. In the event such a nomination or authorization is to be voted upon by the County Committee members representing the Election Districts contained

within a particular political unit, the form of such proxy, shall be substantially as follows: "I, _____, a member of the ____ Kings County Republican Party County Committee, residing at _____, hereby designate _____ to act as my proxy for the purpose of casting my vote and recording me present at the meeting of the members of the Kings County Republican Party County Committee representing Election Districts contained within the _____ District to be held on _____." Said proxy may contain the following additional provision: "In the event the foregoing person is not present at such meeting, then _____ shall act as my proxy for said purposes." Such proxies shall be dated and signed. In the event that a person shall have executed more than one proxy form, the latter dated one shall be in effect, and if more than one bear the same date, then none shall be in effect.

SECTION 6. At any meeting of the Executive Committee at which there is to be voted upon a nomination referred to in Section 1 of this article or an authorization referred to in Section 2 of this article, each person voting shall cast a weighted vote determined as follows. The vote cast within each Assembly District for the Republican candidate for governor at the last gubernatorial election shall be ascertained. Each Executive Member shall cast a weighted vote equal to onehalf of the said gubernatorial vote in his Assembly District provided however that if there is only one then currently serving Executive Member from an Assembly District then said member shall cast a weighted vote equal to all the votes of the said gubernatorial vote. The total number of votes cast for the Republican candidate for governor at the last gubernatorial election within all Assembly Districts in Kings County shall be ascertained and the mean average per Assembly District determined, which mean average shall be divided in half, and the resulting number shall be the weighted vote each other member of the Executive Committee shall cast at the meeting.

SECTION 7. At any meeting of County Committee members representing Election Districts contained within a political unit, at which there is to be voted upon a nomination referred to in Section 1 of this article or an authorization referred to in Section 2 of this article, each person voting shall cast a weighted vote determined as follows. The vote for the Republican candidate for governor at the last gubernatorial election cast within each Election District contained within the particular political unit is to be ascertained and the said number shall be divided by the number of County Committee members then currently representing the said Election District. The resulting number shall be the weighted vote that each County Committee member representing the said Election District shall cast at the meeting. The weighted vote which each County Committee member then currently representing each Election District within an Assembly District is entitled to cast shall then be taken and the mean average thereof in said Assembly District determined and the resulting number shall be the weighted vote which each State Committee member from said Assembly District shall cast at the meeting provided said State Committee member is not already entitled to vote at the meeting by virtue of being a County Committee member.

SECTION 8. Wherever the gubernatorial vote in a district needs to be ascertained for the purposes described in the this article, and a redistricting has resulted in making impossible the uniform application of the provisions of said ections then the vote on the Republican line at the last general election for Member of Assembly shall be utilized. Further, if redistricting or the lack of a Republican candidate for Member of Assembly has resulted in making impossible the uniform utilization of the said Republican vote for Member of Assembly in applying the provisions of this article, then the Republican voter enrollment shall be utilized.

SECTION 9. Wherever state law provides for the making of a party nomination for public office in the manner prescribed by the rules of the party (including but not limited to nominations for special elections and nominations referred to in sections 6-114. 6-116, 6-148(3), and 6-152 of the Election Law), the Republican Party nomination for a public office to be voted for in a political unit comprised of the whole or part of Kings County and the whole or part of another county or counties shall be made in accordance with the rules of the State Committee, provided however, that with respect to a nomination for the public office of Representative in Congress from a Congressional District in which the Chair of the Kings County Republican Party County Committee does not reside, the weighted vote cast by the County Committee Chair at any meeting held to make such a nomination pursuant to the rules of the State Committee shall be cast in favor of a candidate or candidates as

determined as follows. Prior to the meeting to be attended by the County Committee Chair with the other County Chair or Chairs, a meeting of the Executive Members representing the Assembly Districts contained in whole or in part in that part of the particular Congressional District contained in Kings County shall be held, upon the call of the County Committee Chair. A weighted vote of the said State Committee members shall be conducted. The vote cast at a general or special election, or the Republican enrollment, whichever may be the case, to be utilized at the meeting of the County Chairs pursuant to the rules of the State Committee shall be the vote utilized to determine the weighted vote each State Committee member shall cast. The said vote cast within each Assembly District, or part contained in Kings County, which is contained in the particular Congressional District, shall be ascertained and divided by the number of State Committee members then currently representing the Assembly District, or part thereof, and that number shall be the weighted vote each State Committee member shall cast. The result of the vote conducted at the said meeting of State Committee members shall be the weighted vote to be cast by the County Committee Chair of the Kings County Republican Party County Committee at his meeting with the other County Chair or Chairs. At said meeting of State Committee members, a person or alternate person designated in writing by the County Committee Chair shall convene the meeting. Proxies issued to other members of the State Committee entitled to vote thereat may be utilized at such a meeting.

SECTION 10. The provisions of Section 9 of this article shall also apply to authorizations of the designation or nomination of a candidate for Representative in Congress from a Congressional District described in said section.

SECTION 11. Wherever it shall be necessary for further rules or provisions to be made to facilitate the Republican Party's compliance with the decisions of Seergy v. Kings County Republican Committee, 459 F.2d 308 (United States Court of Appeals for the Second Circuit, 1972) or Montano v. Lefkowitz, 575 F.2d 378 (United States Court of Appeals for the Second Circuit, 1978) when making a nomination or authorization for a general or special election referred to in this article, the committee making the nomination or authorization, or conducting the vote pursuant to Section 9 or 10 of this article, may make such further rules or provisions as it deems necessary.

## ARTICLE VII: MISCELLANEOUS

SECTION 1. The County Committee Chair shall have the power to appoint an enrolled Republican in any Assembly District to the position of Inspector Liaison, whose duties shall be to locate and identify suitable persons capable of serving as election inspectors and as other election workers representing the Republican Party and to forward the names and addresses of such persons to the County Committee Chair.

SECTION 2. The Chair of the County Committee may determine that the interests of the Republican Party in Kings County are advanced by the endorsement by the County Committee of a candidate for public office prior to a primary election at which a nomination for such office is to be made. If he or she makes such determination, the endorsement shall be made as hereinafter provided. In the event such public office is to be voted upon by the electors of the entire County, the endorsement vote shall be taken at a meeting of the Executive Committee. In the event such public office is to be voted upon by the electors of a district, the endorsement vote shall be taken at a meeting of the members of the County Committee representing the election districts comprising such district, or by the members of the Executive Committee representing Assembly Districts located in whole or in part in such district, as determined by the Chair of the County Committee Chair. In making any determination referred to in this section, the County Committee Chair shall take into account whether there are sufficient County Committee members representing the election districts comprising a district so as to sufficiently represent the Republican electorate of the district and the degree of Republican political activity in the district. The voting power of persons voting upon endorsements shall be made in accordance with the provisions of Article VI of these Rules. Nothing provided in this Section shall be construed as abrogating any provisions of Article VI of these Rules.

SECTION 3. No person shall be eligible to serve as a Republican State Committee member from an Assembly District located wholly within Kings County who has been convicted of a crime in any federal, state, or local court within ten years prior to the date of the primary election at which the State Committee candidate would be voted upon. This section shall take effect June 1, 2003.

SECTION 4. Wherever these Rules provide for proxies, specific voting directions to the proxy holder may be set forth therein.

## ARTICLE VIII: AMENDMENTS TO RULES

SECTION 1. Amendments to these rules may be adopted by a majority of the County Committee members present at any meeting thereof provided at least five days notice of the meeting with a copy of the proposed amendment shall have been sent by mail to each member of the County Committee.

SECTION 2. When 200 County Committee members shall have signed a petition submitted to either the Chair or Secretary of the County Committee, specifying proposed amendments to these rules, the said Chair shall thereafter call a special meeting of the County Committee to vote upon said proposed amendments, and follow the procedures prescribed in these rules for the calling and conduct of a special meeting of the County Committee.

SECTION 3. When one half of the then members of the Executive Committee shall have signed a petition submitted to either the Chair or Secretary of the County Committee, specifying proposed amendments to these rules, the said Chair shall thereafter call a special meeting of the County Committee to vote upon said proposed amendments, and follow the procedures prescribed in these rules for the calling and conduct of a special meeting of the County Committee.

SECTION 4. The County Committee Chair may determine that a meeting of the County Committee on whether proposed amendments should be adopted shall be held by mail ballot. In such event, he shall prescribe sufficient procedural safeguards to insute the integrity of such a vote. To the extent that this section conflicts with Election Law section 2-114, the County Committee declares that the First Amendment associational rights of its members in adopting these rules providing for the conduct of the affairs of the Republican Party in Kings County outweigh any interests of the state proffered by the latter for insisting that the County Committee members meet in person. Such declaration is made taking into account the decision of Tashjian v. Connecticut, 479 U.S. 208 (1986), and other decisions of the courts sustaining the rights of political parties to provide for their selfgovernment.

SECTION 5. Nothing in this article shall be construed as applying to a County Committee organizational meeting at which rules are adopted.