

MANDATORY DISCLOSURE

1. Name of the Institution (Address including Telephone, Mobile, E-Mail)

Mentor Academy For Design Entrepreneurship Innovation And Technology
Ettapilly, Mannathoor P.O.,
Pampakuda Via Muvattupuzha,
Ernakulam, Kerala, India.
Pin: 686667
Contact: +91 7034866111, +91 7034733111
Email:contact@mentorcolleges.com

2. Name and address of the Trust/ Society/ Company and the Trustee (Address including Telephone, Mobile, E-Mail)

Cochin Foundation
Thoppil House
Cheroor P.O,
Thrissur, 680008

3. Name and Address of the Vice Chancellor/ Principal/ Director (Address including Telephone, Mobile, E-Mail)

Name: Ramkumar S (Director)
Address: Mentor Academy For Design Entrepreneurship Innovation And Technology
Ettapilly, Mannathoor P.O,
Pampakuda via Muvattupuzha,
Ernakulam, Kerala, INDIA. PIN:
686667.
Contact: +91 7034866111, +91 7034733111

4. Name of the affiliating University

APJ Abdul Kalam Technological University
CET Campus,
Thiruvananthapuram Kerala -
695016, India
Phone: 0471-2598122
Fax: +91 471 2598522

5. Board Of Governors/Trustee/Directors

Members of the Governing Board and their brief background

Please check the below link - <https://mentorcolleges.com/governing-board-and-advisory-board/>

6. Frequently of the Board Meeting and Academic Advisory Body

Board Meeting Quarterly and Advisory Body Yearly

7. Nature and Extent of involvement of Faculty and students in academic affairs/improvements

Weekly Departmental Meetings of Faculty discuss all matters regarding the curriculum and non- curriculum involvement for each course. Relevant points for improvement are taken up and discussed at institutional level at weekly meetings chaired by the Head of the Institute. Suggestions and feedback from students at class rooms level are discussed further at the Student Association/Executive Council and submitted before the Head of the Institution.

8. Student Feedback on Institutional Governance/ Faculty performance

The frequent evaluations of instruction, as well as the general performance of the institution, by students, indicate that the instructional level as well as the infrastructural and laboratory facilities has been estimated to be of very high quality as a whole. There have also been a few suggestions from the students and parents, for which proper corrective/improvement measures are being taken, to obtain real excellence. The students, however, had also expressed earlier some inadequacy on the part of the institution in promoting extra-curricular activities. Remedial measures are being carried out to compensate for this deficiency and also to ensure that excellent facilities will be established in full, very shortly.

9. Grievance Redressal Mechanism for Faculty, staff and students

We have, an online grievance redressal platform which takes care of grievances related to sex, caste, ragging and other curricular and extra-curricular activities. A committee is constituted as per the direction of AICTE is functioning in the college. The committee meets every month and look into the grievances received from the stakeholders and actions taken accordingly. A monthly report is being uploaded to the AICTE designated webportal. All the minutes of the meetings are maintained.

10. Establishment of Online Grievance Redressal Mechanism – Available

Link: <https://mentorcolleges /feedback-grievance-redressal/>

11. **Establishment of Committee for SC/ST**

Please click the link to see the Committee for SC/ ST

<https://mentorcolleges.com/mandatory-disclosure/>

12. **Internal Quality Assurance Cell**

The policy of IQAC in our institution is to develop a system for consistent growth of the institution and improvement in its performance. The Quality Policy of our Institution is: "We at Saintgits aim to provide quality education in career-oriented courses in Engineering, Technology, and Management emphasizing on development of self-confidence and skills, thus preparing the individual for a life-time of learning and professional growth. This is achieved through continual improvement in all the management processes of the institution".

The IQAC monitor the implementation of the Quality Policy and strives to attain the objectives by

- Closely monitoring the academic and administrative activities of the institution.
- Building a learner centric environment suitable for imparting quality education to the students and continuous development of faculty.
- Obtaining faculty evaluation from the students and parents and feedback on institutional processes from stakeholders.
- Organizing seminars and workshops for the faculty on quality enhancement of education

13. **Name of Programmes approved by AICTE (Academic Year 2022-2023)**

No.	Program	Level	Course	Intake Approved for 2022-23
1	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering	120
2	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering(Artificial Intelligence And Machine Learning)	120
3	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering (Artificial Intelligence And Data Science)	120
4	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering(Cyber Security)	30
5	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering(Iot)	30

6	Engineering And Technology	Under Graduate	B.Tech Computer Science And Engineering (Blockchain)	60
7	Engineering And Technology	Post Graduate	Structural Engineering And Construction Management	18
8	Engineering And Technology	Post Graduate	Vlsi And Embedded Systems Design	9
9	Engineering And Technology	Post Graduate	Computer Science & Engineerin	18
10	Engineering And Technology	Post Graduate	Applied Electronics	9

Total number of Courses = 10